

Agenda for the January 16, 2011 regular meeting of the Council of the Village of Elbow to be held at 7:30 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA
APPROVAL (or amendment) OF MINUTES – December 5

- Business rising from the minutes

FINANCIAL STATEMENTS
Credentialed investments

ACCOUNTS PAYABLE

REPORTS

- Mayor - Councillors
- Maintenance (report encl)

DELEGATION – 7:45 p.m. – Glen Ogilvy, Access 2000 – Civic Centre reno's

DELEGATION – 8:00 p.m. – Bryan Cafferata – insurance – building values; replacement cost vs. actual cash value/market value

OLD BUSINESS

- Tuft's Bay Campground/Bayshore Centre tender packages (encl)
- Water rate policy and capital investment strategy (encl)
- Lift station insurance issue
- Fire Service Agreements with area municipalities (info encl)
- Jukes Development (notes from Dec 14th mtg encl)
- Rod Cafferata Order to Remedy – next action
- Economic Development Strategy (emails encl) – Dave went to initial mtg.
- staff evaluations feedback
- Johnson Subdivision
- Viking View Home Owners Assoc sewer line

CORRESPONDENCE

- Lakeside RV Trailer Park Ltd. – request extension to lagoon permit (encl)
- SaskWater – water rate adjustment (encl)
- SaskWater – regional wastewater project (encl)
- SUMA – Volunteer Fire Fighter insurance – \$281.78 same as 2011
- Discover Great Southwest – map, travel guide & website community feature - \$250 (we've done this every year)
- Line 19 Water Pipeline Utility – easements/caveats (encl) – Lot 3 & 12 Blk 1A, and Lot 1 Blk 1B in the industrial subdivision.
- SUMA Urban Voice
- Royal Canadian Legion – Military Service Recognition Book - \$195 (encl)
- UMAAS – Chief Administrative Officer (CAO) Title (encl)
- Danielle Geib email – temporary RV use during wedding weekend
- Orchard Committee – pine mulch

NEW BUSINESS

- Lagoon Usage Bylaw (encl)
- MuniSoft webinar training – 3 sessions \$300
- Meridian Inspections Ltd – building official fee schedule – effective Jan 1, 2012.
- Slywchuk zoning amendment application – need to know next meeting date to advertise public hearing.
- TD Friends of the Environment Foundation grant

ADJOURNMENT

Minutes from the January 16, 2012, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers and was conducted via conference call.

Present: Mayor David Cross (electronically), Councillors James Swedberg, Gary Dunn, William Nike (electronically), and Administrator Yvonne Jess.

Absent: Deputy Mayor Deb Schlivert

Mayor Cross called the meeting to order at 7:30 p.m.

Acting Mayor

1/2012 CROSS: That we appoint Gary Dunn as acting mayor for this Council Meeting as per Section 91(5)(a) of *The Municipalities Act*.
Carried.

Councillor Dunn took over chairing the meeting.

Agenda

2/2012 NIKE: That the agenda be accepted as amended and attached to these minutes.
Carried.

Minutes

3/2012 SWEDBERG: That the minutes of the December 5, 2011 Council Meeting be accepted as presented.
Carried.

Financial Statement

4/2012 CROSS: That the bank reconciliation for the month of December be accepted as presented.
Carried.

5/2012 SWEDBERG: That we transfer the \$300,000 in Credential GIC's that come due January 16, 2012 into daily interest accounts through Credential Securities.
Carried.

Payment of Accounts

6/2012 CROSS: That the accounts be paid as presented.
Carried.

Delegation – 7:45 p.m. – Glen Ogilvy, Access 2000

Glen Ogilvy attended the meeting to address some issues that have come up with the Civic Centre renovations, provided a progress update, and indicated that they plan to have the project complete by the end of February.

Delegation – 8:00 p.m. – Bryan Cafferata, Elbow Agencies

Bryan Cafferata attended the meeting to update and explain some issues and explanations on the Village's insurance policy.

Maintenance Report

Administrator Jess presented a written update on maintenance activities.





Water Rate Policy and Capital Investment Strategy

7/2012 CROSS: That we accept the 2010 Waterworks Rate Policy and Capital Investment Strategy as presented. Carried.

Volunteer Fire Fighter Insurance

8/2012 SWEDBERG: That we renew our 2012 Volunteer Fire Fighter insurance through SUMA. Carried.

Discover Saskatchewan's Great Southwest

9/2012 CROSS: That the Village participate in the Discover Saskatchewan's Great Southwest map and travel guide promotion for \$250. Carried.

Royal Canadian Legion

10/2012 NIKE: That we continue to support the Royal Canadian Legion with a 1/10 page remembrance ad in the 2012 Military Service Recognition Book for \$195. Carried.

Chief Administrative Officer Title

11/2012 CROSS: That we change the title of our Administrator to Chief Administrative Officer(CAO) on the recommendation of the UMAAS due to the fact that the duties of the administrator have changed and expanded considerably. Carried.

Temporary Recreational Vehicle Use

12/2012 DUNN: That we grant permission to Kirk Dearman and Dannielle Geil to use recreational vehicles on their property, and adjoining vacant property with the property owner's consent, for their wedding weekend of July 14, 2012. Carried.

Orchard Mulch

13/2012 SWEDBERG: That we authorize the purchase of 150 cubic yards of pine mulch for the Elbow Orchard out of their remaining funds from 2011. Carried.

MuniSoft Webinar Training



14/2012 NIKE: That as per the Administrator's recommendation, that she arrange for additional MuniSoft software training for the office staff through their webinar sessions. Carried.

TD Friends of the Environment Foundation Grant

15/2012 DUNN: That we authorize Sarah Wilm, on behalf of the Community Park Project, to make application to the TD Friends of the Environment Foundation. Carried.

Bylaw No. 12-01

16/2012 DUNN: Read Bylaw No. 12-01 for a first time being a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

Adjournment

17/2012 NIKE: That this meeting be adjourned at 10:05 p.m. Carried.

CORRESPONDENCE

- Lakeside RV Trailer Park Ltd. – request extension to lagoon permit
- SaskWater – water rate adjustment
- SaskWater – regional wastewater project
- SUMA – Volunteer Fire Fighter insurance – \$281.78 same as 2011
- Discover Great Southwest – map, travel guide & website community feature - \$250
- Line 19 Water Pipeline Utility – easements/caveats – Lot 3 & 12 Blk 1A, and Lot 1 Blk 1B in the industrial subdivision.
- SUMA Urban Voice
- Royal Canadian Legion – Military Service Recognition Book - \$195
- UMAAS – Chief Administrative Officer (CAO) Title
- Danielle Geib email – temporary RV use during wedding weekend
- Orchard Committee – pine mulch

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<u>Computer Cheques</u>			
5498	Five Hills Health Region	1/ 6/2012	135.0
5499	Greg's Backhoe Service	1/ 6/2012	2,495.5
5500	Millar's Waste Mgmt Disposal	1/ 6/2012	806.6
5501	Municipal Leadership	1/ 6/2012	262.5
5502	MuniSoft	1/ 6/2012	2,484.9
5503	Palliser Regional Library	1/ 6/2012	4,965.6
5504	SUMA	1/ 6/2012	157.6
5505	Claudia Diederich	1/13/2012	500.0
5506	Yvonne Jess	1/13/2012	1,000.0
5507	Dale Norrish	1/13/2012	500.0
5508	Air Liquide Canada Inc.	1/20/2012	12.9
5509	Loraas Disposal Services Ltd.	1/20/2012	3,866.0
5510	SaskPower	1/20/2012	3,648.5
5511	SaskTel CPP	1/20/2012	422.6
5512	Saskatchewan Research Council	1/20/2012	73.2
5513	SaskWater Accounts Receivable	1/20/2012	4,404.4
5514	Village of Elbow	1/20/2012	225.5
5515	XEROX Canada Ltd.	1/20/2012	32.6
5516	Robert L. Bramble	1/23/2012	7,622.2
5517	The Davidson Leader	1/23/2012	46.6
5518	Dale Hundebly	1/23/2012	36.2
5519	Mark Janke	1/23/2012	57.0
5520	Jay's Moving & Storage Ltd.	1/23/2012	40.1
5521	Meridan Inspections Ltd.	1/23/2012	468.7
5522	City of Prince Albert	1/23/2012	367.5
5523	Paul's Fine Foods	1/23/2012	12.4
5524	Rocky Mountain Phoenix	1/23/2012	979.0
5525	SUMA	1/23/2012	1,379.2
5526	Urban Municipal Admin Assoc	1/23/2012	165.0
5527	David Cross	1/31/2012	192.8
5528	Claudia Diederich	1/31/2012	1,021.1
5529	Yvonne Jess	1/31/2012	1,875.4
5530	Catherine Miko	1/31/2012	149.3
5531	Dale Norrish	1/31/2012	1,811.9




Payment #	Vendor	Date	Amount
5532	MEPP	1/31/2012	1,413.1
5533	Receiver General	1/31/2012	2,781.4
5534	SUMA	1/31/2012	518.0
5535	V. of E. ITF W. Cafferata	1/31/2012	40.0
5536	Village of Elbow	1/31/2012	65.3
5537	Dennis Wildbore	1/31/2012	34.6
5538	Mooseworld Inc.	1/31/2012	262.5
5539	SUMA	1/31/2012	281.7
5540	Sun West School Division	1/31/2012	1,022.5
Total:			48,638.6
Total for General:			48,638.6

Payments Printed: 43

DCross

Yough

Agenda for the February 6, 2012 regular meeting of the Council of the Village of Elbow to be held at 7:30 p.m. at the Elbow Village Office.

7:30 p.m. - PUBLIC HEARING – Zoning Amendment (bylaw encl)

APPROVAL (or amendment) OF AGENDA
APPROVAL (or amendment) OF MINUTES – January 16

- Business rising from the minutes

FINANCIAL STATEMENTS
ACCOUNTS PAYABLE

REPORTS

- Mayor
- Councillors – Gary's report on Enterprise Region Mtg.
- Maintenance

DELEGATION – 8:00 p.m. – Rick Jukes – Lakeside RV Trailer Park Ltd.

OLD BUSINESS

- Zoning Amendment Bylaw (possible 2nd & 3rd read)
- Tuft's Bay Campground/Bayshore Centre tender
- Lagoon Usage Bylaw
- Jukes Development
- Line 19 Water Pipeline Utility – easements/caveats
- Building Bylaw
- Water Rate Bylaw
- staff evaluations feedback

CORRESPONDENCE

- Tourism Saskatchewan – membership \$115.50
- Sgt Greg Todd email – meeting March 7th
- Elbow Community Park Project Committee – washrooms
- CATPC – traffic counting workshop Feb. 15th
- CATPC - membership

NEW BUSINESS

- Condition of property behind May's Restaurant
- Sarah's Cove bylaw No. 06-06
- Community Initiatives Fund – Community Vitality Program (grant opportunity)
- Deputy Mayor

ADJOURNMENT

Minutes from the February 6, 2012, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers and was conducted via conference call.

Present: Mayor David Cross, Councillors Deb Schlivert, James Swedberg, Gary Dunn, William Nike (electronically), and Administrator Yvonne Jess.

Zoning Amendment Public Hearing – 7:30 p.m.

Having received no written or personal submissions regarding the proposed Zoning Bylaw amendment, Council reconvened their regular meeting at 7:35 p.m.

Mayor Cross called the meeting to order at 7:35 p.m.

Agenda

18/2012 SCHLIVERT: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

19/2012 DUNN: That the minutes of the January 16, 2012 Council Meeting be accepted as presented. Carried.

Financial Statement

20/2012 SWEDBERG: That the bank reconciliation for the month of January be accepted as presented. Carried.

Payment of Accounts

21/2012 NIKE: That the accounts be paid as presented. Carried.

Councillor Report

Councillor Dunn reported on the South Central Enterprise Region Meeting he attended in Eyebrow on January 26th. The group is working towards developing a vision for economic growth in the region.

22/2012 CROSS: That we appoint Councillor Dunn to be our representative on the South Central enterprise Region group. Carried.

Zoning Bylaw Amendment

23/2012 SWEDBERG: Read Bylaw No. 12-01 for a second time being a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

24/2012 NIKE: Read Bylaw No. 12-01 for a third time, hereby adopting a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

Delegation – 8:00 p.m. – Lakeside RV Trailer Park

Rick and Tom Jukes attended the meeting to discuss the lagoon usage agreement with Lakeside RV Park.

25/2012 DUNN: That we re-instate the Lakeside RV Trailer Park lagoon usage agreement for 2012 with the R.M. of Loreburn for 70 units and that they must inform us if there is any increase in the number of units for 2012. Carried.




Lagoon Usage Bylaw

- 26/2012 SCHLIVERT: Read Bylaw No. 12-02 for a first time being a bylaw to enter into an agreement respecting lagoon usage by others. Carried.
- 27/2012 SWEDBERG: Read Bylaw No. 12-02 for a second time. Carried.
- 28/2012 DUNN: That we have three consecutive readings at this same meeting. Carried Unanimously.
- 29/2012 SCHLIVERT: Read Bylaw No. 12-02 for a third time, hereby adopting a bylaw to enter into an agreement respecting lagoon usage by others. Carried.

Resignation

- 30/2012 SWEDBERG: That we accept Dale Norrish's letter of resignation and that we accept his offer regarding the timing of his last day of work if we are able to hire a replacement prior to March 30th. Carried.

Tourism Saskatchewan Membership

- 31/2012 DUNN: That we renew our membership with Tourism Saskatchewan for 2012 for \$115.50. Carried.

Central Area Transportation Planning Committee

- 32/2012 NIKE: That we renew CATPC Membership for 2012 for \$200.00. Carried.

Deputy Mayor

- 33/2012 NIKE: That Councillor James Swedberg be appointed Deputy Mayor for the February – October 2012 term. Carried.

Prairie Centre Credit Union

- 34/2012 NIKE: That signing authority be changed at Prairie Centre Credit Union to include Mayor David Cross, Deputy Mayor James Swedberg, and Administrator Yvonne Jess, and that the Administrator and Mayor shall sign all cheques on behalf of the municipality or in the absence of the Mayor, the Deputy Mayor as per Bylaw No. 05-12. Carried.

Adjournment

- 35/2012 SWEDBERG: That this meeting be adjourned at 10:30 p.m. Carried.

CORRESPONDENCE

- Tourism Saskatchewan – membership \$115.50
- Sgt Greg Todd email – meeting March 7th (encl)
- Elbow Community Park Project Committee – washrooms (encl)
- CATPC – traffic counting workshop Feb. 15th (encl)
- CATPC - membership




ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
5541	Allan Construction	2/ 7/2012	4,506.34
5542	Gary Dunn	2/ 7/2012	151.50
5543	Canadian Pacific Railway	2/ 7/2012	525.00
5544	The Davidson Leader	2/ 7/2012	13.86
5545	Elbow Agencies Ltd.	2/ 7/2012	9,887.00
5546	Yvonne Jess	2/ 7/2012	250.50
5547	Grant and/or Shannon Kaban	2/ 7/2012	50.00
5548	Lake Diefenbaker Tourism	2/ 7/2012	1,000.00
5549	Meridian Inspections Ltd.	2/ 7/2012	341.25
5550	MuniSoft	2/ 7/2012	141.44
5551	Paul's Fine Foods	2/ 7/2012	41.65
5552	Prairie Mapping Services	2/ 7/2012	41.26
5553	PNG Prairie Newspaper Group	2/ 7/2012	184.76
5554	R & J Lakeside Service Ltd.	2/ 7/2012	641.69
5555	Saskatchewan Command	2/ 7/2012	195.00
5556	Saskatchewan Research Council	2/ 7/2012	73.20
5557	V. of Elbow MasterCard Acct	2/ 7/2012	374.30
5558	XEROX Canada Ltd.	2/ 7/2012	27.89
5559	AgLine	2/15/2012	485.46
5560	Carol Patterson	2/15/2012	159.19
5561	Driftwood Studio	2/15/2012	192.19
5562	Claudia Diederich	2/15/2012	532.96
5563	Yvonne Jess	2/15/2012	1,200.00
5564	Dale Norrish	2/15/2012	525.26
5565	Garmac Management	2/15/2012	1,740.89
5566	Air Liquide Canada Inc.	2/21/2012	13.36
5567	Val Wills	2/21/2012	50.00
5568	Loraas Disposal Services Ltd.	2/21/2012	4,442.19
5569	Rafoss Plumbing & Heating	2/21/2012	1,223.26
5570	SaskPower	2/21/2012	4,474.61
5571	SaskTel CPP	2/21/2012	411.66
5572	SaskWater Accounts Receivable	2/21/2012	5,107.77
5573	U-Win Custom Trucking	2/21/2012	1,750.11
5574	Village of Elbow	2/21/2012	250.21
5575	Central Area Transportation	2/29/2012	200.00
5576	David Cross	2/29/2012	192.80
5577	Claudia Diederich	2/29/2012	885.30
5578	Yvonne Jess	2/29/2012	1,875.41
5579	Catherine Miko	2/29/2012	269.40
5580	Dale Norrish	2/29/2012	1,890.97
5581	Janet Hundebly	2/29/2012	419.00
5582	Mark Janke	2/29/2012	49.00
5583	MEPP	2/29/2012	1,380.50
5584	Receiver General	2/29/2012	2,697.11
5585	VOID - amount error	2/29/2012	0.00
5586	Tourism Saskatchewan	2/29/2012	115.50
5587	V. of E. ITF W. Caiferata	2/29/2012	40.00
5588	V. of Elbow MasterCard Acct	2/29/2012	58.00
5589	SUMA	2/29/2012	516.60
5590	Sun West School Division	2/29/2012	975.80
Total:			52,571.2

Total for General: 52,571.2

Payments Printed: 50




**A BYLAW OF THE VILLAGE OF ELBOW TO AMEND
BYLAW NO. 08-05 KNOWN AS THE ZONING BYLAW**

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts to amend Bylaw No. 08-05 as follows:

1. The RR – Recreational Residential District Development Standards, Section 5.4.5 (4) (a) be amended as follows:

Requirement*	Single Detached Dwellings
Building height, maximum	9 m

2. This bylaw shall come into force and take effect when adopted by Council.

Read a first time this 16th day of January, 2012.


Read a second time this 6th day of February, 2012.

Read a third time and passed this 6th day of February, 2012.





Mayor



Administrator

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending February 29, 2012

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	7,826.08	8,058.45		8,058.45	
Fees and Charges	6,033.18	32,142.03		32,142.03	
Utilities	4,634.22	7,072.67		7,072.67	
Grants	1,500.00	1,500.00		1,500.00	
Grants in Lieu of Taxes	1,790.52	3,304.81		3,304.81	
Investment Income and Commissions	168.70	456.02		456.02	
Other Revenues		9,000.00		9,000.00	
Total Revenues:	21,952.70	61,533.98	0.00	61,533.98	0.00

Expenditures					
General Government Services	22,122.83	32,948.28		(32,948.28)	
Protective Services	446.62	2,120.77		(2,120.77)	
Transportation Services	6,950.12	10,999.42		(10,999.42)	
Environmental Health Services	7,478.39	6,549.12		(6,549.12)	
Public Health and Welfare Services	325.00	771.46		(771.46)	
Recreation and Cultural Services	6,372.47	9,135.03		(9,135.03)	
Utilities	5,719.49	5,742.74		(5,742.74)	
Total Expenditures:	49,414.92	68,266.82	0.00	(68,266.82)	0.00

Change in Net Financial Assets

(27,462.22) (6,732.84) 0.00 (6,732.84) 0.00

Change in Net Assets

(27,462.22) (6,732.84) 0.00 (6,732.84) 0.00

Change in Surplus

(27,462.22) (6,732.84) 0.00 (6,732.84) 0.00

Account Balances

	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand	(22,886.07)	4,923.62	342,735.63
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	123.65	123.65	300,123.65
Cash - Fast Track #3 - Secure LOC	15.62	32.30	17,159.91
Cash - Fast Track #4 Savings	29.43	60.86	32,332.80
Cash - MasterCard Account			1,000.00
Total Cash:	(22,717.37)	5,140.43	1,246,938.51

Municipal Taxes Receivable


Municipal - Tax Receivable - Current	(1,419.77)	(2,640.40)	(2,640.40)
Municipal - Tax Received - Current		(8.45)	(8.45)
Municipal - Tax Receivable - Arrears	(1,863.37)	(4,338.78)	40,098.56
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(3,283.14)	(6,987.63)	36,089.93

Certified correct and in accordance with the records

Presented to council on

March 5 2012
(Date)


Yvonne Jess, Administrator


David Cross, Mayor

Agenda for the March 5, 2012 regular meeting of the Council of the Village of Elbow to be held at 7:30 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – February 6

- Business rising from the minutes

FINANCIAL STATEMENTS

- 2011 Audited financial statements, 2011 Budgetary control

ACCOUNTS PAYABLE

REPORTS

- Mayor
- Councillors – Swedberg resignation
- Administrator – SJMA Convention report encl

OLD BUSINESS

- Deputy mayor, and repeal motions 33/2012 and 34/2012
- Maintenance Foreman Position
- Tuff's Bay Campground and Bayshore Centre agreements
- Building Bylaw
- Line 19 Water Pipeline Utility – easements/caveats
- Jukes Development – boundary alteration discussions
- Titan Development security release
- Port a potties – Community Park
- Community Initiatives Fund – Community Vitality Program (grant opportunity) – deadline April 1st
- Water Rate Bylaw
- Johnson Subdivision
- Viking View Home Owners Assoc sewer line
- Sarah's Cove bylaw
- Civic Centre

CORRESPONDENCE

- Line 19 Water Pipeline Utility – pipeline easements
- RM of Loreburn – boundary alterations
- Ministry of Municipal Affairs, Community Planning – Lakeside RV development subdivision approval
- Stevenson Hood Thornton Beaubier – Norrish Contracting
- SaskWater – potable water rate increase
- SaskWater – certified operations and maintenance fee increase
- Adam Wonnick email – bulk water loader
- RM of Loreburn – regional wastewater project
- WaterWolf Catch newsletter – district development appeals board
- South Saskatchewan River Watershed Stewards – newsletter, membership
- MidSask ER newsletter
- Saskatchewan Municipal Asset Management – newsletter

NEW BUSINESS

- WaterWolf Planning Commission Mfg – Tuesday, March 27th – Conquest
- Summer Student Grant – application had to be in February 29th
- Building Permit Application – Dick & Wendy Eddy
- Newsletter items
- Loraas

ADJOURNMENT

Minutes from the March 5, 2012, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers and was conducted via conference call.

Present: Mayor David Cross, Councillors Deb Schlivert, William Nike (electronically), Gary Dunn (electronically) and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:35 p.m.

Agenda

36/2012 NIKE: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

37/2012 DUNN: That the minutes of the February 6, 2012 Council Meeting be accepted as presented. Carried.

Financial Statement

38/2012 SCHLIVERT: That the bank reconciliation and financial statements for the month of February be accepted as presented. Carried.

Payment of Accounts

39/2012 NIKE: That the accounts be paid as presented. Carried.

