

Agenda for the January 10, 2011 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA  
APPROVAL (or amendment) OF MINUTES – December 13 and 28th  
- Business rising from the minutes

#### FINANCIAL STATEMENT

- Credential investment

#### ACCOUNTS PAYABLE

#### REPORTS

- Foreman (encl)
- Mayor
- Councillors

8 p.m. – DELEGATION – Rick Mitzel re: basement suite (encl)

#### OLD BUSINESS

- Saskatchewan Street Traffic issues
- Traffic Bylaw (encl)
- Main Lift Station condition
- CP Rail subdivision
- Tuft's Bay Road
- Industrial Subdivision/Brambles
- Water rate policy and capital investment strategy
- Leave of absence policy
- SaskWater request for additional 10g/m to phase 2 Jukes subdivision
- Regional Lagoon
- motion regarding salary changes
- Maintenance Committee
- Elbow Library
- Elbow Hiking Trail Group
- Website update

#### CORRESPONDENCE

- WCB – appeal denied
- Community Planning – approval of CPRail s/d
- Community Planning – approval of L & R Developments s/d
- Joe Scavuzzo – unhappy with taxes
- George Johns & Adrienne Hamilton – street signs, speed, snowmobiles
- RCMP – response to Deb's letter regarding policing concerns
- Mike Stensrud – proposal for personal recreational vehicle/garage storage building on acreages
- Bill Hutchinson – shoreline erosion
- Ministry of Environment – intent to alter sewage permit
- CATPC - membership

#### NEW BUSINESS

- Office Printer
- Zoning Bylaw Amendment

#### ADJOURNMENT

Next regular Council meeting: Monday, February 7<sup>th</sup>

Minutes from the January 10, 2011, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors William Nike, Gary Dunn, Deb Schlivert, James Swedberg, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:15 p.m.

**Agenda**

1/2011 SWEDBERG: That the agenda be accepted as presented and attached to these minutes. Carried.

**Minutes**

2/2011 DUNN: That the minutes of the December 13, 2010 Council Meeting be accepted as presented. Carried.

3/2011 NIKE: That the minutes of the December 28, 2010 Special Meeting be accepted as presented. Carried.

**Investments**

4/2011 SWEDBERG: That the Mayor and Administrator be authorized to invest \$300,000 into one year investments through Credential Securities at the best available rates. Carried.

**Payment of Accounts**

5/2011 NIKE: That the accounts be paid as presented. Carried.

**Maintenance Report**

Dale Norrish attended the meeting and reported on sign replacement, picnic tables, has requested an estimate from Hank's Concrete for the proposed boulevard project, grader repairs, and arrangements have been made for backup while he is away in February.

**Picnic Tables**

6/2011 DUNN: That we authorize the purchase of picnic tables up to a maximum of \$2,500. Carried.

**Grader Repairs**

7/2011 SWEDBERG: That we authorize the repair of the grader at Master Industries estimated at between \$3,000 - \$4,000. Carried.

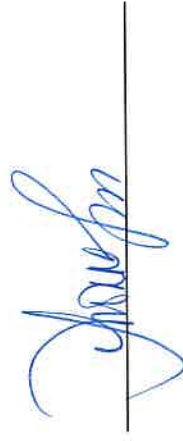
**Leave of Absence Policy**

8/2011 DUNN: That we approve and implement the Leave Of Absence Policy as presented. Carried.

**Delegation – Rick Mitzel – 8 p.m.**

Rick Mitzel attended the meeting to discuss his house construction and that he is contemplating a rental suite in the basement which would be considered a discretionary use under the Village's Zoning Bylaw.





**Annual Employee Evaluations**

9/2011 CROSS: That following our annual employee evaluations we increase Claudia Diederich's wage by 7.1%, Dale Norrish's salary by 3.8%, and Yvonne Jess's salary by 6.5% effective January 1 2011. Carried.

**Maintenance Committee**

10/2011 CROSS: That we establish a maintenance committee to work along with our Maintenance Foreman, which will include the Administrator, Mayor and Councillor Swedberg. Carried.

**Website**

11/2011 CROSS: That we contract Oh! Media to design and host a new website for the Village up to a maximum of \$5,000. Carried.

**Boulevard Project**

12/2011 CROSS: That we construct a permanent 4' wide concrete curbing along the centre of Saskatchewan Street from Pacific Avenue to Railway Avenue, with the following:

- filled with gravel and topped with crushed rock;
- signs permitting U-turns at the intersections of Pacific, Bison, Aiktow, and Railway;
- stop signs installed on Railway Avenue at the intersection of Saskatchewan Street;
- at least two large planters with water reservoir bases in the medians of each block of the new boulevard; and

that the maximum cost of this project is to not exceed \$50,000.

Councillor Dunn requested a recorded vote

For: Cross, Schlivert, Nike  
Against: Swedberg, Dunn

Mayor Cross declared the motion

Carried.

**Signage**

13/2011 DUNN: That we purchase and install two 40km/hr speed limit signs on Aaro Avenue. Carried.

**Central Area Transportation Planning Committee**

14/2011 NIKE: That we renew our membership with CATPC for \$200. Carried.

**Printer**

15/2011 SCHLIVERT: That we authorize the Administrator to purchase a colour printer/scanner up to a maximum value of \$800. Carried.

**Extension of Meeting**

16/2011 SCHLIVERT: That we extend the meeting past 10:30 p.m. for half an hour. Carried.

**Zoning Bylaw Amendment - Bylaw No. 11-01**

17/2011

CROSS: Read Bylaw No. 11-01 for a first time being a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw.

Councillor Dunn requested a recorded vote.

For: Cross, Swedberg, Schlivert, Nike  
Against: Dunn

Mayor Cross declared the motion Carried.

**Zoning Bylaw Amendment – Bylaw No. 11-02**

18/2011

CROSS: Read Bylaw No. 11-02 for a first time being a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

**Maintenance Leave of Absence**

DUNN: That we approve Dale Norrish’s Leave of Absence for the period of February 1 – March 4, 2011. Carried.

**Adjournment**


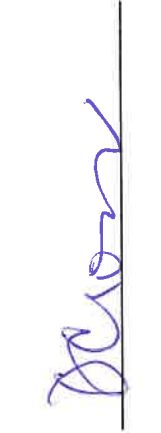
NIKE: That the meeting be adjourned at 10:55 p.m. Carried.

**CORRESPONDENCE**

- WCB – appeal denied
- Community Planning – approval of CPRail subdivision
- Community Planning – approval of L & R Developments subdivision
- Joe Scavuzzo – unhappy with taxes
- George Johns & Adrienne Hamilton – street signs, speed, snowmobiles
- RCMP – response to letter regarding policing concerns
- Mike Stensrud – proposal for personal recreational vehicle/garage storage building on acreages
- Bill Hutchinson – shoreline erosion
- Ministry of Environment – intent to alter sewage permit
- CATPC - membership

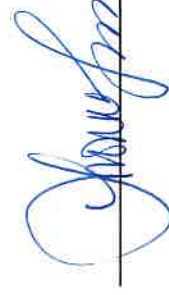
**ACCOUNTS PAYABLE**

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
4841	Claudia Diederich	1/14/2011	500.00
4842	Yvonne Jess	1/14/2011	1,000.00
4843	Dale Norrish	1/14/2011	500.00
4844	Richard Tilton	1/14/2011	50.00
4845	AgLine	1/14/2011	346.00
4846	Central Area Transportation	1/14/2011	200.00
4847	CLICK Enterprises Inc.	1/14/2011	472.00
4848	Yvonne Jess	1/14/2011	778.00
4849	Hop's Tire Ltd.	1/14/2011	233.00
4850	Millar's Waste Mgmt Disposal	1/14/2011	367.00
4851	Municipal Leadership	1/14/2011	131.00
4852	MuniSoft	1/14/2011	1,972.00

Payment #	Vendor	Date	Amount
4853	Palliser Regional Library	1/14/2011	2,603.37
4854	Praxair Distribution	1/14/2011	90.72
4855	PNG Prairie Newspaper Group	1/14/2011	46.41
4856	R & J Lakeside Service Ltd.	1/14/2011	812.80
4857	SaskWater Accounts Receivable	1/14/2011	3,169.28
4858	Urban Municipal Admin Assoc	1/14/2011	130.00
4859	XEROX Canada Ltd.	1/14/2011	10.78
4860	Air Liquide Canada Inc.	1/27/2011	12.28
4861	Loraas Disposal Services Ltd.	1/27/2011	4,340.52
4862	OHI Media Inc.	1/27/2011	1,796.67
4863	SaskPower	1/27/2011	4,832.00
4864	SaskTel CPP	1/27/2011	422.62
4865	SUMA	1/27/2011	517.12
4866	SaskWater Accounts Receivable	1/27/2011	4,495.65
4867	V. of Elbow MasterCard Acct	1/27/2011	785.40
4868	Village of Elbow	1/27/2011	174.71
4869	David Cross	1/31/2011	189.11
4870	Claudia Diederich	1/31/2011	879.57
4871	Yvonne Jess	1/31/2011	1,799.04
4872	Dale Norrish	1/31/2011	1,689.36
4873	Richard Tilton	1/31/2011	520.00
4874	MEPP	1/31/2011	1,343.35
4875	Receiver General	1/31/2011	2,618.13
4876	V. of E. ITF W. Cafferata	1/31/2011	40.00
4877	Sun West School Division	1/31/2011	1,582.10
Total:			41,453.27
Total for General:			41,453.27

Payments Printed: 37

Minutes from the January 17, 2011, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors William Nike, Gary Dunn, Deb Schlivert, Jam Swedberg, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 1:03 p.m.

**Zoning Bylaw Amendment – Bylaw No. 11-03**

21/2011

CROSS: Read Bylaw No. 11-03 for a first time being a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw.

Councillor Dunn requested a recorded vote.

For: Cross, Swedberg, Schlivert, Nike  
Against: Dunn

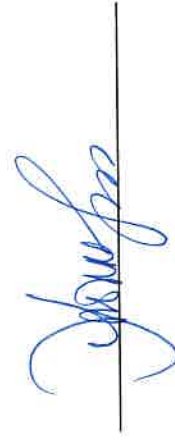
Mayor Cross declared the motion Carried.

**Adjournment**

22/2011

NIKE: That the meeting be adjourned at 1:30 p.m.





Agenda for the February 7, 2011 regular meeting of the Council of the Village of Elbow to be held at the Elbow Village Office following the Public Hearing.

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – January 10 and 17th

- Business rising from the minutes

OLD BUSINESS

- Zoning Bylaw Amendments (Bylaw No. 11-02, 11-03)
- Discretionary Use Application – Mitzel
- Mike Stensrud's proposal for personal recreational vehicle/garage storage building on acreages
- SaskWater request for additional 10g/m to phase 2 Jukes subdivision
- dust suppressant
- BBQ pits (and picnic tables)
- Speed Monitor sign (price from Guardian Traffic encl)
- Donation to Elbow Library – leave as motion (\$853) or lower to actual amt \$437?
- Saskatchewan Street Traffic issues (quote from Hank's Concrete encl)
- Traffic Bylaw update
- Main Lift Station condition
- CP Rail subdivision
- Tuff's Bay Road
- Industrial Subdivision/Brambles Water rate policy and capital investment strategy
- Elbow Library
- Elbow Hiking Trail Group

CORRESPONDENCE

- Ministry of Municipal Affairs – MOG for 2011-12 \$60,164
- Pesticide Applicator License Renewal – expires March 3, 2011 - \$20
- Connect Energy – Natural Gas Price Reduction Opportunity (encl)
- Sun West School Division – audited financial statements & public accounts for 2009-2010
- Norma Johnson re: boulevard project (encl)
- Pastor Dave Hesje re: request for information sign at church (encl)
- Great Southwest Map Community Feature renewal \$250
- Community Planning – approval of Titan s/d
- SUMA – 2011 Volunteer Fire Fighter insurance renewal \$281.78
- New Deal – Planning for Growth funding for WaterWolf Planning Commission Grown Management Plan (encl)

NEW BUSINESS

- Village Orchard – Committee is wanting some direction.
- Summer Student grant – motion to apply
- Request from realtor to write a letter stating that Tom Wilson/June Evan's house/business situated on Commercial property can be used for residential purposes (caution: goes against our zoning bylaw)
- Insurance renewal – motion needed to renew with SGI for \$9,638

FINANCIAL STATEMENT

ACCOUNTS PAYABLE

REPORTS

- Mayor – SUMA Notes enclosed (Effective Council Mtgs, Asset Mgmt & Long Term Financial Planning, Strategic Leadership sessions)
- Councillors

ADJOURNMENT

Next regular Council meeting: Monday, March 14<sup>th</sup>

Minutes from the February 7, 2011, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor David Cross, Councillors William Nike, Gary Dunn, Deb Schlivert, Jamie Swedberg, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 8:33 p.m.

**Agenda**

23/2011 SCHLIVERT: That the agenda be accepted as presented and attached to these minutes. Carried.

**Minutes**

24/2011 NIKE: That the minutes of the January 10, 2011 Council Meeting be accepted as presented. Carried.

25/2011 SCHLIVERT: That the minutes of the January 17, 2011 Special Meeting be accepted as presented. Carried.

**Zoning Bylaw Amendment – Bylaw No. 11-02**

26/2011 CROSS: That we postpone consideration of Bylaw No. 11-02 indefinitely. Carried.

**Zoning Bylaw Amendment – Bylaw No. 11-03**

27/2011 CROSS: That we postpone consideration of Bylaw No. 11-03 indefinitely. Carried.

**Discretionary Use Application - Mitzel**

28/2011 NIKE: That we approve Rick Mitzel's discretionary use application for a dwelling group of a single duplex unit at 117 Putters Lane. Carried.

**Residential Acreage Zoning**

29/2011 CROSS: That in response to Michael Stensrud's request, Council will be maintaining the existing development standards for Residential Acreages in our current Zoning Bylaw. Carried.

**Water Supply – Lakeside RV Development – Phase 2**


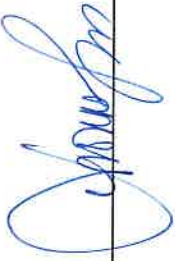
30/2011 DUNN: That based on the recommendation of our engineer, we approve SaskWater's request to provide Lakeside RV Development, Phase 2 with an additional 10 imp gpm of water through the Village's water distribution system. Carried.

**Dust Suppressant**

31/2011 SWEDBERG: That we purchase 21,000 L of dust suppressant from Milligan Bio-Tech at a guaranteed price of 1.25/L or lower. Carried.

**Speed Monitor Sign**

32/2011 DUNN: That we purchase a 'Driver Feedback Radar Sign' from Guardian Traffic for \$3,800. Carried.

  
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**Library Funding**

- 33/2011 NIKE: That we rescind motion 265/2010. Carried.
- 34/2011 NIKE: That we contribute the equivalent of one hour of extra funding (\$437) towards additional 'open hours' at the Elbow Branch, Palliser Regional Library in 2011. Carried.

**Connect Energy**

- 35/2011 DUNN: That the Administrator is authorized to sign the natural gas price reduction opportunity with Connect Energy to reduce or contract price for the purchase of natural gas for all municipally owned buildings. Carried.

**Volunteer Fire Fighter Insurance**

- 36/2011 SCHLIVERT: That the Village renew its Volunteer Fire Fighter Insurance through SUMA for \$281.78. Carried.

**Summer Student Grant**

- 37/2011 SWEDBERG: That the Administrator make application to the Canada Summer Job program for one summer student grant. Carried.

**Insurance Renewal**

- 38/2011 DUNN: That we renew our insurance policy with SGI through Elbow Agencies for \$9,638. Carried.

**Payment of Accounts**

- 39/2011 SCHLIVERT: That the accounts be paid as presented. Carried.

**Mayor's Report**

Mayor Cross provided a written report and highlighted some of the sessions he attended at the SUMA Convention

**Bethel Church Sign Request**


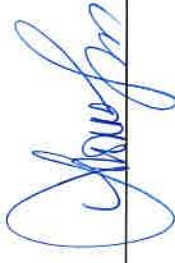
- 40/2011 DUNN: That we ask Adam Toth, Jr. Planner with WaterWolf to review Section 4.5 – Signs of our Zoning Bylaw and make recommendation to Council on how to address the request from the Bethel Church. Carried.

**Pesticide Applicator License Renewal**

- 41/2011 NIKE: That we renew Dale Norrish's Pesticide Applicator License for \$20. Carried.

**Adjournment**

- 42/2011 DUNN: That this meeting be adjourned at 10:25 p.m. Carried.

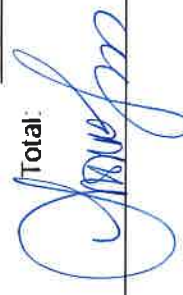
  


## CORRESPONDENCE

- Ministry of Municipal Affairs – MOG for 2011-12 \$60,164
- Pesticide Applicator License Renewal – expires March 3, 2011 - \$20
- Connect Energy – Natural Gas Price Reduction Opportunity
- Sun West School Division – audited financial statements & public accounts for 2009-2010
- Norma Johnson re: boulevard project
- Pastor Dave Hesje re: request for information sign at church
- Great Southwest Map Community Feature renewal \$250
- Community Planning – approval of Titan s/d
- SUMA – 2011 Volunteer Fire Fighter insurance renewal \$281.78
- New Deal – Planning for Growth funding for WaterWolf Planning Commission Growth Management Plan

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
4878	Robert L. Bramble	2/10/2011	8,016.1
4879	David Cross	2/10/2011	415.2
4880	Canadian Pacific Railway	2/10/2011	525.0
4881	The Davidson Leader	2/10/2011	45.8
4882	Driftwood Studio	2/10/2011	130.1
4883	Yvonne Jess	2/10/2011	184.0
4884	Yvonne Jess	2/10/2011	132.0
4885	Hi-Mark Electric	2/10/2011	87.0
4886	Lake Diefenbaker Tourism	2/10/2011	1,000.0
4887	Meridian Inspections Ltd.	2/10/2011	419.6
4888	Milligan Bio-Tech Inc.	2/10/2011	13,125.0
4889	Palliser Regional Library	2/10/2011	1,244.3
4890	Paul's Fine Foods	2/10/2011	46.6
4891	Pioneer Products, Inc.	2/10/2011	390.2
4892	Prairie Janitorial Supply	2/10/2011	116.0
4893	PNG Prairie Newspaper Group	2/10/2011	588.9
4894	Sask Southwest Tourism Assoc.	2/10/2011	840.0
4895	SUMA	2/10/2011	281.7
4896	V. of Elbow MasterCard Acct	2/10/2011	162.2
4897	XEROX Canada Ltd.	2/10/2011	24.9
4898	Elbow Agencies Ltd.	2/15/2011	9,638.0
4899	Claudia Diederich	2/15/2011	500.0
4900	Yvonne Jess	2/15/2011	1,000.0
4901	Minister of Finance	2/15/2011	20.0
4902	Air Liquide Canada Inc.	2/23/2011	12.9
4903	Central Area Transportation	2/23/2011	10.0
4904	Five Hills Health Region	2/23/2011	115.0
4905	Loraas Disposal Services Ltd.	2/23/2011	4,052.0
4906	SaskPower	2/23/2011	4,605.2
4907	SaskTel CPP	2/23/2011	424.2
4908	SUMA	2/23/2011	515.1
4909	SaskWater Accounts Receivable	2/23/2011	6,204.4
4910	Village of Elbow	2/23/2011	189.5
4911	David Cross	2/28/2011	189.1
4912	Claudia Diederich	2/28/2011	885.4
4913	Yvonne Jess	2/28/2011	1,799.0
4914	Richard Tifton	2/28/2011	420.0
4915	MEPP	2/28/2011	868.5
4916	Receiver General	2/28/2011	1,646.3
4917	V. of E. ITF W. Cafferata	2/28/2011	40.0
4918	Sun West School Division	2/28/2011	541.2
<b>Total:</b>			<b>61,451.73</b>

Agenda for the March 14, 2011 regular meeting of the Council of the Village of Elbow to be held at 7 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA  
APPROVAL (or amendment) OF MINUTES – February 7  
- Business rising from the minutes

#### FINANCIAL STATEMENTS

#### ACCOUNTS PAYABLE

#### REPORTS

- Mayor – WaterWolf report from meeting March 14<sup>th</sup> at 10 a.m.
- Councillors
- Maintenance Committee (meeting notes encl)

#### DELEGATIONS:

- 7:30 p.m. – RCMP re: staffing, stats, etc.
- 8:00 p.m. – Orchard group (letter encl)

#### OLD BUSINESS

- Saskatchewan Street Traffic issues/boulevard (Norma Johnson's letter)
- Lagoon Usage Bylaw (encl)
- Bethel Church sign request
- Main Lift Station condition
- CP Rail subdivision
- Tuft's Bay Road
- Water rate policy and capital investment strategy
- Elbow Library
- Elbow Hiking Trail Group
- 

#### CORRESPONDENCE

- Great Southwest Map Community Feature renewal \$250 (carried forward from Feb.)
- Loraas Disposal re: curbside recycling service (encl)
- Rick Letts email re: Parcel F (encl)
- RM of Loreburn re: Fire Agreements (encl)
- CATPC AGM – April 13<sup>th</sup> at 1 p.m., Davidson
- Ministry of Environment re: new permit to operate sewage works

#### NEW BUSINESS

- Rink/Civic Centre Janitor position
- Village aerial pictures for sale?
- Nunweiler Building/Development Permit – 155 Sarah Dr South
- Council Procedures Bylaw revisions (encl)
- Assessment Appeal Fees (bylaw & notes encl)
- Civic Centre Accessibility Grant
- newsletter items

#### ADJOURNMENT

Next regular Council meeting: Monday, April 11<sup>th</sup>

Budget meeting date(s): be thinking about this

Minutes from the March 14, 2011, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, James Swedberg, and Administrator Yvonne Jess.