Councillor Report

Councillor Schlivert reported on a suggestion that was brought to her attention for a postal sorting station.

Councillor Swedberg Resignation

40/2012 SCHLIVERT: That we accept Councillor James Swedberg's letter of resignation as of February 29th, with thanks for his years of service as Councillor for the Village. Carried.

Administrator Report

Administrator Jess provided a written report on SUMA Convention she attended.

Accounts Receivable Software


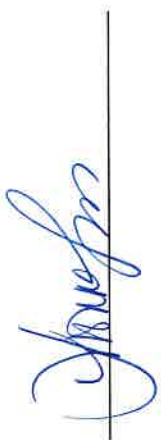
41/2012 NIKE: That we authorize the purchase the MuniSoft Accounts Receivable program for \$2,000. Carried.

Computer

42/2012 SCHLIVERT: That we authorize the CAO to investigate and purchase a computer for the office as per staff needs. Carried.

Repeal Motions

43/2012 CROSS: That we repeal motions 33/2012 and 34/2012 in regards to Deputy Mayor and signing authority, due to James Swedberg resignation as Councillor. Carried.

Deputy Mayor

44/2012 CROSS: That Councillor Deb Schlivert be appointed Deputy Mayor for the February – October 2012 term. Carried.

Tuft's Bay Campground Agreement

45/2012 DUNN: That Mayor Cross and the CAO are authorized to sign the Tuft's Bay Campground agreement with Kevin Peddle. Carried.

Bayshore Agreement

46/2012 SCHLIVERT: That Mayor Cross and the CAO are authorized to sign the Bayshore Agreement with Kevin Peddle. Carried.

Building Bylaw

47/2012 SCHLIVERT: Read Bylaw No. 12-03 for a first time being a bylaw respecting buildings. Carried.

48/2012 DUNN: Read Bylaw No. 12-03 for a second time. Carried.

49/2012 NIKE: That we have three consecutive readings at this same meeting. Carried Unanimously.

50/2012 CROSS: Read Bylaw No. 12-03 for a third time, hereby adopting a bylaw respecting buildings. Carried.

Boundary Alteration Arbitrator

51/2012 NIKE: That we retain the services of Tim Cheesman to act as arbitrator for the Village of Elbow and the R.M. of Loreburn with regards to issues related to the proposed boundary alteration, agreeing to cover half of the cost associated, estimated to be two days of service. Carried.

Bulk Water Loader

52/2012 CROSS: That in order to rehabilitate the bulk water loader, we propose to the R.M. of Loreburn that the Village of Elbow would agree to pay one-third of the cost and installation of the minimum acceptable backflow device, being a reduced pressure principle device, at the bulk water loader, and that the Village of Elbow would agree to cover one-third of the cost associated with annual testing of the reduced pressure principle device. Carried.

Summer Student Grant

53/2012 NIKE: That the CAO make application to the Service Canada Summer Job Program for one summer student grant. Carried.

Building/Development Permit

54/2012 SCHLIVERT: That we approve the following Building and Development Permit based on the plan reviews by our Building Official.
#1/2012 – Dick Eddy – 142 Stanley Street. Carried.

Councillor Dunn left the meeting electronically at 9:45 p.m.




South Saskatchewan River Watershed Stewards

55/2012

CROSS: That we renew our membership with the South Saskatchewan River Watershed Stewards for \$250. Carried.

Adjournment

56/2012

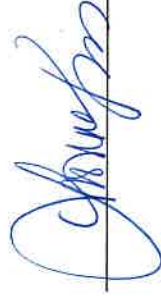
CROSS: That this meeting be adjourned at 10:05 p.m. Carried.

CORRESPONDENCE

- Line 19 Water Pipeline Utility – pipeline easements
- RM of Loreburn – boundary alterations
- Ministry of Municipal Affairs, Community Planning – Lakeside RV development subdivision approval
- Stevenson Hood Thornton Beaubier – Norrish Contracting
- SaskWater – potable water rate increase
- SaskWater – certified operations and maintenance fee increase
- Adam Wonnick email – bulk water loader
- RM of Loreburn – regional wastewater project
- WaterWolf Catch newsletter – district development appeals board
- South Saskatchewan River Watershed Stewards – newsletter, membership
- MidSask ER newsletter
- Saskatchewan Municipal Asset Management – newsletter

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
5591	Access 2000	3/ 7/2012	26,250.00
5592	Adventure Printing Ltd.	3/ 7/2012	459.26
5593	Craik Hardware	3/ 7/2012	601.62
5594	The Davidson Leader	3/ 7/2012	162.54
5595	Meridan Inspections Ltd.	3/ 7/2012	78.75
5596	MuniSoft	3/ 7/2012	110.00
5597	Paul's Fine Foods	3/ 7/2012	52.12
5598	PNG Prairie Newspaper Group	3/ 7/2012	156.90
5599	R & J Lakeside Service Ltd.	3/ 7/2012	353.84
5600	Saskatchewan Research Council	3/ 7/2012	97.64
5601	SUMA	3/ 7/2012	227.20
5602	Twigg & Company	3/ 7/2012	4,840.00
5603	Village of Elbow	3/ 7/2012	109.34
5604	Doug Wankel	3/ 7/2012	83.50
5605	XEROX Canada Ltd.	3/ 7/2012	318.33
5606	ZEE Medical Service Co.	3/ 7/2012	233.90
5607	Elizabeth Price	3/14/2012	1,000.00
5608	Claudia Diederich	3/15/2012	500.00
5609	Yvonne Jess	3/15/2012	1,000.00
5610	Air Liquide Canada Inc.	3/22/2012	12.49
5611	Driftwood Studio	3/22/2012	192.15
5612	Yvonne Jess	3/22/2012	200.00
5613	Loraas Disposal Services Ltd.	3/22/2012	5,047.81
5614	SaskPower	3/22/2012	3,607.52
5615	SaskTel CPP	3/22/2012	486.48
5616	South Saskatchewan River	3/22/2012	262.50
5617	SaskWater Accounts Receivable	3/22/2012	4,884.45

Payment #	Vendor	Date	Amount
5618	Village of Elbow - Petty Cash	3/22/2012	23.21
5619	Village of Elbow	3/22/2012	247.71
5620	Access 2000	3/23/2012	20,000.00
5621	Dale Norrish	3/26/2012	850.00
5622	David Cross	3/30/2012	192.81
5623	Claudia Diederich	3/30/2012	955.61
5624	Yvonne Jess	3/30/2012	1,875.41
5625	Trish Knutson	3/30/2012	48.00
5626	Catherine Miko	3/30/2012	564.00
5627	Sandra Sanchez	3/30/2012	153.00
5628	James Swedberg	3/30/2012	1,173.00
5629	MEPP	3/30/2012	1,267.81
5630	Receiver General	3/30/2012	2,140.90
5631	V. of E. ITF W. Cafferata	3/30/2012	40.00
5632	SUMA	3/31/2012	516.60
5633	Sun West School Division	3/31/2012	1,359.71
5634	Village of Elbow - Petty Cash	3/31/2012	73.21
Total:			82,809.77
Total for General:			82,809.77

Payments Printed: 44

**Village of Elbow
Statement of Financial Activities - Summary**
For the Period Ending March 31, 2012

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	4,068.31	12,126.76		12,126.76	
Fees and Charges	30,382.56	62,524.59		62,524.59	
Utilities	30,723.09	37,795.76		37,795.76	
Grants	11,049.40	12,549.40		12,549.40	
Grants in Lieu of Taxes	1,552.72	4,857.53		4,857.53	
Investment Income and Commissions	342.51	798.53		798.53	
Other Revenues		9,000.00		9,000.00	
Total Revenues:	78,118.59	139,652.57	0.00	139,652.57	0.00

Expenditures					
General Government Services	11,148.24	44,096.52		(44,096.52)	
Protective Services		2,120.77		(2,120.77)	
Transportation Services	6,075.66	17,075.08		(17,075.08)	
Environmental Health Services	3,415.94	9,965.06		(9,965.06)	
Public Health and Welfare Services	75.00	846.46		(846.46)	
Recreation and Cultural Services	51,779.48	60,914.51		(60,914.51)	
Utilities	5,699.73	11,442.47		(11,442.47)	
Total Expenditures:	78,194.05	146,460.87	0.00	(146,460.87)	0.00

Change in Net Financial Assets	(75.46)	(6,808.30)	0.00	(6,808.30)	0.00
Change in Net Assets	(75.46)	(6,808.30)	0.00	(6,808.30)	0.00
Change in Surplus	(75.46)	(6,808.30)	0.00	(6,808.30)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand	(384.48)	4,539.14	342,351.15
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	294.31	417.96	300,417.96
Cash - Fast Track #3 - Secure LOC	16.71	49.01	17,176.62
Cash - Fast Track #4 Savings	31.49	92.35	32,364.29
Cash - MasterCard Account			1,000.00
Total Cash:	(41.97)	5,098.46	1,246,896.54

Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(1,803.18)	(4,443.58)	(4,443.58)
Municipal - Tax Received - Current	(30.98)	(39.43)	(39.43)
Municipal - Tax Receivable - Arrears	(3,850.48)	(8,189.26)	36,248.08
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(5,684.64)	(12,672.27)	30,405.29

Certified correct and in accordance with the records


Yvonne Jess, Administrator

Presented to council on

April 16, 2012
(Date)


David Cross, Mayor

Agenda for the April 16, 2012 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA

- DELEGATION – 7:00 p.m. – Glen Ogilvy, Access 2000
 - info enclosed: Meridan inspection report
- DELEGATION – 7:30 p.m. – Ron Hundebey
 - info enclosed: SAL proposal; Dave's pro/con worksheet
- DELEGATION – 8:00 p.m. – Rob Hundebey, Titan Development
 - info enclosed: Stevenson Hood Thornton Beaubier, Builders Lien re: Howard Norrish; March 26th letter from Rob Hundebey

APPROVAL (or amendment) OF MINUTES – March 5

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- Mayor – Dave's report on fire dept mtg with RM enclosed
- Councillors
- Maintenance Meeting Report - enclosed

OLD BUSINESS

- Maintenance Foreman Position
- Building Bylaw
- Jukes Development
- Johnson Subdivision
- Sarah's Cove bylaw
- Summer Student Position
- Janitor Position – Civic Centre, Rink, Community Park washroom
- Water Rate Bylaw
- Viking View Home Owners Assoc sewer line

CORRESPONDENCE

- SAL Engineering – waterline proposal
- Stevenson Hood Thornton Beaubier – Builders Lien/Titan
- Rob Hundebey/Titan – insurance, service agreement, building permits
- RM of Loreburn – firefighting
- Ministry of Corrections, Public Safety and Policing – Building Bylaw
- RM of Loreburn – bulk water loader
- Cathy Miko – letter of resignation
- Ministry of Municipal Affairs – education mill rates, changes to discounts
- SAMA – AGM April 17th
- Lee Wilm – subdivision
- WaterWolf – funding structure
- Ministry of Municipal Affairs – Revenue Sharing Grant \$64,823
- SUMA – 2012 membership
- SUMA Urban Voice

NEW BUSINESS

- Building/Development Permit Application – 410 King St, Gord & Charlene Poole; 109 Lakeridge Cres., Scott Slywchuk
- Application to remove a building – 221 Minto Street, Wilm (shed)
- Memory Stone of Village Office for Elbow Community Park - \$100
- Urban Municipal Election Workshop (\$84) May 24th (Regina)
- UMAAS Convention – June 5-8
- Bylaw Enforcement Officer – Town of Outlook inquiry
- Village map – print now or wait until Titan subdivision?
- Donor's Choice

ADJOURNMENT

Minutes from the April 16, 2012, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, William Nike, Gary Dunn, and Administrator Yvonne Jess.

Council met with Glen Ogilvy of Access 2000 at the Civic Centre at 6:30 p.m. to review the Accessibility Project.

Council returned to the Village Council Chambers at 7:30 p.m.

Mayor Cross called the meeting to order at 7:30 p.m.

Delegation – 7:30 p.m. – Ron & Donna Hundebly

Ron and Donna Hundebly attended the meeting to discuss getting a water supply to their subdivision in the R.M. of Loreburn.

Water Servicing Study

57/2012

NIKE: That we proceed with the proposal for consulting engineering services from SAL Engineering Ltd. for a study for water servicing of SE 15-25-05 W3rd. Carried.

Delegation - 8:00 p.m. – Titan Developments

Rob Hundebly and Kory Kuntz attended the meeting to discuss the Titan Development, Builders Lien, and building permits.

Titan Security

58/2012

DUNN: That we take \$17,754.99 that is owing to Norrish Contracting to remove the Builders Lien, and \$8,921.92 that is owing to the Village of Elbow out of the security we were going to release as per motion #206/2011. Carried.

Titan Building Permit

59/2012

NIKE: That we approve Titan's building permit for one home and garage with 5 units, subject to the following requirements:
1) proof of subdivision registration going ahead (bond in place and ISC application made); and
2) the plan review completed by our Building Official. Carried.

Agenda

60/2012

SCHLIVERT: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

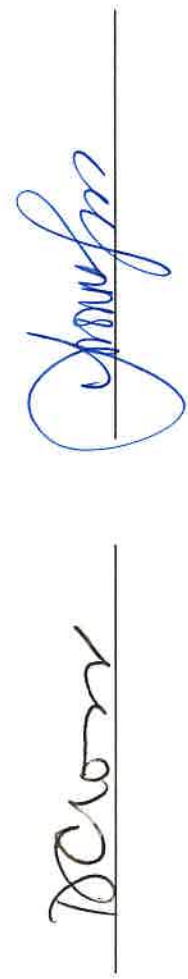
61/2012

DUNN: That the minutes of the March 5, 2012 Council Meeting be accepted as presented. Carried.

Financial Statement

62/2012

NIKE: That the bank reconciliation and financial statements for the month of March be accepted as presented. Carried.



Payment of Accounts

63/2012 DUNN: That the accounts be paid as presented. Carried.

Mayor's Report

Mayor Cross reported on the 'Wildland Fire Truck' Meeting that he attended with Fire Chief Glen Amor, Deputy Paul Ganes, R.M. of Loreburn Reeve Kevin Vollmer, and Administrator Nona Stronski.

Wildland Fire Truck Purchase with R.M. of Loreburn

64/2012 SCHLIVERT: That we accept the offer of the RM of Loreburn to cover half the costs associated with the purchase of a truck suitable for field fires, the costs to retrofit the truck for this purpose and a jaws of life, with a shared ownership on this equipment. Carried.

Maintenance Report

Administrator Jess presented a written report on the Maintenance Committee Meeting of April 12, 2012.

Maintenance Foreman Position

65/2012 SCHLIVERT: That we hire James Swedberg for the Maintenance Foreman position with a starting salary of \$37,000 per year. Carried.

Building Bylaw Amendment

66/2012 NIKE: Read Bylaw No. 12-04 for a first time being a bylaw to amend the Building Bylaw. Carried.

67/2012 SCHLIVERT: Read Bylaw No. 12-04 for a second time. Carried.

68/2012 DUNN: That we have three consecutive readings at this same meeting. Carried Unanimously.

69/2012 CROSS: Read Bylaw No. 12-04 for a third time, hereby adopting a bylaw to amend the Building Bylaw. Carried.

Summer Student Maintenance Position

70/2012 SCHLIVERT: That we offer the Summer Student Maintenance position to Hannah Hundebey at a rate of \$12/hour. Carried.

Civic Centre/Rink/Community Park Janitor Contract

71/2012 CROSS: That we offer the contract janitor position to Sandra Sanchez at a rate of \$12/hour. Carried.

Wilm Subdivision – Lot 1, Block 26

72/2012 SCHLIVERT: That as the Wilm subdivision will not be going ahead, and as per their request, that we release Aaron Lee Wilm and Joanne Wilm from their service agreement and notify Community Planning of this. Carried.

SUMA Membership

73/2012 NIKE: That we renew our SUMA Membership for 2012 for \$689.37 Carried.




Extension of Meeting

74/2012 NIKE: That we extend the meeting past 10:30 p.m. for half an hour. Carried.

Building/Development Permit

75/2012 NIKE:: That we approve the following Building and Development Permits based on the plan reviews by our Building Official.
 #2/2012 – Gordon & Charlene Poole – 410 King Street
 #3/2012 – Laing/Slywchuk – 109 Lakeridge Crescent. Carried.

Moving Permit

76/2012 CROSS: That we approve the following Moving Permit:
 #4/2012 – Lee Wilm – 211 Minto Street. Carried.

Community Park Memory Stone

77/2012 NIKE: That the Village purchase a 'Memory Stone' for the Community Park Project for \$100. Carried.

Election Workshop

78/2012 CROSS: That the CAO attend the UMAAS Local Government Election Workshop in Regina, May 24th with related expenses covered. Carried.

UMAAS Convention

79/2012 CROSS: That the CAO attend the Urban Municipal Administrator Association of Saskatchewan Convention in Saskatoon June – 8, 2012 with related expenses covered. Carried.

Annual Donor's Choice Campaign

80/2012 CROSS: That the Village Office staff conduct the annual Donor's Choice Campaign again this year. Carried.

Adjournment

81/2012 NIKE: That this meeting be adjourned at 10:48 p.m. Carried.

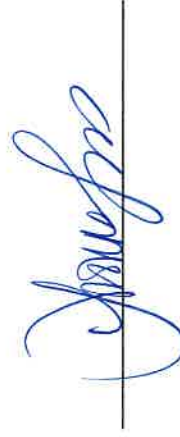
CORRESPONDENCE

- SAL Engineering – waterline proposal
- Stevenson Hood Thornton Beaubier – Builders Lien/Titan
- Rob Hundebey/Titan – insurance, service agreement, building permits
- RM of Loreburn – firefighting
- Ministry of Corrections, Public Safety and Policing – Building Bylaw
- RM of Loreburn – bulk water loader
- Cathy Miko – letter of resignation
- Ministry of Municipal Affairs – education mill rates, changes to discounts
- SAMA – AGM April 17th
- Lee Wilm – subdivision
- WaterWolf – funding structure
- Ministry of Municipal Affairs – Revenue Sharing Grant \$64,823
- SUMA – 2012 membership
- SUMA Urban Voice

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
5635	Breanna Bidochka	4/10/2012	10,000.00
5636	Claudia Diederich	4/13/2012	500.00
5637	Yvonne Jess	4/13/2012	1,000.00
5638	Catherine Miko	4/13/2012	252.00
5639	James Swedberg	4/13/2012	500.00
5640	Claudia Diederich	4/13/2012	500.00
5641	Air Liquide Canada Inc.	4/23/2012	13.35
5642	Robert L. Bramble	4/23/2012	516.00
5643	David Cross	4/23/2012	43.98
5644	Craik Hardware	4/23/2012	143.96
5645	Dynamic Auto Body	4/23/2012	957.68
5646	Yvonne Jess	4/23/2012	137.50
5647	Loomis Express	4/23/2012	16.78
5648	Meridan Inspections Ltd.	4/23/2012	659.09
5649	Mini-Tune	4/23/2012	167.55
5650	MuniSoft	4/23/2012	2,420.00
5651	Paul's Fine Foods	4/23/2012	60.09
5652	PNG Prairie Newspaper Group	4/23/2012	20.58
5653	Queen's Printer Revolving Fund	4/23/2012	31.50
5654	R & J Lakeside Service Ltd.	4/23/2012	595.35
5655	Larry and Donna Riggall	4/23/2012	600.00
5656	Shred-it International	4/23/2012	191.27
5657	Saskatchewan Research Council	4/23/2012	336.25
5658	SUMA	4/23/2012	922.38
5659	Thalls Service Centre	4/23/2012	208.41
5660	Tourism Saskatchewan	4/23/2012	2,336.25
5661	Tugaske Co-operative Ltd.	4/23/2012	73.33
5662	Urban Municipal Admin Assoc	4/23/2012	84.00
5663	V. of Elbow MasterCard Acct	4/23/2012	373.90
5664	Village of Elbow	4/23/2012	180.00
5665	Western Carpet One	4/23/2012	4,686.69
5666	XEROX Canada Ltd.	4/23/2012	34.44
5667	Yvonne Jess	4/23/2012	277.32
5668	David Cross	4/23/2012	277.32
5669	Gary Dunn	4/23/2012	277.32
5670	William Nike	4/23/2012	277.32
5671	James Swedberg	4/23/2012	196.94
5672	Deb Schlivert	4/23/2012	196.94
5673	Elbow Hotel	4/25/2012	50.00
5674	Garmac Management	4/25/2012	866.78
5675	Loraas Disposal Services Ltd.	4/25/2012	4,325.40
5676	SaskPower	4/25/2012	3,320.72
5677	SaskTel CPP	4/25/2012	546.62
5678	SaskWater Accounts Receivable	4/25/2012	5,086.82
5679	Village of Elbow	4/25/2012	215.92
5680	Sarah Wilm	4/25/2012	38.49
5681	David Cross	4/30/2012	192.89
5682	Claudia Diederich	4/30/2012	953.26
5683	Yvonne Jess	4/30/2012	1,875.45
5684	James Swedberg	4/30/2012	1,695.41
5685	MEPP	4/30/2012	1,368.88
5686	Receiver General	4/30/2012	2,666.88
5687	V. of E. ITFW. Cafferata	4/30/2012	40.00
5688	Catherine Miko	4/30/2012	100.00
5689	SUMA	4/30/2012	515.10
5690	Sun West School Division	4/30/2012	257.69
Total:			54,181.80

Payments Printed: 56

Agenda for the May 3, 2012 special meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA

Titan Developments

Industrial Subdivision

DELEGATION – 8 p.m. – Rob Hundebay

Budget Deliberations

ADJOURNMENT

Minutes from the May 3, 2012, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, William Nike, Gary Dunn, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:05 p.m.

Agenda

82/2012 SCHLIVERT: That the agenda be accepted as presented and attached to these minutes. Carried.

Industrial Subdivision – Ian Gibson

83/2012 NIKE: That we offer Lot 6, Block 1A, Plan 92MJ07429 in the Industrial Subdivision to Ian Gibson for the price of \$5,000 with Ian being responsible for the cost of extending the road, installation of power, and that he pay for half of the shared chain link fence. Carried.

Delegation - 8:00 p.m. – Titan Developments

Rob Hudeby attended the meeting to discuss Titan Developments.

84/2012 NIKE: That we rescind motion 58/2012 in regards to paying off the Builders Lien on Titan's land and the Village of Elbow's invoice for damages incurred. Carried.

Budget

Council began the 2012 Operating and Capital Budget deliberations.

Adjournment

85/2012 SCHLIVERT: That this meeting be adjourned at 10:33 p.m. Carried.





Agenda for the May 16, 2012 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA

DELEGATION – 7:00 p.m. – Glen Ogilvy, Access 2000

APPROVAL (or amendment) OF MINUTES – April 16, May 3

- Business rising from the minutes

**FINANCIAL STATEMENTS
ACCOUNTS PAYABLE**

DELEGATION – 8 p.m. – LCS SCC – Leader In Me

REPORTS

- Mayor
- Councillors
 - Bill – Elbow Health Services Committee; Home Care Services
 - Gary – Upper Qu'Appelle?

OLD BUSINESS

- Jukes Development – boundary alteration discussions
- Viking View Home Owners Assoc sewer line
- Hundebay Water line (email from Wild's, SAL report)
- Johnson Subdivision
- Sarah's Cove bylaw
- Water Rate Bylaw

CORRESPONDENCE

- Ministry of Environment – compliance inspections
- WaterWolf newsletter re: District Development Appeals Board and appointing Development Officer
- Rob Wild re: Hundebay water line
- Rod & Joanne Daniluk re: dust suppression
- RM of Loreburn re: regional firefighting services
- Saskatchewan Crime Stoppers re: financial support
- WaterWolf re: fee structure
- RM of Loreburn email re: Lionel Ector suggestion for bulk loader
- New Deal Gas Tax grant re: funding amendment
- Ministry of Municipal Affairs re: certificate of approval Jukes subdivision

NEW BUSINESS

- Norma Johnson – would like Village to buy Baysshore furnishings and shed
- LaVerne Bialowas – sewer line replacement
- Building/Development Permit & Demolition Permit – Deb Schlivert
- Casual Maintenance person

BUDGET – bring form from last meeting

ADJOURNMENT

Next regular Council meeting: June 11

Minutes from the May 16, 2012, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor David Cross, Councillors Deb Schlivert, William Nike, Gary Dunn, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

Agenda

86/2012 SCHLIVERT: That the agenda be accepted as amended and attached to these minutes. Carried.

Delegation – 7:00 p.m. – Glen Ogilvy, Access 2000

Glen Ogilvy attended the meeting to discuss the Accessibility Project at the Civic Centre, the deficiencies that need to be addressed, and the extras that were done along with the project.

Access 2000

87/2012 CROSS: That we make the \$21,000 final invoice payment to Access 2000 for the supply and installation of the elevator at the Civic Centre. Carried.

Minutes

88/2012 NIKE: That the minutes of the April 16, 2012 Regular Council Meeting and the May 3, 2012 Special Council Meeting be accepted as presented. Carried.

Financial Statement

89/2012 SCHLIVERT: That the bank reconciliation and financial statements for the month of April be accepted as presented. Carried.

Payment of Accounts

90/2012 NIKE: That the accounts be paid as presented. Carried.

Delegation – 8:00 p.m. – Loreburn Central School Community Council

Loreburn Central School Community Council members, Judy Brown, Hollis Scheller, and Jill Long attended the meeting to discuss the 'Leader In Me' learning program and sponsorship request.

Leader In Me Program

91/2012 DUNN: That we donate \$1,000 to the 'Leader in Me' program at Loreburn Central School. Carried.

Councillor Reports

Councillor Nike provided written reports and discussed the meetings he attended in regards to the Elbow Health Services Committee, a Home Care Services meeting, and further information on the 'Live Well with Chronic Disease' program.



CORRESPONDENCE

- Ministry of Environment – compliance inspections
- WaterWolf newsletter re: District Development Appeals Board and appointing Development Officer
- Rob Wild re: Hudeby water line
- Rod & Joanne Daniluk re: dust suppression
- RM of Loreburn re: regional firefighting services
- Saskatchewan Crime Stoppers re: financial support
- WaterWolf re: fee structure
- RM of Loreburn email re: Lionel Ector suggestion for bulk loader
- New Deal Gas Tax grant re: funding amendment
- Ministry of Municipal Affairs re: certificate of approval Jukes subdivision

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
5691	Breanna Bidochka	5/ 4/2012	10,118.9
5692	Viv Brown	5/ 4/2012	300.0
5693	Mary Anne Depper	5/ 4/2012	300.0
5694	The Flag Shop #18	5/ 4/2012	1,319.8
5695	Julius Cedar (1982) Ltd.	5/ 4/2012	1,267.2
5696	Audrey King	5/ 4/2012	150.0
5697	Mark Patterson Golf Shop	5/ 4/2012	200.0
5698	Carol Patterson	5/ 4/2012	150.0
5699	Anne Paulsen	5/ 4/2012	1,225.0
5700	Charlotte Railton	5/ 4/2012	100.0
5701	WayLyn Signs	5/ 4/2012	73.7
5702	John's Ford Auto Sales Ltd.	5/ 4/2012	15,180.0
5703	Astro Jump	5/ 7/2012	793.8
5704	David Cross	5/ 7/2012	21.7
5705	Garmac Management	5/ 7/2012	1,405.7
5706	Pre-Con Limited	5/ 7/2012	5,800.0
5707	Riverbend Co-op Ltd.	5/ 7/2012	3,102.9
5708	Allan's Landscaping Ltd.	5/10/2012	994.2
5709	Brock White Construction	5/10/2012	1,540.0
5710	Custom Silkscreening	5/10/2012	1,638.4
5711	Julius Cedar (1982) Ltd.	5/10/2012	1,346.4
5712	The Flag Shop #18	5/11/2012	137.4
5713	Veida McLean	5/11/2012	60.8
5714	Sharon Miller	5/11/2012	1,742.9
5715	Technical Safety Authority	5/11/2012	84.0
5716	Sarah Wilm	5/11/2012	368.8
5717	Paris Equipment Manufacturing	5/14/2012	41,584.1
5718	Claudia Diederich	5/15/2012	500.0
5719	Yvonne Jess	5/15/2012	1,000.0
5720	James Swedberg	5/15/2012	500.0
5721	Access 2000	5/16/2012	21,000.0
5722	The Davidson Leader	5/17/2012	22.6
5723	Driftwood Studio	5/17/2012	256.2
5724	Dale Norrish	5/17/2012	95.0
5725	Rod Daniluk	5/17/2012	70.0
5726	Paul Ganes	5/17/2012	70.0
5727	Scott Fiske	5/17/2012	70.0
5728	Dan Hoppenreys	5/17/2012	95.0
5729	Glen Amor	5/17/2012	35.0
5730	Flocor Inc.	5/17/2012	2,724.84
5731	Katherine Graham	5/17/2012	50.0

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Payment #	Vendor	Date	Amount
5732	Jay's Moving & Storage Ltd.	5/17/2012	54.
5733	MuniSoft	5/17/2012	2,530.
5734	R & J Lakeside Service Ltd.	5/17/2012	522.
5735	R.M. of Loreburn	5/17/2012	1,066.
5736	V. of Elbow MasterCard Acct	5/17/2012	156.
5737	Access 2000	5/21/2012	5,263.
5738	Acti-Zyme Products Ltd.	5/21/2012	657.2
5739	Ryan Demong	5/21/2012	192.0
5740	Loomis Express	5/21/2012	27.2
5741	Meridan Inspections Ltd.	5/21/2012	210.0
5742	Paul's Fine Foods	5/21/2012	51.6
5743	PNG Prairie Newspaper Group	5/21/2012	90.7
5744	Riverbend Co-op Ltd.	5/21/2012	69.1
5745	Rocky Mountain Phoenix	5/21/2012	548.5
5746	Service Master Restore	5/21/2012	2,125.4
5747	Saskatchewan Research Council	5/21/2012	575.6
5748	Urban Municipal Admin Assoc	5/21/2012	157.5
5749	XEROX Canada Ltd.	5/21/2012	10.5
5750	ZEE Medical Service Co.	5/21/2012	33.8
5751	Air Liquide Canada Inc.	5/25/2012	12.9
5752	Robert L. Bramble	5/25/2012	516.0
5753	David Cross	5/25/2012	86.1
5754	Gary Dunn	5/25/2012	100.0
5755	William Nike	5/25/2012	287.0
5756	Queen's Printer Revolving Fund	5/25/2012	30.0
5757	SAMA	5/25/2012	5,950.0
5758	Sask Sewer Services	5/25/2012	2,940.0
5759	Lorinda Bjorgan	5/25/2012	2,051.2
5760	Gerald Fiske	5/25/2012	93.5
5761	Garmac Management	5/25/2012	1,182.6
5762	J. Wright Construction Ltd.	5/25/2012	479.1
5763	Moose Mountain Bus Lines	5/25/2012	1,011.1
5764	R & J Lakeside Service Ltd.	5/25/2012	127.42
5765	Larry and Donna Riggall	5/25/2012	600.00
5766	Cash	5/25/2012	700.00
5767	Yvonne Jess	5/28/2012	200.00
5768	Loraas Disposal Services Ltd.	5/28/2012	4,472.26
5769	SaskPower	5/28/2012	3,507.05
5770	SaskTel CPP	5/28/2012	506.24
5771	SaskWater Accounts Receivable	5/28/2012	5,882.16
5772	issued for wrong amount	5/28/2012	0.00
5773	Village of Elbow	5/28/2012	504.06
5774	David Cross	5/31/2012	192.89
5775	Claudia Diederich	5/31/2012	1,023.57
5776	Hannah Hundebly	5/31/2012	1,215.96
5777	Yvonne Jess	5/31/2012	1,875.45
5778	Sandra Sanchez	5/31/2012	426.00
5779	Ron Savidan	5/31/2012	360.00
5780	James Swedberg	5/31/2012	1,695.41
5781	MEPP	5/31/2012	1,385.78
5782	Receiver General	5/31/2012	2,569.34
5783	Receiver General	5/31/2012	155.25
5784	V. of E. ITF W. Caiferata	5/31/2012	40.00
5785	Breanna Bidochka	5/31/2012	16,885.00
5786	SUMA	5/31/2012	515.85
5787	Sun West School Division	5/31/2012	996.96

Total:

192,292.85

Payments Printed: 97

Total for General:

192,292.85





	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	341.91	12,468.67		12,468.67	
Fees and Charges	45,061.49	107,688.08		107,688.08	
Utilities	3,284.56	41,396.56		41,396.56	
Grants		12,549.40		12,549.40	
Grants in Lieu of Taxes	1,522.05	6,379.58		6,379.58	
Investment Income and Commissions	4,746.92	5,545.45		5,545.45	
Other Revenues		9,000.00		9,000.00	
Total Revenues:	54,956.93	195,027.74	0.00	195,027.74	0.00
Expenditures					
General Government Services	14,486.97	58,583.49		(58,583.49)	
Protective Services	(10,402.56)	(8,281.79)		8,281.79	
Transportation Services	7,714.58	24,789.66		(24,789.66)	
Environmental Health Services	2,694.22	12,659.28		(12,659.28)	
Public Health and Welfare Services	(1,403.50)	(557.04)		557.04	
Recreation and Cultural Services	4,647.67	65,562.18		(65,562.18)	
Utilities	6,233.08	17,675.55		(17,675.55)	
Total Expenditures:	23,970.46	170,431.33	0.00	(170,431.33)	0.00
Change in Net Financial Assets	30,986.47	24,596.41	0.00	24,596.41	0.00
Change in Net Assets	30,986.47	24,596.41	0.00	24,596.41	0.00
Change in Surplus	30,986.47	24,596.41	0.00	24,596.41	0.00

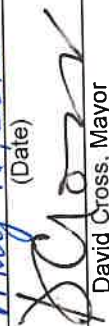
Account Balances

	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit	(869.82)	(869.82)	(869.82)
Cash - Bank - Demand	18,961.02	23,500.16	361,312.17
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	642.85	1,060.81	301,060.81
Cash - Fast Track #3 - Secure LOC	16.19	65.20	17,192.81
Cash - Fast Track #4 Savings	30.51	122.86	32,394.80
Cash - MasterCard Account			1,000.00
Total Cash:	18,780.75	23,879.21	1,265,677.29
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(1,156.22)	(5,599.80)	(5,599.80)
Municipal - Tax Received - Current		(39.43)	(39.43)
Municipal - Tax Receivable - Arrears	308.94	(7,880.32)	36,557.02
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(847.28)	(13,519.55)	29,558.01

Certified correct and in accordance with the records

Presented to council on


Yvonne Jess, Administrator

May 16, 2012
(Date)

David Cross, Mayor

Agenda for the May 24, 2012 special meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA

Term Deposit Investments

Jukes Development

Ron Hundeby Water line

Budget Deliberations

ADJOURNMENT

Agenda for the May 30, 2012 special meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA

Budget Deliberations

- And associated motions relating to budget and/or purchases

ADJOURNMENT

Minutes from the May 30, 2012, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, William Nike, Gary Dunn, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

Agenda

103/2012 SCHLIVERT: That the agenda be accepted as presented and attached to these minutes. Carried.

Janitor Contract Position

104/2012 DUNN: That we offer Sandra Sanchez a monthly contract amount of \$430, effective June 1, 2012, to perform the janitorial duties at the Civic Centre, Rink, and the washroom at the Community Park, as required. Carried.

Access 2000 – Civic Centre Accessibility Project

105/2012 NIKE: That we pay Access 2000 \$25,000 in project overages, withholding \$5,000 of that until all outstanding deficiencies have been completed. Carried.

Budget

Council continued with the 2012 Operating and Capital Budget deliberations.

106/2012 NIKE: That we approved the Operating and Capital Budget for 2012 as prepared. Carried.

Mill Rate

107/2012 DUNN: That we set the 2012 mill rate at 11.92 mills, maintaining the same rate as in 2011. Carried.

Transfer Site Fencing

108/2012 SCHLIVERT: That we purchase approximately 1750' of game fencing, at a price of \$145/100 feet, and approximately 70 posts, at a price of \$12.50 each, from the Loreburn Hutterian Brethren, to fence around a portion of the Transfer Site as per Sask Environment's recommendation. Carried.

Road Study

109/2012 NIKE: That we proceed with an engineering study on Village roads to determine the condition of each and what needs to be done to bring them up to an acceptable standard. Carried.

Adjournment

110/2012 NIKE: That this meeting be adjourned at 10:00 p.m. Carried.



Agenda for the June 11, 2012 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES –May 16, May 24, May 30
- Business rising from the minutes

FINANCIAL STATEMENTS
ACCOUNTS PAYABLE

REPORTS

- Mayor
- Councillors
 - Gary – Upper Qu'Appelle Mtg, Sask Watershed Authority Mtg
 - Bill – Sask Watershed Authority Mtg
- Facilities Committee – May 30 minutes

OLD BUSINESS

- Janitorial position
- Maintenance position
- Sidewalk quotes (encl)
- Jukes Development – boundary alteration discussions
- Viking View Home Owners Assoc sewer line
- Hundebay Water line
- Johnson Subdivision
- Sarah's Cove bylaw
- Water Rate Bylaw
- Lagoon lining

CORRESPONDENCE

- Sask Housing – 2011 surplus; payment to us of \$184.18
- Jan Martin – gravel and sidewalk
- RM of Loreburn – fire meeting June 14th
- FCM and SUMA re: FCM membership
- WaterWolf – membership \$1,186.92, public meetings postponed

NEW BUSINESS

- Norma Johnson – would the Village like to buy the Wildlife's grill? It's being stored at the Bayshore, Wildlife don't want it anymore \$200.
- Building/Development Permit – Joan Soggie 110 Sarah Drive South (detached garage)
- Election changes (4 year terms, voter ID, mail in ballots process, etc.)
- Elbow United Church – sewer blockage (roots) \$420
- FCC AgriSpirit grant for performance shelter
- Ministry of Environment Lease – Tuft's Bay
- Wildland truck – decal "Wildland Fire Truck sponsored by RM of Loreburn/Village of Elbow" approx. \$100 ea
- Tax Enforcement
- Pancake Breakfast

ADJOURNMENT

Next regular Council meeting: July 9th

Minutes from the June 11, 2012, regular meeting of the Council of the Village Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, William Nike, Gary Dunn, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

Agenda

111/2012 SCHLIVERT: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

112/2012 NIKE: That the minutes of the May 16, 2012 Regular Council Meeting be accepted as presented. Carried.

113/2012 SCHLIVERT: That the minutes of the May 24, 2012 Special Meeting of Council be accepted as presented. Carried.

114/2012 DUNN: That the minutes of the May 30, 2012 Special Meeting of Council be accepted as presented. Carried.

Financial Statement

115/2012 NIKE: That the bank reconciliation for the month of May be accepted as presented. Carried.

Payment of Accounts

116/2012 DUNN: That the accounts be paid as presented. Carried.

Councillor Reports

Councillor Dunn provided a written report on the Upper Qu'Appelle Alliance Meeting that he attended along with Administrator Jess.

Councillor Nike and Dunn provided written reports on the Saskatchewan Watershed Authority Meeting that they attended in regards to the process towards the development of a new reservoir operating plan for Lake Diefenbaker.

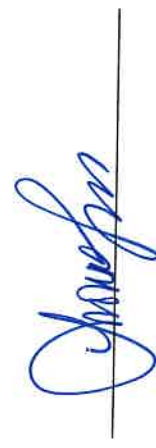
Councillor Schlivert reviewed the minutes from the Facilities Committee on May 30, 2012 that she attended.

Sidewalks

117/2012 NIKE: That we authorize Mayor Cross to make arrangements for sidewalk replacement on Saskatchewan Street, at the Civic Centre, and on Minto Street as per budgeted amount. Carried.

FCM Membership

118/2012 DUNN: That we purchase a membership with the Federation of Canadian Municipalities for \$148.36. Carried.



WaterWolf Membership

119/2012 CROSS: That we renew our membership with the WaterWolf Planning Commission for the period of April 1, 2012 – March 31, 2013 for \$1,186.92. Carried.

Grill Purchase

120/2012 CROSS: That we purchase the old grill from the Elbow & District Wildl Federation for \$200. Carried.

Building/Development Permit

121/2012 NIKE: That we approve the following Building and Development Permit based on the plan review by our Building Official. #7/2012 – Joan Soggie – 110 Sarah Dr South Carried.

United Church Sewer Blockage

122/2012 CROSS: That we cover the charges that the United Church incurred to have their sewer line cleaned out due to tree roots, as per policy. Carried.

FCC AgriSpirit Grant

123/2012 CROSS: That we authorize the Community Park Committee's application, through the Village, for a performance shelter under the FCC AgriSpirit Grant. Carried.

Tuft's Bay Lease

124/2012 NIKE: That we authorize the Mayor and CAO to sign the Ministry of Environment Tuft's Bay property lease. Carried.

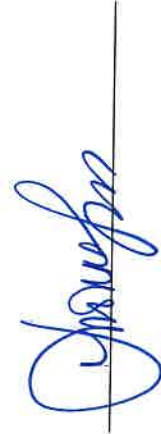
Wildland Truck Decals

125/2012 CROSS: That we purchase decals with the RM of Loreburn for the Wildland truck. Carried.

Tax Enforcement

126/2012 NIKE: That the Administrator be authorized to commence proceedings under *The Tax Enforcement Act* to acquire title for the following described lands:
Lot 5, Block 7, Plan Q7107, Title No. 134864714
Lot 6, Block 7, Plan Q7107, Title No. 134864725
Lot 6, Block 25, Plan 63MJ14557, Title No. 133214060
Lot 11, Block 2, Plan Q7107, Title No. 134057437
Lot 12, Block 2, Plan Q7107, Title No. 134057448
Lot 13, Block 2, Plan Q7107, Title No. 134057493
Lot 14, Block 2, Plan Q7107, Title No. 134436269
Lot 17, Block 10, Plan M3311, Title No. 137577909
Lot 22, Block 4, Plan Q7107, Title No. 101589666
Carried.





Lakeshore Stampede Community Event License

127/2012 CROSS: That we approve the issue of a Community Event License to the Lakeshore Stampede Committee for a function to take place in the Elbow Rodeo Grounds in Elbow, Sask., on the following dates and times: Friday, July 27, 2012 from 2:00 p.m. – 2:00 a.m.; Saturday, July 28, 2012 from 2:00 p.m. – 2:00 a.m.; and Sunday, July 29, 2012 from 12:00 p.m. – 12:00 a.m. Carried.

Adjournment


128/2012 NIKE: That this meeting be adjourned at 9:45 p.m. Carried.

CORRESPONDENCE

- Sask Housing – 2011 surplus; payment to us of \$184.18
- Jan Martin – gravel and sidewalk
- RM of Loreburn – fire meeting June 14th
- FCM and SUMA re: FCM membership
- WaterWolf – membership \$1,186.92, public meetings postponed

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer			
Cheques			
5788	Access 2000	6/11/2012	20,000.00
5789	Cut Knife & Districts	6/11/2012	7,500.00
5790	Robert L. Bramble	6/13/2012	3,081.00
5791	Lynden LePage	6/13/2012	1,260.00
5792	Elizabeth Price	6/13/2012	1,000.00
5793	Shercom Industries Inc.	6/13/2012	14,274.96
5794	Tugaske Co-operative Ltd.	6/13/2012	2,010.76
5795	David Cross	6/13/2012	11.64
5796	Gary Dunn	6/13/2012	155.00
5797	William Nike	6/13/2012	85.00
5798	The Davidson Leader	6/13/2012	36.75
5799	Elbow Agencies Ltd.	6/13/2012	34.00
5800	Elbow & District Wildlife Fed	6/13/2012	200.00
5801	Yvonne Jess	6/13/2012	162.78
5802	James Swedberg	6/13/2012	697.45
5803	FCM	6/13/2012	148.36
5804	Norma Johnson	6/13/2012	200.00
5805	Loomis Express	6/13/2012	15.96
5806	Meridan Inspections Ltd.	6/13/2012	1,415.96
5807	Richard Nordin	6/13/2012	485.00
5808	Palliser Regional Library	6/13/2012	2,614.39
5809	Jim Percy	6/13/2012	420.00
5810	Prairie Janitorial Supply	6/13/2012	1,091.05
5811	PNG Prairie Newspaper Group	6/13/2012	36.75
5812	R & J Lakeside Service Ltd.	6/13/2012	1,883.24
5813	Mike Reichert	6/13/2012	950.00
5814	Rocky Mountain Phoenix	6/13/2012	182.60
5815	Saskatchewan Research Council	6/13/2012	97.65
5816	Sunwest School Division	6/13/2012	1,000.00
5817	Technical Safety Authority	6/13/2012	78.00
5818	V. of Elbow MasterCard Acct	6/13/2012	529.01

ACORN 

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending May 31, 2012

Revenues	Current	Year To Date	Budget	Variance	%
Taxation	7,725.49	20,194.16	374,981.11	(354,786.95)	94.61-
Fees and Charges	37,407.01	145,095.09	54,440.00	90,655.09	166.52
Utilities	4,292.47	45,689.03	196,919.16	(151,230.13)	76.80-
Grants		12,549.40	121,030.00	(108,480.60)	89.63-
Grants in Lieu of Taxes	1,564.65	7,944.23	19,981.64	(12,037.41)	60.24-
Land Sales - Gain			5,000.00	(5,000.00)	100.00-
Investment Income and Commissions	34.27	5,579.72	12,014.97	(6,435.25)	53.56-
Other Revenues	1,990.00	10,990.00	28,000.00	(17,010.00)	60.75-
Total Revenues:	53,013.89	248,041.63	812,366.88	(564,325.25)	69.47-

Expenditures					
General Government Services	17,715.98	76,299.47	166,656.26	90,356.79	54.22
Protective Services	15,313.54	7,031.75	50,398.00	43,366.25	86.05
Transportation Services	7,094.10	31,883.76	190,840.00	158,956.24	83.29
Environmental Health Services	3,252.76	15,912.04	63,942.75	48,030.71	75.12
Public Health and Welfare Services	(149.65)	(706.69)	450.00	1,156.69	257.04
Planning and Development Services			4,016.05	4,016.05	100.00
Recreation and Cultural Services	97,954.71	163,516.89	146,198.50	(17,318.39)	11.85-
Utilities	14,121.82	31,797.37	184,501.32	152,703.95	82.77
Total Expenditures:	155,303.26	325,734.59	807,002.88	481,268.29	59.64

Change in Net Financial Assets (102,289.37) (77,692.96) 5,364.00 (83,056.96) 1548.41-

Change in Net Assets (102,289.37) (77,692.96) 5,364.00 (83,056.96) 1548.41-

Transfers 100,860.00 100,860.00 100,860.00 100.00

Change in Surplus (102,289.37) (77,692.96) (95,496.00) 17,803.04 18.64

Account Balances

Cash	Current	Year to Date	Balance
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit	26.62	(843.20)	(843.20)
Cash - Bank - Demand	(104,280.19)	(80,780.03)	257,031.98
Cash - Bank - Term Deposit - 406	16,000.00	16,000.00	16,000.00
Cash - Bank - Term Deposit - 407	33,587.61	33,587.61	33,587.61
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment		1,060.81	301,060.81
Cash - Fast Track #3 - Secure LOC	(17,183.93)	(17,118.73)	8.88
Cash - Fast Track #4 Savings	(32,372.41)	(32,249.55)	22.39
Cash - MasterCard Account			1,000.00
Total Cash:	(104,222.30)	(80,343.09)	1,161,454.99

Municipal Taxes Receivable


Municipal - Tax Receivable - Current	(2,347.82)	(7,947.62)	(7,947.62)
Municipal - Tax Received - Current	(31.61)	(71.04)	(71.04)
Municipal - Tax Receivable - Arrears	(999.35)	(8,879.67)	35,557.67
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(3,378.78)	(16,898.33)	26,179.23

Certified correct and in accordance with the records

Presented to council on

June 11/12
(Date)


Wonne Jess, Administrator


David Cross, Mayor

Agenda for the July 9, 2012 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – June 11
- Business rising from the minutes

FINANCIAL STATEMENTS
ACCOUNTS PAYABLE

REPORTS

- Mayor
- Councillors
 - Bill Nike reports enclosed – Global Institute for Water Security, Elbow Library Board, CATPC

DELEGATION – Rick and Tom Jukes 7:30 p.m.