Absent:

Councillors William Nike, and Gary Dunn

Mayor Cross called the meeting to order at 7:10 p.m.

**Agenda**

43/2011

SWEDBERG: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

44/2011

SCHLIVERT: That the minutes of the February 7, 2011 Council Meeting be accepted as presented. Carried.

**Financial Statement**

45/2011

SCHLIVERT: That the financial statement and bank reconciliation for the months of December, January, and February be accepted as presented. Carried.

46/2011

SWEDBERG: That the Administrator is authorized to transfer \$350,000 from the general chequing account to Fast Track savings. Carried.

**Payment of Accounts**

47/2011

SCHLIVERT: That the accounts be paid as presented. Carried.

**Mayor's Report**

Mayor Cross provided a verbal report on the WaterWolf meeting he and Administrator Jess attended today in Outlook.

**Delegation – Members of the 'Friends of the Community Orchard' – 7:30 p.m.**

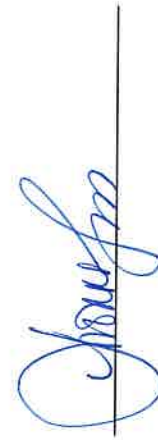
Joe & Isabella Parent and Larry & Donna Riggall attended the meeting to discuss plans for the Community Orchard.

**Delegation – Cpl James Fenrich – 8:00 p.m.**

Cpl Fenrich attended the meeting and presented the stats for Sept – Dec 2010 and Jan – March 2011, and reported that the detachment has purchased a laser radar set, they are bumping up enforcement as per Council's request, targeted enforcement, and a staffing update.

**Maintenance Committee Report**

Administrator Jess presented a written report on the Maintenance Committee meeting of March 9, 2011.



**Mower Purchase**

48/2011 SWEDBERG: That we purchase a John Deere 997 Commercial mower from Farm & Garden Centre for \$15,166 and that we trade in our Toro mower. Carried.

**Lagoon Usage Bylaw No. 11-04**

49/2011 SCHLIVERT: Read Bylaw No. 11-04 for a first time being a bylaw to provide for entering into an agreement respecting lagoon usage by others. Carried.

50/2011 SWEDBERG: Read Bylaw No. 11-04 for a second time. Carried.

51/2011 CROSS: That we have three consecutive readings at this same meeting. Carried Unanimously.

52/2011 SCHLIVERT: Read Bylaw No. 11-04 for a third time, hereby adopting a bylaw to provide for entering into an agreement respecting lagoon usage by others. Carried.

**Bethel Lutheran Church Sign Request**

53/2011 SWEDBERG: That we will permit Bethel Lutheran Church to place a portable informational sign on their property. Carried.

**Great Southwest Map Community Feature**

54/2011 CROSS: That we continue to support the Great Southwest Map venture with a 'Community Feature' at a cost of \$250. Carried.

**Curbside Recycling**

55/2011 CROSS: That we adopt the Loraas curbside recycling program in principal with commercial issues to be worked out, and that work towards a tentative start date of May 1<sup>st</sup>. Carried.

**Building/Development Permit**

56/2011 SWEDBERG: That we approve the following Building and Development Permit based on the plan review by our Building Official: #1/2011 – Robert & Verna Nunweiler – 155 Sarah Dr S. Carried.

**Council Procedure Bylaw No. 11-05**

57/2011 CROSS: Read Bylaw No. 11-05 for a first time being a bylaw to provide for the establishment of Council procedures. Carried.

58/2011 SWEDBERG: Read Bylaw No. 11-05 for a second time. Carried.

59/2011 SCHLIVERT: That we have three consecutive readings at this same meeting. Carried Unanimously.

60/2011 SWEDBERG: Read Bylaw No. 11-05 for a third time, hereby adopting a bylaw to provide for the establishment of Council procedures. Carried.





**Assessment Appeal Fee Bylaw No. 11-06**

- 61/2011 SWEDBERG: Read Bylaw No. 11-06 for a first time being a bylaw to establish a fee to appeal assessments. Carried.
- 62/2011 SCHLIVERT: Read Bylaw No. 11-06 for a second time. Carried.
- 63/2011 CROSS: That we have three consecutive readings at this same meeting. Carried.
- 64/2011 SCHLIVERT: Read Bylaw No. 11-06 for a third time, hereby adopting a bylaw to establish a fee to appeal assessments. Carried.

**Small Projects Enabling Accessibility Fund**

- 65/2011 SWEDBERG: That we gratefully accept the \$75,000 'Small Projects Enabling Accessibility Fund' grant through Human Resources and Skills Development Canada to assist in the Elbow Civic Centre Wheelchair Accessibility Renovations. Carried.

**Adjournment**


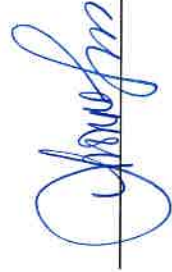
- 66/2011 SCHLIVERT: That this meeting be adjourned at 10:40 p.m. Carried

**CORRESPONDENCE**

- Great Southwest Map Community Feature
- Loraas Disposal re: curbside recycling service
- Rick Letts email re: Parcel F
- R.M. of Loreburn re: Fire Agreements
- CATPC re: AGM
- Ministry of Environment re: new permit to operate sewage works

**ACCOUNTS PAYABLE**

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
4919	Claudia Diederich	3/15/2011	500.00
4920	Yvonne Jess	3/15/2011	1,000.00
4921	Dale Norrish	3/15/2011	490.91
4922	DHL Express (Canada) Ltd.	3/15/2011	9.09
4923	Village of Elbow - Petty Cash	3/15/2011	65.22
4924	AgLine	3/16/2011	82.48
4925	Air Liquide Canada Inc.	3/16/2011	62.49
4926	Yvonne Jess	3/16/2011	122.50
4927	Ruth Knutson	3/16/2011	50.00
4928	Meridan Inspections Ltd.	3/16/2011	874.55
4929	Paul's Fine Foods	3/16/2011	20.38
4930	R & J Lakeside Service Ltd.	3/16/2011	816.37
4931	Sask Southwest Tourism Assoc.	3/16/2011	1,522.50
4932	SUMA	3/16/2011	258.84
4933	V. of Elbow MasterCard Acct'	3/16/2011	61.66
4934	XEROX Canada Ltd.	3/16/2011	318.33
4935	Yvonne Jess	3/16/2011	392.45
4936	David Cross	3/16/2011	430.75

Payment #	Vendor	Date	Amou
4937	Gary Dunn	3/16/2011	329.
4938	William Nike	3/16/2011	313.
4939	James Swedberg	3/16/2011	399.
4940	Deb Schlivert	3/16/2011	423.
4941	Technical Safety Authority	3/17/2011	84.
4942	Air Liquide Canada Inc.	3/22/2011	11.
4943	Elbow Bingo	3/22/2011	221.
4944	Loraas Disposal Services Ltd.	3/22/2011	4,649.
4945	Mooseworld Inc.	3/22/2011	262.
4946	SaskPower	3/22/2011	4,406.
4947	SaskTel CPP	3/22/2011	410.
4948	SUMA	3/22/2011	515.
4949	SaskWater Accounts Receivable	3/22/2011	5,813.
4950	Village of Elbow	3/22/2011	172.
4951	XEROX Canada Ltd.	3/22/2011	9.
4952	Canada Post	3/31/2011	123.
4953	David Cross	3/31/2011	189.
4954	Claudia Diederich	3/31/2011	944.
4955	Yvonne Jess	3/31/2011	1,799.
4956	Dale Norrish	3/31/2011	1,476.
4957	Dale Hundebey	3/31/2011	23.
4958	Colleen Hoppenreys	3/31/2011	11.
4959	Mark Janke	3/31/2011	90.
4960	MEPP	3/31/2011	1,271.
4961	Receiver General	3/31/2011	2,193.
4962	V. of E. ITF W. Cafferata	3/31/2011	40.
4963	Anne Wilson	3/31/2011	50.
4964	Richard Tilton	3/31/2011	516.
4965	Sun West School Division	3/31/2011	1,576.
Total:			35,407.
Total for General:			35,407.

Payments Printed: 47

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending February 28, 2011

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	320.67	676.53		676.53	
Fees and Charges	942.26	2,071.51		2,071.51	
Utilities	2,634.76	5,264.68		5,264.68	
Grants	2,500.00	2,500.00		2,500.00	
Grants in Lieu of Taxes	1,593.97	1,593.97		1,593.97	
Investment Income and Commissions	170.46	591.32		591.32	
<b>Total Revenues:</b>	<b>8,162.12</b>	<b>12,698.01</b>	<b>0.00</b>	<b>12,698.01</b>	<b>0.00</b>
<b>Expenditures</b>					
General Government Services	20,810.82	33,758.18		(33,758.18)	
Protective Services	280.50	280.50		(280.50)	
Transportation Services	23,419.16	27,758.90		(27,758.90)	
Environmental Health Services	3,459.23	2,905.45		(2,905.45)	
Public Health and Welfare Services	514.62	514.62		(514.62)	
Planning and Development Services	205.20	205.20		(205.20)	
Recreation and Cultural Services	3,032.69	6,071.06		(6,071.06)	
Utilities	6,593.65	6,593.65		(6,593.65)	
<b>Total Expenditures:</b>	<b>58,315.87</b>	<b>78,087.56</b>	<b>0.00</b>	<b>(78,087.56)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>(50,153.75)</b>	<b>(65,389.55)</b>	<b>0.00</b>	<b>(65,389.55)</b>	<b>0.00</b>
<b>Change in Net Assets</b>	<b>(50,153.75)</b>	<b>(65,389.55)</b>	<b>0.00</b>	<b>(65,389.55)</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>(50,153.75)</b>	<b>(65,389.55)</b>	<b>0.00</b>	<b>(65,389.55)</b>	<b>0.00</b>

Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand	(47,359.71)	121,063.59	492,098.69
Cash - Bank - Term Deposit - 402			1,117.60
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Investment		(175,025.89)	300,000.00
Cash - Fast Track #3 - Secure LOC	16.89	35.57	16,949.73
Cash - Fast Track #4 Savings	153.57	323.41	154,147.91
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>(47,189.25)</b>	<b>(53,603.32)</b>	<b>1,265,513.93</b>

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(491.93)	(1,058.10)	(1,058.10)
Municipal - Tax Receivable - Arrears	(982.20)	(6,856.54)	33,541.12
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(1,474.13)</b>	<b>(7,914.64)</b>	<b>31,123.24</b>

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Administrator

March 14, 2011  
(Date)  
  
David Cross, Mayor

Agenda for the April 11, 2011 regular meeting of the Council of the Village of Elbow to be held at 7 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA  
APPROVAL (or amendment) OF MINUTES – March 14  
- Business rising from the minutes

#### FINANCIAL STATEMENTS

- 2010 Audited Financial Stmt's encl

#### ACCOUNTS PAYABLE

#### REPORTS

- Mayor  
- Councillors

#### DELEGATIONS:

- 7:30 p.m. – Access 2000 re: Civic Centre accessibility project  
- 8:00 p.m. – Ev & Marlo Kearley  
- 8:30 p.m. – Doug Wankel

#### OLD BUSINESS

- Parcel F – plans for making a decision (when/how)  
- Saskatchewan Street Traffic issues/boulevard  
- Main Lift Station condition  
- Rink/Civic Centre Janitor position  
- Bayshore Centre water heater  
- CP Rail subdivision  
- Tuft's Bay Road  
- Fire Agreement Bylaw change  
- Water rate policy and capital investment strategy  
- Elbow Library  
- Elbow Hiking Trail Group  
- Recycling/Loraas

#### CORRESPONDENCE

- Cuelenaere, Kendall, Katzman & Watson re: L & R Development's interest in Parcel F (encl)  
- Community Planning re: Lakeside RV subdivision (encl)  
- MidSask Enterprise Region re: membership (encl)  
- PARCS Update (encl)  
- Minister of Municipal Affairs re: 2011 Potential Education Mill Rates (encl)  
- U of R, Canadian Plains Research Centre re: "Lake Diefenbaker: Yours to Discover" (encl)  
- Ministry of Environment re: public review of environmental impact statement – Wild West Steelhead Fish Farm Expansion (encl)

#### NEW BUSINESS

- Motion to write off Steve Poisson's outstanding utility balance \$344.84  
- Facilities Committee March minutes (encl)  
- Ryan Dunn Building Permit Application  
- Keith Daniluk – Development Permit application for RV sites  
- UMAAS (urban municipal administrators assoc of sk) Convention (encl)  
- Summer Maintenance Position

#### ADJOURNMENT

Minutes from the April 11, 2011, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor David Cross, Councillors Deb Schlivert, James Swedberg, Gary Dunn, William Nike, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

**Agenda**

67/2011 NIKE: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

68/2011 SWEDBERG: That the minutes of the March 14, 2011 Council Meeting be accepted as presented. Carried.

**Financial Statement**

69/2011 DUNN: That the financial statement and bank reconciliation for the month of March be accepted as presented. Carried.

70/2011 SCHLIVERT: That we accept the 2010 Audited Financial Statements. Carried.

**Payment of Accounts**

71/2011 NIKE: That the accounts be paid as presented. Carried.

**Mayor's Report**

Mayor Cross and Administrator Jess reported on the Facilities Committee meeting with Access 2000 regarding the elevator lift at the Civic Centre.

**Civic Centre/Rink Janitor**

72/2011 SCHLIVERT: That we hire Art King for the contract janitor position for the Civic Centre and Rink at a rate of \$12/hr. Carried.

**Bayshore Centre Water Heater**

73/2011 SWEDBERG: That we purchase a 20 gallon water heater for the Bayshore Centre. Carried.

**MidSask ER Membership**

74/2011 SCHLIVERT: That we renew our MidSask Enterprise Region membership for \$982. Carried.


**Delegation – 8 p.m. – Marlo Kearley**

Marlo Kearley attended the meeting to discuss the Parcel F situation and their recommendations for handling the sale of this parcel.

**Delegation – 8:15 p.m. – Doug Wankel**

Doug Wankel attended the meeting to discuss the Parcel F situation and the agreement with North Ridge.

  
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**Delegation – 8:40 p.m. – Rick Letts**

Rick Letts attended the meeting and spoke in regards to the letter from L & R Developments' lawyer about their continued interest in Parcel F.

**Utility Arrears**

75/2011

**SCHLIVERT:** That we write off Steve Poisson's outstanding utility balance the amount of \$348.25 as uncollectible. Carried.

**Building/Development Permit**

Gary Dunn declared a pecuniary interest at 9:10 p.m. after presenting some information on the following topic.

76/2011

**NIKE:** That we approve the following Building and Development Permit pending approval from our Building Official:  
#3/2011 – Ryan Dunn – 170 Sunset Lane. Carried.

Gary Dunn returned to the meeting at 9:15 p.m.

**UMAAS Convention**

77/2011

**SWEDBERG:** That the Administrator attend the Urban Municipal Administrator Association of Saskatchewan Convention in Saskatoon June 7-10, 2011. Carried.

**Adjournment**

78/2011

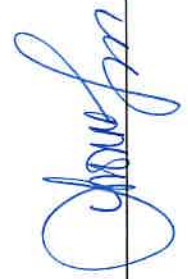
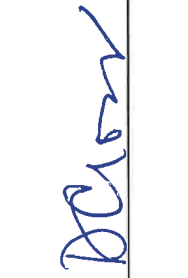
**NIKE:** That this meeting be adjourned at 9:50 p.m.