OLD BUSINESS

- Maintenance position
- Jukes Development – boundary alteration discussions
- Viking View Home Owners Assoc sewer line
- Hundebay Water line
- Johnson Subdivision
- Sarah's Cove bylaw
- Water Rate Bylaw
- Nuisance letters and possible order to remedy
- Janitorial position – what does Council want to do
- Rod Richards, Highways

CORRESPONDENCE

- Lakeside RV Trailer Park Ltd re: boundary alteration
- Saskatchewan Watershed Authority re: operating plan for LD
- SUMA quarterly general policy update
- SUMA Urban Voice

NEW BUSINESS

- Gonie Statement of Claim
- Mail in Ballot Bylaw – draft enclosed
- Community Infrastructure Improvement Fund – info enclosed
- Building/Development Permits:
 - Schlivert basement development
 - Greg & Sheila Cox – 111 Lakeridge Crescent (RTM)
- Sweet Treats requests: angle parking sign; would like to dig drainage trench on west side of their deck and asked if we would cut through sidewalk
- Water distribution pump #2 – SW taking to Wig's pumps for repairs – estimated cost approx \$500
- Policy manual – general discussion of what we'd like to see
- October ratepayers mtg date
- Economic Development
- Elbow Fire Department
- Truck Route signage, speed/children at play signage
- Fire Hydrants

ADJOURNMENT

Next regular Council meeting: August 13th

Minutes from the July 9, 2012, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor David Cross, Councillors Deb Schlivert, William Nike, Gary Dunn, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

Agenda

129/2012 SCHLIVERT: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

130/2012 NIKE: That the minutes of the June 11, 2012 Regular Council Meeting be accepted as presented. Carried.

Financial Statement

131/2012 DUNN: That the bank reconciliation and financial statement for the month of June be accepted as presented. Carried.

Payment of Accounts

132/2012 NIKE: That the accounts be paid as presented. Carried.

Councillor Reports

Councillor Nike provided written reports on the Global Institute for Water Security meeting he attended in Mistusinne on June 23rd, the Elbow Library Board Meeting on June 19th, and the CATPC Meeting in Nokomis on June 20th

Maintenance Foreman Position

133/2012 NIKE: That we hire Bob Kozak for the Maintenance Foreman position with a starting salary of \$37,000 per year with a three month review. Carried.

Delegation – 7:30 p.m. – Lakeside RV Development

Tom and Rick Jukes attended the meeting to discuss the proposed boundary alteration.

Mail-in Ballot Bylaw

134/2012 SCHLIVERT: Read Bylaw No. 12-05 for a first time being a bylaw to establish a mail-in ballot voting system. Carried.

135/2012 NIKE: Read Bylaw No. 12-05 for a second time. Carried.

136/2012 DUNN: That we have three consecutive readings at this same meeting. Carried Unanimously.

137/2012 CROSS: Read Bylaw No. 12-05 for a third time, hereby adopting a bylaw to establish a mail-in ballot voting system. Carried.





Community Infrastructure Improvement Fund

138/2012 NIKE: That we are in support of and make application to the Community Infrastructure Improvement Fund program for our Rink Relighting Project. Carried.

Councillor Schlivert declared a conflict of interest in the following item of business and left the meeting at 9:20 p.m.

Building/Development Permit

139/2012 NIKE: That we approve the following Building and Development Permits based on the plan reviews by our Building Official.
 #8/2012 – Greg & Sheila Cox – 111 Lakeridge Crescent
 #9/2012 – Deb Schlivert (basement) – 251 Stanley Street
 Carried.

Councillor Schlivert returned to the meeting at 9:25 p.m.

Drainage at Sweet Treats

140/2012 CROSS: That we instructor our Maintenance Foreman to assist with drainage across the sidewalk at Sweet Treats. Carried.

Adjournment

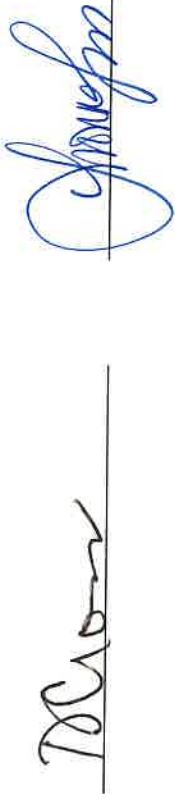
141/2012 NIKE: That this meeting be adjourned at 10:40 p.m. Carried.

CORRESPONDENCE

- Lakeside RV Trailer Park Ltd re: boundary alteration (encl)
- Saskatchewan Watershed Authority re: operating plan for LD (encl)
- SUMA quarterly general policy update (encl)
- SUMA Urban Voice

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
5856	Yvonne Jess	7/11/2012	506.40
5857	David Cross	7/11/2012	522.48
5858	Gary Dunn	7/11/2012	482.28
5859	William Nike	7/11/2012	482.28
5860	Deb Schlivert	7/11/2012	482.28
5861	Driftwood Studio	7/11/2012	128.10
5862	Mike Reichert	7/11/2012	200.00
5863	Robert L. Bramble	7/12/2012	1,847.50
5864	William Nike	7/12/2012	50.00
5865	The Davidson Leader	7/12/2012	60.21
5866	Elbow Fine Foods	7/12/2012	36.22
5867	Rod Daniluk	7/12/2012	35.00
5868	Scott Fiske	7/12/2012	35.00
5869	Rick Ector	7/12/2012	35.00
5870	Andrew Travers	7/12/2012	35.00
5871	Glen Amor	7/12/2012	867.81
5872	Master Industries Inc.	7/12/2012	70.22
5873	Meridan Inspections Ltd.	7/12/2012	881.33
5874	Millar's Waste Mgmt Disposal	7/12/2012	757.12
5875	Mini-Tune	7/12/2012	322.85
5876	Dale Norrish	7/12/2012	1,100.00

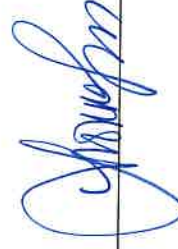


Payment #	Vendor	Date	Amount
5877	PNG Prairie Newspaper Group	7/12/2012	105.00
5878	Riverbend Co-op Ltd.	7/12/2012	347.50
5879	Rocky Mountain Phoenix	7/12/2012	1,883.70
5880	Codey Sanden	7/12/2012	1,680.00
5881	SaskPower	7/12/2012	86.00
5882	Saskatchewan Research Council	7/12/2012	204.70
5883	SUMA	7/12/2012	540.50
5884	SaskWater Accounts Receivable	7/12/2012	271.20
5885	V. of Elbow MasterCard Acct	7/12/2012	66.50
5886	Claudia Diederich	7/13/2012	500.00
5887	Hannah Hundebly	7/13/2012	500.00
5888	Yvonne Jess	7/13/2012	1,000.00
5889	Robert Kozak	7/13/2012	500.00
5890	Farm & Garden Centre	7/13/2012	161.90
5891	Ron Bartel	7/17/2012	50.00
5892	Garmac Management	7/17/2012	883.90
5893	Pre-Con Limited	7/17/2012	352.00
5894	Mike Reichert	7/17/2012	2,000.00
5895	Village of Elbow - Petty Cash	7/17/2012	65.60
5896	Ken and/or Kathy Coates	7/20/2012	1,853.40
5897	Elizabeth Price	7/20/2012	500.00
5898	Mike Reichert	7/23/2012	1,000.00
5899	Air Liquide Canada Inc.	7/26/2012	12.90
5900	Evelyn Bramble	7/26/2012	24.30
5901	Paul Brideau	7/26/2012	57.70
5902	Elbow Fine Foods	7/26/2012	393.90
5903	Voided by the print process	7/26/2012	0.00
5904	Loraas Disposal Services Ltd.	7/26/2012	6,927.23
5905	Glen MacDonald	7/26/2012	4,200.00
5906	SaskPower	7/26/2012	2,346.98
5907	SaskTel CPP	7/26/2012	399.93
5908	SaskWater Accounts Receivable	7/26/2012	7,873.97
5909	Village of Elbow	7/26/2012	869.70
5910	David Cross	7/31/2012	192.89
5911	Claudia Diederich	7/31/2012	955.68
5912	Hannah Hundebly	7/31/2012	1,605.71
5913	Yvonne Jess	7/31/2012	1,875.45
5914	Robert Kozak	7/31/2012	1,198.93
5915	Ron Savidan	7/31/2012	924.00
5916	MEPP	7/31/2012	1,250.12
5917	Receiver General	7/31/2012	2,359.95
5918	Receiver General	7/31/2012	291.74
5919	V. of E. ITF W. Caiferata	7/31/2012	40.00
5920	Mike Reichert	7/31/2012	2,500.00
5921	SUMA	7/31/2012	221.21
5922	Sun West School Division	7/31/2012	958.21
5923	Kim Trew	7/31/2012	46.03
Total:			60,416.40

Total for General:

60,416.40

Payments Printed: 68

Mail-in Ballot Bylaw

VILLAGE OF ELBOW

BYLAW NO 12-05

A BYLAW TO ESTABLISH A MAIL-IN BALLOT VOTING SYSTEM

The Council of the Village of Elbow in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be referred to as the "Mail-in Ballot Bylaw".
2. In this bylaw:
 - a) "Act" means *The Local Government Election Act*;
 - b) "Administrator" shall mean the administrator of the municipality;
 - c) "Municipality" shall mean the Village of Elbow;
 - d) "Regulations" means *The Local Government Election Regulations, 2006*;
 - e) "returning officer" means the administrator for the Village of Elbow or a person appointed by the Council of the Village of Elbow pursuant to Section 28 of *The Local Government Election Act*;
 - f) "voter's registration form" means the Voter's Registration Form and Poll Book, Form Y, Appendix A of the Regulations, modified as provided for within this bylaw;

APPLICATION PROCESS

3. An application package will consist of:
 - a) a voter's registration form; and
 - b) the Declaration of Person Requesting Mail-in Ballot, Form C, Appendix C of the Regulations.
4. The voter's registration form is modified to include areas to record the following information:
 - a) in the voter registration portion, the address to which a mail-in ballot is to be mailed, if different than the regular address of the elector; and
 - b) in the poll book area:
 - a) the date when the application for a mail-in ballot is accepted;
 - b) the date when a ballot kit is provided to the elector;
 - c) the date when ballot(s) are received by the returning officer; and
 - c) any other modifications consistent with Section 126 of the Act deemed necessary or desirable by the returning officer.
5. An elector who desires to vote by mail shall apply in person to the office of the Village of Elbow no later than thirty (30) days before Election Day.
6. The following persons are authorized to act pursuant to Section 67.6(1)(b) of the Regulations for the purpose of establishing the identity and residence of a person requesting a mail-in ballot:
 - a) the returning officer; and
 - b) any person appointed by the returning officer pursuant to Clauses 29(2)9a) to (e) of the Act.
7. Upon acceptance of the elector's application for a mail-in ballot, the returning officer shall affix:
 - a) his or her signature to the voter's declaration form; and
 - b) note the date of approval in the appropriate area of the poll book.

PROVIDING BALLOT TO ELECTORS

8. Notwithstanding Section 19 of the Regulations, the returning officer may authorize the use of blank ballots if, in his opinion, the expected delivery date of printed ballots will adversely affect the ability of electors to vote by mail.
9. The blank ballot form pursuant to Section 8 of this bylaw is set out in Schedule "C", appended hereto and forming a part of this bylaw.
10. All ballots issued to persons voting by mail shall be identical.
11. A ballot kit shall consist of:
 - a) the ballots to which the elector is entitled;
 - b) a ballot security envelope, bearing the information described in Schedule "A", appended hereto and forming a part of this bylaw;
 - c) a voter confirmation envelope, bearing the information described in Schedule "B", appended hereto and forming a part of this bylaw;
 - d) an outer envelope, addressed to the returning officer, bearing the words "Mail-in Ballot" on its face;
 - e) appropriate directions to electors; and
 - f) a list of candidates who are seeking election if a blank ballot is used.
12. The returning officer shall:
 - a) ensure the outer envelope is addressed to the returning officer at the correct postal address; and
 - b) on the voter confirmation envelope:
 - i. print the name of the elector;
 - ii. identify the ballots provided to the elector;
 - c) on a ballot for the office of councillor, indicate the maximum number of candidates for whom an elector can vote in figures and in words if a blank ballot is used;
 - d) place his or her initials in the box on the reverse side of the ballot or ballots provided to the elector.
13. The returning officer shall provide a ballot kit in person or by regular mail to an elector described in Section 7 of this bylaw.
 - a) A ballot kit will not be provided until the Notice of Poll is issued.
 - b) The returning officer shall make the following entries to the poll book upon providing a ballot kit to an elector:
 - i. those required pursuant to Section 74 of the Act; and
 - ii. the date on which the ballot kit was provided to the elector.
 - c) After the returning officer provides a ballot kit to the elector, the elector is deemed to have voted and is not entitled to vote at any other poll.

RECEIVING BALLOTS FROM VOTERS

14. Voters are required to:
 - a) insert marked ballots into the ballot security envelope;
 - b) seal the ballot security envelope and insert it into the voter confirmation envelope;
 - c) date and sign the voter confirmation envelope; and
 - d) seal the voter confirmation envelope and insert it into the outer envelope;
15. Voters may return ballots in their original form to the returning officer by regular mail, registered mail, courier, in person, or by any other means.

16. The returning officer shall ensure there is a ballot box which shall contain only mail-in ballots from the time ballots are received until the close of polls on Election Day.
17. Upon receipt of an outer envelope containing a voter's ballot on or before the close of poll on Election Day, the returning officer shall:
 - a) ensure the voter confirmation envelope is signed by the voter;
 - b) record in the poll book the date on which the envelope was received; and
 - c) deposit the voter confirmation envelope in a ballot box.
18. Ballots received after the close of polls on Election Day:
 - a) are deemed to be spoiled;
 - b) will remain unopened in the voter confirmation envelope; and
 - c) are given to the municipal administrator, consistent with Sections 107 and 112 of the Act.
19. The returning officer shall designate at least one deputy returning officer who will receive mail-in ballots prior to the close of polls on Election Day.
20. Prior to the close of polls on Election Day, the returning officer shall deliver the following materials to the deputy returning officer designated pursuant to Section 19 of this bylaw:
 - a) the ballot box containing all ballots received by mail;
 - b) the application kits from all electors who applied for a mail-in ballot; and
 - c) any ballots received by mail after the above materials have been delivered to the deputy returning officer.

OBJECTIONS BY CANDIDATES / AGENTS

21. On Election Day, any candidate or candidate's agent may examine the application package filed by a person who applied for a mail-in ballot.
22. A candidate or a candidate's agent retains the right to object to a person's entitlement to vote if that person votes by mail.
23. On the objection of a candidate or an agent to the entitlement of a person voting by mail, the returning officer shall make necessary entries in the poll book consistent with Clauses 76(1)(b), (c), and (d) of the Act.

COUNTING BALLOTS

24. Mail-in ballots will be counted after the close of polls on Election Day.
25. Where the returning officer is of the opinion that the number of electors who voted by mail are small and as a result it may be possible to determine for which candidate any of the electors voted, the returning officer may direct the deputy returning officer to include the mail-in ballots in the same ballot box used for polling on Election Day.
26. The deputy returning officer shall open the mail-in ballot box in the presence of persons authorized to be in the polling place pursuant to Subsection 98(1) of the Act.
27. The deputy returning officer shall examine each voter confirmation envelope in the ballot box and shall allow each other person in attendance at the polling place to view the elector's certification on the voter confirmation envelope.
 - a) The deputy returning officer may reject a voter confirmation envelope if the signature of the elector is missing.

- b) If the voter confirmation envelope is accepted, the deputy returning officer shall extract the ballot security envelope and examine it for any tears or unauthorized markings.
- c) If the ballot security envelope:
 - i. contains any tears or unauthorized markings, the deputy returning officer shall reject the ballot security envelope; or
 - ii. is accepted by the deputy returning officer, he or she shall deposit the ballot security envelope into a container or another ballot box.
- d) After all ballot security envelopes have been dealt with pursuant to clause (c), the deputy returning officer shall then extract the ballots from the ballot security envelopes and proceed to count the ballots in accordance with Sections 99 to 102 of the Act.

28. The deputy returning officer shall deem spoiled those ballots which were sent to electors by the returning officer and subsequently were not returned to the returning officer prior to the close of polls on Election Day and shall, pursuant to Subsection 83(2) of the Act, reference this fact in the report of the count of the votes.

29. The mail-in ballots and any forms used in conjunction with voting by mail, including the voter confirmation envelopes opened by the deputy returning officer pursuant to Section 27 of this bylaw are placed in packets in the same manner as other ballots pursuant to Section 106 of the Act.



30. The deputy returning officer will place the packets described in Section 30 of this bylaw along with the poll book and any other forms used in conjunction with voting by mail.

31. Ballots and other forms used in conjunction with voting by mail shall be retained with other election materials pursuant to Section 112 of the Act.

32. Upon receipt of a ballot described in Section 18 of this bylaw, the returning officer or the municipal administrator shall:

- a) write "deemed spoiled" on the outer envelope;
- b) record the date said ballot came into his or her possession;
- c) initial the entry; and
- d) retain it with, but not in, the ballot box described in Section 112 of the Act, unless said ballot can be deposited in the ballot box without unsealing the ballot box.




 _____ Mayor

 _____ Administrator

Subsection 60(7) The Local Government Election Act

Read a third time and adopted
 this 9th day of July, 2012



 Administrator

SCHEDULE "A"
BALLOT SECURITY ENVELOPE

The following text shall be printed on a ballot security envelope:

BALLOT(S) ONLY.

The ballot(s) contained within this envelope will be rejected if this envelope:

- is torn;
- bears any unauthorized markings; or
- contains materials other than ballots.

SCHEDULE "B"
VOTER CONFIRMATION ENVELOPE

The following text shall be printed on a voter confirmation envelope:

Office use only:

Name of Voter _____

Ballot(s) included:

- Office of Mayor
- Office of Councillor
- Office of Member, Sunwest School Division
- Bylaw
- Question

To be completed by the voter:

Insert sealed ballot envelope in this envelope, seal and complete the following certificate.

I certify that I am entitled to vote in this election pursuant to *The Local Government Election Act* and that enclosed in this envelope is a ballot envelope that contains the ballot(s) received by me and marked by me.

Dated this ___ day of _____, 20__

Signature of voter

SCHEDULE "C"
BLANK BALLOT [TEMPLATE]

Face of Ballot, Office of Mayor

Blank Ballot – for the Office of MAYOR
Village of Elbow

INSTRUCTIONS TO VOTE
Vote by writing in the space above the name of the
candidate of your choice

Face of Ballot, Office of Councillor

Blank Ballot – for the Office of COUNCILLOR
Village of Elbow

INSTRUCTIONS TO VOTE
Vote by writing in the space above the name of the
candidates of your choice
Maximum four (4) candidates

Back of ballot

R.O.
Initials

Village of Elbow
201 Saskatchewan Street
Elbow, SK

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending June 30, 2012

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	237.17	20,431.33	374,981.11	(354,549.78)	94.55-
Fees and Charges	13,275.62	158,370.71	54,440.00	103,930.71	190.91
Utilities	32,516.58	78,205.61	196,919.16	(118,713.55)	60.29-
Grants	64,823.00	77,372.40	121,030.00	(43,657.60)	36.07-
Grants in Lieu of Taxes	1,509.19	9,453.42	19,981.64	(10,528.22)	52.69-
Land Sales - Gain			5,000.00	(5,000.00)	100.00-
Investment Income and Commissions	314.53	5,894.25	12,014.97	(6,120.72)	50.94-
Other Revenues	2,204.18	13,194.18	28,000.00	(14,805.82)	52.88-
Total Revenues:	114,880.27	362,921.90	812,366.88	(449,444.98)	55.33-
Expenditures					
General Government Services	10,759.58	87,059.05	166,656.26	79,597.21	47.76
Protective Services	8,703.00	15,734.75	50,398.00	34,663.25	68.78
Transportation Services	12,669.34	44,553.10	190,840.00	146,286.90	76.65
Environmental Health Services	4,283.87	20,195.91	63,942.75	43,746.84	68.42
Public Health and Welfare Services	620.88	(85.81)	450.00	535.81	119.07
Planning and Development Services	46,491.58	210,008.47	4,016.05	4,016.05	100.00
Recreation and Cultural Services	9,724.17	41,521.54	146,198.50	(63,809.97)	43.65-
Utilities			184,501.32	142,979.78	77.50
Total Expenditures:	93,252.42	418,987.01	807,002.88	388,015.87	48.08
Change in Net Financial Assets	21,627.85	(56,065.11)	5,364.00	(61,429.11)	1145.21-
Change in Net Assets	21,627.85	(56,065.11)	5,364.00	(61,429.11)	1145.21-
Transfers			100,860.00	100,860.00	100.00
Change in Surplus	21,627.85	(56,065.11)	(95,496.00)	39,430.89	41.29

Account Balances

	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit		(843.20)	(843.20)
Cash - Bank - Demand	(14,826.54)	(95,606.57)	242,205.44
Cash - Bank - Term Deposit - 406		16,000.00	16,000.00
Cash - Bank - Term Deposit - 407		33,587.61	33,587.61
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	314.50	1,375.31	301,375.31
Cash - Fast Track #3 - Secure LOC	0.01	(17,118.72)	8.89
Cash - Fast Track #4 Savings	0.02	(32,249.53)	22.41
Cash - MasterCard Account			1,000.00
Total Cash:	(14,512.01)	(94,855.10)	1,146,942.98

Municipal Taxes Receivable

Municipal - Tax Receivable - Current	(3,093.29)	(11,040.91)	(11,040.91)
Municipal - Tax Received - Current		(71.04)	(71.04)
Municipal - Tax Receivable - Arrears	(1,711.38)	(10,591.05)	33,846.29
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(4,804.67)	(21,703.00)	21,374.56

Certified correct and in accordance with the records

Presented to council on


Yvonne Jess, Administrator

July 9, 2012
(Date)


David Cross, Mayor

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending July 31, 2012

Revenues	Current	Year To Date	Budget	Variance	%
Taxation	400,835.01	421,266.34	374,981.11	46,285.23	12.34
Fees and Charges	4,974.20	163,344.91	54,440.00	108,904.91	200.05
Utilities	1,123.26	80,087.99	196,919.16	(116,831.17)	59.33-
Grants		77,372.40	121,030.00	(43,657.60)	36.07-
Grants in Lieu of Taxes	1,334.84	10,788.26	19,981.64	(9,193.38)	46.01-
Land Sales - Gain			5,000.00	(5,000.00)	100.00-
Investment Income and Commissions	335.52	6,229.77	12,014.97	(5,785.20)	48.15-
Other Revenues		13,194.18	28,000.00	(14,805.82)	52.88-
Total Revenues:	408,602.83	772,283.85	812,366.88	(40,083.03)	4.93-
Expenditures					
General Government Services	14,748.13	101,807.18	166,656.26	64,849.08	38.91
Protective Services	2,791.06	18,525.81	50,398.00	31,872.19	63.24
Transportation Services	13,687.63	58,240.73	190,840.00	132,599.27	69.48
Environmental Health Services	4,762.03	24,957.94	63,942.75	38,984.81	60.97
Public Health and Welfare Services	(1,850.09)	(1,935.90)	450.00	2,385.90	530.20
Planning and Development Services	3,329.95	213,338.42	147,198.50	4,016.05	100.00
Recreation and Cultural Services	11,903.82	53,425.36	184,501.32	(66,139.92)	44.93-
Utilities				131,075.96	71.04
Total Expenditures:	49,372.53	468,359.54	808,002.88	339,643.34	42.03
Change in Net Financial Assets	359,230.30	303,924.31	4,364.00	299,560.31	6864.35
Change in Net Assets	359,230.30	303,924.31	4,364.00	299,560.31	6864.35
Transfers			100,860.00	100,860.00	100.00
Change in Surplus	359,230.30	303,924.31	(96,496.00)	400,420.31	414.96
Account Balances	Current	Year to Date	Balance		
Cash					
Cash - On Hand - Petty Cash			100.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit	843.20				
Cash - Bank - Demand	(1,574.74)	(97,181.31)	240,630.70		
Cash - Bank - Term Deposit - 406		16,000.00	16,000.00		
Cash - Bank - Term Deposit - 407		33,587.61	33,587.61		
Cash - Bank - Term Deposit - 404			303,386.52		
Cash - Bank - Term Deposit			250,000.00		
Cash - Investment	335.52	1,710.83	301,710.83		
Cash - Fast Track #3 - Secure LOC	(8.89)	(17,127.61)			
Cash - Fast Track #4 Savings	(22.41)	(32,271.94)			
Cash - MasterCard Account			1,000.00		
Total Cash:	(427.32)	(95,282.42)	1,146,515.66		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	393,227.38	382,186.47	382,186.47		
Municipal - Tax Received - Current		(71.04)	(71.04)		
Municipal - Tax Receivable - Arrears	253.41	(10,337.64)	34,099.70		
Municipal - Allow. for Uncollected			(1,359.78)		
Total Municipal Taxes Receivable:	393,480.79	371,777.79	414,855.35		

Certified correct and in accordance with the records Presented to council on

August 13, 2012
(Date)


Yvonne Jess, Administrator


David Cross, Mayor

Agenda for the August 13, 2012 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA

- APPROVAL (or amendment) OF MINUTES – July 9
- Business rising from the minutes

FINANCIAL STATEMENTS (and budgetary control)

ACCOUNTS PAYABLE

REPORTS

- Mayor
- Councillors
- Bill Nike – SWA Mtg (encl)

DELEGATION – Cory Kobelsky 7:30 p.m. – 70 campsite rv park (info encl)

OLD BUSINESS

- Let's Talk Business
- Pancake Breakfast profit \$875.32
- Janitor position
- Transfer Site Fencing
- Jukes Development – boundary alteration discussions
- Viking View Home Owners Assoc sewer line
- Hundebay Water line
- Johnson Subdivision
- Sarah's Cove bylaw
- Water Rate Bylaw
- Rod Richards, Highways
- Community Infrastructure Improvement Fund
- Titan
- Elevator

CORRESPONDENCE

- Kim Trew – drainage concerns (encl)
- Kurtis Nunweiler – offer on industrial lot (encl)
- Joseph Scavuzzo – update on duplex fire (encl)
- Royal Canadian Legion – ad request (encl)
- Brian Jones, YNH Books– Thoughts of Our Canadian Soldiers at War(encl)
- MCDP – Inter-municipal Conference (encl)
- SMAM – Developing Levels of Service Measures webinar

NEW BUSINESS

- Property offers
- Unauthorized signs – info encl
- Building/Development Permits:
 - Trish Knutson – 303 Stanley (new deck) – Meridan approved
 - Titan - #16 – 1150 Aaro Ave (RTM) – Meridan approved
 - Titan – 1150 Aaro Ave (5 unit garage) – Meridan approved
 - Tim Kammer – 160 Sunset Lane (house) – Meridan approved
 - Brian Drinkwalter – 228 King Street (cabin) – Meridan approved
 - Kiriazopoulos – 349 Saskatchewan St (storage building)
- Five Hills Health Region – Tuft's Bay general sanitation report
- Public washroom discussion
- Husqvarna mower
- Transfer Site worker wage
- Citizen of the Year – are we doing it again? If so, we should start thinking about it: nomination process, who can be nominated, voting/selection process, who can vote? We had LOTS of questions from last time!
- Policy manual
- Restaurant closure
- Volunteers
- Business initiative
- SUMA position in regards to environmental changes

ADJOURNMENT

Next regular Council meeting: September 5th
Ratepayer's Mtg: October 4th

Minutes from the August 13, 2012, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, William Nike, Gary Dunn, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:03 p.m.

Agenda

142/2012

SCHLIVERT: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

143/2012

NIKE: That the minutes of the July 9, 2012 Regular Council Meeting be accepted as presented. Carried.

Financial Statement

144/2012

DUNN: That the bank reconciliation and financial statement for the month of July be accepted as presented. Carried.

Payment of Accounts

145/2012

DUNN: That the accounts be paid as presented. Carried.

Councillor Reports

Councillor Nike provided a written report on the Saskatchewan Watershed Authority meeting that he and Councillor Dunn attended on July 11th.

Museum Contributions

146/2012

NIKE: That we contribute \$3300 to the Museum Board towards reshingling the museum roof. Carried.

147/2012

DUNN: That we donate the proceeds from the July 1st Pancake Breakfast of \$875.32 to the Museum Board. Carried.

Janitor Contract Position

148/2012

SCHLIVERT: That we hire Yan teng Cui (Tiger) for the Janitor Contract Position, for \$430 per month, effective August 8, 2012, to perform the janitorial duties for the Civic Centre, Rink, and the washroom at the Community Park, as required. Carried.

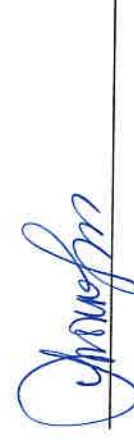
Delegation – 7:30 p.m. – Cory Kobelsky

Cory Kobelsky attended the meeting to discuss his proposal for a Campsite RV Park in the R.M. of Loreburn adjacent to the Village.

149/2012

NIKE: That at this point, the Village would agree to a year by year lagoon usage contract through the R.M. of Loreburn for Mr. Kobelsky's RV Park proposal, and that the Village would agree to allow a water line extension from the Village distribution system, with all costs associated, including engineering and easements being paid by Mr. Kobelsky. Carried.





Interim Janitor Contract Position

150/2012 SCHLIVERT: That we remunerate Administrator Jess for the time spent filling in as Janitor from June 21 until August 7, 2012 at the same rate the contract would have provided. Carried.

Titan Development Security Release

151/2012 SCHLIVERT: That we release a further 20% of Titan's security representin a 90% completion of the works as per the Service Agreemer Carried.

Military Service Recognition Book

152/2012 NIKE: That we support The Royal Canadian Legion, Saskatchewan Command by participating in the 'Military Service Recognition Book' with a \$195 ad. Carried.

MCDP Inter-Municipal Conference

153/2012 NIKE: That we register two representatives from the Village Council and Administration to attend the MCDP Inter-Municipal Conference November 28 & 29, 2012. Carried.

Caution Signs

154/2012 SCHLIVERT: That we purchase two 30 x 45 cm 'Caution Children Playing' signs and erect them in the back alley of Block 6. Carried.

Building/Development Permits

155/2012 NIKE: That we approve the following Building and Development Permits based on the plan reviews by our Building Official.
#10/2012 – Trish Knutson – 303 Stanley Street
#11/2012 – Titan Resort Developments - #16 – 1150 Aaro
#12/2012 – Titan Resort Development – 1150 Aaro Ave
#13/2012 – Tim & Renee Kammer – 160 Sunset Lane
#14/2012 – Brian & Jacqueline Drinkwalter – 228 King St
Carried.

156/2012 NIKE: That we approve the following Building and Development Permit on the condition that it meets with Meridan Inspections approval under the National Building Code.
#15/2012 – Nick Kiriazopoulos – 349 Saskatchewan St.
Carried.

Transfer Site Worker

157/2012 DUNN: That we increase Ron Savidan's Transfer Site Contract amount to \$15/hour effective August 1, 2012. Carried.

Extension of Meeting

158/2012 SCHLIVERT: That we extend the meeting past 10:30 p.m. for half an hour. Carried.





Policy Manual

- 159/2012 SCHLIVERT: That we authorize the Administrator to begin work on a Policy Manual based on the sample index provided that will include policies already adopted by Council, and that we accept the policies on "The Council", "Duties of Council", "Mayor", "Deputy Mayor" and "Code of Ethics" as presented. Carried.

Environmental Regulations

- 160/2012 CROSS: That we authorize the Mayor to send a letter to MLA Lyle Stewart, with a copy going to SUMA, to express our concern with the new environmental regulations coming out this fall with the Multi-Material Recycling Program and the Saskatchewan Environmental Code. Carried.

Adjournment

- 161/2012 DUNN: That this meeting be adjourned at 11:20 p.m. Carried.

CORRESPONDENCE

- Kim Trew – drainage concerns
- Kurtis Nunweiler – offer on industrial lot
- Joseph Scavuzzo – update on duplex fire
- Royal Canadian Legion – ad request
- Brian Jones, YNH Books – Thoughts of Our Canadian Soldiers at War
- MCDP – Inter-municipal Conference
- SMAM – Developing Levels of Service Measures webinar

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
5924	Elbow Wellness Clinic	8/10/2012	25.00
5925	Robert Kozak	8/10/2012	140.75
5926	Mano Zuck	8/10/2012	50.00
5927	Alzheimer Assoc. of Sask	8/13/2012	188.00
5928	The Arthritis Society	8/13/2012	411.00
5929	Canadian Bible Society	8/13/2012	56.00
5930	CNIB	8/13/2012	98.00
5931	Canadian Cancer Society	8/13/2012	416.00
5932	Central Butte & District	8/13/2012	101.00
5933	Crohn's & Colitis Foundation	8/13/2012	37.00
5934	Canadian Cystic Fibrosis Found	8/13/2012	66.00
5935	Canadian Diabetic Association	8/13/2012	226.00
5936	Elbow Cemetery Fund	8/13/2012	110.00
5937	Elbow & District Health	8/13/2012	182.00
5938	Elbow Historical Society	8/13/2012	187.00
5939	Palliser Regional Library	8/13/2012	220.00
5940	Gideon Bible Society	8/13/2012	75.00
5941	Heart & Stroke Foundation	8/13/2012	436.00
5942	Huntington Society	8/13/2012	76.00
5943	The Kidney Foundation	8/13/2012	111.00
5944	Canadian Mental Health Assoc.	8/13/2012	168.00
5945	Multiple Sclerosis Society	8/13/2012	118.00
5946	Muscular Dystrophy Association	8/13/2012	41.00




Payment #	Vendor	Date	Amount
5947	Canadian Paraplegic Assoc	8/13/2012	68.0
5948	Red Cross Society	8/13/2012	111.0
5949	The Salvation Army	8/13/2012	151.0
5950	Saskatchewan Abilities Council	8/13/2012	111.0
5951	Saskatchewan Lung Association	8/13/2012	158.0
5952	Saskatchewan Parkinson's	8/13/2012	88.0
5953	spoiled during printing	8/13/2012	0.0
5954	Claudia Diederich	8/15/2012	500.0
5955	Hannah Hundebey	8/15/2012	500.0
5956	Yvonne Jess	8/15/2012	1,000.0
5957	Robert Kozak	8/15/2012	500.0
5958	Back Home Bakery & Deli	8/16/2012	60.0
5959	David Cross	8/16/2012	31.7
5960	William Nike	8/16/2012	50.0
5961	Elbow Historical Society	8/16/2012	4,175.9
5962	Elbow Fine Foods	8/16/2012	78.9
5963	Yvonne Jess	8/16/2012	573.3
5964	Janet Hundebey	8/16/2012	420.0
5965	Dale Hundebey	8/16/2012	280.0
5966	Colleen Hoppenreys	8/16/2012	70.0
5967	Mark Janke	8/16/2012	385.0
5968	Norma Johnson	8/16/2012	210.0
5969	Flaman Sales Ltd.	8/16/2012	516.9
5970	Husky Oil Marketing Company	8/16/2012	12,852.0
5971	J & S Scrimbitt Trucking	8/16/2012	183.7
5972	John Deere Financial	8/16/2012	98.4
5973	LB Signs	8/16/2012	247.5
5974	Master Industries Inc.	8/16/2012	4,191.9
5975	Meridian Inspections Ltd.	8/16/2012	1,224.3
5976	Millar's Waste Mgmt Disposal	8/16/2012	141.7
5977	MuniSoft	8/16/2012	81.8
5978	Queen's Printer Revolving Fund	8/16/2012	136.5
5979	R & J Lakeside Service Ltd.	8/16/2012	2,145.3
5980	Codey Sanden	8/16/2012	1,200.3
5981	SARM	8/16/2012	231.0
5982	Saskatoon Custom Garage	8/16/2012	1,496.5
5983	Saskatchewan Research Council	8/16/2012	122.0
5984	Tugaske Co-operative Ltd.	8/16/2012	84.0
5985	V. of Elbow MasterCard Acct	8/16/2012	268.1
5986	Village of Elbow	8/16/2012	60.0
5987	XEROX Canada Ltd.	8/16/2012	129.62
5988	Tracy Korbo	8/20/2012	11.01
5989	Mike Reichert	8/20/2012	3,940.00
5990	Air Liquide Canada Inc.	8/23/2012	13.35
5991	Dennis Doehl	8/23/2012	128.08
5992	Hannah Hundebey	8/23/2012	1,212.30
5993	Voided by the print process	8/23/2012	0.00
5994	Loraas Disposal Services Ltd.	8/23/2012	7,929.52
5995	Sheila or Jane MacDonald	8/23/2012	38.53
5996	Receiver General	8/23/2012	231.43
5997	Saskatchewan Command	8/23/2012	195.00
5998	SaskPower	8/23/2012	2,388.98
5999	SaskTel CPP	8/23/2012	393.96
6000	SaskWater Accounts Receivable	8/23/2012	11,580.10
6001	Village of Elbow	8/23/2012	389.23
6002	David Cross	8/31/2012	192.89
6003	Driftwood Studio	8/31/2012	256.20
6004	Yan teng Cui	8/31/2012	332.88
6005	Claudia Diederich	8/31/2012	1,222.41
6006	Yvonne Jess	8/31/2012	1,972.54
6007	Robert Kozak	8/31/2012	1,695.41

Robert Kozak

Joseph

Payment #	Vendor	Date	Amount
6008	Ron Savidan	8/31/2012	360.00
6009	Sheila Hahn	8/31/2012	60.00
6010	MEPP	8/31/2012	1,433.11
6011	Gordon Poole	8/31/2012	49.75
6012	Receiver General	8/31/2012	2,834.11
6013	Marc and/or Deborah Roussei	8/31/2012	35.00
6014	V. of E. ITF W. Cafferata	8/31/2012	40.00
6015	Village of Elbow - Petty Cash	8/31/2012	63.88

Total:

77,471.56

Total for General:

77,471.56

Payments Printed: 92

Agenda for the September 5, 2012 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA

DELEGATION – 7 p.m. – Rod Richards, District Operations Mgr, and Tom Davies, Director of Logistics – to discuss Saskatchewan Street/Railway Ave.

APPROVAL (or amendment) OF MINUTES – August 11

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- Mayor
- Councillors
- Bill Nike – CATPC

OLD BUSINESS

- Water Rate Bylaw
- Hundebay Water line
- Policy Manual
- Transfer Site Fencing
- Lagoon septic truck dump spot fix
- Husqvarna mower
- Citizen of the year
- Industrial property offers
- Jukes Development – boundary alteration discussions
- Viking View Home Owners Assoc sewer line
- Johnson Subdivision
- Sarah's Cove bylaw

CORRESPONDENCE

- Char Railton, Sweet Treats – reimbursement from Village for public use of washroom
- Harvey Joel – lagoon usage for his proposed development
- Friends of the Orchard – report
- Joe Scavuzzo – LePage Contracting hired to do repairs
- SaskWater – OH&S obligations
- PARCS Update
- South Saskatchewan River Watershed Stewards newsletter

NEW BUSINESS

- Elbow Business Group
- Mixed Flush Valve installation (main lift station) – quote \$1,000.00
- MLDP fall modules
- Water/Sewer Management Bylaw
- Speed Monitor vandalized
- Building/Development Permits:
 - Deb Schlivert – 251 Stanley Street – porch addition
 - Marc & Deb Roussel – 210 King Street - RTM
- Election Officials – remuneration
- Community Challenge – “3 things” encl – Bill Nike
- September newsletter
- Ratepayer's Mtg discussion/format
- Facilitating Growth & Development Workshop
- SaskTel internet
- Employee Evaluations

ADJOURNMENT

Ratepayer's Mtg: October 4th

Next regular Council meeting: October 10th

Minutes from the September 5, 2012, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor David Cross, Councillors Deb Schlivert, William Nike, Gary Dunn, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

Agenda

162/2012 SCHLIVERT: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

163/2012 NIKE: That the minutes of the August 13, 2012 Regular Council Meeting be accepted as presented. Carried.

Financial Statement

164/2012 SCHLIVERT: That the bank reconciliation and financial statement for the month of August be accepted as presented. Carried.

Payment of Accounts

165/2012 NIKE: That the accounts be paid as presented. Carried.

Councillor Reports

Councillor Nike provided a written report on the CATPC Meeting that he attended in Allan on August 15th.

Delegation – 7:15 p.m. – Department of Highways

Rod Richards, District Operations Manager, and Tom Davies, Director of Logistics, attended the meeting to discuss the paved sections of the streets in the Village, ownership and maintenance of the streets and plans for the future.

Saskatchewan Street

166/2012 DUNN: That we ask the Department of Highways to do some minor patching and then sand seal the three blocks of Saskatchewan Street that are ours this fall as per our budget. Carried.

Bylaw No. 12-06 – Water & Sewer Rate Bylaw

167/2012 SCHLIVERT: Read Bylaw No. 12-06 for a first time being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of a service charge for the use of sewer. Carried.

168/2012 DUNN: Read Bylaw No. 12-06 for a second time. Carried.

169/2012 NIKE: That we have three consecutive readings at this same meeting. Carried Unanimously.

170/2012 CROSS: Read Bylaw No. 12-06 for a third time, hereby adopting a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of a service charge for the use of sewer. Carried.





Policy Manual

171/2012 NIKE: That we accept the policies on "Mission Statement", "Introduction", "Definitions", "Meeting Procedures", "Pecunia Interest", and "Disclosure of Pecuniary Interest" as present and policies on "Council Development" and "Bereavement Leave" as amended at this meeting. Carried.

Lagoon Repairs

172/2012 DUNN: That we go ahead with the Lagoon repairs as proposed, purchasing culvert and hiring Bert Bramble to assist with the rip rap and work on the berm. Carried.

Husqvarna Mower

173/2012 SCHLIVERT: That we accept the offer from Jeff Scheller of 20 hours of mechanical work and donation of the small fridge for the shop in exchange for the Husqvarna mower that is no longer operational. Carried.

Industrial Subdivision

174/2012 NIKE: That we have our lawyer draw up sale agreements for lots in the Industrial Subdivision, and also obtain a legal opinion on the fact that Line 19 does not know exactly where their water line is located in the Industrial Subdivision. Carried.

Main Lift Station

175/2012 NIKE: That we accept the quote of \$1,000 from TSL Mechanical to install the mix flush valve in the main lift station. Carried.

Municipal Leadership Development Program

176/2012 SCHLIVERT: That the Administrator has authorization to attend the MLDP module on November 20th and that related expenses be covered. Carried.

Councillor Schlivert declared a conflict of interest in the following item of business and left the meeting at 9:58 p.m.

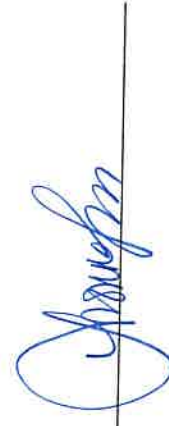
Building/Development Permits

177/2012 NIKE: That we approve the following Building and Development Permits based on the plan reviews by our Building Official.
#16/2012 – Deb Schlivert – 251 Stanley Street
#17/2012 – Marc & Deb Roussel – 210 King Street
Carried.

Councillor Schlivert returned to the meeting at 10:05 p.m.

Community Challenge

178/2012 CROSS: That we support the 'Community Challenge' initiative proposed by Councillor Nike and include information in our September newsletter and have a presentation at the Ratepayer's Meeting, October 4th. Carried.