**CORRESPONDENCE**

- Cuelenaere, Kendall, Katzman & Watson re: L & R Development's interest in Parcel F
- Community Planning re: Lakeside RV subdivision
- MidSask Enterprise Region re: membership
- PARCS Update
- Minister of Municipal Affairs re: 2011 Potential Education Mill Rates
- U of R, Canadian Plains Research Centre re: "Lake Diefenbaker: Yours to Discover"
- Ministry of Environment re: public review of environmental impact statement – Wild West Steelhead Fish Farm Expansion

**ACCOUNTS PAYABLE**

Payment #	Vendor	Date	Amount
Computer Cheques			
4966	Driftwood Studio	4/11/2011	123.5
4967	Farm & Garden Centre	4/11/2011	10,963.8
4968	CLICK Enterprises Inc.	4/13/2011	441.0
4969	David Cross	4/13/2011	85.0
4970	Paul's Fine Foods	4/13/2011	37.5
4971	Pioneer Products Inc.	4/13/2011	757.8
4972	R & J Lakeside Service Ltd.	4/13/2011	712.4

Payment #	Vendor	Date	Amount
4973	Mid Sask Enterprise Region Inc	4/13/2011	982.0
4974	Riverbend Co-op Ltd.	4/13/2011	2,282.6
4975	Saskatchewan Research Council	4/13/2011	24.4
4976	SUMA	4/13/2011	63.1
4977	SUMA	4/13/2011	640.1
4978	SaskWater Accounts Receivable	4/13/2011	1,124.9
4979	Twigg & Company	4/13/2011	4,400.0
4980	V. of Elbow MasterCard Acct	4/13/2011	53.8
4981	Webster Surveys Ltd.	4/13/2011	2,420.2
4982	Claudia Diederich	4/15/2011	500.0
4983	Yvonne Jess	4/15/2011	1,000.0
4984	Dale Norrish	4/15/2011	500.0
4985	Air Liquide Canada Inc.	4/25/2011	12.9
4986	Loraas Disposal Services Ltd.	4/25/2011	4,288.6
4987	SaskPower	4/25/2011	4,164.5
4988	SaskTel CPP	4/25/2011	420.0
4989	SUMA	4/25/2011	515.1
4990	SaskWater Accounts Receivable	4/25/2011	5,888.7
4991	Village of Elbow	4/25/2011	160.3
4992	XEROX Canada Ltd.	4/25/2011	50.8
4993	David Cross	4/29/2011	189.1
4994	Claudia Diederich	4/29/2011	958.1
4995	Yvonne Jess	4/29/2011	1,799.0
4996	Art King	4/29/2011	378.0
4997	Dale Norrish	4/29/2011	1,863.4
4998	Jordan Peddle	4/29/2011	192.0
4999	MEPP	4/29/2011	1,362.2
5000	Receiver General	4/29/2011	2,374.8
5001	V. of E. ITF W. Cafferata	4/29/2011	40.0
5002	Sun West School Division	4/30/2011	1,405.2
Total:			53,176.4

Total for General:

53,176.4

Payments Printed: 37



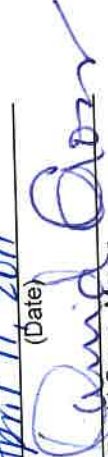

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending March 31, 2011

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	304.36	980.89		980.89	
Fees and Charges	2,048.33	4,119.84		4,119.84	
Utilities	25,761.93	31,026.61		31,026.61	
Grants	85,049.40	87,549.40		87,549.40	
Grants in Lieu of Taxes	1,940.25	3,534.22		3,534.22	
Investment Income and Commissions	326.03	917.35		917.35	
<b>Total Revenues:</b>	<b>115,430.30</b>	<b>128,128.31</b>	<b>0.00</b>	<b>128,128.31</b>	<b>0.00</b>
<b>Expenditures</b>					
General Government Services	11,435.65	45,193.83		(45,193.83)	
Protective Services	119.25	399.75		(399.75)	
Transportation Services	5,551.31	33,310.21		(33,310.21)	
Environmental Health Services	3,621.76	6,527.21		(6,527.21)	
Public Health and Welfare Services	832.91	1,347.53		(1,347.53)	
Planning and Development Services	2,762.09	205.20		(205.20)	
Recreation and Cultural Services	6,545.50	8,833.15		(8,833.15)	
Utilities		13,139.15		(13,139.15)	
<b>Total Expenditures:</b>	<b>30,868.47</b>	<b>108,956.03</b>	<b>0.00</b>	<b>(108,956.03)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>84,561.83</b>	<b>19,172.28</b>	<b>0.00</b>	<b>19,172.28</b>	<b>0.00</b>
<b>Change in Net Assets</b>	<b>84,561.83</b>	<b>19,172.28</b>	<b>0.00</b>	<b>19,172.28</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>84,561.83</b>	<b>19,172.28</b>	<b>0.00</b>	<b>19,172.28</b>	<b>0.00</b>

Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand	(260,871.74)	(139,808.15)	231,226.95
Cash - Bank - Term Deposit - 402			1,117.60
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Investment		(175,025.89)	300,000.00
Cash - Fast Track #3 - Secure LOC	18.71	54.28	16,968.44
Cash - Fast Track #4 Savings	350,307.32	350,630.73	504,455.23
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>89,454.29</b>	<b>35,850.97</b>	<b>1,354,968.22</b>
<b>Municipal Taxes Receivable</b>			
Municipal - Tax Receivable - Current	(701.69)	(1,759.79)	(1,759.79)
Municipal - Tax Receivable - Arrears	(5,389.33)	(12,245.87)	28,151.79
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(6,091.02)</b>	<b>(14,005.66)</b>	<b>25,032.22</b>

Certified correct and in accordance with the records

Presented to council on

April 11, 2011 (Date)  
  
David Cross, Mayor

  
Wonne Jess, Administrator

Minutes from the April 25, 2011, special meeting of the Council of the Village Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, James Swedberg, Gary Dunn William Nike, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:03 p.m.

**Closed Session**

79/2011

CROSS: That this meeting be closed to the public at 7:15 p.m. to go through the details of the proposed agreement with North Ridge.

Mayor Cross requested a recorded vote

For: Nike, Schlivert, Swedberg, Cross  
Against: Dunn

Mayor Cross declared the motion

Carried.

The closed session ended at 7:42 p.m., and the Council Meeting resumed.

**Parcel F – North Ridge Developments**

80/2011

NIKE: That we authorize the Mayor and the Administrator to sign the Amendment to Exercise of Option and Option Agreement with North Ridge Development Corporation.

Councillor Dunn requested a recorded vote

For: Swedberg, Schlivert, Nike, Cross  
Against: Dunn

Mayor Cross declared the motion

Carried.

**Zoning Bylaw Amendment – Bylaw No. 11-03**

81/2011

SCHLIVERT: That we reconsider resolution #27/2011 to postpone consideration of Bylaw No. 11-03 indefinitely. Carried.

82/2011

NIKE: That we rescind resolution 21/2011 due to ratepayer concern regarding the environmental impact of holding tanks. Carried.

**Annual Donor's Choice Campaign**

83/2011

SCHLIVERT: That the Village Office staff conduct the annual Donor's Choice Campaign again this year. Carried.

**Adjournment**

84/2011

NIKE: That this meeting be adjourned at 9:45 p.m. Carried.



**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending April 30, 2011

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	252.80	1,233.69		1,233.69	
Fees and Charges	3,278.65	7,398.49		7,398.49	
Utilities	8,467.50	39,494.11		39,494.11	
Grants		87,549.40		87,549.40	
Grants in Lieu of Taxes	1,820.33	5,354.55		5,354.55	
Capital Asset Proceeds	5,460.00	5,460.00		5,460.00	
Investment Income and Commissions	586.39	1,503.74		1,503.74	
Other Revenues	705.00	705.00		705.00	
<b>Total Revenues:</b>	<b>20,570.67</b>	<b>148,698.98</b>	<b>0.00</b>	<b>148,698.98</b>	<b>0.00</b>
<b>Expenditures</b>					
General Government Services	14,169.13	59,362.96		(59,362.96)	
Protective Services		399.75		(399.75)	
Transportation Services	21,980.73	55,290.94		(55,290.94)	
Environmental Health Services	3,484.82	10,012.03		(10,012.03)	
Public Health and Welfare Services		1,347.53		(1,347.53)	
Planning and Development Services	2,305.00	2,510.20		(2,510.20)	
Recreation and Cultural Services	4,630.14	13,463.29		(13,463.29)	
Utilities	7,405.44	20,544.59		(20,544.59)	
<b>Total Expenditures:</b>	<b>53,975.26</b>	<b>162,931.29</b>	<b>0.00</b>	<b>(162,931.29)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>(33,404.59)</b>	<b>(14,232.31)</b>	<b>0.00</b>	<b>(14,232.31)</b>	<b>0.00</b>
<b>Change in Net Assets</b>	<b>(33,404.59)</b>	<b>(14,232.31)</b>	<b>0.00</b>	<b>(14,232.31)</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>(33,404.59)</b>	<b>(14,232.31)</b>	<b>0.00</b>	<b>(14,232.31)</b>	<b>0.00</b>

**Account Balances**

	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand	(14,072.45)	(153,880.60)	217,154.50
Cash - Bank - Term Deposit - 402	(1,117.60)	(1,117.60)	300,000.00
Cash - Bank - Term Deposit - 404			300,000.00
Cash - Investment		(175,025.89)	16,986.57
Cash - Fast Track #3 - Secure LOC	18.13	72.41	504,994.24
Cash - Fast Track #4 Savings	539.01	351,169.74	1,000.00
Cash - MasterCard Account			
<b>Total Cash:</b>	<b>(14,632.91)</b>	<b>21,218.06</b>	<b>1,340,335.31</b>
<b>Municipal Taxes Receivable</b>			
Municipal - Tax Receivable - Current	(761.85)	(2,521.64)	(2,521.64)
Municipal - Tax Receivable - Arrears	(3,841.29)	(16,087.16)	24,310.50
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(4,603.14)</b>	<b>(18,608.80)</b>	<b>20,429.08</b>

Certified correct and in accordance with the records

Presented to council on

May 9, 2011  
(Date)

  
Yvonne Jess, Administrator

  
David Cross, Mayor

Agenda for the May 9, 2011 regular meeting of the Council of the Village of Elbow to be held at 7 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA  
APPROVAL (or amendment) OF MINUTES – April 11, 25  
- Business rising from the minutes

#### FINANCIAL STATEMENTS

#### ACCOUNTS PAYABLE

#### REPORTS

- Mayor
- Councillors
- Maintenance Committee (report enclosed)
- Orchard Committee report (encl)

#### OLD BUSINESS

- Keith Daniluk Discretionary Use application
- North Ridge Parcel F – Gary
- Lakeside RV development – Village's letter of response encl
- Civic Centre proposed plan (encl)
- Fire Protection Services Bylaw (encl)
- Summer Maintenance Position – motion to hire
- Gary's letter re: Wild West Steelhead fish farm expansion (FYI)
- Loraas recycle
- Saskatchewan Street Traffic issues/boulevard
- Main Lift Station condition
- CP Rail subdivision
- Tuft's Bay Road easement
- Water rate policy and capital investment strategy

#### CORRESPONDENCE

- Norma Johnson re: Bayshore Centre (encl)
- Ron & Judi Bell re: Lakdeside RV Development (encl)
- RM of Loreburn re: Ron & Judi Bell letter (encl)
- George Bartel re: Civic Centre lift (encl)
- Al Holmes (HICC) email re: utility rebate (encl)
- Provincial Mediation Board re: tax enforcement
- Maureen Ector re: tree roots (encl)
- Town of Central Butte re: Emergency Measures Plan (encl)

#### NEW BUSINESS

- EMS Service (fact sheet encl) - Bill
- Uilyott Building Permit
- Johnson Building Permit
- 2011 Crime Prevention Guide (encl)
- PARCS membership
- Deputy Mayor change, signing authority change (Deb – May to Jan.)

#### BUDGET

#### ADJOURNMENT

Minutes from the May 9, 2011, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor David Cross, Councillors Deb Schlivert, Gary Dunn, William Nike, and Administrator Yvonne Jess.

Absent: Councillor James Swedberg.

Mayor Cross called the meeting to order at 7:05 p.m.

**Agenda**

85/2011 NIKE: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

86/2011 SCHLIVERT: That the minutes of the April 11, 2011 Council Meeting be accepted as presented. Carried.

87/2011 SCHLIVERT: That the minutes of the April 25, 2011 Special Council Meeting be accepted as presented. Carried.

**Financial Statement**

88/2011 NIKE: That the financial statement and bank reconciliation for the month of April be accepted as presented. Carried.

**Payment of Accounts**

89/2011 DUNN: That the accounts be paid as presented. Carried.

**Mayor's Report**

Mayor Cross reported on his upcoming meeting with Glen Amor regarding the Volunteer Fire Department.

**Councillor's Report**

Councillor Nike reported on the upcoming CATPC Meeting here on June 15<sup>th</sup>.

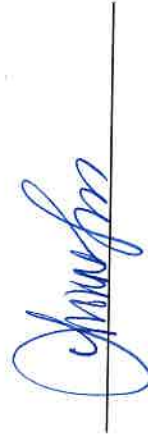
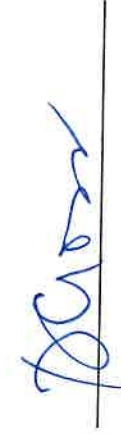
Councillor Dunn reported on the letter he wrote to the Minister of Tourism, Parks, Culture and Sport in regards to the erosion of the point at the marina. They indicated they will be starting work this summer, hopefully completing by winter.

**Maintenance Report**

Administrator Jess presented a written report on the Maintenance Committee Meeting of May 5, 2011.

**Culvert Policy**

90/2011 DUNN: That we amend our culvert policy to read that the Village will cover half of the cost of the first 30' length of culvert and installation with the property owner responsible for the other half. Carried.



**Dust Suppressant**

91/2011

NIKE: That due to the condition of our streets this spring, that we cancel our dust suppressant from Milligan Bio-Tech acknowledging that we will have to forfeit 5% of our deposit. Carried.

**Orchard Committee Report**

Joe and Isabella Parent and Larry and Donna Riggall provided a written report on the activities of the Orchard Committee.

**Discretionary Use Application – Keith Daniluk**

Councillor Nike declared a pecuniary interest at 7:55 p.m. on the following topics:

92/2011

DUNN: That we approve the discretionary use application for temporary RV use on Lot A, Block 24, Plan 63MJ14558 for the purpose of accommodating three RV's for a temporary period until the end of 2012. Carried.

Councillor Nike returned to the meeting at 8:00 p.m.

**Parcel F – North Ridge Agreement**

Councillor Dunn asked to read the latest North Ridge agreement to the gallery and addressed the gallery with his concerns. Council discussed the reasons behind the extension. Council entertained questions from the gallery. Councillor Dunn reported on the estimated values for Parcel F.

**Fire Protection Services Amendment Bylaw No. 11-07**

93/2011

NIKE: Read Bylaw No. 11-07 for a first time being a bylaw to provide for entering into an agreement respecting the provision of fire protection services. Carried.

94/2011

SCHLIVERT: Read Bylaw No. 11-07 for a second time. Carried.

95/2011

DUNN: That we have three consecutive readings at this same meeting. Carried Unanimously.

96/2011

CROSS: Read Bylaw No. 11-07 for a third time, hereby adopting a bylaw for entering into an agreement respecting the provision of fire protection services. Carried.

**Summer Student Maintenance Position**

97/2011

NIKE: That we hire Carley McGregor for the Summer Student Maintenance position at a rate of \$12/hour. Carried.

**Environmental Impact Assessment**

Councillor Dunn reported on his correspondence regarding the proposed Wild West Steelhead fish farm expansion.

**Boulevard Project**

98/2011

CROSS: That we rescind resolution 12/2011 in regards to the boulevard project. Carried.





**Rumble Strip**

99/2011 DUNN: That we contact the Department of Highways to do rumble strip, when they are in the area, on Saskatchewan Street as you enter the Village. Carried.

**CP Rail Land Purchase**

100/2011 SCHLIVERT: That the Mayor and Administrator are authorized to sign the ISC land transfer documents to complete the CP Rail land purchase. Carried.

**Harbour Inn Condo Corporation – Utility billing**

101/2011 DUNN: That due to the unique situation at the Harbour Inn Condo's we will provide a credit of \$528 for 2011 to be applied to their utility account, as requested by the Harbour Inn Condo Board and that this issue continue to be reviewed annually upon their request, and furthermore that we are unable to consider their request to provide a similar credit for the year 2010 as that fiscal year is complete. Carried.

**Emergency Measures Services**

Councillor Nike reported and presented written information from the Moose Jaw & District EMS.

**Building/Development Permits**

102/2011 NIKE: That we approve the following Building and Development Permit based on the plan review by our Building Official: #2/2011 – Tracy & Bonnie Ulyott – 127 Sarah Dr S Carried.

103/2011 SCHLIVERT: That we approve the following Building and Development Permit pending approval from our Building Official: #4/2011 – Brian Johnson – 110 Sunset Lane. Carried.

**PARCS Membership**

104/2011 NIKE: That we purchase a \$100 associate community membership in the Provincial Association of Resort Communities of Saskatchewan. Carried.

**Deputy Mayor**

105/2011 NIKE: That Councillor Deb Schlivert be appointed Deputy Mayor for the May 2011 – January 2012 term. Carried.

**Prairie Centre Credit Union**

106/2011 DUNN: That signing authority be changed at Prairie Centre Credit Union to include Mayor David Cross, Deputy Mayor Deb Schlivert, and Administrator Yvonne Jess, and that the Administrator and Mayor shall sign all cheques on behalf of the municipality or in the absence of the Mayor, the Deputy Mayor as per Bylaw No. 05-12. Carried.



**Adjournment**

10/7/2011

NIKE: That this meeting be adjourned at 9:30 p.m.

Carried.

**Budget Deliberations**

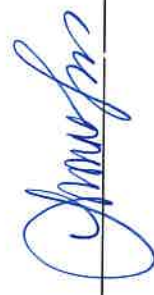
Council continued with budget deliberations until 10:15 p.m.

**CORRESPONDENCE**

- Norma Johnson re: Bayshore Centre
- Ron & Judi Bell re: Lakdeside RV Development
- RM of Loreburn re: Ron & Judi Bell letter
- George Bartel re: Civic Centre lift
- Al Holmes (HICC) email re: utility rebate
- Provincial Mediation Board re: tax enforcement
- Maureen Ector re: tree roots
- Town of Central Butte re: Emergency Measures Plan

**ACCOUNTS PAYABLE**

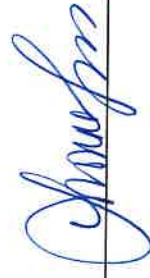
Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
5003	Acti-Zyme Products Ltd.	5/10/2011	1,971.7
5004	Dellene Church Law Office Inc.	5/10/2011	778.2
5005	CLICK Enterprises Inc.	5/10/2011	262.5
5006	David Cross	5/10/2011	93.4
5007	The Davidson Leader	5/10/2011	12.2
5008	Claudia Diederich	5/10/2011	143.5
5009	Yvonne Jess	5/10/2011	137.5
5010	Dale Norrish	5/10/2011	358.7
5011	Janet Hundebey	5/10/2011	155.0
5012	John's Ford Auto Sales Ltd.	5/10/2011	11.6
5013	Meridan Inspections Ltd.	5/10/2011	409.5
5014	MuniSoft	5/10/2011	3,289.0
5015	Nova-Tek Innovations Abitab	5/10/2011	275.0
5016	City of Prince Albert	5/10/2011	367.5
5017	Joe Parent	5/10/2011	302.5
5018	Paul's Fine Foods	5/10/2011	29.6
5019	Prairie Janitorial Supply	5/10/2011	78.0
5020	PNG Prairie Newspaper Group	5/10/2011	86.2
5021	Queen's Printer Revolving Fund	5/10/2011	63.0
5022	R & J Lakeside Service Ltd.	5/10/2011	867.1
5023	Larry Riggall	5/10/2011	79.0
5024	SGI	5/10/2011	223.0
5025	Saskatchewan Research Council	5/10/2011	97.6
5026	SaskWater Accounts Receivable	5/10/2011	315.0
5027	Urban Municipal Admin Assoc	5/10/2011	141.7
5028	V. of Elbow MasterCard Acct	5/10/2011	890.7
5029	Village of Elbow - Petty Cash	5/10/2011	95.8
5030	WayLyn Signs	5/10/2011	55.0
5031	XEROX Canada Ltd.	5/10/2011	16.6
5032	Canada Post	5/11/2011	123.9
5033	PARCS	5/11/2011	100.0
5034	Claudia Diederich	5/13/2011	500.0
5035	Yvonne Jess	5/13/2011	1,000.0
5036	Carley McGregor	5/13/2011	500.0

Payment #	Vendor	Date	Amount
5037	Dale Norrish	5/13/2011	500.00
5038	Art King	5/17/2011	200.00
5039	Air Liquide Canada Inc.	5/23/2011	12.00
5040	Loraas Disposal Services Ltd.	5/23/2011	4,957.00
5041	SaskPower	5/23/2011	4,203.00
5042	SaskTel CPP	5/23/2011	416.00
5043	SUMA	5/23/2011	515.00
5044	SaskWater Accounts Receivable	5/23/2011	5,135.00
5045	Village of Elbow	5/23/2011	159.00
5046	Jordan Soggie	5/24/2011	100.00
5047	Paul Ganes	5/27/2011	780.00
5048	David Cross	5/31/2011	189.00
5049	Elbow Wellness Clinic	5/31/2011	25.00
5050	Claudia Diederich	5/31/2011	916.50
5051	Yvonne Jess	5/31/2011	1,799.00
5052	Art King	5/31/2011	106.00
5053	Carley McGregor	5/31/2011	928.00
5054	Dale Norrish	5/31/2011	1,863.40
5055	Ron Savidan	5/31/2011	360.00
5056	MEPP	5/31/2011	1,352.20
5057	Joe Parent	5/31/2011	227.10
5058	Receiver General	5/31/2011	2,349.00
5059	Receiver General	5/31/2011	228.70
5060	V. of E. ITF W. Caiferata	5/31/2011	40.00
5061	Sun West School Division	5/31/2011	486.50
Total:			41,681.43

Total for General: 41,681.43

Payments Printed: 59

Minutes from the May 26, 2011, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, Gary Dunn, William Nike, Jam Swedberg, and Administrator Yvonne Jess.