Facilitating Growth and Development Workshop

- 179/2012 SCHLIVERT: That our Administrator attend the Facilitating Growth and Development Workshop in Martensville on November 18th, a Carried.
Carried.

Adjournment

- 180/2012 SCHLIVERT: That this meeting be adjourned at 10:30 p.m. Carried.
Carried.

CORRESPONDENCE

- Char Railton, Sweet Treats – reimbursement from Village for public use of washroom
- Harvey Joel – lagoon usage for his proposed development
- Friends of the Orchard – report
- Joe Scavuzzo – LePage Contracting hired to do repairs
- SaskWater – OH&S obligations
- PARCS Update
- South Saskatchewan River Watershed Stewards newsletter

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer			
Cheques			
6016	Elbow Fine Foods	8/31/2012	161.71
6017	SUMA	8/31/2012	627.08
6018	Sun West School Division	8/31/2012	90,138.84
6019	Robert L. Bramble	9/10/2012	13,439.80
6020	William Nike	9/10/2012	42.96
6021	Elbow Fine Foods	9/10/2012	17.16
6022	The Flag Shop #18	9/10/2012	930.60
6023	Husky Oil Marketing Company	9/10/2012	4,419.30
6024	Manske Welding	9/10/2012	614.44
6025	Meridian Inspections Ltd.	9/10/2012	920.29
6026	Millar's Waste Mgmt Disposal	9/10/2012	57.38
6027	Minister of Finance	9/10/2012	17,458.40
6028	Joe Parent	9/10/2012	179.30
6029	Prairie Janitorial Supply	9/10/2012	55.05
6030	PNG Prairie Newspaper Group	9/10/2012	55.06
6031	R & J Lakeside Service Ltd.	9/10/2012	720.46
6032	Harold Slaterek	9/10/2012	40.74
6033	Saskatchewan Research Council	9/10/2012	122.05
6034	SUMA	9/10/2012	172.84
6035	Village of Elbow	9/10/2012	168.44
6036	Walseley Waterworks Group	9/10/2012	1,497.05
6037	XEROX Canada Ltd.	9/10/2012	318.33
6038	Claudia Diederich	9/14/2012	500.00
6039	Yvonne Jess	9/14/2012	1,000.00
6040	Robert Kozak	9/14/2012	500.00
Total:			134,157.28

Total for General: 134,157.28

Payments Printed: 25




Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending August 31, 2012

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(21,561.67)	399,704.67	374,981.11	24,723.56	6.59
Fees and Charges	4,550.31	167,895.22	54,440.00	113,455.22	208.40
Utilities	12,368.59	92,456.58	196,919.16	(104,462.58)	53.05-
Grants	8,886.20	86,258.60	121,030.00	(34,771.40)	28.73-
Grants in Lieu of Taxes	3,566.48	14,354.74	19,981.64	(5,626.90)	28.16-
Land Sales - Gain			5,000.00	(5,000.00)	100.00-
Investment Income and Commissions	304.63	6,534.40	12,014.97	(5,480.57)	45.61-
Other Revenues	(4,010.00)	9,184.18	28,000.00	(18,815.82)	67.20-
Total Revenues:	4,104.54	776,388.39	812,366.88	(35,978.49)	4.43-
Expenditures					
General Government Services	9,859.78	111,666.96	166,656.26	54,989.30	33.00
Protective Services	1,536.26	20,062.07	50,398.00	30,335.93	60.19
Transportation Services	29,592.53	87,833.26	190,840.00	103,006.74	53.98
Environmental Health Services	5,664.68	30,622.62	63,942.75	33,320.13	52.11
Public Health and Welfare Services	455.30	(1,480.60)	450.00	1,930.60	429.02
Planning and Development Services	7,133.40	220,471.82	147,198.50	4,016.05	100.00
Recreation and Cultural Services	13,388.72	66,814.08	184,501.32	(73,273.32)	49.78-
Utilities				117,687.24	63.79
Total Expenditures:	67,630.67	535,990.21	808,002.88	272,012.67	33.66
Change in Net Financial Assets	(63,526.13)	240,398.18	4,364.00	236,034.18	5408.67
Change in Net Assets	(63,526.13)	240,398.18	4,364.00	236,034.18	5408.67
Transfers			100,860.00	100,860.00	100.00
Change in Surplus	(63,526.13)	240,398.18	(96,496.00)	336,894.18	349.13
Account Balances					
Cash					
Cash - On Hand - Petty Cash			100.00		
Cash - On Hand - Float			100.00		
Cash - Bank - Demand	200,060.17	102,878.86	440,690.87		
Cash - Bank - Term Deposit - 406		16,000.00	16,000.00		
Cash - Bank - Term Deposit - 407		33,587.61	33,587.61		
Cash - Bank - Term Deposit - 404			303,386.52		
Cash - Bank - Term Deposit	304.63	2,015.46	250,000.00		
Cash - Investment		(17,127.61)	302,015.46		
Cash - Fast Track #3 - Secure LOC		(32,271.94)			
Cash - Fast Track #4 Savings					
Cash - MasterCard Account			1,000.00		
Total Cash:	200,364.80	105,082.38	1,346,880.46		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(261,434.42)	120,752.05	120,752.05		
Municipal - Tax Received - Current	(81.20)	(152.24)	(152.24)		
Municipal - Tax Receivable - Arrears	(3,990.25)	(14,327.89)	30,109.45		
Municipal - Allow. for Uncollected			(1,359.78)		
Total Municipal Taxes Receivable:	(265,505.87)	106,271.92	149,349.48		

Certified correct and in accordance with the records

Presented to council on

September 5, 2012
(Date)


Wonne Jess, Administrator


David Cross, Mayor

Agenda for the September 24, 2012 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA

- APPROVAL (or amendment) OF MINUTES – September 5
- Business rising from the minutes

BUDGETARY CONTROL
ACCOUNTS PAYABLE

REPORTS

- Mayor
- Councillors - Deb Schlivert – Facilities Committee

DELEGATION – 7:30 p.m. Scott Scrimbitt – culvert/drainage

OLD BUSINESS

- Water/Sewer Management Bylaw
- Speed Monitor
- Johnson Subdivision
- Your Link
- Industrial property offers
- Wildland truck/Regional Fire discussion
- Fire Hall Reno's – for wildland truck
- Cafferata subdivision – service agreement encl
- Hundebey Water line
- Policy Manual – discussion on staff holidays/sick days; will have more policy for Oct. Mtg.
- Transfer Site Fencing
- Lagoon septic truck dump spot fix
- Industrial property offers
- Jukes Development – boundary alteration discussions
- Viking View Home Owners Assoc sewer line

CORRESPONDENCE

- SUMA Urban Voice
- Rod & Joanne Daniluk re: Hundebey water line; Parcel F
- Lakeside Marina Service re: proposal for boat trailer storage
- 2012 Crime Prevention Guide
- Tim & Renee Kammer re: request for permission to use RV while constructing home
- Palliser Regional Library re: overcharge levy
- Nick & Anne Paulsen re: industrial lot
- SUMA email re: Asset Management Pilot Project
- Joe Scavuzzo/Kowalishen Law Firm re: clean up of site

NEW BUSINESS

- Global Payment/MasterCard for Bob – authorization needed
- Community Risk Affordability Grant Annual Waterworks Info
- Bayshore Agreement – expires Sept. 30th
- Tuft's Bay Campground
- Election Officials – remuneration
- Ratepayer's Mtg – Community Park & Facilities Committee have both asked for time at the mtg.
- Bob Kozak – 3 month review
- Employee Evaluations

ADJOURNMENT

Minutes from the September 24, 2012, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor David Cross, Councillors Deb Schlivert, William Nike, and Administrator Yvonne Jess.

Absent: Councillor Gary Dunn.

Mayor Cross called the meeting to order at 7:00 p.m.

Agenda

181/2012 SCHLIVERT: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

182/2012 NIKE: That the minutes of the September 5, 2012 Regular Council Meeting be accepted as presented. Carried.

Payment of Accounts

183/2012 SCHLIVERT: That the accounts be paid as presented. Carried.

Councillor Reports

Councillor Schlivert reported on the Facilities Committee Meeting held on September 19th where they discussed the deficiencies at the Civic Centre, cement pad at the rink door, electrical to include in rink lighting grant application, and the possibility of renovating the curling rink area.

Delegation – 7:30 p.m. – Scott Scrimbitt

Scott Scrimbitt attended the meeting to discuss the drainage concerns with his acreage.

Bylaw No. 12-07 – Water and Sewer Management Bylaw

184/2012 CROSS: Read Bylaw No. 12-07 for a first time being a bylaw to regulate and control the use and consumption of water from the municipality's waterworks system and controlling and regulating the discharge of sewage into the municipality's sewage system. Carried.

185/2012 NIKE: Read Bylaw No. 12-07 for a second time. Carried.

186/2012 SCHLIVERT: That we have three consecutive readings at this same meeting. Carried Unanimously.

187/2012 CROSS: Read Bylaw No. 12-07 for a third time, hereby adopting a bylaw to regulate and control the use and consumption of water from the municipality's waterworks system and controlling and regulating the discharge of sewage into the municipality's sewage system. Carried.

Johnson Subdivision

188/2012 SCHLIVERT: That as per Section 6(3)(c) of our Service Agreement with Brian Johnson, we register an interest on the unsold lot (545 Aaro Avenue, Lot 6, Block 4, Plan 101990381) for the outstanding off-site levy. Carried.



189/2012

NIKE:

That as per Section 4(17)(a) of our Service Agreement with Brian Johnson, we issue a 'Completion Certificate' for his subdivision subject to the removal of his items from the Municipal Reserve and that he turn over the curbstops in his possession for the lots along Aaro Avenue. Carried.

YourLink High Speed Wireless Internet

190/2012

SCHLIVERT:

That the Mayor and Administrator are authorized to sign the YourLink License to Use Elevator Agreement. Carried.

Maintenance Storage Yard

191/2012

NIKE:

That we arrange with Bert Bramble for 6 loads of gravel to be spread in the maintenance storage yard. Carried.

Cafferata/Loppacher Service Agreement

192/2012

SCHLIVERT:

That the Mayor and Administrator are authorized to sign the Cafferata/Loppacher Service Agreement. Carried.

Lakeside R.V. Trailer Park Development

193/2012

NIKE:

That we terminate any further discussion of boundary alteration with the R.M. of Loreburn for the Lakeside R.V. Trailer Park development. Carried.

Boat Trailer Parking -- Lakeside Marina Service

194/2012

SCHLIVERT:

That we accept the proposal to lease a portion of the old lagoon property near the main lift station to Lakeside Marina Service for boat trailer parking for 2013 for \$1500. Carried.

Recreation Vehicle Use - Kammer

195/2012

NIKE:

That as per Section 4.11 of the Zoning Bylaw, and Section 2(b) of Bylaw No. 07-07, we agree to allow Tim and Renee Kammer the use of a Recreational Vehicle on their property, 160 Sunset Lane, during the construction of their home this fall. Carried.

Museum Shingling Contribution

196/2012

NIKE:

That we contribute an additional \$485 towards the extra costs in relation to reshingling/repairing the museum roof. Carried.

Global Payment Card

197/2012

CROSS:

That the Administrator is authorized to make arrangements for our Maintenance Foreman to get a Global Payment card from Prairie Centre Credit Union that is tied to our 'mastercard' account with an account limit of \$1,000. Carried.

Community Rink Affordability Grant

198/2012

SCHLIVERT:

That the Administrator make application to the Community Rink Affordability Grant for \$2,500 towards utility expenses at the Elbow Rink. Carried.



Water Rate Policy and Capital Investment Strategy

199/2012 NIKE: That we accept the 2011 Waterworks Rate Policy and Capital Investment Strategy as presented. Carried.

Adjournment

200/2012 SCHLIVERT: That this meeting be adjourned at 10:06 p.m. Carried.

CORRESPONDENCE

- SUMA Urban Voice
- Rod & Joanne Daniluk re: Hundebay water line; Parcel F
- Lakeside Marina Service re: proposal for boat trailer storage
- 2012 Crime Prevention Guide
- Tim & Renee Kammer re: request for permission to use RV while constructing home
- Palliser Regional Library re: overcharge levy
- Nick & Anne Paulsen re: industrial lot
- SUMA email re: Asset Management Pilot Project
- Joe Scavuzzo/Kowalishen Law Firm re: clean up of site

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer			
Cheques			
6041	Air Liquide Canada Inc.	9/23/2012	13.30
6042	Voided by the print process	9/23/2012	0.00
6043	Loraas Disposal Services Ltd.	9/23/2012	7,936.80
6044	Municipal Leadership	9/23/2012	131.20
6045	RMAA	9/23/2012	80.00
6046	SaskPower	9/23/2012	2,281.10
6047	SaskTel CPP	9/23/2012	403.80
6048	SaskWater Accounts Receivable	9/23/2012	14,547.00
6049	Tugaske Co-operative Ltd.	9/23/2012	582.50
6050	Village of Elbow	9/23/2012	475.30
6051	David Cross	9/28/2012	192.80
6052	Driftwood Studio	9/28/2012	192.10
6053	Yan teng Cui	9/28/2012	430.00
6054	Claudia Diederich	9/28/2012	882.90
6055	Yvonne Jess	9/28/2012	1,875.40
6056	Robert Kozak	9/28/2012	1,695.41
6057	Ron Savidan	9/28/2012	405.00
6058	MEPP	9/28/2012	1,351.90
6059	Receiver General	9/28/2012	2,623.10
6060	V. of E. ITF W. Caferata	9/28/2012	40.00
6061	Armtec Limited Partnership	9/28/2012	2,371.60
6062	Elbow Historical Society	9/28/2012	485.00
6063	Elbow Fine Foods	9/28/2012	15.91
6064	Joe Fafard	9/28/2012	5,000.00
6065	Paul Ganes	9/28/2012	70.00
6066	Scott Fiske	9/28/2012	70.00
6067	Dan Hoppenreys	9/28/2012	70.00
6068	Ron Sisetsky	9/28/2012	70.00
6069	Rick Ector	9/28/2012	35.00
6070	Lynden Lepage	9/28/2012	35.00
6071	Garmac Management	9/28/2012	87.56
6072	Master Industries Inc.	9/28/2012	105.60

 _____
 _____

Payment #	Vendor	Date	Amount
6073	Meridan Inspections Ltd.	9/28/2012	1,042.1
6074	MuniSoft	9/28/2012	60.1
6075	R & J Lakeside Service Ltd.	9/28/2012	818.1
6076	Riverbend Co-op Ltd.	9/28/2012	1,123.1
6077	R.M. of Loreburn	9/28/2012	50.1
6078	R.M. of Huron	9/28/2012	50.1
6079	Codey Sanden	9/28/2012	4,179.1
6080	Saskatchewan Research Council	9/28/2012	48.1
6081	V. of Elbow MasterCard Acct	9/28/2012	36.1
6082	Village of Elbow	9/28/2012	94.1
6083	XEROX Canada Ltd.	9/28/2012	33.1
6084	SUMA	9/30/2012	486.1
6085	Sun West School Division	9/30/2012	8,746.1
	Total:		61,326.3
	Total for General:		61,326.3

Payments Printed: 45




A BYLAW OF THE VILLAGE OF ELBOW TO REGULATE AND CONTROL THE USE AND CONSUMPTION OF WATER FROM THE MUNICIPALITY'S WATERWORKS SYSTEM AND CONTROLLING AND REGULATING THE DISCHARGE OF SEWAGE INTO THE MUNICIPALITY'S SEWAGE SYSTEM

The Council of the Village of Elbow, in the Province of Saskatchewan, hereby enacts:

PART 1 - INTRODUCTION

1. Title
That this bylaw shall be cited as "The Water and Sewer Management Bylaw".
2. Purpose
The purpose of this bylaw is to provide and regulate water and sanitary sewer services to residential and commercial users.
3. Scope
This bylaw shall apply to all those connected to the Village of Elbow's water system and/or discharging sewage into the Village of Elbow's sewage system and lagoon.

PART 2 – DEFINITIONS

4. Wherever in this bylaw, the following words or terms are used, they shall, unless the context otherwise provides, be held to have the following means:
 - (a) **ADMINISTRATOR** shall mean the Village Administrator of the Village of Elbow or an employee of the Village designated by the Administrator to act on behalf of the Village.
 - (b) **COUNCIL** shall mean the Council of the Village of Elbow.
 - (c) **VILLAGE** shall mean the Village of Elbow in the Province of Saskatchewan
 - (d) **OWNER** shall mean the owner of any land or building to which water and sewer services are supplied by the Village of Elbow.
 - (e) **USER** means:
 - i. the owner of any land or building who makes application to the Village of Elbow for water and sewer services to any premises situated on their land or within their building; or
 - ii. any other person, persons or bodies corporate who are not the owners of the land or building upon or within which they occupy premises and make application to the Village of Elbow for water and sewer services.
 - (f) **PREMISES** means:
 - i. a single family dwelling house;
 - ii. a building used wholly for commercial or industrial purposes;
 - iii. a residential suite in a building used wholly or partially for commercial or industrial purposes;
 - iv. a residential suite in a multi-family dwelling house, duplex, a condominium, or an apartment building; or
 - v. a residential suite in a single family dwelling house.

PART 3 – GENERAL REGULATIONS

5. Every owner who wishes to obtain water and sewer services to any premises shall make application to the Village Office and pay all necessary fees and charges levied by the Village of Elbow for the installation of any service lines, connections, meters, fittings apparatus, appliances or any other thing deemed necessary by the Village for the provision of water and sewer services.
6. Every user, who is not the owner of the land or building they occupy, shall make application for water and sewer services before occupying those premises to the Village Office and shall pay a \$100 utility deposit. This utility deposit shall be refunded upon service being discontinued at the request, by consumer, provided all utility charges are paid in full.

7. Every owner or user wanting their water turned on, for a property that is not currently on, shall pay a \$50 connection fee to the Village of Elbow. There is no charge to have the water disconnected.
8. Every owner or user wanting their water turned on, for a property that is already currently on, shall pay a \$10 transfer fee to the Village of Elbow.

PART 4 – WATER SUPPLY REGULATIONS

9. Every owner shall make provision for installation of the inside water meter in a location easily and readily accessible to Village staff for examination and maintenance and shall at all times, properly and efficiently protect the service pipe and meter from frost or other injury so that the meter shall not be damaged.
10. The Village will supply the initial meter which the consumer must show due care and attention. If in the case that the meter needs to be replaced due to neglect, the user must pay the full cost of a replacement meter and the charges shall be added to the users account.
11. Every owner or occupant of premises connected to the Village water and sewer system, shall permit access to the building by Village staff to examine, inspect and/or repair the water meter at all reasonable times.
12. All water meters shall be sealed at time of installation and it shall be an offense for any person to break the seal and/or to tamper with the meter in any way. Where evidence of tampering with the seal or meter is found, the person who applied for service and who is billed for service shall be deemed responsible and be liable for the penalty prescribed in this bylaw.
13. In the event that a meter when read is found to register incorrectly, an amount based on that user's average usage from the previous related periods or based on average usage of a similar family size will be used to calculate the billing.
14. It shall be an offense for any person who is not an employee of the Village or who has not been authorized by the Administrator to open, close or tamper with a fire hydrant, curb stop or valve connected with the Village water system.
15. It shall be an offense for any person to interfere, obstruct or abuse any Village employee engaged in maintenance, inspection or repairing of a fire hydrant, curb stop or water meter connected to the Village water system.
16. For reason of making repair, or extension of mains or services, the Village shall have the right to shut off water to any user without notice for a period necessary to complete the repair of connection.
17. The Village, or its employees, shall not be liable for any damages resulting from the discontinuance of water supply, with or without notice, to any building, boiler or other apparatus deriving its supply from the Village water system.
18. The Village shall have the right to limit the amount of water furnished to any user upon reasonable notice to the user of such intended action.
19. Every occupant of premises connected to the Village water supply shall give notice to the Administrator of his intended or actual vacating of the premises.
20. No person shall convey, sell, dispose of or give away or permit water to be carried or taken away or use it or supply it for the use or benefit of others.
21. The Village shall be responsible for any water line up to and including the curb stop. The property owner shall be responsible for any point after the curb stop.

PART 5 – SEWAGE SERVICE REGULATIONS

22. Every owner or user shall take every precaution not to cause a blockage in the sewer service line between the building and the Village sanitary sewer main. If a blockage occurs, it shall be the responsibility of the owner or user to have the material blocking the line removed and if the blocking material was placed in the line at the source (building), the owner or user shall be responsible for the cost of unplugging the sewer line.
23. Every owner or user who make a claim or demand, takes any action or alleges that they have a cause of action, claim or demand against the Village of Elbow for or by reason of loss of whatsoever kind or nature arising out of any incident of sewer back-up and/or flooding shall, within 30 days of making such claim or demand or taking such action, install a sewer back-up valve on the premises which are the subject-matter of such claim, demand or action in accordance with specifications provided by the Village Administrator and the owner or user shall also provide satisfactory proof of such installation to the Village Administrator.
24. No person shall discharge into any drain, sewer, or lagoon system operated by the Village of a harmful matter, substance or thing, whether liquid or solid, that would be injurious to health, life or property or that would injure, pollute or damage any stream, watercourse, drain, sewer, lagoon, or sewage treatment plant.
25. The Village shall be responsible for any sewage main. The property owner shall be responsible for the construction, maintenance, repair and replacement of the portion of the service connection from building to their property line.

PART 6 – ENFORCEMENT OF ARREARS AND PENALTIES


26. Any person found guilty of an infraction of this bylaw, or any part thereof, shall be liable on summary conviction, to the penalties prescribed by the General Penalty Bylaw of the Village of Elbow.
27. If a user of water and sewer services fails to pay amounts charged for usage or fails to pay any other charges, fees, rents or amounts levied by the Village of Elbow in relation to the provision of water and sewer services, the Village of Elbow may, in addition to any other remedies available to it for the non-payment of charges, fees, rents or amounts levied, discontinue the provision of water and sewer services to the user upon giving reasonable notice of its intention to do so to the user. The Village, or its employees, shall not be liable for any damages resulting from the discontinuance of water supply to any building, boiler or other apparatus deriving its supply from the Village water system.
28. If the person to whom water and sewer services are supplied is the owner of the land or building to which the service is supplied, the sum payable by him for the service and all rates and costs imposed pursuant to this bylaw are a lien on the land and building which has priority over all other liens or charges save that of the Crown, and are a charge on the goods and chattels of the owner and may be levied and collected in the same manner as taxes are recoverable.
29. If the person to whom the water and sewer services are supplied is a person other than the owner of the land or building to which the service is supplied, then the sum payable by him for the service and all rates and costs imposed pursuant to this bylaw are a debt due by him and are a lien on his goods and chattels and may be levied and collected with costs by distress.
30. A distress and sale for rates, charges or rents pursuant to this bylaw is to be conducted in the same manner as distresses and sales are conducted for the arrears of taxes, and the costs chargeable are those payable pursuant to *The Distress Act*.
31. An attempt to collect any rates, charges or rents pursuant to this bylaw does not in any way invalidate any lien the Village is entitled to on land, buildings, or goods and chattels by virtue of this section.

32. If any rate, charge or rent owed by an owner or user of land or a building is in arrears after the renter of owner has vacated the premises and the meter deposit has been reversed against the outstanding amounts, the balance of the outstanding rate, charge or rent may be added to, and thereby form part of the taxes on the land or buildings of the owner with respect to which the water and sewer service was provided.





Mayor



Administrator

Agenda for the October 10, 2012 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – September 24
- Business rising from the minutes

FINANCIAL STATEMENTS
BUDGETARY CONTROL
ACCOUNTS PAYABLE

REPORTS

- Mayor
- Councillors

DELEGATION – 8 p.m. Kevin & Joy Peddle – Tuft's Bay

OLD BUSINESS

- Speed Monitor
- Your Link
- Industrial property offers
- Wildland truck/Regional Fire discussion
- Fire Hall Reno's – for wildland truck
- Hundebay Water line
- Viking View Home Owners Assoc sewer line
- Election Officials – remuneration
- Scott Scrimbitt – drainage.
- Policy Manual – new sections highlighted in yellow
- Transfer Site Fencing
- Lagoon septic truck dump spot fix

CORRESPONDENCE

- FCM – 2nd round of nominations for Queen's Diamond Jubilee Medal
- Marlo Kearly – Tuft's Bay concerns
- Sgt Greg Todd – Community Policing Meeting – Oct. 29th
- RM of Loreburn – road construction & airport runway mowing
- Elbow Business Group – minutes from Sept 10th mtg
- Elbow Business Group Committee – beautification of main street
- Annilee Krogan – sewer clean out invoices
- Harbour Inn Condo Corporation – request for utility rebate

NEW BUSINESS

- SK Municipal Asset Management webinar
- WaterWolf – motion to appoint Dave as our rep
- L & R Development
- Canada Post dealer
- List of Lands in Arrears
- Bob Kozak – 3 month review
- Employee Evaluations
- Administrator Holidays

ADJOURNMENT

Minutes from the October 10, 2012, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor David Cross, Councillors Deb Schlivert, William Nike, Gary Dunn, and Chief Administrative Officer Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

Agenda

201/2012 SCHLIVERT: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

202/2012 NIKE: That the minutes of the September 24, 2012 Regular Council Meeting be accepted as presented. Carried.

Financial Statement

203/2012 SCHLIVERT: That the bank reconciliation and financial statement for the month of September be accepted as presented. Carried.

Payment of Accounts

204/2012 NIKE: That the accounts be paid as presented. Carried.

Mayor Report

Mayor Cross reported on the meeting he attended along with Councillor Nike and Administrator Jess, with the R.M. of Loreburn in regards to the Wildland Truck, and Council's decision in regards to not pursuing the boundary alteration with the R.M. of Loreburn.

Delegation – 8 p.m. – Kevin & Joy Peddle

Kevin & Joy Peddle attended the meeting to discuss the 2012 operation of the Tuft's Bay Campground and Bayshore Centre.

Bayshore Agreement

205/2012 SCHLIVERT: That the Mayor and CAO are authorized to sign the Tuft's Bay Recreation Centre (Bayshore) Agreement with Kevin Peddle for 2013. Carried.


206/2012 SCHLIVERT: That we amend motion 205/2012 to make the Tuft's Bay Recreation Centre (Bayshore) Agreement a two year agreement. Carried.


Johnson Development Sewer Line

207/2012 NIKE: That the Mayor and CAO are authorized to sign the Utility Transfer Agreement for the Johnson Development sewer line once the related property owners have signed. Carried.

Election Officials

208/2012 NIKE: That the Poll Clerk receive \$200 for services on Election Day and that the Returning Officer receive \$250 in addition to her salary for the Advanced Poll and Election Day combined. Carried.





Policy Manual

209/2012 SCHLIVERT: That we accept the policies on "Special Meetings", "Meeting by Electronic Means", "Meetings – Administrator Substitute" "Signing Authorities", "Council Remuneration", "Council Benefits", "Administration Salary and Benefits", "Holidays", "Statutory Holidays", "Probation Period", "Employee Evaluation and Salary Review", "Sick Pay Benefits", and "Disciplinary Procedures" as presented, and policies on "Regular Meeting "Council Convention and Travel", "Employee Travel", "Drug and Alcohol Policy", and "Culvert Policy" as amended at this meeting. Carried.

Harbour Inn Condo Corporation

210/2012 CROSS: That due to the unique situation at the Harbour Inn Condo's we will provide a credit of \$528 for 2012 to be applied to the utility account, as requested by the Harbour Inn Condo Board and that this issue continue to be reviewed annually upon the request, and that the percentage of "seasonal" residents be reviewed for next year. Carried.

WaterWolf District Planning Commission

211/2012 DUNN: That we appoint Dave Cross as our representative on the WaterWolf Board. Carried.

Tax Enforcement

212/2012 CROSS: That we exclude properties from the List of Lands in Arrears whose arrears are less than half of the previous year's levy. Carried.

213/2012 SCHLIVERT: That we accept the List of Lands in Arrears as presented. Carried.

Closed Session

214/2012 SCHLIVERT: That this meeting be closed to the public at 10:15 p.m. to discuss employee evaluations. Carried.

CAO Jess left the meeting at 10:46 p.m.

CAO Jess returned to the meeting at 11:08 p.m.

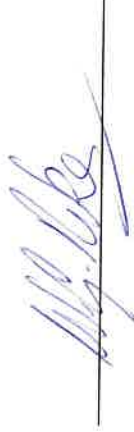
The closed session ended at 11:15 p.m. and Council resumed their regular meeting.

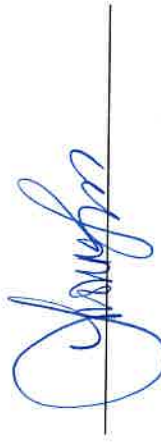
Annual Employee Evaluations

215/2012 NIKE: That following our annual employee evaluations, and Bob Kozak's three month review, we increase staff salaries/wages as follows: Bob Kozak, with his three month review, will receive a 5% increase effective October 1, 2012; Yvonne Jess and Claudia Diederich will each receive a 5% increase effective January 1, 2013. Carried.

CAO Holidays

216/2012 DUNN: That we approve of the CAO taking holidays from March 28 – April 6, 2013. Carried.





Adjournment

217/2012 DUNN: That this meeting be adjourned at 11:20 p.m. Carried.

CORRESPONDENCE

- FCM – 2nd round of nominations for Queen’s Diamond Jubilee Medal
- Marlo Kearly – Tuff’s Bay concerns
- Sgt Greg Todd – Community Policing Meeting – Oct. 29th
- RM of Loreburn – road construction & airport runway mowing
- Elbow Business Group – minutes from Sept 10th mtg
- Elbow Business Group Committee – beautification of main street
- Annilee Krogan – sewer clean out invoices
- Harbour Inn Condo Corporation – request for utility rebate

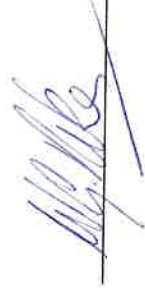
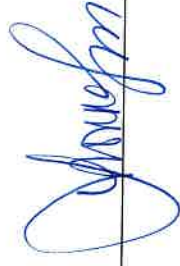
ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
6086	Back Home Bakery & Deli	10/5/2012	32.1
6087	Five Hills Health Region	10/5/2012	130.1
6088	SGI	10/5/2012	950.1
6089	Yvonne Jess	10/11/2012	562.1
6090	David Cross	10/11/2012	562.1
6091	Gary Dunn	10/11/2012	482.1
6092	William Nike	10/11/2012	562.1
6093	Deb Schlivert	10/11/2012	562.1
6094	Vanessa Tastad	10/12/2012	75.0
6095	Cheryl Book	10/15/2012	50.0
6096	Claudia Diederich	10/15/2012	500.0
6097	Yvonne Jess	10/15/2012	1,000.0
6098	Robert Kozak	10/15/2012	500.0
6099	Robert L. Bramble	10/16/2012	10,744.7
6100	Elbow Fine Foods	10/16/2012	37.9
6101	Paul Ganes	10/16/2012	35.0
6102	Scott Fiske	10/16/2012	35.0
6103	Dan Hoppenreys	10/16/2012	70.0
6104	Ron Sisetsky	10/16/2012	35.0
6105	Rick Ector	10/16/2012	35.0
6106	Andrew Travers	10/16/2012	35.0
6107	Glen Amor	10/16/2012	70.0
6108	Flocor Inc.	10/16/2012	887.0
6109	Jay's Moving & Storage Ltd.	10/16/2012	68.2
6110	Joel Florist	10/16/2012	55.0
6111	Meridan Inspections Ltd.	10/16/2012	293.8
6112	PNG Prairie Newspaper Group	10/16/2012	125.6
6113	Saskatchewan Research Council	10/16/2012	131.51
6114	SUMA	10/16/2012	226.5
6115	TSL Mechanical Ltd.	10/16/2012	1,050.0
6116	Tugaske Co-operative Ltd.	10/16/2012	419.3
6117	V. of Elbow MasterCard Acct	10/16/2012	291.51
6118	Air Liquide Canada Inc.	10/23/2012	12.92
6119	Voided by the print process	10/23/2012	0.00
6120	Loraas Disposal Services Ltd.	10/23/2012	5,132.55
6121	March's Fire Safety	10/23/2012	1,232.85
6122	SaskPower	10/23/2012	2,229.21
6123	SaskTel CPP	10/23/2012	407.70
6124	SaskWater Accounts Receivable	10/23/2012	12,286.04

Payment #	Vendor	Date	Amount
6125	Village of Elbow	10/23/2012	353.
6126	Yvonne Jess	10/25/2012	250.
6127	June Evans	10/25/2012	200.
6128	Driftwood Studio	10/29/2012	128.
6129	Village of Elbow - Petty Cash	10/29/2012	49.
6130	David Cross	10/31/2012	149.
6131	William Nike	10/31/2012	43.
6132	Yan teng Cui	10/31/2012	430.
6133	Claudia Diederich	10/31/2012	1,023.
6134	Yvonne Jess	10/31/2012	1,875.
6135	Robert Kozak	10/31/2012	1,790.
6136	Ron Savidan	10/31/2012	360.
6137	MEPP	10/31/2012	1,408.
6138	Receiver General	10/31/2012	2,675.
6139	V. of E. ITF W. Cafferata	10/31/2012	40.
6140	SUMA	10/31/2012	488.
6141	Sun West School Division	10/31/2012	6,885.
Total:			60,068.6

Total for General: 60,068.6

Payments Printed: 56

**Village of Elbow
Statement of Financial Activities - Summary**
For the Period Ending September 30, 2012

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	3,015.58	402,720.25	374,981.11	27,739.14	7.40
Fees and Charges	16,944.11	184,839.33	54,440.00	130,399.33	239.53
Utilities	62,432.39	154,888.97	196,919.16	(42,030.19)	21.34-
Grants	2,278.00	88,536.60	121,030.00	(32,493.40)	26.85-
Grants in Lieu of Taxes		14,354.74	19,981.64	(5,626.90)	28.16-
Land Sales - Gain			5,000.00	(5,000.00)	100.00-
Investment Income and Commissions	349.37	6,883.77	12,014.97	(5,131.20)	42.71-
Other Revenues		9,184.18	28,000.00	(18,815.82)	67.20-
Total Revenues:	85,019.45	861,407.84	812,366.88	49,040.96	6.04
Expenditures					
General Government Services	9,399.23	121,066.19	166,656.26	45,590.07	27.36
Protective Services	8,657.96	28,720.03	50,398.00	21,677.97	43.01
Transportation Services	24,032.96	111,866.22	190,840.00	78,973.78	41.38
Environmental Health Services	5,647.03	36,269.65	63,942.75	27,673.10	43.28
Public Health and Welfare Services	1,109.43	(371.17)	450.00	821.17	182.48
Planning and Development Services	5,769.85	226,241.67	4,016.05	4,016.05	100.00
Recreation and Cultural Services	30,858.22	97,672.30	147,198.50	(79,043.17)	53.70-
Utilities			184,501.32	86,829.02	47.06
Total Expenditures:	85,474.68	621,464.89	808,002.88	186,537.99	23.09
Change in Net Financial Assets	(455.23)	239,942.95	4,364.00	235,578.95	5398.23
Change in Net Assets	(455.23)	239,942.95	4,364.00	235,578.95	5398.23
Transfers			100,860.00	100,860.00	100.00
Change in Surplus	(455.23)	239,942.95	(96,496.00)	336,438.95	348.66
Account Balances					
Cash					
Cash - On Hand - Petty Cash			100.00		
Cash - On Hand - Float			100.00		
Cash - Bank - Demand	(51,365.13)	51,513.73	389,325.74		
Cash - Bank - Term Deposit - 406		16,000.00	16,000.00		
Cash - Bank - Term Deposit - 407		33,587.61	33,587.61		
Cash - Bank - Term Deposit - 404			303,386.52		
Cash - Bank - Term Deposit	349.37	2,364.83	250,000.00		
Cash - Investment		(17,127.61)	302,364.83		
Cash - Fast Track #3 - Secure LOC		(32,271.94)			
Cash - Fast Track #4 Savings			1,000.00		
Cash - MasterCard Account					
Total Cash:	(51,015.76)	54,066.62	1,295,864.70		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(26,710.10)	94,041.95	94,041.95		
Municipal - Tax Received - Current		(152.24)	(152.24)		
Municipal - Tax Receivable - Arrears	(193.70)	(14,521.59)	29,915.75		
Municipal - Allow. for Uncollected			(1,359.78)		
Total Municipal Taxes Receivable:	(26,903.80)	79,368.12	122,445.68		

Certified correct and in accordance with the records

Presented to council on

October 10, 2012
(Date)


Yvonne Jess, Administrator


David Cross, Mayor

Minutes from the October 17, 2012, special meeting of the Council of the Village of Elbow held in the Village Council Chambers. The meeting was called to further discuss the sale of Industrial Subdivision lots and the Line 19 Water Pipeline Utility water line in that area.

Present:

Mayor David Cross, Councillors Deb Schivert, William Nike, Gary Dunn, and Chief Administrative Officer Yvonne Jess.

Mayor Cross called the meeting to order at 4:30 p.m.

Industrial Subdivision

218/2012

SCHLIVERT:

That we proceed with sale agreements for the Industrial Subdivision and authorize the Mayor and CAO to sign the Sale Agreements.
Carried.

219/2012

DUNN

That we support the idea that Line 19 Water Pipeline Utility negotiate easements directly with the new property owners.
Carried.

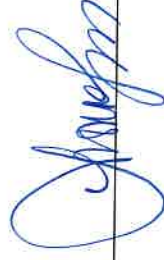
Adjournment

220/2012

NIKE:

That this meeting be adjourned at 4:40 p.m. Carried.





Agenda for November 5, 2012, first meeting of the newly elected Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER – CAO Jess

OATH OF OFFICE – Bryan Cafferata, Notary Public

CAO Jess will turn the meeting over to Mayor Nike to chair at this point

GOVERNANCE:

- Municipal Council Member's Handbook
- Municipal Council Meeting Guide
- Council Procedure Bylaw
- Administrative Bylaw
- Policy Manual (work in progress)

AGENDA FORMAT

COMMITTEE LIST

DEPUTY MAYOR

SIGNING AUTHORITY

MOTION TO ACCEPT ELECTION RESULTS

REGULAR MEETING DATE

COMMUNITY CHRISTMAS PARTY – November 23rd

NEWLY ELECTED WORKSHOP – Municipal Leaders' Roles & Responsibilities Module of the Municipal Leadership Development Program – Sunday, February 3rd 8:30 a.m.

ADJOURNMENT

Minutes from the November 5, 2012, meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor William Nike, Councillors Colleen Hoppenreys, Betty Hatzel, Gary Dunn, Lynd Lepage and Chief Administrative Officer Yvonne Jess.

This being the first meeting following the general election, CAO Jess called the Council Meeting to order at 7:07 p.m., and Notary Public Bryan Cafferata administered the Oath of Office for each Council Member.

Following this, the chairing of the meeting was turned over to Mayor Nike.

Deputy Mayor

221/2012

NIKE:

That Councillor Hoppenreys be appointed Deputy Mayor for the period of November 2012 – October 2013 period. Carried.

Signing Authority

222/2012

HATZEL:

That signing authority be changed at Prairie Centre Credit Union to include Mayor William Nike, Deputy Mayor Colleen Hoppenreys, and CAO Yvonne Jess, and that the CAO and Mayo shall sign all cheques on behalf of the municipality or in the absence of the Mayor, the Deputy Mayor as per Bylaw No. 05-1 Carried.

Election Results

223/2012

DUNN:

That we accept the Returning Officer's Declaration of Results for the October 24th election. Carried.

Adjournment

224/2012

HOPPENREYS:

That this meeting be adjourned at 8:40 p.m. Carried.





Agenda for the November 12, 2012 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – October 10, 17, November 5th

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- Mayor
 - o Palliser Regional Library Board Mtg
 - o CATPC Mtg
- Councillors

DELEGATION – 8 p.m. – Rick and Tom Jukes

OLD BUSINESS

- Municipal Leaders' Roles & Responsibilities Workshop (tabled from Nov. 5)
- Elbow Business Group Committee – beautification of main street
- L & R Development's "walkways/drainage ditches"
- Scott Scrimbitt – drainage
- Wildland truck/Regional Fire discussion
- Fire Hall Reno's – for wildland truck
- Speed Monitor
- Transfer Site Fencing

CORRESPONDENCE

- Resort Village of Mistusinne – invitation to meet re: regional lagoon
- Facilities Committee – rink renovation & redevelopment
- SUMA membership email bulletin
- Canadian Fallen Heroes Foundation – donation
- Aaro Park Condo – reimbursement for water in basements
- Ministry of Government Relations, Community Planning – Cafferata subdivision
- Provincial Natural Ice Curling (Strongfield) sponsorship
- Water Security Agency (used to be Sask Env.) – notice of intent to renew our 'Permit to Operate a Waterworks'

NEW BUSINESS

- Municipal Asset Management workshop/webinar
- Facilities Committee minutes
- WaterWolf Open House
- SUMA Convention – Feb 3-6
- Lake Diefenbaker Tourism advertising
- Building Permit – Nunweiler deck
- Tree nursery (Bill)
- Motion for authorize Global Payment MasterCard for Mayor

ADJOURNMENT

Next meeting – December 10th

Minutes from the November 12, 2012, regular meeting of the Council of the Village Elbow held in the Village Council Chambers.

Present: Mayor William Nike, Councillors Colleen Hoppenreys, Betty Hatzel, Gary Dunn, Lynd Lepage, and Chief Administrative Officer Yvonne Jess.

Mayor Nike called the meeting to order at 7:00 p.m.

Agenda

225/2012 LEPAGE: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

226/2012 DUNN: That the minutes of the October 10, October 17, and November 5 2012 Council Meetings be accepted as presented. Carried.

Financial Statement

227/2012 HATZEL: That the bank reconciliation and financial statement for the month of October be accepted as presented. Carried.

Payment of Accounts

228/2012 LEPAGE: That the accounts be paid as presented. Carried.

Mayor Report

Mayor Nike provided written reports on the Palliser Regional Library Board Meeting attended in Moose Jaw on November 8th, the Central Area Transportation Planning Committee Meeting he attended in Central Butte on October 17th, and the Area Transportation Planning Committee Provincial Conference he attended at Duck Mountain October 30th.

Councillor Reports

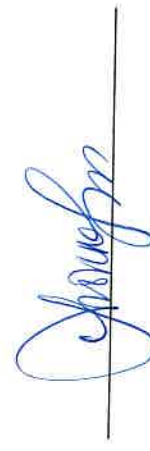
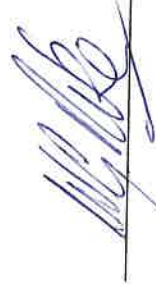
Councillors Dunn, Hatzel and Hoppenreys reported on the RCMP meeting they attended October 29th.

Municipal Leadership Development Program

229/2012 DUNN: That Councillors Hatzel, Hoppenreys, Lepage, and CAO Jess attend the Municipal Leaders' Roles & Responsibilities module of the Municipal Leadership Development Program February 3rd and that related expenses be covered. Carried.

Delegation – 8 p.m. – Rick and Tom Jukes

Rick and Tom Jukes attended the meeting to discuss lagoon usage, participating in a possible lagoon expansion, boundary alteration, and a waste treatment facility at the lagoon site.



Scrimbitt Drainage

230/2012

DUNN: That we will authorize Scott Scrimbitt to put a culvert in across Elevator Road at his own expense, supervised by the Village foreman. Carried.

Wildland Truck

231/2012

HATZEL: That the cost of the Wildland Truck be covered by the grants from Farm Credit Corporation and Enbridge with the difference to come from Capital Trust. Carried.

Cafferata/Loppacher Subdivision

232/2012

Mayor Nike declared a conflict of interest in the following item and left the meeting 9:25 p.m.
DUNN: That we recommend approval of the Bryan Cafferata/Tracy Loppacher subdivision, and confirm with Community Planning that the Village is able to provide water, sewer and solid waste disposal to this subdivision, and that the natural drainage can accommodate this subdivision as well. Carried.

Mayor Nike returned to the meeting at 9:30 p.m.

2012-13 SaskPower Women's Natural Ice Provincial Curling Championship

233/2012

DUNN: That we support the 2012-13 SaskPower Women's Natural Ice Provincial Curling Championship to be held at the Strongfield Curling Club in January with a \$50 sponsorship. Carried.

Saskatchewan Municipal Asset Management Workshop

234/2012

NIKE: That the CAO participate in the 'Getting Ready for Asset Management' webinar put on by Saskatchewan Municipal Asset Management December 6th. Carried.

SUMA Convention

235/2012

HOPPENREYS: That Councillor Hatzel and CAO Jess attend the SUMA Convention February 3 – 6, 2013 and that related expenses be covered. Carried.

Lake Diefenbaker Tourism

236/2012

HATZEL: That the Village purchase a one page advertisement in the Lake Diefenbaker 2013 Visitor Guide for \$1,000 and purchase a LDT membership for \$50. Carried.

Building Permit

237/2012

HOPPENREYS: That we approve the following Building Permit based on the plan review by our Building Official:
#18/2012 – Robert & Verna Nunweiler – 155 Sarah Dr S. Carried.



Tree Nursery

238/2012

NIKE: That we establish a tree nursery to serve the long term replacement of trees throughout the Village. Carried.

Global Payment Card

239/2012

HATZEL: That the CAO is authorized to make arrangements for the Mayor get a Global Payment card from Prairie Centre Credit Union that is tied to our 'mastercard' account with an account limit of \$1,000. Carried.

Honorarium – Rick Diederich

240/2012

HATZEL: That we give Rick Diederich a \$100 honorarium for his assistance at the Civic Centre. Carried.

Adjournment

241/2012

LEPAGE: That this meeting be adjourned at 10 p.m. Carried.