Having all Council members present and having their signature on a waiver of notice (attached to these minutes), Mayor Cross called the meeting to order at 10 p.m. to discuss the Village's Farm Credit Canada AgriSpirit Fund application.

**FCC AgriSpirit Fund Application**

108/2011

NIKE:

That Councillor Dunn and Fire Chief Amor make application to the Farm Credit Canada AgriSpirit Fund for fire fighting equipment.  
Carried.

**Adjournment**

109/2011

CROSS:

That this meeting be adjourned at 10:12 p.m.  
Carried.

DCross

Shlivert

Agenda for the June 20, 2011 regular meeting of the Council of the Village of Elbow to be held at 7 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA  
APPROVAL (or amendment) OF MINUTES – May 9, 26  
- Business rising from the minutes

#### FINANCIAL STATEMENTS

#### ACCOUNTS PAYABLE

#### REPORTS

- Mayor
  - o Friday night storm damage
  - o Pancake Breakfast
- Councillors
  - o Bill's Water Wolf report encl
  - o Bill's minutes from the CATPC Mtg encl
- Maintenance Committee (report enclosed)

#### OLD BUSINESS

- North Ridge
- Loraas recycle
- Waste Management Fee Bylaw – draft encl
- Regional Lagoon – email from Marsha/SaskWater encl
- Main Lift Station condition
- Tuft's Bay Road easement
- Water rate policy and capital investment strategy
- Bryan Cafferata subdivision
- Developers – Yvonne to report items developers not adhering to and on meeting with SAL re: developers
- Solar power for speed monitor sign

#### CORRESPONDENCE

- Urban Voice (encl)
- Harry Daniluk – asking for gravel on truck route
- Norma Johnson – gravel on Bayshore Road (encl)
- Elbow & Dist. Museum & Historical Society – public washroom (encl)
- WaterWolf – 2011 membership & letter (encl) – motion to pay membership
- Town of Outlook – physician recruitment (encl)
- Rod Daniluk – commercial garbage/recycle (encl)
- Keith Daniluk – temporary RV use permit (encl)
- Canadian Heritage - \$900 Canada Day Grant

#### NEW BUSINESS

- Noxious weed incident – inspector?
- Eddy Building Permit (detached garage)
- Travers' Building Permit (deck)
- Health Care Services notice to go into newsletter (copy encl)
- Zoning Bylaw Amendment application - Scott Slywchuk email (encl)
- Sewer line clean out – Sitavanc \$459.90
- Subdivision Application – Wilm (encl)
- Aaro Park property line

#### BUDGET

#### ADJOURNMENT

Next regular Council meeting: Monday, July 11<sup>th</sup>

Minutes from the June 20, 2011, regular meeting of the Council of the Village Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, James Swedberg, Gary Dunn William Nike, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

**Agenda**

110/2011

NIKE: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

111/2011

SCHLIVERT: That the minutes of the May 9, 2011 Council Meeting be accepted as presented. Carried.

112/2011

SWEDBERG: That the minutes of the May 26, 2011 Special Council Meeting be accepted as presented. Carried.

**Financial Statement**

113/2011

NIKE: That the financial statement and bank reconciliation for the month of May be accepted as presented. Carried.

**Payment of Accounts**

114/2011

DUNN: That the accounts be paid as presented. Carried.

**Mayor's Report**

Mayor Cross reported on plans for the pancake breakfast for the Heritage Day with proceeds to be donated to the Museum.

Mayor Cross and Administrator Jess reported on the Sarah's Cove Lift Station flooding that happened Friday, June 17<sup>th</sup>

**Sarah's Cove Lift Station**

115/2011

DUNN: That we consult with our lawyer regarding the issues surrounding the Sarah's Cove Lift Station flooding Friday, June 17<sup>th</sup>. Carried.

**Developers**

Administrator Jess reported on various items of concern in regards to the Servicing Agreements with Johnson, Titan, and L & R Developments.

**Councillor Report**

Councillor Nike provided a written report on the WaterWolf Meeting he attended along with Mayor Cross and Administrator Jess on June 13<sup>th</sup> in Hanley, and on the CATPC Meeting held in Elbow on June 15<sup>th</sup>.

**Maintenance Report**

Administrator Jess presented a written report on the Maintenance Committee Meeting of June 17, 2011.





**Waste Management Fee Bylaw**

- 116/2011 SCHLIVERT: Read Bylaw No. 11-08 for a first time being a bylaw to set the rates for residential and commercial waste management. Carried.
- 117/2011 SWEDBERG: Read Bylaw No. 11-08 for a second time. Carried.
- 118/2011 NIKE: That we have three consecutive readings at this same meeting. Carried Unanimously.
- 119/2011 DUNN: Read Bylaw No. 11-08 for a third time, hereby adopting a bylaw to set the rates for residential and commercial waste management. Carried.

**Main Lift Station**

- 120/2011 NIKE: That we purchase a mix flush valve from TSL Mechanical for \$3,950 and make arrangements for the installation of same in the main lift station. Carried.

**Tuff's Bay Road Easement**

- 121/2011 SWEDBERG: That the Mayor and Administrator are authorized to sign the Tuff's Bay Road easement with Brian Johnson. Carried.

**Water and Sewer Extention**

- 122/2011 NIKE: That we complete the looping of the water and sewer main along Sarah Drive past the Cafferata/Loppacher subdivision in Aaro Ave and pay for same. Carried.

**Solar Power for Speed Monitor Sign**

- 123/2011 SCHLIVERT: That we authorize the purchase of the solar power option for our speed radar sign from Guardian Traffic for \$5,345. Carried.

**Bayshore Road**

- 124/2011 SWEDBERG: That we agree to pay for half of the \$613 invoice for gravel placed on the road to Bayshore, and that Norma Johnson be advised that she must have prior approval if she intends to ask Council to cover or cost share in any work she has authorized at the Bayshore. Carried.

**WaterWolf Membership**

- 125/2011 NIKE: That we renew our membership for the WaterWolf Advisory Planning Commission for April 1, 2001 – March 31, 2012 for \$882. Carried.

**Building/Development Permits**

- 126/2011 SCHLIVERT: That we approve the following Building and Development Permits based on the plan reviews by our Building Official.  
 #5/2011 – Dick Eddy – 142 Stanley Street  
 #6/2011 – Andrew Travers – 137 Putters Lane  
 Carried.





**Sewer Line Clean Out**

127/2011 NIKE: That as per our policy, we reimburse Joe Sitavanc for his sewer line clean out in the amount of \$459.90 due to tree roots. Carried.

**Adjournment**

128/2011 SCHLIVERT: That this meeting be adjourned at 10:30 p.m. Carried.

**CORRESPONDENCE**

- Urban Voice
- Harry Daniluk – asking for gravel on truck route
- Norma Johnson – gravel on Bayshore Road
- Elbow & Dist. Museum & Historical Society – public washroom
- WaterWolf – 2011 membership & letter
- Town of Outlook – physician recruitment
- Rod Daniluk – commercial garbage/recycle
- Keith Daniluk – temporary RV use permit
- Canadian Heritage - \$900 Canada Day Grant

**ACCOUNTS PAYABLE**

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
5062	Claudia Diederich	6/15/2011	500.0
5063	Yvonne Jess	6/15/2011	1,000.0
5064	Carley McGregor	6/15/2011	500.0
5065	Dale Norrish	6/15/2011	500.0
5066	Loraas Disposal Services Ltd.	6/21/2011	5,207.8
5067	SaskPower	6/21/2011	2,373.4
5068	SaskTel CPP	6/21/2011	435.0
5069	SaskWater Accounts Receivable	6/21/2011	6,314.8
5070	Village of Elbow	6/21/2011	153.5
5071	Meridan Inspections Ltd.	6/23/2011	1,203.4
5072	Yvonne Jess	6/23/2011	551.6
5073	David Cross	6/23/2011	591.0
5074	Gary Dunn	6/23/2011	551.6
5075	William Nike	6/23/2011	551.6
5076	James Swedberg	6/23/2011	496.4
5077	Deb Schlivert	6/23/2011	551.6
5078	CLICK Enterprises Inc.	6/24/2011	196.3
5079	David Cross	6/24/2011	70.0
5080	Gary Dunn	6/24/2011	137.47
5081	William Nike	6/24/2011	75.00
5082	Yvonne Jess	6/24/2011	202.87
5083	Dale Norrish	6/24/2011	81.00
5084	Joe Sitavanc	6/24/2011	459.90
5085	Palliser Regional Library	6/24/2011	2,603.37
5086	R & J Lakeside Service Ltd.	6/24/2011	1,076.85
5087	Resort Village of Mistusinne	6/24/2011	64.13
5088	SAMA	6/24/2011	5,952.00
5089	V. of Elbow MasterCard Acct	6/24/2011	654.97
5090	WaterWolf Economic Development	6/24/2011	882.00
5091	Air Liquide Canada Inc.	6/27/2011	441.02
5092	Daniel Gloss	6/27/2011	50.00

*DC* \_\_\_\_\_ *Joseph*

Payment #	Vendor	Date	Amount
5093	David Cross	6/27/2011	197.9
5094	Flocor Inc.	6/27/2011	1,380.7
5095	Gail Johnson	6/27/2011	50.0
5096	Bob Laing	6/27/2011	250.0
5097	DHL Express (Canada) Ltd.	6/27/2011	42.1
5098	Master Industries Inc.	6/27/2011	4,266.8
5099	Midwest Agro Ltd.	6/27/2011	171.0
5100	OHI Media Inc.	6/27/2011	1,796.8
5101	Paul's Fine Foods	6/27/2011	17.5
5102	Prairie Janitorial Supply	6/27/2011	60.9
5103	PNG Prairie Newspaper Group	6/27/2011	95.4
5104	Queen's Printer Revolving Fund	6/27/2011	30.0
5105	Riverbend Co-op Ltd.	6/27/2011	448.4
5106	Sask Sewer Services	6/27/2011	630.0
5107	Saskatchewan Research Council	6/27/2011	386.6
5108	SUMA	6/27/2011	155.9
5109	Technical Safety Authority	6/27/2011	50.0
5110	TSL Mechanical Ltd.	6/27/2011	813.7
5111	Webster Surveys Ltd.	6/27/2011	787.5
5112	XEROX Canada Ltd.	6/27/2011	318.3
5113	ZEE Medical Service Co.	6/27/2011	222.8
5114	Cash	6/27/2011	325.0
5115	Norma Johnson	6/28/2011	306.5
5116	Paul's Fine Foods	6/28/2011	76.0
5117	Driftwood Studio	6/29/2011	185.8
5118	David Cross	6/30/2011	189.1
5119	Claudia Diederich	6/30/2011	944.2
5120	Yvonne Jess	6/30/2011	1,799.0
5121	Art King	6/30/2011	411.0
5122	Carley McGregor	6/30/2011	1,239.9
5123	Dale Norrish	6/30/2011	1,863.4
5124	Ron Savidan	6/30/2011	288.0
5125	MEPP	6/30/2011	1,358.9
5126	North Ridge Development Corp	6/30/2011	225,000.0
5127	North Ridge Development Corp	6/30/2011	9,450.0
5128	Receiver General	6/30/2011	2,366.2
5129	Receiver General	6/30/2011	393.3
5130	V. of E. ITF W. Caifferata	6/30/2011	40.0
5131	Sun West School Division	6/30/2011	818.5
		Total:	293,657.22

Total for General: 293,657.22

Payments Printed: 70


**A BYLAW OF THE VILLAGE OF ELBOW TO SET THE RATES FOR RESIDENTIAL AND COMMERCIAL WASTE MANAGEMENT**

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts as follows:

1. This bylaw may be referred to as "The Waste Management Fee Bylaw" and includes both garbage and recycling fees.
2. Mandatory residential curbside recycling will be implemented effective July 1, 2011.
3. Waste management fees for front load bins (commercial, construction, etc.) will be at a rate as charged by the contractor to the Village of Elbow and billed monthly to the property owner. These fees, if left unpaid as of December 31<sup>st</sup> may be added to taxes at year end.
4. Commercial users using curbside, rollout cart pickup will be billed \$10 per month per garbage cart and \$7 per month per recycle cart. Commercial waste management fees for rollout carts will be billed along with the monthly water and sewer billings. These fees, if left unpaid as of December 31<sup>st</sup> may be added to taxes at year.
5. Residential rates will be set at a rate of \$17 per month. Residential waste management fees will be billed along with the water and sewer billings; quarterly for residential, monthly for rental units. These fees, if left unpaid as of December 31<sup>st</sup> may be added to taxes at year end.
6. If a seasonal resident or commercial user chooses to turn in their waste and recycle receptacles for the winter, an adjustment based on the rate charged in Clause 4 or 5, as applicable, will be made as of the 1<sup>st</sup> of the month following the return of the receptacle. Arrangements need to be made through the Village Office in order to qualify for a rate adjustment.
7. This bylaw will come into effect July 1, 2011.



  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending May 31, 2011

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	233.45	1,467.14		1,467.14	
Fees and Charges	10,516.91	17,915.40		17,915.40	
Utilities	3,306.49	42,800.60		42,800.60	
Grants		87,549.40		87,549.40	
Grants in Lieu of Taxes	1,850.31	7,204.86		7,204.86	
Capital Asset Proceeds		5,460.00		5,460.00	
Investment Income and Commissions	1,698.22	3,201.96		3,201.96	
Other Revenues	3,500.00	4,205.00		4,205.00	
<b>Total Revenues:</b>	<b>21,105.38</b>	<b>169,804.36</b>	<b>0.00</b>	<b>169,804.36</b>	<b>0.00</b>
<b>Expenditures</b>					
General Government Services	11,174.99	70,537.95		(70,537.95)	
Protective Services	(8,188.31)	(7,788.56)		7,788.56	
Transportation Services	(3,647.10)	51,643.84		(51,643.84)	
Environmental Health Services	4,440.53	14,452.56		(14,452.56)	
Public Health and Welfare Services	390.00	1,737.53		(1,737.53)	
Planning and Development Services		2,510.20		(2,510.20)	
Recreation and Cultural Services	260.02	13,723.31		(13,723.31)	
Utilities	7,880.01	28,424.60		(28,424.60)	
<b>Total Expenditures:</b>	<b>12,310.14</b>	<b>175,241.43</b>	<b>0.00</b>	<b>(175,241.43)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>8,795.24</b>	<b>(5,437.07)</b>	<b>0.00</b>	<b>(5,437.07)</b>	<b>0.00</b>
<b>Change in Net Assets</b>	<b>8,795.24</b>	<b>(5,437.07)</b>	<b>0.00</b>	<b>(5,437.07)</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>8,795.24</b>	<b>(5,437.07)</b>	<b>0.00</b>	<b>(5,437.07)</b>	<b>0.00</b>

**Account Balances**

	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand	(9,306.29)	(163,186.89)	207,848.21
Cash - Bank - Term Deposit - 402		(1,117.60)	
Cash - Bank - Term Deposit - 404	1,121.92	1,121.92	301,121.92
Cash - Investment		(175,025.89)	300,000.00
Cash - Fast Track #3 - Secure LOC	18.73	91.14	17,005.30
Cash - Fast Track #4 Savings	557.57	351,727.31	505,551.81
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>(7,608.07)</b>	<b>13,609.99</b>	<b>1,332,727.24</b>
<b>Municipal Taxes Receivable</b>			
Municipal - Tax Receivable - Current	(762.21)	(3,283.85)	(3,283.85)
Municipal - Tax Received - Current	(4.72)	(4.72)	(4.72)
Municipal - Tax Receivable - Arrears	(300.97)	(16,388.13)	24,009.53
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(1,067.90)</b>	<b>(19,676.70)</b>	<b>19,361.18</b>

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Administrator

June 20, 2011  
(Date)  
  
David Cross, Mayor

Minutes from the June 29, 2011, special meeting of the Council of the Village Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, James Swedberg, Gary Dunn William Nike, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

**North Ridge – Parcel F**

129/2011

SWEDBERG: That we accept the letter from North Ridge Development Corporation of June 27, 2011, and according to our agreements with them that we return the purchase price of \$225,000 for Parcel F.

Carried.

130/2011

DUNN: That we pay for half of the geotech study on Parcel F as per our agreement with North Ridge Development Corporation in the amount of \$9,450.

Carried.

**Budget**

Council continued with their budget deliberations.

**Mill Rate**

131/2011

NIKE: That we accept the 2011 budget as prepared and that the municipal mill rate be set at 11.92 mills and acknowledge the school mill rates as set by the provincial government.

Carried.

**Base Tax Bylaw**

132/2011

SWEDBERG: Read Bylaw No. 11-09 for a first time being a bylaw to provide for a base tax to be levied.

Carried.

133/2011

SCHLIVERT: Read Bylaw No. 11-09 for a second time.

Carried.

134/2011

NIKE: That we have three consecutive readings at this same meeting.

Carried Unanimously.

135/2011

CROSS: Read Bylaw No. 11-09 for a third time, hereby adopting a bylaw to provide for a base tax to be levied.

Carried.

**Adjournment**

136/2011

SCHLIVERT: That this meeting be adjourned at 9:20 p.m.

Carried.

DCross

JSchliver

**A BYLAW OF THE VILLAGE OF ELBOW TO PROVIDE FOR A  
BASE TAX TO BE LEVIED, EFFECTIVE JANUARY 1, 2011, ON  
TAXABLE PROPERTIES IN THE VILLAGE OF ELBOW**

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts as follows:

1. The authority for the Bylaw is Section 290 of *The Municipalities Act*, and *The Urban Municipality Assessment and Taxation Regulations*, in particular, subsection 279.5(1), for setting a base tax.


2. The following base tax is to be levied on the following classes of property:


(a) Residential.....	Land.....	\$565
	Improvement.....	\$60
	Both.....	\$625
(b) Commercial.....	Land.....	\$565
	Improvement.....	\$60
	Both.....	\$625

3. This bylaw shall come into force on the 1<sup>st</sup> day of January, 2011.

4. Bylaw No. 10-09 is hereby repealed.



  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

Agenda for the July 11, 2011 regular meeting of the Council of the Village of Elbow to be held at 7 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA  
APPROVAL (or amendment) OF MINUTES – June 20, 29  
- Business rising from the minutes

#### FINANCIAL STATEMENTS

#### ACCOUNTS PAYABLE

#### REPORTS

- Mayor
- Councillors

DELEGATION – 7:15 p.m. – Holly Vollmer, Maureen Applin – Enterprise Region – Business retention survey

#### OLD BUSINESS

- Regional Lagoon
- Noxious weed incident – motion to appoint Julie Dukat
- Speed monitor sign
- Concrete rate at transfer station – need to set
- Main Lift Station condition
- Tuft's Bay Road easement
- Water rate policy and capital investment strategy

#### CORRESPONDENCE

- Shawn & Katherine Graham – water/sewer line replacement, zoning setback issue
- Lakeside RV Trailer Park Ltd – additional users to Lagoon Users Agreement
- SaskPower/SaskTel/SaskEnergy easements for L & R Development
- Wawanesa – Gonie sewer backup
- Cuelenaere, Kendall, Katzman & Watson – L & R Development's interest in Parcel F
- Ministry of Corrections, Public Safety & Policing – RCMP levy remains same as 2010.

#### NEW BUSINESS

- Gopher control
- Fencing for a storage compound – Dale trying to get prices in time for mtg.
- Sale of Husqvarna mower?
- Building Permit – Gerald Dewald deck
- Asset Management Workshop – Oct 19 & 20
- Rodeo special event permit
- Info session on the Shoreline Stabilization Project – July 27<sup>th</sup>
- Amortization
- Mistusinne golf carts

#### ADJOURNMENT

Minutes from the July 11, 2011, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor David Cross, Councillors Deb Schlivert, James Swedberg, Gary Dunn William Nike, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

**Agenda**

137/2011 SCHLIVERT: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

138/2011 NIKE: That the minutes of the June 20, 2011 Council Meeting be accepted as presented. Carried.