CORRESPONDENCE

- Resort Village of Mistusinne – invitation to meet re: regional lagoon
- Facilities Committee – rink renovation & redevelopment
- SUMA membership email bulletin
- Canadian Fallen Heroes Foundation – donation
- Aaro Park Condo – reimbursement for water in basements
- Ministry of Government Relations, Community Planning – Cafferata subdivision
- Provincial Natural Ice Curling (Strongfield) sponsorship
- Water Security Agency – notice of intent to renew our 'Permit to Operate a Waterworks'

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<u>Computer Cheques</u>			
6142	Charity Marsh and/or	11/7/2012	31.98
6143	signing authority change	11/14/2012	0.00
6144	signing authority change	11/14/2012	0.00
6145	signing authority change	11/14/2012	0.00
6146	signing authority change	11/14/2012	0.00
6147	signing authority change	11/14/2012	0.00
6148	signing authority change	11/14/2012	0.00
6149	signing authority change	11/14/2012	0.00
6150	AgLine	11/14/2012	0.00
6151	William Nike	11/14/2012	1,888.36
6152	Elbow Agencies Ltd.	11/14/2012	229.00
6153	Elbow Fine Foods	11/14/2012	148.00
6154	Robert Kozak	11/14/2012	22.02
6155	Meridan Inspections Ltd.	11/14/2012	84.00
6156	OHI Media Inc.	11/14/2012	487.70
6157	The Outlook	11/14/2012	660.00
6158	Carol Patterson	11/14/2012	61.05
6159	R & J Lakeside Service Ltd.	11/14/2012	79.96
6160	Reid Motors Ltd.	11/14/2012	707.91
6161	Riverbend Co-op Ltd.	11/14/2012	316.80
6162	RM of Hillisdale No. 440	11/14/2012	185.21
6163	Dennis Soggie	11/14/2012	105.00
			50.00

Payment #	Vendor	Date	Amount
6164	Saskatchewan Research Council	11/14/2012	200.0
6165	Strongfield Rec Board	11/14/2012	50.0
6166	SUMA	11/14/2012	884.0
6167	Technical Safety Authority	11/14/2012	125.0
6168	Tugaske Co-operative Ltd.	11/14/2012	202.0
6169	V. of Elbow MasterCard Acct	11/14/2012	81.0
6170	Doug Wankel	11/14/2012	124.0
6171	XEROX Canada Ltd.	11/14/2012	105.0
6172	Claudia Diederich	11/15/2012	650.0
6173	Yvonne Jess	11/15/2012	1,000.0
6174	Robert Kozak	11/15/2012	500.0
6175	Air Liquide Canada Inc.	11/16/2012	13.0
6176	Rick Diederich	11/16/2012	100.0
6177	Gardiner Dam Terminal	11/16/2012	280.0
6178	Voided by the print process	11/16/2012	0.0
6179	Loraas Disposal Services Ltd.	11/16/2012	5,859.3
6180	SaskPower	11/16/2012	2,709.5
6181	SaskTel CPP	11/16/2012	393.1
6182	SaskWater Accounts Receivable	11/16/2012	9,217.3
6183	Village of Eibow	11/16/2012	357.2
6184	Yvonne Jess	11/23/2012	148.5
6185	Joe Parent	11/23/2012	356.3
6186	Pelican Landing	11/23/2012	26.2
6187	William Nike	11/30/2012	192.8
6188	Yan teng Cui	11/30/2012	430.0
6189	Claudia Diederich	11/30/2012	956.02
6190	Yvonne Jess	11/30/2012	1,875.45
6191	Robert Kozak	11/30/2012	1,790.36
6192	MEPP	11/30/2012	1,428.40
6193	Receiver General	11/30/2012	2,816.69
6194	V. of E. ITF W. Caferata	11/30/2012	40.00
6195	SUMA	11/30/2012	490.72
6196	Sun West School Division	11/30/2012	5,262.16
6197	V. of Elbow MasterCard Acct	11/30/2012	588.96
Total:			44,313.66

Total for General:

44,313.66

Payments Printed: 56




Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending October 31, 2012

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(316.55)	402,403.70	374,981.11	27,422.59	7.31
Fees and Charges	4,457.18	189,296.51	54,440.00	134,856.51	247.72
Utilities	3,892.01	158,943.95	196,919.16	(37,975.21)	19.28-
Grants	2,500.00	91,036.60	121,030.00	(29,993.40)	24.78-
Grants in Lieu of Taxes	1,580.82	15,935.56	19,981.64	(4,046.08)	20.25-
Land Sales - Gain			5,000.00	(5,000.00)	100.00-
Investment Income and Commissions	6,092.96	12,976.73	12,014.97	961.76	8.00
Other Revenues		9,184.18	28,000.00	(18,815.82)	67.20-
Total Revenues:	18,206.42	879,777.23	812,366.88	67,410.35	8.30
Expenditures					
General Government Services	12,271.65	133,337.84	166,656.26	33,318.42	19.99
Protective Services	443.72	29,163.75	50,398.00	21,234.25	42.13
Transportation Services	14,910.14	126,681.46	190,840.00	64,158.54	33.62
Environmental Health Services	3,921.40	40,075.87	67,942.75	27,866.88	41.02
Public Health and Welfare Services	284.83	(86.34)	450.00	536.34	119.19
Planning and Development Services	1,763.94	228,005.61	4,016.05	4,016.05	100.00
Recreation and Cultural Services	16,070.30	113,742.60	147,198.50	(80,807.11)	54.90-
Utilities			184,501.32	70,758.72	38.35
Total Expenditures:	49,665.98	670,920.79	812,002.88	141,082.09	17.37
Change in Net Financial Assets	(31,459.56)	208,856.44	364.00	208,492.44	#####.##
Change in Net Assets	(31,459.56)	208,856.44	364.00	208,492.44	#####.##
Transfers			100,860.00	100,860.00	100.00
Change in Surplus	(31,459.56)	208,856.44	(100,496.00)	309,352.44	307.83

Account Balances

	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand	50,095.75	101,609.48	439,421.49
Cash - Bank - Term Deposit - 406		16,000.00	16,000.00
Cash - Bank - Term Deposit - 407		33,587.61	33,587.61
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	292.16	2,656.99	302,656.99
Cash - Fast Track #3 - Secure LOC		(17,127.61)	
Cash - Fast Track #4 Savings		(32,271.94)	
Cash - MasterCard Account			1,000.00
Total Cash:	50,387.91	104,454.53	1,346,252.61

Municipal Taxes Receivable

Municipal - Tax Receivable - Current	(22,767.07)	71,274.88	71,274.88
Municipal - Tax Received - Current		(152.24)	(152.24)
Municipal - Tax Receivable - Arrears	(4,982.89)	(19,504.48)	24,932.86
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(27,749.96)	51,618.16	94,695.72

Certified correct and in accordance with the records

Presented to council on


Yvonne Jess, Chief Administrative Officer

November 12, 2012
(Date)


William Nike, Mayor

Agenda for the December 10, 2012 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA

- APPROVAL (or amendment) OF MINUTES – November 12
- Business rising from the minutes

FINANCIAL STATEMENTS

- Year end motions
- Budgetary control

ACCOUNTS PAYABLE

REPORTS

- Mayor
 - o 'Good Communication' info
 - o MCDP Inter-municipal Conference
 - o CATPC Mtg. – Nov. 2^{1st}
- Councillors
- Maintenance Committee Report

DELEGATION – 7:30 p.m. – Cory Kobelsky – proposal to annex his property

OLD BUSINESS

- L & R Development – Lakeridge Road/fill issues
- Speed Monitor repair
- Lakeside RV Development – re: delegation from last mtg
- Fire Hall Reno's – for wildland truck
- Transfer Site Fencing

CORRESPONDENCE

Action Items:

- CATPC Newsletter – motion needed to renew membership \$200
- FCM re: membership renewal \$158 – motion needed if Council wants to renew
- Palliser Regional Library re: Branch hours for 2013
- Norma Johnson re: elevator recommendations
- SUMA President, Allan Earle – SUMA introduction
- Five Hills Health Region re: levy towards new hospital in Moose Jaw

Information Items:

- Resort Village of Mistusinne – info on Dec. 8th meeting
- PARCS newsletter
- Water Security Agency – Ministry of Env. Changes
- Water Security Agency – Permit to Operator Waterworks
- WaterWolf Catch newsletter – development & discretionary use permits

NEW BUSINESS

- Lagoon Agreements
- Elevator
- 2013 Celebrate Canada funding application
- WaterWolf meeting – Dec. 19th 11 a.m. – 3 p.m., Outlook Legion Hall
- Equinox Environmental – self watering planters
- Assessment Revaluation and Tax Tools Workshop – January 2013
- Southern Saskatchewan Vacation Guide – ad in 2013
- SUMA/SGI survey re: golf carts
- SUMA Elected Officials Handbook
- Fire Service Agreements
- Human Resources:
 - Maintenance Foreman salary, discussion based on maint mtg report
 - UMAAS Salary Guideline for 2013
 - Holiday payouts
 - Christmas Bonuses

ADJOURNMENT

Next Council Meeting – January 7th
February Council Meeting – February 11th

Minutes from the December 10, 2012, regular meeting of the Council of the Village Elbow held in the Village Council Chambers.

Present: Mayor William Nike, Councillors Colleen Hoppenreys, Betty Hatzel, Gary Dunn, Lynd Lepage, and Chief Administrative Officer Yvonne Jess.

Mayor Nike called the meeting to order at 7:00 p.m.

Agenda

242/2012 DUNN: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

243/2012 HATZEL: That the minutes of the November 12 Council Meeting be accepted as presented. Carried.

Financial Statement

244/2012 HOPPENREYS: That the bank reconciliation and financial statement for the month of November be accepted as presented. Carried.

Year End Authorizations

245/2012 DUNN: That the CAO be authorized to pay any invoices, with the Mayor's approval, that come in after the December Council Meeting to facilitate year end. Carried.

246/2012 HATZEL: That the CAO is authorized to transfer any outstanding utility arrears, and where applicable any outstanding general invoices, to taxes at year end. Carried.

247/2012 HATZEL: That we transfer the balance of the Orchard Supplies budget (570-420-120) at year end to 2013. Carried.

248/2012 HOPPENREYS: That we transfer the balance of the Fire Department tools/equipment budget (525-440-100) at year end to 2013. Carried.

249/2012 LEPAGE: That we transfer the balance of the Tuft's Bay budget (570-280-110) at year end to 2013. Carried.

250/2012 DUNN: That we transfer the \$15,000 budgeted for an engineering study on the Village's roads that didn't happen in 2012, to the 2013 budget. Carried.

251/2012 HOPPENREYS: That we transfer the \$29,000 budgeted for a double seal on Saskatchewan Street that Highways didn't get to in 2012, to the 2013 budget. Carried.

252/2012 LEPAGE: That we transfer the \$4,000 budgeted for the Transfer Site fencing project that wasn't completed in 2012, to the 2013 budget. Carried.



Payment of Accounts

253/2012 DUNN: That the accounts be paid as presented. Carried.

Delegation - 7:30 p.m. – Cory Kobelsky

Cory Kobelsky attended the meeting to discuss his proposal to annex his parcel of land adjacent to the Village.

Reports

Mayor Nike provided written reports on 'Good Communication', the MCDP Inter-Municipal Conference that he attended along with CAO Jess in Regina November 28 and 29th, and the CATPC Meeting November 21st in Guernsey.

Councillors Dunn, Lepage and Mayor Nike reported on the Regional Lagoon Meeting that they attended December 10th at Mistusinne.

Regional Lagoon

254/2012 DUNN: That the Village of Elbow is agreeable to participate in the feasibility process of a regional lagoon, with the understanding that our contribution would be the existing lagoon infrastructure and land Carried.

255/2012 LEPAGE: That the Village of Elbow would prefer regional control versus SaskWater control of a regional lagoon system. Carried.

256/2012 NIKE: That the Village of Elbow agrees to have the Municipality Capacity Development Program facilitate in the development of a Memorandum of Understanding between the Village of Elbow, the Resort Village of Mistusinne, and the R.M. of Loreburn. Carried.

Maintenance Report

CAO Jess presented a written report on the Maintenance Committee Meeting of December 3, 2012.

Heavy Powered Mobile Equipment Certification

257/2012 HOPPENREYS: That the CAO make arrangements to have Bob Kozak take the 'Heavy Powered Mobile Equipment Certification' course to meet Occupational Health & Safety standards. Carried.

Central Area Transportation Planning Committee

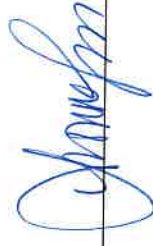
258/2012 NIKE: That we renew our CATPC membership for 2013. Carried.

Federation of Canadian Municipalities

259/2012 DUNN: That we renew our FCM membership for 2013. Carried.

Library Funding/Hours of Operation

260/2012 HOPPENREYS: That we send a letter of confirmation to Palliser Regional Library that the Village of Elbow will cover the Elbow Library's additional 4.25 open hours that they are short in levy funding, with the funds to come from the Elbow Library Board. Carried.

Lagoon Usage Agreements

261/2012 HOPPENREYS: That we set our 2013 Lagoon Usage Agreement rates at \$18/mor for users outside the Village's corporate limits in addition to covering the lagoon repair costs of \$3763.80 for 2012. Carried.

Canada Day Grant

262/2012 LEPAGE: That we apply to Canadian Heritage, Celebrate Canada for fundin towards our Canada Day Fireworks. Carried.

Self-Watering Planters

263/2012 HOPPENREYS: That we purchase two self-watering planters from Equinox as per the 2012 budget. Carried.

Assessment Revaluation & Property Tax Policy Workshop

264/2012 NIKE: That our CAO attend the Assessment Revaluation & Property Tax Policy Workshop put on by SAMA and UMAAS and that related co be covered. Carried.

Southern Saskatchewan Vacation Guide

265/2012 DUNN: That we purchase a half page for the Village of Elbow in the Southern Saskatchewan Vacation Guide for \$1,000. Carried.

Closed Session

266/2012 DUNN: That this meeting be closed to the public at 9:57 p.m. to discuss employee matters.

CAO Jess left the meeting at 9:57 p.m.

The closed session ended at 10:10 p.m., CAO Jess returned, and Council resumed the regular meeting.

Urban Municipal Administrators Association 2013 Salary Guideline

267/2012 LEPAGE: That the CAO's wage be increased effective January 1, 2013 to match the UMAAS 2013 Salary Guideline and our policy. Carried.

Christmas Bonuses

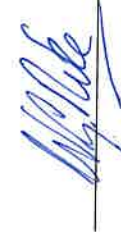
268/2012 HOPPENREYS: The Christmas bonuses be given to the Village employees as follows: Yvonne Jess \$400, Claudia Diederich \$300, Bob Kozak \$200. Carried.

Holiday Payouts

269/2012 DUNN: That the CAO is authorized to pay out holidays at year end as per policy. Carried.

Adjournment

270/2012 DUNN: That this meeting be adjourned at 10:20 p.m. Carried.



CORRESPONDENCE

-	CATPC Newsletter
-	FCM re: membership
-	Palliser Regional Library – branch hours for 2013
-	Norma Johnson – elevator recommendations
-	SUMA President, Allan Earle – introduction
-	Five Hills Health Region – suggested levy for new hospital in Moose Jaw
-	Resort Village of Mistusinne – info for Dec. 8 th mtg.
-	PARCS newsletter
-	Water Security Agency – Ministry of Environment changes
-	Water Security Agency – Permit to Operate Waterworks
-	WaterWolf newsletter

ACCOUNTS PAYABLE

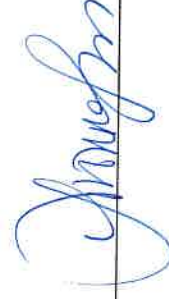
Payment #	Vendor	Date	Amount
Computer Cheques			
6198	Driftwood Studio	12/6/2012	256.2
6199	Yvonne Jess	12/11/2012	289.2
6200	Gary Dunn	12/11/2012	305.4
6201	William Nike	12/11/2012	781.4
6202	Lynden Lepage	12/11/2012	269.2
6203	Colleen Hoppenreys	12/11/2012	269.2
6204	Betty Hatzel	12/11/2012	269.2
6205	Yan teng Cui	12/11/2012	138.7
6206	Claudia Diederich	12/14/2012	650.0
6207	Yvonne Jess	12/14/2012	1,000.0
6208	Robert Kozak	12/14/2012	500.0
6209	Adventure Printing Ltd.	12/14/2012	55.0
6210	AED Advantage	12/14/2012	4,698.3
6211	B & D Horizontal Drilling Ltd.	12/14/2012	57,612.4
6212	Robert L. Bramble	12/14/2012	530.0
6213	CLICK Enterprises Inc.	12/14/2012	1,173.2
6214	Elbow Historical Society	12/14/2012	100.0
6215	Elbow Fine Foods	12/14/2012	25.0
6216	Colleen Hoppenreys	12/14/2012	175.9
6217	Meridian Inspections Ltd.	12/14/2012	345.01
6218	Peter Nasewich	12/14/2012	50.0
6219	Palliser Plains Co-op	12/14/2012	94.7
6220	Jim Percy	12/14/2012	267.5
6221	Prairie Janitorial Supply	12/14/2012	34.10
6222	R & J Lakeside Service Ltd.	12/14/2012	655.94
6223	Codey Sanden	12/14/2012	6,532.05
6224	Saskatchewan Research Council	12/14/2012	199.23
6225	SUMA	12/14/2012	695.94
6226	Town of Hanley	12/14/2012	65.70
6227	Urban Municipal Admin Assoc	12/14/2012	84.00
6228	V. of Elbow MasterCard Acct	12/14/2012	569.99
6229	XEROX Canada Ltd.	12/14/2012	361.08
6230	ZEE Medical Service Co.	12/14/2012	96.49
6231	SUMA	12/18/2012	761.25
6232	Claudia Diederich	12/18/2012	300.00
6233	Yvonne Jess	12/18/2012	400.00
6234	Robert Kozak	12/18/2012	200.00
6235	Air Liquide Canada Inc.	12/21/2012	12.92
6236	Voided by the print process	12/21/2012	0.00
6237	Loraas Disposal Services Ltd.	12/21/2012	4,438.52
6238	SaskPower	12/21/2012	3,361.36




Payment #	Vendor	Date	Amount
6239	SaskTel CPP	12/21/2012	417.1
6240	VOID - issued for wrong amount	12/21/2012	0.0
6241	V. of Elbow MasterCard Acct	12/21/2012	72.1
6242	Village of Elbow	12/21/2012	271.1
6243	SaskWater Accounts Receivable	12/21/2012	6,317.3
6244	William Nike	12/31/2012	192.1
6245	Wendy Davis	12/31/2012	291.3
6246	Claudia Diederich	12/31/2012	1,078.7
6247	Yvonne Jess	12/31/2012	4,467.2
6248	Robert Kozak	12/31/2012	1,790.3
6249	MEPP	12/31/2012	1,377.1
6250	Receiver General	12/31/2012	5,177.0
6251	V. of E. ITF W. Caferata	12/31/2012	40.0
6252	Air Liquide Canada Inc.	12/31/2012	62.2
6253	Robert L. Bramble	12/31/2012	210.9
6254	William Nike	12/31/2012	175.0
6255	Elbow Fine Foods	12/31/2012	17.8
6256	Ron Sisetsky	12/31/2012	35.0
6257	Kevin Luchia	12/31/2012	35.0
6258	Janet Hundebly	12/31/2012	560.9
6259	Dale Hundebly	12/31/2012	70.0
6260	Mark Janke	12/31/2012	105.0
6261	Norma Johnson	12/31/2012	70.0
6262	The Outlook	12/31/2012	48.5
6263	Prairie Mapping Services	12/31/2012	165.0
6264	R & J Lakeside Service Ltd.	12/31/2012	746.91
6265	SGI	12/31/2012	89.0
6266	SUMA	12/31/2012	232.14
6267	Village of Elbow - Petty Cash	12/31/2012	59.46
	Total:		112,742.35

Payments Printed: 70

Total for General: 112,742.35

Village of Elbow
Statement of Financial Activities - Summary
For the Period Ending November 30, 2012

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(42.23)	402,361.47	374,981.11	27,380.36	7.30
Fees and Charges	1,658.49	191,057.00	54,440.00	136,617.00	250.95
Utilities	3,587.80	162,974.24	196,919.16	(33,944.92)	17.24
Grants		91,036.60	121,030.00	(29,993.40)	24.78
Grants in Lieu of Taxes	1,702.16	17,637.72	19,981.64	(2,343.92)	11.73
Land Sales - Gain			5,000.00	(5,000.00)	100.00
Investment Income and Commissions	312.90	13,289.63	12,014.97	1,274.66	10.61
Other Revenues		9,184.18	28,000.00	(18,815.82)	67.20
Total Revenues:	7,219.12	887,540.84	812,366.88	75,173.96	9.25
Expenditures					
General Government Services	10,531.90	143,869.74	166,656.26	22,786.52	13.67
Protective Services	58.19	29,221.94	50,398.00	21,176.06	42.02
Transportation Services	9,255.59	135,937.05	190,840.00	54,902.95	28.77
Environmental Health Services	4,016.94	44,092.81	67,942.75	23,849.94	35.10
Public Health and Welfare Services	464.48	378.14	450.00	71.86	15.97
Planning and Development Services			4,016.05	4,016.05	100.00
Recreation and Cultural Services	2,199.40	230,205.01	147,198.50	(83,006.51)	56.39
Utilities	9,649.37	123,391.97	184,501.32	61,109.35	33.12
Total Expenditures:	36,175.87	707,096.66	812,002.88	104,906.22	12.92
Change in Net Financial Assets	(28,956.75)	180,444.18	364.00	180,080.18	####.##
Change in Net Assets	(28,956.75)	180,444.18	364.00	180,080.18	####.##
Transfers			100,860.00	100,860.00	100.00
Change in Surplus	(28,956.75)	180,444.18	(100,496.00)	280,940.18	279.55

Account Balances

	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand	(7,442.47)	94,167.01	431,979.02
Cash - Bank - Term Deposit - 406		16,000.00	16,000.00
Cash - Bank - Term Deposit - 407		33,587.61	33,587.61
Cash - Bank - Term Deposit - 404			302,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	312.90	2,969.89	302,969.89
Cash - Fast Track #3 - Secure LOC		(17,127.61)	
Cash - Fast Track #4 Savings		(32,271.94)	
Cash - MasterCard Account			1,000.00
Total Cash:	(7,129.57)	97,324.96	1,339,123.04

Municipal Taxes Receivable

Municipal - Tax Receivable - Current	(17,301.90)	53,972.98	53,972.98
Municipal - Tax Received - Current		(152.24)	(152.24)
Municipal - Tax Receivable - Arrears	(1,753.48)	(21,257.96)	23,179.38
Municipal - Allow. for Uncollected			(1,359.78)
Total Municipal Taxes Receivable:	(19,055.38)	32,562.78	75,640.34

Certified correct and in accordance with the records

Presented to council on


Yvonne Jess, Chief Administrative Officer

December 19, 2012
(Date)

William Nike, Mayor