139/2011 SWEDBERG: That the minutes of the June 29, 2011 Special Council Meeting be accepted as presented. Carried.

**Financial Statement**

140/2011 NIKE: That the financial statement and bank reconciliation for the month of June be accepted as presented. Carried.

**Payment of Accounts**

141/2011 DUNN: That the accounts be paid as presented. Carried.

**Delegation – MidSask ER – 7:15 p.m.**

Holly Vollmer and Maureen Applin from MidSaskER attended the meeting to discuss the outcome of the Elbow Business Retention and Expansion Project, and the other projects that MidSask ER is working on.

**Councillor's Report**

Councillor Dunn reported on the Lake Diefenbaker water quality study being conducted through the University of Saskatchewan.

**Weed Inspector Appointment**

142/2011 SCHLIVERT: That we appoint Julie Dukat as the Village's Weed Inspector. Carried.

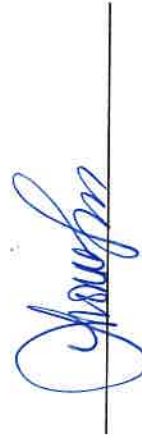
**Concrete Rates at Transfer Station**

143/2011 NIKE: That we set the rates for concrete at \$100 per tandem load, \$50 for a 3 ton load, and \$40 for a 1 ton load at the transfer site. Carried.

**Graham Development**

144/2011 SCHLIVERT: That the Village will cover the cost of the replacement water and sewer lines to 358 Aberdeen Street from the water and sewer mains to the property line, with the property owner being responsible for the lines on their property. Carried.





145/2011 CROSS:

That in regards to the Graham's Development Permit Application, we maintain our present setbacks as per our Zoning Bylaw and deny their application as presented.

Carried.

Lagoon Usage Agreement – Lakeside RV Park

146/2011

NIKE:

That we reluctantly allow the Lakeside RV Park developer an additional 10 sites to their 2011 Lagoon Usage Agreement at the seasonal rate, and that we notify them and the R.M. of Loreburn that the Village will not be extending the Lakeside RV Park's Lagoon Usage Agreement for any of this development in 2012.

Carried.

Lakeside RV Park – water usage

147/2011

SCHLIVERT:

That we charge Lakeside RV for their July 11, 2011 illegal water usage through the bypass valve estimated at 14,400 gallons and that there will be further charges and/or fines if they do it again.

Carried.

SaskPower Easement – Lakeridge Estates

148/2011

NIKE:

That we authorize the Mayor and Administrator to sign the SaskPower easement for the Lakeridge Estates development

Carried.

Maintenance Yard Fencing

149/2011

DUNN:

That we authorize the surveying, leveling, and purchase of fencing at the best quote, for a maintenance storage compound in the Industrial Subdivision, with funds to cover the project coming from Capital Trust.

Carried.

Building/Development Permit

150/2011

SWEDBERG:

That we approve the following Building and Development Permit based on the plan review by our Building Official.

#8/2011 – Gerald Dewald – 123 Princess St. Carried.

Asset Management Workshop

151/2011

DUNN:

That the Administrator attend the Asset Management Workshop in Saskatoon October 19 and 20, 2011 at that we cover related expenses.

Carried.

Community Event License

152/2011

SCHLIVERT:

That we approve the issue of a Community Event License to the Lakeshore Stampede Committee for a function to take place in the Elbow Rodeo Grounds in Elbow, SK on the following date and times: Friday, July 22, 2011 from 2 p.m. – 11 a.m.; Saturday, July 23, 2011 from 2 p.m. – 2 a.m.; Sunday, July 24, 2011 from 12 p.m. – 12 a.m.

Carried.

Adjournment

153/2011

SWEDBERG:

That this meeting be adjourned at 10:15 p.m.

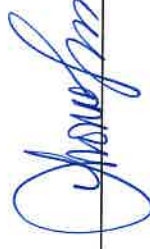
Carried.

## CORRESPONDENCE

- Shawn & Katherine Graham – water/sewer line replacement, zoning setback issue
- Lakeside RV Trailer Park Ltd – additional users to Lagoon Users Agreement
- SaskPower/SaskTel/SaskEnergy easements for L & R Development
- Wawanesa – Gonie sewer backup
- Cuelenaere, Kendall, Katzman & Watson – L & R Development's interest in Parcel F
- Ministry of Corrections, Public Safety & Policing – RCMP levy remains same as 2010.

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
5132	Elbow Historical Society	7/ 5/2011	564.6
5133	Garry Mercer	7/ 5/2011	375.0
5134	SUMA	7/ 5/2011	515.1
5135	SK Workers' Compensation Board	7/ 5/2011	2,104.6
5136	101122939 Saskatchewan Ltd.	7/13/2011	2,500.0
5137	Air Liquide Canada Inc.	7/13/2011	12.9
5138	Back Home Bakery & Deli	7/13/2011	51.8
5139	Robert L. Bramble	7/13/2011	6,153.5
5140	Evelyn Bramble	7/13/2011	18.9
5141	The Davidson Leader	7/13/2011	31.5
5142	Rod Daniluk	7/13/2011	35.0
5143	Paul Ganes	7/13/2011	35.0
5144	Dan Hoppenreys	7/13/2011	368.1
5145	Rick Diederich	7/13/2011	35.0
5146	Kevin Luchia	7/13/2011	35.0
5147	Five Hills Health Region	7/13/2011	190.0
5148	Floccor Inc.	7/13/2011	407.1
5149	Jay's Moving & Storage Ltd.	7/13/2011	819.4
5150	DHL Express (Canada) Ltd.	7/13/2011	19.3
5151	Meridan Inspections Ltd.	7/13/2011	516.0
5152	Midwest Agro Ltd.	7/13/2011	415.0
5153	Millar's Waste Mgmt Disposal	7/13/2011	2,330.0
5154	MuniSoft	7/13/2011	170.6
5155	Paul's Fine Foods	7/13/2011	31.9
5156	Prairie Janitorial Supply	7/13/2011	202.8
5157	R & J Lakeside Service Ltd.	7/13/2011	1,445.7
5158	Riverbend Co-op Ltd.	7/13/2011	126.0
5159	Saskatchewan Research Council	7/13/2011	351.2
5160	SUMA	7/13/2011	309.3
5161	SUMA	7/13/2011	157.5
5162	SaskWater Accounts Receivable	7/13/2011	4,937.9
5163	V. of Elbow MasterCard Acct	7/13/2011	10.8
5164	Village of Elbow - Petty Cash	7/13/2011	58.6
5165	Wolseley Engineered Pipe Group	7/13/2011	5,145.2
5166	XEROX Canada Ltd.	7/13/2011	61.9
5167	Alzheimer Assoc. of Sask	7/14/2011	197.0
5168	The Arthritis Society	7/14/2011	167.0
5169	Canadian Bible Society	7/14/2011	20.0
5170	CNIB	7/14/2011	175.0





Payment #	Vendor	Date	Amount
5171	Canadian Cancer Society	7/14/2011	205.00
5172	Central Butte & District	7/14/2011	340.00
5173	Crohn's & Colitis Foundation	7/14/2011	37.00
5174	Canadian Cystic Fibrosis Found	7/14/2011	35.00
5175	Canadian Diabetic Association	7/14/2011	150.00
5176	Elbow Cemetery Fund	7/14/2011	162.00
5177	Elbow & District Health	7/14/2011	240.00
5178	Elbow Historical Society	7/14/2011	220.00
5179	Palliser Regional Library	7/14/2011	250.00
5180	Gideon Bible Society	7/14/2011	45.00
5181	Heart & Stroke Foundation	7/14/2011	562.00
5182	Huntington Society	7/14/2011	85.00
5183	The Kidney Foundation	7/14/2011	90.00
5184	Canadian Mental Health Assoc.	7/14/2011	337.00
5185	Multiple Sclerosis Society	7/14/2011	177.00
5186	Muscular Dystrophy Association	7/14/2011	37.00
5187	Canadian Paraplegic Assoc	7/14/2011	40.00
5188	Red Cross Society	7/14/2011	75.00
5189	The Salvation Army	7/14/2011	125.00
5190	Saskatchewan Abilities Council	7/14/2011	125.00
5191	Saskatchewan Lung Association	7/14/2011	247.00
5192	Saskatchewan Parkinson's	7/14/2011	62.00
5193	Claudia Diederich	7/15/2011	576.90
5194	Yvonne Jess	7/15/2011	1,000.00
5195	Carley McGregor	7/15/2011	500.00
5196	Dale Norrish	7/15/2011	500.00
5197	Air Liquide Canada Inc.	7/19/2011	12.50
5198	Loraas Disposal Services Ltd.	7/19/2011	5,061.50
5199	Paul's Fine Foods	7/19/2011	31.80
5200	Gordon Poole	7/19/2011	71.10
5201	SaskPower	7/19/2011	2,212.60
5202	SaskTel CPP	7/19/2011	427.80
5203	SaskWater Accounts Receivable	7/19/2011	9,365.60
5204	Village of Elbow	7/19/2011	168.10
5205	Driftwood Studio	7/21/2011	61.90
5206	Canada Post	7/22/2011	185.80
5207	David Cross	7/29/2011	189.10
5208	Claudia Diederich	7/29/2011	888.70
5209	Yvonne Jess	7/29/2011	1,799.00
5210	Art King	7/29/2011	219.00
5211	Carley McGregor	7/29/2011	1,249.50
5212	Dale Norrish	7/29/2011	1,863.46
5213	Ron Savidan	7/29/2011	324.00
5214	MEPP	7/29/2011	1,343.36
5215	Receiver General	7/29/2011	2,316.99
5216	Receiver General	7/29/2011	411.12
5217	SUMA	7/29/2011	515.18
5218	V. of E. ITF W. Cafferata	7/29/2011	40.00
5219	Driftwood Studio	7/31/2011	185.85
5220	Sun West School Division	7/31/2011	1,080.94

Payments Printed: 89

Total:

67,350.46




Agenda for the August 15, 2011 regular meeting of the Council of the Village of Elbow to be held at 7 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA  
APPROVAL (or amendment) OF MINUTES – July 11  
- Business rising from the minutes

FINANCIAL STATEMENTS – to come Monday night

ACCOUNTS PAYABLE

REPORTS

- Mayor – Rod Richards mtg
- Councillors
- Maintenance (report encl)

DELEGATION – 7:30 p.m. – Aaro Park Condo Board re: culverts, access and property (encl)

OLD BUSINESS

- Regional Lagoon
- Speed monitor sign
- Amortization expense
- Water rate policy and capital investment strategy
- Website
- Developments

CORRESPONDENCE

- R.M. of Loreburn re: lagoon usage agreement (encl)
- Robert Hauta re: approach/culvert (encl)
- Elbow & Dist. Museum & Historical Society re: power bills (encl)
- Elbow & Dist. Museum & Historical Society re: thank you for pancake breakfast donation
- Ron & Donna Hundebey email re: approach (encl)
- Henry & Sylvia Harms re: tree removal (encl)
- Sun West School Division re: use and maintenance of school playgrounds and sports fields (encl)
- Harry Daniluk re: dust control on truck route
- Urban Voice
- Minister of Health (letter to Bill Nike) re: changing health districts (encl)

NEW BUSINESS

- Tax Incentives – commercial (bylaw encl).
- Building/Development Permit – Shawn & Katherine Graham (without front deck)
- Used cooking oil recycling program
- Tuft's Bay

ADJOURNMENT

Minutes from the August 15, 2011, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, James Swedberg, Gary Dunn, William Nike, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

**Agenda**

154/2011

SCHLIVERT: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

155/2011

DUNN: That the minutes of the July 11, 2011 Council Meeting be accepted as presented. Carried.

**Financial Statement**

156/2011

NIKE: That the financial statement and bank reconciliation for the month of July be accepted as presented. Carried.

**Payment of Accounts**

157/2011

NIKE: That we pay our fireworks technician an honorarium of \$500 for the Canada Day fireworks display. Carried.

158/2011

SWEDBERG: That the accounts be paid as presented. Carried.

**Mayor's Report**

Mayor Cross reported on his correspondence and conversation with Rod Richards, Dept. of Highways and the upcoming meeting scheduled to discuss items of concern.

**Councillor Report**

Councillors Dunn and Nike reported on the Shoreline Restoration Project Oper House they attended on July 27<sup>th</sup>. Concerns were raised about the continued high water level.

**Maintenance Meeting Report**

Administrator Jess presented a written report on the Maintenance Committee Meeting of August 9, 2011.

**Maintenance Building**

159/2011

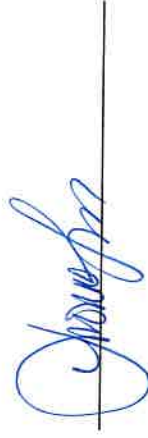
SCHLIVERT: That the walk in door at the Maintenance Building be replaced as budgeted. Carried.

**Hail Damage**

160/2011

DUNN: That we make arrangements to have the hail damage on the Village truck repairs<sup>ed</sup> with a \$500 SGI deductible. Carried.





**Delegation – 7:30 p.m. – Aaro Park Condo Board**

LaVerne Bialows, Rick Jukes, Joe Parent, and Karen Jukes attended the meeting to discuss the drainage and culvert project at the Aaro Park Condo's and also the situation with their north property line.

**2012 Lagoon Usage Agreements**

161/2011 SCHLIVERT: That we agree to extend the Lagoon Usage Agreements into 2012 for the R.M. of Loreburn for the private residences alor Jukes Road, Harbor Golf Course, Lakeside Marina, and the Resort Village of Mistusinne. Carried.

**Museum Power**

162/2011 NIKE: That the Village take over paying the SaskPower bill for the Museum property, as we do with the other Village owned properties. Carried.

**Approach Application**

163/2011 NIKE: That we approve the request from Ron and Donna Hundebey have an approach built to give them access to their proposed farmyard site on the SE ¼ 15-25-3 W3rd in the R.M. of Loreburn. Carried.

**Tax Incentive Bylaw**

164/2011 CROSS: That we grant Elbow Agencies a tax incentive under Section 1 of Bylaw No. 03-03 for the renovated office space. Carried.

**Building/Development Permit**

165/2011 SWEDBERG: That we approve the following Building and Development Permit based on the plan review by our Building Official. #9/2011 – Shawn & Katherine Graham – 358 Aberdeen St Carried.

**Development Appeals Board**

166/2011 CROSS: That we appoint Kim Trew to the Village of Elbow's Development Appeals Board due to the fact that Janice Scrimbitt is no longer eligible to on the Board. Carried.

**Extension of Meeting**

167/2011 SCHLIVERT: That we extend the meeting past 10:30 p.m. for half an hour. Carried.

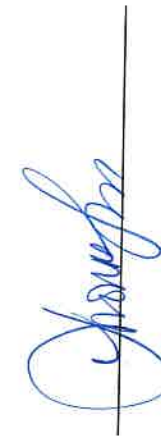
**Adjournment**

168/2011 SCHLIVERT: That this meeting be adjourned at 10:43 p.m. Carried.

**CORRESPONDENCE**

- R.M. of Loreburn re: lagoon usage agreement
- Robert Hauta re: approach/culvert
- Elbow & Dist. Museum & Historical Society re: power bills
- Elbow & Dist. Museum & Historical Society re: thank you for pancake breakfast donation
- Ron & Donna Hundebey email re: approach





- Henry & Sylvia Harms re: tree removal
- Sun West School Division re: use and maintenance of school playgrounds and sports fields
- Harry Daniluk re: dust control on truck route
- Urban Voice
- Minister of Health (letter to Bill Nike) re: changing health districts

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amou
<b>Computer Cheques</b>			
5221	Claudia Diederich	8/15/2011	500
5222	Yvonne Jess	8/15/2011	1,000.
5223	Carley McGregor	8/15/2011	500
5224	Dale Norrish	8/15/2011	500.
5225	Adventure Printing Ltd.	8/18/2011	346.
5226	Robert L. Bramble	8/18/2011	2,408.
5227	Paul Ganes	8/18/2011	35.
5228	Scott Fiske	8/18/2011	35.
5229	Dan Hoppenreys	8/18/2011	35.
5230	Rick Ector	8/18/2011	35
5231	Kevin Luchia	8/18/2011	35
5232	Flaman Sales Ltd.	8/18/2011	497
5233	Greg's Backhoe Service	8/18/2011	4,900
5234	Jay's Moving & Storage Ltd.	8/18/2011	44.
5235	Brian Johnson	8/18/2011	87.
5236	Loomis Express	8/18/2011	88.
5237	Glen MacDonald	8/18/2011	4,312
5238	Meridan Inspections Ltd.	8/18/2011	497.
5239	Dale Norrish	8/18/2011	500.
5240	Paul's Fine Foods	8/18/2011	59.
5241	Prairie Janitorial Supply	8/18/2011	736.
5242	Prairie Mapping Services	8/18/2011	41.
5243	R & J Lakeside Service Ltd.	8/18/2011	1,376.
5244	Saskatchewan Research Council	8/18/2011	122.
5245	TSL Mechanical Ltd.	8/18/2011	4,147.
5246	V. of Elbow MasterCard Acct	8/18/2011	351.
5247	WaterWolf Economic Development	8/18/2011	22.
5248	Webster Surveys Ltd.	8/18/2011	525.
5249	XEROX Canada Ltd.	8/18/2011	61.
5250	ZEP Sales & Service of Canada	8/18/2011	108.
5251	Air Liquide Canada Inc.	8/23/2011	17.
5252	Loraas Disposal Services Ltd.	8/23/2011	5,460.
5253	SaskPower	8/23/2011	2,069.
5254	SaskTel CPP	8/23/2011	443.
5255	SaskWater Accounts Receivable	8/23/2011	11,368.
5256	Village of Elbow	8/23/2011	183.
5257	XEROX Canada Ltd.	8/23/2011	31.
5258	Loraas Disposal Services Ltd.	8/29/2011	740.
5259	Congregation of the Most Holy	8/31/2011	67.
5260	David Cross	8/31/2011	189.
5261	Claudia Diederich	8/31/2011	1,147.
5262	Yvonne Jess	8/31/2011	1,799.
5263	Art King	8/31/2011	375.
5264	Carley McGregor	8/31/2011	1,201.
5265	Dale Norrish	8/31/2011	1,863.
5266	Ron Savidan	8/31/2011	324.




Payment #	Vendor	Date	Amount
5267	Barb and/or Greg Martens	8/31/2011	33.4
5268	MEPP	8/31/2011	1,405.5
5269	Garry Mercer and Susan Scadden	8/31/2011	55.7
5270	Receiver General	8/31/2011	2,477.2
5271	Receiver General	8/31/2011	384.3
5272	Lorelie Sarauer	8/31/2011	54.4
5273	V. of E. ITF W. Cafferata	8/31/2011	40.0
5274	Sun West School Division	8/31/2011	79,754.8
	<b>Total:</b>		<b>135,398.9</b>
<b>Total for General:</b>			<b>135,398.9</b>

Payments Printed: 54

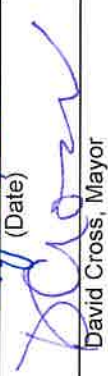



**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending July 31, 2011

Revenues	Current	Year To Date	Budget	Variance	%
Taxation	379,930.08	381,622.77	359,378.02	22,244.75	6.19
Fees and Charges	3,853.22	(200,440.59)	51,070.00	(251,510.59)	492.48-
Utilities	6,070.72	80,470.55	176,600.00	(96,129.45)	54.43-
Grants	8,849.40	111,439.80	157,464.00	(46,024.20)	29.23-
Grants in Lieu of Taxes	1,184.65	9,669.61	19,881.64	(10,212.03)	51.36-
Capital Asset Proceeds		5,460.00	5,460.00		
Investment Income and Commissions	361.21	4,121.52	10,000.00	(5,878.48)	58.78-
Other Revenues	(4,205.00)		10,000.00	(10,000.00)	100.00-
<b>Total Revenues:</b>	<b>396,044.28</b>	<b>392,343.66</b>	<b>789,853.66</b>	<b>(397,510.00)</b>	<b>50.33-</b>
<b>Expenditures</b>					
General Government Services	10,451.77	99,026.49	160,062.00	61,035.51	38.13
Protective Services	(231.37)	(8,019.93)	43,299.50	51,319.43	118.52
Transportation Services	17,193.30	82,120.27	169,315.25	87,194.98	51.50
Environmental Health Services	4,487.21	23,609.95	63,250.00	39,640.05	62.67
Public Health and Welfare Services	681.46	3,565.18	150.00	(3,415.18)	2276.79-
Planning and Development Services	2,500.00	14,760.20	14,260.20	(500.00)	3.51-
Recreation and Cultural Services	3,628.64	21,666.80	162,344.00	140,677.20	86.65
Utilities	17,462.84	56,350.54	140,140.12	83,789.58	59.79
<b>Total Expenditures:</b>	<b>56,173.85</b>	<b>293,079.50</b>	<b>752,821.07</b>	<b>459,741.57</b>	<b>61.07</b>
<b>Change in Net Financial Assets</b>	<b>339,870.43</b>	<b>99,264.16</b>	<b>37,032.59</b>	<b>62,231.57</b>	<b>168.05</b>
<b>Change in Net Assets</b>	<b>339,870.43</b>	<b>99,264.16</b>	<b>37,032.59</b>	<b>62,231.57</b>	<b>168.05</b>
Transfers			96,815.00	96,815.00	100.00
<b>Change in Surplus</b>	<b>339,870.43</b>	<b>99,264.16</b>	<b>(59,782.41)</b>	<b>159,046.57</b>	<b>266.04</b>
<b>Account Balances</b>	<b>Current</b>	<b>Year to Date</b>	<b>Balance</b>		
Cash					
Cash - On Hand - Petty Cash			100.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit	(250.00)	(750.00)	(750.00)		
Cash - Bank - Demand	217,573.32	(207,045.96)	163,989.14		
Cash - Bank - Term Deposit - 402		(1,117.60)			
Cash - Bank - Term Deposit - 404		1,121.92	301,121.92		
Cash - Investment		(175,025.89)	300,000.00		
Cash - Fast Track #3 - Secure LOC	18.80	128.11	17,042.27		
Cash - Fast Track #4 Savings	(224,657.59)	127,609.90	281,434.40		
Cash - MasterCard Account			1,000.00		
<b>Total Cash:</b>	<b>(7,315.47)</b>	<b>(255,079.52)</b>	<b>1,064,037.73</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	368,782.57	364,640.34	364,640.34		
Municipal - Tax Received - Current		(4.72)	(4.72)		
Municipal - Tax Receivable - Arrears	(279.40)	(18,498.51)	21,899.15		
Municipal - Allow. for Uncollected			(1,359.78)		
<b>Total Municipal Taxes Receivable:</b>	<b>368,503.17</b>	<b>346,137.11</b>	<b>385,174.99</b>		

Certified correct and in accordance with the records Presented to council on

  
Yvonne Jess, Administrator

Aug. 15, 2011  
(Date)  
  
David Cross, Mayor

Agenda for the September 19, 2011 regular meeting of the Council of the Village of Elbow to be held at 7 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA  
APPROVAL (or amendment) OF MINUTES – August 15  
- Business rising from the minutes

#### FINANCIAL STATEMENTS

#### ACCOUNTS PAYABLE

#### REPORTS

- Mayor
- Councillors – Nike – update on health care discussions
- Maintenance (report encl)

#### OLD BUSINESS

- Tuft's Bay Campground lease expires Oct. 1, 2011
  - Bayshore Centre lease expires Sept. 30, 2011
  - Water rate policy and capital investment strategy
- #### CORRESPONDENCE
- Ron & Donna Hundebly – farm site access set back
  - Resort Village of Mistusinne email – regional lagoon
  - RM of Loreburn – regional lagoon
  - Aaro Park Condo Corp – land proposal
  - Barry Cafferata – sidewalk replacement
  - George & Adrienne Johns – excessive speed and dust
  - Russ & Ranie Stevenson – various concerns
  - Larry & Deb Campbell – various concerns
  - Lloyd & Jill Boutillier – various concerns
  - Peter Gehl, SWA – application for development permit – gravel excavation
  - SUMA Urban Voice
  - Sarah Wilm – Let Them Be Kids program
  - Sarah Wilm – issues with swimming lessons at Tuft's Bay

#### NEW BUSINESS

- Building/Development Permits
  - o Shawn & Katherine Graham (front deck) – appeal was granted
  - o Janice Martin (deck) – approved by bldg official
  - o Phil Desjardine (porch addition) – approved by bldg official
  - o Bob Hauta (deck) – approved by bldg official
- SUMA – pilot project development of asset management strategies
- Development Appeal Board remuneration
- Municipal Leadership Development Program
- Ratepayer's Mtg – agenda
- Vision for elevator/orchard area discussion – 'Heritage Village' (elevator – apply for grant, clean it, open for tours, sod house – when time to rebuild locate it near elevator as part of heritage village, eventually move school house/museum there, donation of H. Daniluk machinery row, etc.)
- Newsletter items
- charging system for backup water pump
- transfer station camera
- citizen of the year award

#### ADJOURNMENT

Next regular Council meeting: October 3<sup>rd</sup>  
Ratepayer's Mtg: October 13<sup>th</sup>

Minutes from the September 19, 2011, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, James Swedberg, Gary Dunn, William Nike, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

**Agenda**

169/2011

SWEDBERG: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

170/2011

SCHLIVERT: That the minutes of the August 15, 2011 Council Meeting be accepted as presented. Carried.

**Financial Statement**

171/2011

NIKE: That the financial statement and bank reconciliation for the month of August be accepted as presented. Carried.

**Payment of Accounts**

172/2011

DUNN: That the accounts be paid as presented. Carried.

**Councillor Report**

Councillor Nike reported on his correspondence with the Five Hills Health Region – Sheri McMann (Home Care), Dianne Ferguson (Primary Health Care) and Bernie Doepker (Community Engagement Director), and advancing our concerns with the limited services we receive from FFHR. There is a meeting scheduled for later in September where Dianne will talk about partnership potential to serve our needs between the FFHR and the Heartland Health Region; specifically around home care services.

**Maintenance Meeting Report**

Administrator Jess presented a written report on the Maintenance Committee Meeting of September 12, 2011. Mayor Cross reported on the issues discovered in regards to the Aaro Park Condo's drainage project and the suggested plan to modify it due to the main SaskEnergy line interfering.

**John Deere Mower**

173/2011

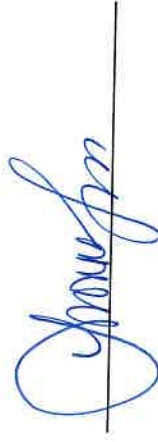
NIKE: That we authorize the trade in of our John Deere mower for a new John Deere 997 mower with side discharge for a difference of \$2,637.75. Carried.

**Aaro Park Condo Drainage Project**

174/2011

SWEDBERG: That due to the problems we've encountered with the main gas line, that we approve the modifications to the Aaro Park Condo drainage project as discussed, with cost sharing the driveway portion of the work. Carried.





**Approach Application**

175/2011 NIKE: That we grant Ron and Donna Hundebay an exception to the approach policy on the SE ¼ 15-25-3 W3rd due to the traffic situation at that corner. Carried.

**Aaro Park Condo Corporation**

176/2011 SWEDBERG: That we respond to the Aaro Park Condo that Council is not prepared to donate the space that they are currently using on Parcel B7 (south of the lilac hedge row), but that until such time as a buyer comes along for Parcel B7, Council would be willing to allow the Aaro Park Condo's continued use of this area for an annual rent of \$500. Carried.

**Sidewalk Replacement**

177/2011 SCHLIVERT: That we accept Barry Cafferata's offer to supply the forms, gravel, reinforcement and labour to pour a sidewalk at 423 Minto due to the replacement of his water and sewer lines; a that the Village will cover the cost of the concrete. Carried.

**Gravel Test Drilling – SE ¼ 15-25-5 W3rd**

178/2011 CROSS: That we respond to the R.M. of Willner and Saskatchewan Watershed Authority that the Village has no issues with the test drilling program proposed for the SE ¼ 15-25-5 W3rd. Carried.

**Extension of Meeting**

179/2011 SCHLIVERT: That we extend the meeting past 10:30 p.m. for half an hour. Carried.

**Building/Development Permits**

180/2011 CROSS: That we approve the following Building and Development Permits based on the plan reviews completed by our Building Official.  
#10/2011 – Robert & Myrna Hauta – 351 King Street  
#11/2011 – Janice Martin – 351 Minto Street  
#12/2011 – Phil & Pat Desjardine – 313 Sask. Street  
#13/2011 – Shawn & Katherine Graham – 358 Aberdeen Carried.

**Development Appeal Board Remuneration**

181/2011 SWEDBERG: That the Development Appeal Board remuneration be set at \$50/meeting. Carried.

**Municipal Leadership Development Program**

182/2011 SCHLIVERT: That the Administrator attend a MLDP fall module and that we will cover the related expenses. Carried.

**Backup Water Pump System**

183/2011 NIKE: That we authorize the expenditure of up to \$500 for a charging system for our back up water pump system. Carried.





**Transfer Site Security**

184/2011 CROSS: That we authorize purchase of a game camera to use as security at the Transfer Station. Carried.

**Citizen of the Year**

185/2011 SWEDBERG: That we implement a Citizen of the Year program as proposed by Councillor Nike with a budget of \$200. Carried.

**Adjournment**

186/2011 NIKE: That this meeting be adjourned at 11:20 p.m. Carried.

**CORRESPONDENCE**

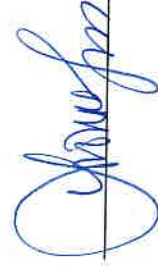
- Ron & Donna Hundebay – farm site access set back
- Resort Village of Mistusinne email – regional lagoon
- RM of Loreburn – regional lagoon
- Aaro Park Condo Corp – land proposal
- Barry Caferata – sidewalk replacement
- George & Adrienne Johns – excessive speed and dust
- Russ & Ranie Stevenson – various concerns
- Larry & Deb Campbell – various concerns
- Lloyd & Jill Boutillier – various concerns
- Peter Gehl, SWA – application for development permit – gravel excavation
- SUMA Urban Voice

**ACCOUNTS PAYABLE**

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
5275	Driftwood Studio	9/15/2011	247.8
5276	Elbow Volunteer Fire Dept.	9/15/2011	1,250.0
5277	Claudia Diederich	9/15/2011	500.0
5278	Yvonne Jess	9/15/2011	1,000.0
5279	Dale Norrish	9/15/2011	500.0
5280	Daniel Sorensen & Debbie Hahn	9/15/2011	1,397.5
5281	Village of Elbow	9/15/2011	100.0
5282	101142236 Saskatchewan Ltd	9/22/2011	183.7
5283	Dellene Church Law Office Inc.	9/22/2011	278.2
5284	Dale Norrish	9/22/2011	393.0
5285	Golden West Broadcasting Ltd.	9/22/2011	26.2
5286	Guardian Traffic Services Ltd.	9/22/2011	9,570.0
5287	Hop's Tire Ltd.	9/22/2011	55.87
5288	John Deere Financial	9/22/2011	65.6
5289	Master Industries Inc.	9/22/2011	160.72
5290	Meridian Inspections Ltd.	9/22/2011	1,110.63
5291	Midwest Agro Ltd.	9/22/2011	56.00
5292	Minister of Finance	9/22/2011	15,420.30
5293	Norrish Contracting	9/22/2011	756.00
5294	Paul's Fine Foods	9/22/2011	55.45
5295	Prairie Janitorial Supply	9/22/2011	192.26
5296	R & J Lakeside Service Ltd.	9/22/2011	940.92
5297	Riverbend Co-op Ltd.	9/22/2011	146.74
5298	R.M. of Loreburn	9/22/2011	615.00
5299	Rocky Mountain Phoenix	9/22/2011	5,065.54

Payment #	Vendor	Date	Amou
5300	Sask Sewer Services	9/22/2011	3,150
5301	Sawyer's Trees & Landscapes	9/22/2011	4,670
5302	S&G	9/22/2011	950
5303	Saskatchewan Research Council	9/22/2011	270
5304	SUMA	9/22/2011	180
5305	V. of Elbow MasterCard Acct	9/22/2011	280
5306	XEROX Canada Ltd.	9/22/2011	330
5307	Yvonne Jess	9/22/2011	260
5308	David Cross	9/22/2011	280
5309	Gary Dunn	9/22/2011	230
5310	William Nike	9/22/2011	230
5311	James Swedberg	9/22/2011	275
5312	Deb Schlivert	9/22/2011	230
5313	Air Liquide Canada Inc.	9/27/2011	12
5314	Loraas Disposal Services Ltd.	9/27/2011	7,897
5315	SaskPower	9/27/2011	2,159
5316	SaskTel CPP	9/27/2011	427
5317	SUMA	9/27/2011	515
5318	SaskWater Accounts Receivable	9/27/2011	15,105
5319	Village of Elbow	9/27/2011	339
Total:			77,934.4
Total for General:			77,934.4

Payments Printed: 45

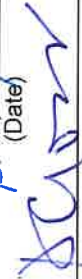
**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending August 31, 2011

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	(13,528.77)	368,645.46	359,378.02	9,267.44	2.58
Fees and Charges	5,774.83	(194,665.76)	51,070.00	(245,735.76)	481.17-
Utilities	7,743.83	88,214.38	176,600.00	(88,385.62)	50.05-
Grants	15,041.00	126,480.80	157,464.00	(30,983.20)	19.68-
Grants in Lieu of Taxes	2,003.12	11,672.73	19,881.64	(8,208.91)	41.29-
Capital Asset Proceeds		5,460.00	5,460.00		
Investment Income and Commissions	318.95	4,440.47	10,000.00	(5,559.53)	55.60-
Other Revenues			10,000.00	(10,000.00)	100.00-
<b>Total Revenues:</b>	<b>17,352.96</b>	<b>410,248.08</b>	<b>789,853.66</b>	<b>(379,605.58)</b>	<b>48.06-</b>
<b>Expenditures</b>					
General Government Services	12,133.60	111,160.09	160,062.00	48,901.91	30.55
Protective Services	166.65	(7,853.28)	43,299.50	51,152.78	118.14
Transportation Services	13,197.88	95,318.15	169,315.25	73,997.10	43.70
Environmental Health Services	5,564.24	29,174.19	63,250.00	34,075.81	53.87
Public Health and Welfare Services	473.63	4,038.81	150.00	(3,888.81)	2592.54-
Planning and Development Services	22.50	14,782.70	14,260.20	(522.50)	3.66-
Recreation and Cultural Services	1,498.21	23,165.01	162,344.00	139,178.99	85.73
Utilities	19,243.96	75,594.50	140,140.12	64,545.62	46.06
<b>Total Expenditures:</b>	<b>52,300.67</b>	<b>345,380.17</b>	<b>752,821.07</b>	<b>407,440.90</b>	<b>54.12</b>
<b>Change in Net Financial Assets</b>	<b>(34,947.71)</b>	<b>64,867.91</b>	<b>37,032.59</b>	<b>27,835.32</b>	<b>75.16</b>
<b>Change in Net Assets</b>	<b>(34,947.71)</b>	<b>64,867.91</b>	<b>37,032.59</b>	<b>27,835.32</b>	<b>75.16</b>
Transfers			96,815.00	96,815.00	100.00
<b>Change in Surplus</b>	<b>(34,947.71)</b>	<b>64,867.91</b>	<b>(59,782.41)</b>	<b>124,650.32</b>	<b>208.51</b>
<b>Account Balances</b>					
<b>Cash</b>					
Cash - On Hand - Petty Cash			100.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit	750.00				
Cash - Bank - Demand	199,720.25	(7,325.71)	363,709.39		
Cash - Bank - Term Deposit - 402		(1,117.60)			
Cash - Bank - Term Deposit - 404		1,121.92	301,121.92		
Cash - Investment		(175,025.89)	300,000.00		
Cash - Fast Track #3 - Secure LOC	18.24	146.35	17,060.51		
Cash - Fast Track #4 Savings	300.71	127,910.61	281,735.11		
Cash - MasterCard Account			1,000.00		
<b>Total Cash:</b>	<b>200,789.20</b>	<b>(54,290.32)</b>	<b>1,264,826.93</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	(235,809.06)	129,382.74	129,382.74		
Municipal - Tax Received - Current		(4.72)	(4.72)		
Municipal - Tax Receivable - Arrears	(960.22)	(19,458.73)	20,938.93		
Municipal - Allow. for Uncollected			(1,359.78)		
<b>Total Municipal Taxes Receivable:</b>	<b>(236,769.28)</b>	<b>109,919.29</b>	<b>148,957.17</b>		

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Administrator

Sept. 19/11  
(Date)  
  
David Cross, Mayor

Agenda for the October 3, 2011 regular meeting of the Council of the Village of Elbow to be held at 7 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA  
APPROVAL (or amendment) OF MINUTES – September 19  
- Business rising from the minutes

#### ACCOUNTS PAYABLE

#### REPORTS

- Mayor
- Councillors – Nike/Schlivert – Civic Centre Accessibility

#### OLD BUSINESS

- Tuft's Bay Campground/Bayshore Centre
- Development Appeal Board Hearing decision
- Wilim subdivision service agreement
- Jukes subdivision – public notice of zoning change
- Jukes Road – name change

#### CORRESPONDENCE

- Aaro Park Condo Board – response to our counter proposal
- Community Planning – Hundebay subdivision
- Community Planning – Siemens subdivision

#### NEW BUSINESS

- MidSask/South Central Enterprise Region – Economic Development mtg
- Volunteer Fire Dept – proposal for mileage and hourly rate reimbursement
- Bylaw Preparation/Enforcement & Policy Manual Workshop
- Building Permit – Wilim
- Parcel N
- Railway Avenue
- Ratepayer's Mtg Agenda

#### ADJOURNMENT

Next regular Council meeting: November 7th  
Ratepayer's Mtg: October 13<sup>th</sup>

Minutes from the October 3, 2011, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, James Swedberg, Gary Dunn, William Nike, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

**Agenda**

187/2011

SCHLIVERT: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

188/2011

NIKE: That the minutes of the September 19, 2011 Council Meeting be accepted as presented. Carried.

**Payment of Accounts**

189/2011

SWEDBERG: That the accounts be paid as presented. Carried.

**Councillor Report**

Councillors Nike and Schlivert reported on the Facilities Committee meeting September 28<sup>th</sup> in regards to the Civic Centre Accessibility Project.

**Civic Centre Accessibility Project**

190/2011

SCHLIVERT: That we provide funds of up to \$20,000 from the Capital Trust Fund to complete the Civic Centre Accessibility Project. Carried.

**Subdivision – Wilm – Lot 1, Block 26**

191/2011

CROSS: That the three clauses be removed from the Wilm Service Agreement as per our discussion and that we offer this to the Wilm's for signature. Carried.

192/2011

NIKE: That we authorize the Mayor and Administrator to sign the Service Agreement with Aaron Lee Wilm and Joanne Wilm and that we make recommendation to Community Planning that this subdivision be approved. Carried.

**Subdivision – RM of Loreburn SE ¼ 15-25-5-W3M**

193/2011

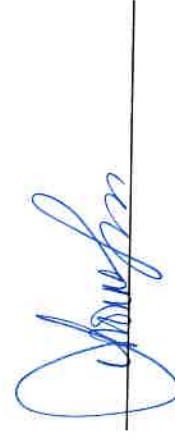
DUNN: That the Village of Elbow recommends the approval of the proposed Parcel B and C subdivision in the SE ¼ 15-25-5-W3M in the R.M. of Loreburn. Carried.

**Subdivision – RM of Loreburn SW ¼ 12-25-5-W3M**

194/2011

SWEDBERG: That the Village of Elbow recommends the approval of the proposed Parcel C subdivision in the SW ¼ 12-25-5-W3M in the R.M. of Loreburn. Carried.





**Volunteer Fire Department mileage/labor rates**

195/2011 SCHLIVERT: That we approve the mileage and labor rate proposal and set a rate of \$0.45/km for travel approved by the Fire Chief and \$20/hour for any labor related to equipment repair. Carried.

**Bylaw Preparation/Enforcement & Policy Manual Workshop**

196/2011 NIKE: That the Administrator attend the Bylaw Preparation/Enforcement & Policy Manual Workshop put on Municipal Advisory Services and that related expenses be covered. Carried.

**Building/Development Permit**

197/2011 CROSS: That we approve the following Building and Development Permit based on the plan review completed by our Building Official:  
#14/2011 – Lee Wilm – 211 Minto Street Carried.

**Tuft's Bay & Bayshore Centre**

Council continued their discussion regarding the operation of the Tuft's Bay Campground and Bayshore Centre.

**Adjournment**

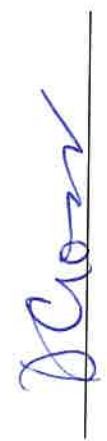
198/2011 SCHLIVERT: That this meeting be adjourned at 10 p.m. Carried.

**CORRESPONDENCE**

- Aaro Park Condo Board – response to our counter proposal
- Community Planning – Hundebay subdivision
- Community Planning – Siemens subdivision

**ACCOUNTS PAYABLE**

Payment #	Vendor	Date	Amount
Computer Cheques			
5320	David Cross	9/30/2011	189.11
5321	Bryan Caifferata	9/30/2011	50.00
5322	Kim Trew	9/30/2011	50.00
5323	Doug Wankel	9/30/2011	50.00
5324	Claudia Diederich	9/30/2011	722.30
5325	Yvonne Jess	9/30/2011	1,799.00
5326	Art King	9/30/2011	333.00
5327	Dale Norrish	9/30/2011	1,863.40
5328	Ron Savidan	9/30/2011	288.00
5329	MEPP	9/30/2011	1,303.40
5330	Receiver General	9/30/2011	2,213.95
5331	SUMA	9/30/2011	515.18
5332	V. of E. ITF W. Caifferata	9/30/2011	40.00
5333	Village of Elbow - Petty Cash	9/30/2011	55.34
5334	Sun West School Division	9/30/2011	10,489.32
5335	Access 2000 Elevator	10/ 7/2011	7,987.50
5336	Elbow Agencies Ltd.	10/ 7/2011	116.00





Payment #	Vendor	Date	Amount
5337	Paul Ganes	10/ 7/2011	35
5338	Scott Fiske	10/ 7/2011	35
5339	Dan Hoppenreys	10/ 7/2011	275
5340	Ron Sisetsky	10/ 7/2011	35
5341	Rick Ector	10/ 7/2011	35
5342	Glen Amor	10/ 7/2011	596
5343	Joel Perry	10/ 7/2011	35
5344	Flocor Inc.	10/ 7/2011	1,096
5345	Jay's Moving & Storage Ltd.	10/ 7/2011	52
5346	J. Wright Construction Ltd.	10/ 7/2011	586
5347	Meridan Inspections Ltd.	10/ 7/2011	94
5348	Midwest Agro Ltd.	10/ 7/2011	196
5349	Prairie Centre Credit Union	10/ 7/2011	5,680
5350	Kevin & Joy Peddle	10/ 7/2011	16
5351	R & J Lakeside Service Ltd.	10/ 7/2011	780
5352	R.M. of Loreburn	10/ 7/2011	1,355
5353	Sean Simonson	10/ 7/2011	96
5354	Saskatchewan Research Council	10/ 7/2011	73
5355	SUMA	10/ 7/2011	171
5356	Peter or Helen Tonner	10/ 7/2011	7
5357	V. of Elbow MasterCard Acct	10/ 7/2011	85
5358	XEROX Canada Ltd.	10/ 7/2011	19
5359	Claudia Diederich	10/14/2011	500
5360	Yvonne Jess	10/14/2011	1,000
5361	Dale Norrish	10/14/2011	500
5362	Urban Municipal Admin Assoc	10/16/2011	84
5363	Access 2000	10/18/2011	5,000
5364	Air Liquide Canada Inc.	10/18/2011	12
5365	Back Home Bakery & Deli	10/18/2011	40
5366	Farm & Garden Centre	10/18/2011	2,918.3
5367	Loraas Disposal Services Ltd.	10/18/2011	6,725.9
5368	Dale Norrish	10/18/2011	220.4
5369	SaskPower	10/18/2011	2,050.9
5370	SaskTel CPP	10/18/2011	420.6
5371	SaskWater Accounts Receivable	10/18/2011	12,630.9
5372	Village of Elbow	10/18/2011	234.2
5373	David Cross	10/31/2011	189.1
5374	Claudia Diederich	10/31/2011	891.0
5375	Yvonne Jess	10/31/2011	1,799.0
5376	Art King	10/31/2011	279.0
5377	Dale Norrish	10/31/2011	1,863.4
5378	Ron Savidan	10/31/2011	360.0
5379	Brydon Jess	10/31/2011	40.0
5380	MEPP	10/31/2011	1,343.92
5381	Receiver General	10/31/2011	2,318.43
5382	Riley Scrimbitt	10/31/2011	50.00
5383	SUMA	10/31/2011	515.18
5384	V. of E. ITF W. Cafferata	10/31/2011	40.00
5385	Sun West School Division	10/31/2011	5,836.70
Total:			87,288.03

Total for General: 87,288.03

Payments Printed: 66




**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending October 31, 2011

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	3,405.85	370,892.80	359,378.02	11,514.78	3.20
Fees and Charges	2,714.42	(177,552.01)	51,070.00	(228,622.01)	447.66-
Utilities	3,811.66	159,555.56	176,600.00	(17,044.44)	9.65-
Grants	15,041.00	141,521.80	157,464.00	(15,942.20)	10.12-
Grants in Lieu of Taxes	1,525.87	14,853.17	19,881.64	(5,028.47)	25.29-
Capital Asset Proceeds	12,600.00	18,060.00	5,460.00	12,600.00	230.77
Investment Income and Commissions	2,479.01	7,214.19	10,000.00	(2,785.81)	27.86-
Other Revenues		40.00	10,000.00	(9,960.00)	99.60-
<b>Total Revenues:</b>	<b>41,577.81</b>	<b>534,585.51</b>	<b>789,853.66</b>	<b>(255,268.15)</b>	<b>32.32-</b>
<b>Expenditures</b>					
General Government Services	8,085.76	129,471.59	160,062.00	30,590.41	19.11
Protective Services	6,692.63	17,844.92	43,299.50	25,454.58	58.79
Transportation Services	23,033.03	136,016.91	169,315.25	33,298.34	19.67
Environmental Health Services	3,773.73	43,550.44	63,250.00	19,699.56	31.15
Public Health and Welfare Services	90.00	5,186.56	150.00	(5,036.56)	3357.71-
Planning and Development Services		14,932.70	14,260.20	(672.50)	4.72-
Recreation and Cultural Services	13,966.36	38,675.12	162,344.00	123,668.88	76.18
Utilities	13,982.69	117,429.71	140,140.12	22,710.41	16.21
<b>Total Expenditures:</b>	<b>69,624.20</b>	<b>503,107.95</b>	<b>752,821.07</b>	<b>249,713.12</b>	<b>33.17</b>
<b>Change in Net Financial Assets</b>	<b>(28,046.39)</b>	<b>31,477.56</b>	<b>37,032.59</b>	<b>(5,555.03)</b>	<b>15.00-</b>
<b>Change in Net Assets</b>	<b>(28,046.39)</b>	<b>31,477.56</b>	<b>37,032.59</b>	<b>(5,555.03)</b>	<b>15.00-</b>
Transfers			96,815.00	96,815.00	100.00
<b>Change in Surplus</b>	<b>(28,046.39)</b>	<b>31,477.56</b>	<b>(59,782.41)</b>	<b>91,259.97</b>	<b>152.65</b>
<b>Account Balances</b>					
<b>Cash</b>					
Cash - On Hand - Petty Cash			100.00		
Cash - On Hand - Float			100.00		
Cash - Bank - Demand	26,689.87	(15,456.21)	355,578.89		
Cash - Bank - Term Deposit - 402		(1,117.60)			
Cash - Bank - Term Deposit - 404	2,264.60	3,386.52	303,386.52		
Cash - Bank - Term Deposit	250,000.00	250,000.00	250,000.00		
Cash - Investment		(175,025.89)	300,000.00		
Cash - Fast Track #3 - Secure LOC	17.40	180.58	17,094.74		
Cash - Fast Track #4 Savings	(249,802.99)	(121,614.50)	32,210.00		
Cash - MasterCard Account			1,000.00		
<b>Total Cash:</b>	<b>29,168.88</b>	<b>(59,647.10)</b>	<b>1,259,470.15</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	(11,524.77)	82,567.71	82,567.71		
Municipal - Tax Received - Current	(37.52)	(42.24)	(42.24)		
Municipal - Tax Receivable - Arrears	(7,694.12)	(27,992.17)	12,405.49		
Municipal - Allow. for Uncollected			(1,359.78)		
<b>Total Municipal Taxes Receivable:</b>	<b>(19,256.41)</b>	<b>54,533.30</b>	<b>93,571.18</b>		

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Administrator

November 7/11  
(Date)  
  
David Cross, Mayor

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending September 30, 2011

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	(1,158.51)	367,486.95	359,378.02	8,108.93	2.26
Fees and Charges	14,399.33	(180,266.43)	51,070.00	(231,336.43)	452.98-
Utilities	67,707.18	155,743.90	176,600.00	(20,856.10)	11.81-
Grants		126,480.80	157,464.00	(30,983.20)	19.68-
Grants in Lieu of Taxes	1,654.57	13,327.30	19,881.64	(6,554.34)	32.97-
Capital Asset Proceeds		5,460.00	5,460.00		
Investment Income and Commissions	294.71	4,735.18	10,000.00	(5,264.82)	52.65-
Other Revenues	40.00	40.00	10,000.00	(9,960.00)	99.60-
<b>Total Revenues:</b>	<b>82,937.28</b>	<b>493,007.70</b>	<b>789,853.66</b>	<b>(296,845.96)</b>	<b>37.58-</b>
<b>Expenditures</b>					
General Government Services	10,225.74	121,385.83	160,062.00	38,676.17	24.16
Protective Services	19,005.57	11,152.29	43,299.50	32,147.21	74.24
Transportation Services	17,665.73	112,983.88	169,315.25	56,331.37	33.27
Environmental Health Services	10,602.52	39,776.71	63,250.00	23,473.29	37.11
Public Health and Welfare Services	1,057.75	5,096.56	150.00	(4,946.56)	3297.71-
Planning and Development Services	150.00	14,932.70	14,260.20	(672.50)	4.72-
Recreation and Cultural Services	1,543.75	24,708.76	162,344.00	137,635.24	84.78
Utilities	27,852.52	103,447.02	140,140.12	36,693.10	26.18
<b>Total Expenditures:</b>	<b>88,103.58</b>	<b>433,483.75</b>	<b>752,821.07</b>	<b>319,337.32</b>	<b>42.42</b>
<b>Change in Net Financial Assets</b>	<b>(5,166.30)</b>	<b>59,523.95</b>	<b>37,032.59</b>	<b>22,491.36</b>	<b>60.73</b>
<b>Change in Net Assets</b>	<b>(5,166.30)</b>	<b>59,523.95</b>	<b>37,032.59</b>	<b>22,491.36</b>	<b>60.73</b>
Transfers			96,815.00	96,815.00	100.00
<b>Change in Surplus</b>	<b>(5,166.30)</b>	<b>59,523.95</b>	<b>(59,782.41)</b>	<b>119,306.36</b>	<b>199.57</b>
<b>Account Balances</b>					
<b>Cash</b>					
Cash - On Hand - Petty Cash			100.00		
Cash - On Hand - Float			100.00		
Cash - Bank - Demand	(34,820.37)	(42,146.08)	328,889.02		
Cash - Bank - Term Deposit - 402		(1,117.60)			
Cash - Bank - Term Deposit - 404		1,121.92	301,121.92		
Cash - Investment		(175,025.89)	300,000.00		
Cash - Fast Track #3 - Secure LOC	16.83	163.18	17,077.34		
Cash - Fast Track #4 Savings	277.88	128,188.49	282,012.99		
Cash - MasterCard Account			1,000.00		
<b>Total Cash:</b>	<b>(34,525.66)</b>	<b>(88,815.98)</b>	<b>1,230,301.27</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	(35,290.26)	94,092.48	94,092.48		
Municipal - Tax Received - Current		(4.72)	(4.72)		
Municipal - Tax Receivable - Arrears	(839.32)	(20,298.05)	20,099.61		
Municipal - Allow. for Uncollected			(1,359.78)		
<b>Total Municipal Taxes Receivable:</b>	<b>(36,129.58)</b>	<b>73,789.71</b>	<b>112,827.59</b>		

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Administrator

November 7/11  
(Date)  
  
David Cross, Mayor

Agenda for the November 7, 2011 regular meeting of the Council of the Village of Elbow to be held at 7 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA  
APPROVAL (or amendment) OF MINUTES – October 3  
- Business rising from the minutes

FINANCIAL STATEMENTS – September & October

ACCOUNTS PAYABLE

REPORTS

- Mayor
- Councillors
- Maintenance (report encl)

DELEGATION – 7:30 p.m. – Rob Hundebey – Titan Developments  
re: SAL certification & release of letter of credit

OLD BUSINESS

- Tuff's Bay Campground/Bayshore Centre
- Jukes Road – name change
- CP Rail land sale – more land than originally thought
- Water rate policy and capital investment strategy

CORRESPONDENCE

- SUMA Urban Voice
- Norma Johnson – Bayshore
- L & R Developments – Service Agreement – letter of credit, sale of lots
- Greg & Diane McLean – request for one year extension for storage container during construction
- Harbour Inn Condo Corp – concern with condition of north access
- Elbow Art Society – thank you card
- Line 19 Water Pipeline – request for permission to run Line 19 water line through Village to Ron Hundebey's subdivision
- Darrell Crabbe, SWF
- LDT Visitor Guide

NEW BUSINESS

- Janitor position – Rink/Civic Centre
- Order to Remedy – Rod Caiferata
- Keith Daniluk – water meter/connection charges
- List of Lands in Arrears (encl)
- Building Permits
  - o Civic Centre reno's
  - o Tronson – 140 King Street
- Record disposal
- employee evaluations
- January meeting – electronic meeting?
- Playground project – Council contribution
- In Motion community pledge
- SUMA Convention
- Mail system

ADJOURNMENT

Next regular Council meeting: December 12<sup>th</sup>

Minutes from the November 7, 2011, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, James Swedberg, Gary Dunn William Nike, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

**Agenda**

199/2011

NIKE: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

200/2011

SWEDBERG: That the minutes of the October 3, 2011 Council Meeting be accepted as presented. Carried.

**Financial Statement**

201/2011

NIKE: That the financial statements and bank reconciliation for the months of September and October be accepted as presented. Carried.

202/2011

SWEDBERG: That we authorized the Mayor and Administrator to invest \$250,000 with Prairie Centre Credit Union in the 6-10-60 term deposit promotion. Carried.

**Payment of Accounts**

203/2011

NIKE: That due to the fact that Perry Foster hired Bramble's to remove the lilac bushes in response to the Village's request that Foster's lilacs be trimmed back so as to not encroach on the back alley, that the Village will only cover 1/3 of the invoice submitted to the Village by Bramble's which will cover the portion removed along Ellen Joel's property which shouldn't have been removed without the property owner's consent. Carried.

204/2011

DUNN: That the remainder of the accounts be paid as presented. Carried.

**Maintenance Report**

Administrator Jess presented a written report on the Maintenance Committee Meeting of November 1, 2011.

**Civic Centre West Sidewalk**

205/2011

NIKE: That we direct our maintenance man to remove the crumbling cement at the Civic Centre mail boxes. Carried.

**Delegatioin – 7:30 p.m. – Titan Developments**

Rob Hudeby, Titan Developments attended the meeting to discuss the progress of their development and to request that Titan's security be reduced based on the amount of work that has been completed to date.



206/2011 NIKE: That we release 60% of Titan Resort Development's funds held as security as per Section 5.3 of the Service Agreement once we receive the as-built drawings and statutory declaration as per Section 4.17 of said agreement. Carried.

**CP Rail Land Purchase**

207/2011 SWEDBERG: That we pay CP Rail an additional \$440.50 based on the lease agreement adjustments and the additional acreage purchases as per the sale agreement. Carried.

**L & R Developments**

208/2011 DUNN: That we release 60% of L & R Development's Letter of Credit held as security as per Section 5.3 of the Service Agreement based on 80% completion of works once we receive the as-built drawing and statutory declaration as per Section 4.17 of said agreement. Carried.

209/2011 NIKE: That we hold L & R Development to Section 3.2 of their Service Agreement, that they shall not complete the sale of any subdivided parcel until all the works are completed. Carried.

**McLean Storage Container**

210/2011 SCHLIVERT: That we grant Greg and Diane McLean a one year extension on the use of their storage container during their residential construction. Carried.

**Lake Diefenbaker Tourism Visitor Guide**

211/2011 SWEDBERG: That the Village of Elbow purchase a one page ad in the 2011 Lake Diefenbaker Tourism Visitor Guide for \$1,000. Carried.

**Civic Centre/Rink Janitor Position**

212/2011 CROSS: That we hire Cathy Miko for the contract janitor position at the Civic Centre and Rink at a rate of \$12/hour. Carried.

**Order to Remedy**

213/2011 SCHLIVERT: That the Village of Elbow Council hereby declares Lot 17, Block 10, Plan M3311, the civic address of the property being 358 Minto Street, to be a nuisance under Sections 14, 15, and 17 of Bylaw #05-10, the Nuisance Abatement Bylaw, for the following reasons:

- discarded fridge, deepfreeze and large black wooden box in the back yard;

That the Designated Officer is hereby authorized to issue an order to the owner (Rod Cafferata) of the said property requiring him to undertake the following work:

- removal of the discarded fridge, deepfreeze and large black wooden box from the back yard to the Elbow Transfer Station or other suitable location;

said work to be completed on or before the 29<sup>th</sup> day of December, 2011; and that if the work noted above is not completed by the date noted above, the municipality is authorized to take whatever steps are necessary to complete the work and recover the costs. Carried.



**List of Lands in Arrears**

- 214/2011 SCHLIVERT: That we exclude properties from the List of Lands in Arrears whose arrears are less and half of the previous years levy.  
Carried.
- 215/2011 SWEDBERG: That we accept the List of Lands in Arrears as presented.  
Carried.

**Building/Development Permits**

- 216/2011 DUNN: That we approve the following Building and development Permits based on the plan reviews completed by our Building Official.  
#15/2011 – Village of Elbow – 143 Aberdeen Street  
#16/2011 – Paul & Jodi Tronson – 140 King Street  
Carried.

**Record Disposal**

- 217/2011 NIKE: That we approve of the list of records for disposal as per Bylaw 10-11.  
Carried.

**In Motion**

- 218/2011 NIKE: That Mayor Cross sign the 'In Motion' registration form for the Village of Elbow.  
Carried.

**Canada Post**

- 219/2011 DUNN: That Council send a letter of complaint to Canada Post on the lack of any postal service in recent days.  
Carried.

**Extension of Meeting**

- 220/2011 NIKE: That we extend the meeting past 10:30 p.m. for half an hour.  
Carried.

**Adjournment**

- 221/2011 NIKE: That this meeting be adjourned at 10:47 p.m.  
Carried.

**CORRESPONDENCE**

- SUMA Urban Voice
- Norma Johnson – Bayshore
- L & R Developments – Service Agreement – letter of credit, sale of lots
- Greg & Diane McLean – request for one year extension for storage container during construction
- Harbour Inn Condo Corp – concern with condition of north access
- Elbow Art Society – thank you card
- Line 19 Water Pipeline – request for permission to run Line 19 water line through Village to Ron Hunderby's subdivision
- Darrell Crabbe, SWF
- LDT Visitor Guide

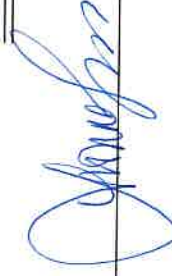



## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
5386	Robert L. Bramble	11/12/2011	4,420
5387	Evelyn Bramble	11/12/2011	100
5388	Elbow United Church	11/12/2011	50
5389	Yvonne Jess	11/12/2011	147
5390	Art King	11/12/2011	30
5391	Janet Hundebey	11/12/2011	385
5392	Dale Hundebey	11/12/2011	210
5393	Mark Janke	11/12/2011	525
5394	Val Wills	11/12/2011	35
5395	Norma Johnson	11/12/2011	175
5396	Floccor Inc.	11/12/2011	199
5397	Henry & Sylvia Harms	11/12/2011	50
5398	Jay's Moving & Storage Ltd.	11/12/2011	77
5399	John Deere Financial	11/12/2011	225
5400	Meridan Inspections Ltd.	11/12/2011	642
5401	MuniSoft	11/12/2011	61
5402	OHI Media Inc.	11/12/2011	2,456
5403	Paul's Fine Foods	11/12/2011	99
5404	R & J Lakeside Service Ltd.	11/12/2011	557
5405	R.M. of Loreburn	11/12/2011	125
5406	Rocky Mountain Phoenix	11/12/2011	1,815
5407	Saskatchewan Research Council	11/12/2011	97
5408	SUMA	11/12/2011	1,495
5409	V. of Elbow MasterCard Acct	11/12/2011	1,122
5410	Village of Elbow	11/12/2011	455
5411	Webster Surveys Ltd.	11/12/2011	2,625
5412	XEROX Canada Ltd.	11/12/2011	24
5413	Claudia Diederich	11/15/2011	500
5414	Yvonne Jess	11/15/2011	1,000
5415	Dale Norrish	11/15/2011	500
5416	Canadian Pacific Railway	11/18/2011	440
5417	Air Liquide Canada Inc.	11/27/2011	12
5418	Robert L. Bramble	11/27/2011	4,641.5
5419	Yvonne Jess	11/27/2011	199.5
5420	Loraas Disposal Services Ltd.	11/27/2011	6,203.5
5421	SaskPower	11/27/2011	2,585.1
5422	SaskTel CPP	11/27/2011	435.9
5423	SaskWater Accounts Receivable	11/27/2011	6,564.8
5424	Village of Elbow - Petty Cash	11/27/2011	78.2
5425	Village of Elbow	11/27/2011	230.9
5426	David Cross	11/30/2011	189.1
5427	Driftwood Studio	11/30/2011	185.8
5428	Claudia Diederich	11/30/2011	888.7
5429	Yvonne Jess	11/30/2011	1,799.0
5430	Catherine Miko	11/30/2011	195.0
5431	Dale Norrish	11/30/2011	1,863.4
5432	MEPP	11/30/2011	1,343.36
5433	Receiver General	11/30/2011	2,316.99
5434	SUMA	11/30/2011	515.18
5435	V. of E. ITF W. Caiferata	11/30/2011	40.00
5436	Sun West School Division	11/30/2011	4,375.71
Total:			55,316.18

Payments Printed: 51

Total for General: 55,316.18

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending November 30, 2011

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	3,413.62	374,306.42	359,378.02	14,928.40	4.15
Fees and Charges	228,559.21	51,007.20	51,070.00	(62.80)	0.12-
Utilities	3,241.95	162,797.51	176,600.00	(13,802.49)	7.82-
Grants	15,041.00	156,562.80	157,464.00	(901.20)	0.57-
Grants in Lieu of Taxes	1,564.55	16,417.72	19,881.64	(3,463.92)	17.42-
Capital Asset Proceeds		18,060.00	5,460.00	12,600.00	230.77
Investment Income and Commissions	46.61	7,260.80	10,000.00	(2,739.20)	27.39-
Other Revenues		40.00	10,000.00	(9,960.00)	99.60-
<b>Total Revenues:</b>	<b>251,866.94</b>	<b>786,452.45</b>	<b>789,853.66</b>	<b>(3,401.21)</b>	<b>0.43-</b>
<b>Expenditures</b>					
General Government Services	15,204.85	144,676.44	160,062.00	15,385.56	9.61
Protective Services	3,052.06	20,896.98	43,299.50	22,402.52	51.74
Transportation Services	10,710.96	146,727.87	169,315.25	22,587.38	13.34
Environmental Health Services	3,995.40	47,545.84	63,250.00	15,704.16	24.83
Public Health and Welfare Services	612.29	5,798.85	150.00	(5,648.85)	3765.90-
Planning and Development Services	5,789.85	14,932.70	14,260.20	(672.50)	4.72-
Recreation and Cultural Services		44,464.97	162,344.00	117,879.03	72.61
Utilities	10,071.94	127,501.65	140,140.12	12,638.47	9.02
<b>Total Expenditures:</b>	<b>49,437.35</b>	<b>552,545.30</b>	<b>752,821.07</b>	<b>200,275.77</b>	<b>26.60</b>
<b>Change in Net Financial Assets</b>	<b>202,429.59</b>	<b>233,907.15</b>	<b>37,032.59</b>	<b>196,874.56</b>	<b>531.63</b>
<b>Change in Net Assets</b>	<b>202,429.59</b>	<b>233,907.15</b>	<b>37,032.59</b>	<b>196,874.56</b>	<b>531.63</b>
Transfers			96,815.00	96,815.00	100.00
<b>Change in Surplus</b>	<b>202,429.59</b>	<b>233,907.15</b>	<b>(59,782.41)</b>	<b>293,689.56</b>	<b>491.26</b>

Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand	(1,508.47)	(16,964.68)	354,070.42
Cash - Bank - Term Deposit - 402		(1,117.60)	
Cash - Bank - Term Deposit - 404		3,386.52	303,386.52
Cash - Bank - Term Deposit		250,000.00	250,000.00
Cash - Investment		(175,025.89)	300,000.00
Cash - Fast Track #3 - Secure LOC	16.16	196.74	17,110.90
Cash - Fast Track #4 Savings	30.45	(121,584.05)	32,240.45
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>(1,461.86)</b>	<b>(61,108.96)</b>	<b>1,258,008.29</b>
<b>Municipal Taxes Receivable</b>			
Municipal - Tax Receivable - Current	(12,675.54)	69,892.17	69,892.17
Municipal - Tax Received - Current		(42.24)	(42.24)
Municipal - Tax Receivable - Arrears	(799.28)	(28,791.45)	11,606.21
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(13,474.82)</b>	<b>41,058.48</b>	<b>80,096.36</b>

Certified correct and in accordance with the records

Presented to council on

December 5, 2011  
(Date)

  
Yvonne Jess, Administrator

  
David Cross, Mayor

Agenda for the December 5, 2011 regular meeting of the Council of the Village of Elbow to be held at 7 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA  
APPROVAL (or amendment) OF MINUTES – November 7  
- Business rising from the minutes

#### FINANCIAL STATEMENTS

Budgetary Control  
Credentialed investments

#### ACCOUNTS PAYABLE

#### REPORTS

- Mayor – (RM – Jukes, Tuft's Bay, WaterWolf, MidSask ER reports encl)
- Councillors
  - Bill (CATPC, WaterWolf, Five Hills Health, Elbow Library, Palliser Library reports encl)
  - Maintenance (report encl)

DELEGATION – 7:30 p.m. – Les McTavish – L & R Developments

DELEGATION – 8:00 p.m. – Rick Jukes – Lakeside RV

#### OLD BUSINESS

- Tuft's Bay Campground/Bayshore Centre
- Johnson Subdivision
- Viking View Home Owners Assoc sewer line
- Farm Credit Grant – motion to sign agreement; discuss approaching RM's
- Water rate policy and capital investment strategy
- Lift station insurance issue

#### CORRESPONDENCE

- MEPP – Temporary Solvency Deficiency Payment Relief (contributions are going up in 2013 to 8.15%; currently 7.4%)
- SGI Risk Evaluation Report
- Palliser Regional Library – additional hours for 2012
- Canadian Sustainable Homes – proposal for duplex
- STARS

#### NEW BUSINESS

- Jukes Development
- SUMA Convention
- MLDP modules
- Graham – water/sewer line replacement
- Building Permit
  - o May's Restaurant (already approved by Bldg Official)
- Outstanding utility arrears and general invoices
- January meeting – electronic meeting? pricing on speaker phone system
- Canada Day Grant – motion to apply
- staff evaluations feedback, 2012 salary, xmas bonus

#### ADJOURNMENT

Next regular Council meeting: January 9<sup>th</sup> ?

Minutes from the December 5, 2011, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, James Swedberg, Gary Dunn William Nike, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

**Agenda**

222/2011

NIKE: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

223/2011

SWEDBERG: That the minutes of the November 7, 2011 Council Meeting accepted as presented. Carried.

**Financial Statement**

224/2011

NIKE: That the financial statements and bank reconciliation for the month of November be accepted as presented. Carried.

225/2011

NIKE: That we transfer the balance of the Orchard budget at year end into 2012. Carried.

226/2011

DUNN: That we transfer the balance of the Fire Department tools/equipment budget at year end into 2012. Carried.

**Payment of Accounts**

227/2011

SCHLIVERT: That the Administrator be authorized to pay any bills, with the Mayor's approval, that come in after the December Council Meeting to facilitate year end. Carried.

228/2011

DUNN: That the accounts be paid as presented. Carried.

**Maintenance Report**

Administrator Jess presented a written report on the Maintenance Committee Meeting of December 1, 2011.

**Parking Curbs**

229/2011

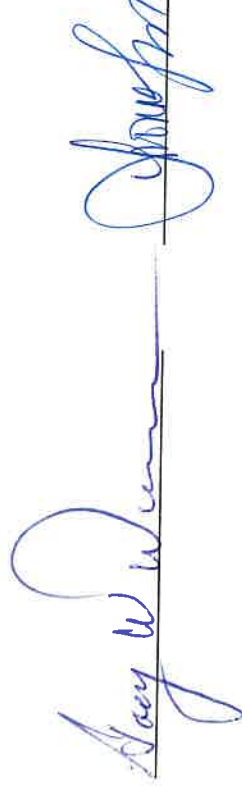
NIKE: That we authorize the purchase of fourteen parking curbs at a cost of \$50 a piece from Expocrete. Carried.

**Delegation – 7:30 p.m. – L & R Developments**

Les McTavish and Grace McTavish attended the meeting to discuss the outstanding items from L & R Developments Service Agreement and their desire to sell lots in their development now.

**Delegation – 8:00 p.m. – Lakeside RV Trailer Park Ltd.**

Rick and Tom Jukes attended the meeting to request a lagoon disposal agreement for the winter of 2012/2013.



**Reports**

Mayor Cross reported on his conversations with the R.M. of Loreburn regard the Jukes development and Tuff's Bay Campground.

230/2011

NIKE:

That at the request of the R.M. of Loreburn, the Mayor, interested Council members, and Administrator attend a joint meeting to discuss boundary alteration, service agreements and revenue sharing in regards to the Jukes development. Carried.

**Lakeside RV Trailer Park Ltd.**

231/2011

DUNN:

That on the recommendation of Saskatchewan Environment we grant Lakeside RV Trailer Park Ltd. a six month lagoon disposal agreement for the period of November 2012 to April 2013 for a maximum of 6,000 gallons with an up front disposal fee being set at \$500. Carried.

**L & R Developments**

232/2011

CROSS:

That we amend Section 3.2 'Prohibition on Sale' of our Servicing Agreement with L & R Developments Ltd. to now allow the sale of any subdivided parcel as the works required by this agreement are substantially complete, provided the Village receives a letter of commitment from L & R Developments that they will have the installation of all approaches and culverts in place by June 1, 2012. Carried.

**Extension of Meeting**

233/2011

SCHLIVERT:

That we extend the meeting past 10:30 p.m. for half an hour. Carried.

**FCC AgriSpirit Grant**

234/2011

DUNN:

That the Mayor and Administrator are authorized to sign the Farm Credit Canada AgriSpirit Funding Agreement 2011. Carried.

**Library Funding/Hours of Operation**

235/2011

NIKE:

That we send a letter of confirmation to Palliser Regional Library that the Village of Elbow will cover the Elbow Library's additional 4.25 open hours that they are short in levy funding, with the funds to come from the Elbow Library Board. Carried.

**Elbow Housing Authority**

236/2011

SWEDBERG:

That we cover the Village's 5% share of the Elbow Housing Authority's operating loss for 2010 in the amount of \$436,333. Carried.

**SUMA Convention**

237/2011

NIKE:

That the Administrator is authorized to attend the SUMA Convention, reporting back to Council, and that related expenses be covered by the Village. Carried.

**Municipal Leadership Development Program**

238/2011 SCHLIVERT: That the Administrator has authorization to attend the MLDF modules on February 14<sup>th</sup> and March 12<sup>th</sup>. Carried.

**Graham Water/Sewer Lines**

239/2011 SWEDBERG: That as per motion 144/2011 the Village reimburse Shawn & Katherine Graham for the cost of the replacement water and sewer lines to 358 Aberdeen Street in the amount of \$1,900. Carried.

**Building/Development Permits**

240/2011 SCHLIVERT: That we approve the following Building and Development Permit based on the plan review completed by our Building Official.  
#17/2011 – May's Restaurant 2011  
– 216 Saskatchewan Street  
Carried.

**Outstanding Utility Arrears/General Invoicing**

241/2011 NIKE: That the Administrator is authorized to transfer any outstanding utility arrears, and where applicable any outstanding general invoices, to taxes at year end. Carried.

**Conference Telephone**

242/2011 DUNN: That we purchase a conference telephone for use in the board room for \$299. Carried.

**Canada Day Grant**

243/2011 SWEDBERG: That we apply to Canadian Heritage, Celebrate Canada for funding towards our Canada Day Fireworks. Carried.

**Closed Session**

244/2011 NIKE: That this meeting be closed to the public at 11 p.m. to discuss employee evaluations. Carried.  
Administrator Jess left the meeting at 11 p.m.

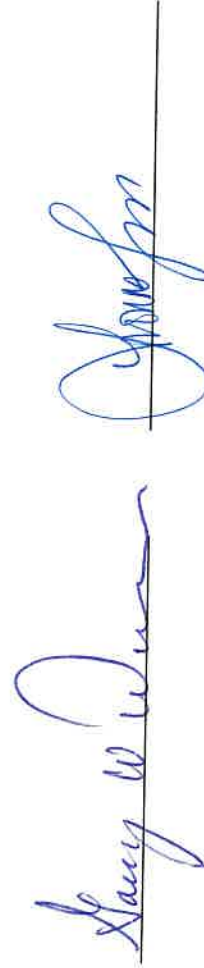
The closed session ended at 11:40 p.m., Administrator Jess returned, and Council resumed their regular meeting.

**Annual Employee Evaluations**

245/2011 SCHLIVERT: That following our annual employee evaluations we increase staff salaries/wages as follows: Yvonne Jess 5%; Claudia Diederich 5%; and Dale Norrish 2% with an additional review in 90 days. Carried.

**Christmas Bonuses**

246/2011 NIKE: That Christmas bonuses be given to the Village employees as follows: Yvonne Jess \$500, Dale Norrish \$200, Claudia Diederich \$250. Carried.



**Adjournment**

247/2011 SCHLIVERT: That this meeting be adjourned at 11:45 p.m. Carried.

**CORRESPONDENCE**

- MEPP – Temporary Solvency Deficiency Payment Relief
- SGI Risk Evaluation Report
- Palliser Regional Library – additional hours for 2012
- Canadian Sustainable Homes – proposal for duplex STARS

**ACCOUNTS PAYABLE**

Payment #	Vendor	Date	Amou
<b>Computer Cheques</b>			
5437	Yvonne Jess	12/ 6/2011	394
5438	David Cross	12/ 6/2011	548
5439	Gary Dunn	12/ 6/2011	315
5440	William Nike	12/ 6/2011	829
5441	James Swedberg	12/ 6/2011	425
5442	Deb Schlivert	12/ 6/2011	394
5443	Access 2000	12/13/2011	26,250
5444	Dellene Church Law Office Inc.	12/13/2011	1,549
5445	Lake Diefenbaker Tourism	12/13/2011	52
5446	Meridan Inspections Ltd.	12/13/2011	47
5447	Joe Parent	12/13/2011	604
5448	Paul's Fine Foods	12/13/2011	8
5449	PNG Prairie Newspaper Group	12/13/2011	52
5450	R & J Lakeside Service Ltd.	12/13/2011	876
5451	Rafoss Plumbing & Heating	12/13/2011	252
5452	Rite-Way Fencing Inc.	12/13/2011	14,535
5453	Rocky Mountain Phoenix	12/13/2011	1,569
5454	Saskatchewan Research Council	12/13/2011	122
5455	South Saskatchewan River	12/13/2011	262
5456	SUMA	12/13/2011	288
5457	V. of Elbow MasterCard Acct	12/13/2011	153
5458	XEROX Canada Ltd.	12/13/2011	383
5459	Claudia Diederich	12/14/2011	250
5460	Yvonne Jess	12/14/2011	500
5461	Dale Norrish	12/14/2011	200
5462	Claudia Diederich	12/15/2011	500
5463	Yvonne Jess	12/15/2011	1,000
5464	Dale Norrish	12/15/2011	500
5465	Air Liquide Canada Inc.	12/20/2011	60
5466	David Cross	12/20/2011	315
5467	Driftwood Studio	12/20/2011	185
5468	Flocor Inc.	12/20/2011	722
5469	Loraas Disposal Services Ltd.	12/20/2011	5,350
5470	Meridan Inspections Ltd.	12/20/2011	136
5471	SaskPower	12/20/2011	3,631
5472	SaskTel CPP	12/20/2011	413
5473	SaskWater Accounts Receivable	12/20/2011	5,567
5474	Village of Elbow - Petty Cash	12/20/2011	13
5475	Village of Elbow	12/20/2011	241
5476	Air Liquide Canada Inc.	12/23/2011	12
5477	Dellene Church Law Office Inc.	12/23/2011	265



Payment #	Vendor	Date	Amount
5478	Shawn Graham	12/23/2011	1,900
5479	Dale Norrish	12/23/2011	200
5480	Queen's Printer Revolving Fund	12/23/2011	89
5481	R.M. of Loreburn	12/23/2011	50
5482	Saskatchewan Housing Corp.	12/23/2011	436
5483	SGI	12/23/2011	89
5484	Saskatchewan Research Council	12/23/2011	155
5485	Claudia Diederich	12/30/2011	1,013
5486	Yvonne Jess	12/30/2011	1,799
5487	Catherine Miko	12/30/2011	207
5488	Dale Norrish	12/30/2011	1,863
5489	Loomis Express	12/30/2011	13
5490	MEPP	12/30/2011	1,373
5491	PNG Prairie Newspaper Group	12/30/2011	48
5492	Receiver General	12/30/2011	2,394
5493	SUMA	12/30/2011	515
5494	V. of E. ITF W. Caferata	12/30/2011	40
5495	V. of Elbow MasterCard Acct	12/30/2011	3
5496	Village of Elbow - Petty Cash	12/30/2011	12
5497	Sun West School Division	12/31/2011	10,922
		Total:	92,907
		Total for General:	92,907

Payments Printed: 61