

2013  
Agenda for the January 7, 2012 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – December 10  
- Business arising from the minutes

ACCOUNTS PAYABLE

REPORTS

- Mayor
  - o Notes from mtgs with Town of Outlook/Outlook & Dist. Regional Park, and WaterWolf Mtg (encl)
  - o AED Presentation (encl)
  - o Wage comparisons, suma group benefits
- Councillors
  - o Tuft's Bay Committee Mtg notes (encl)
  - o Outlook Regional Park info (encl)

DELEGATION – 7:30 p.m. – Bob Kozak re: position/salary

OLD BUSINESS

- Fire Service Agreements
- Advanced Administrator Certificate – minimum of 5 University classes
- L & R Development – Lakeridge Road/fill issues – still no response
- Speed Monitor repair
- Fire Hall Reno's – for wildland truck – waiting on pricing to make decision
- Transfer Site Fencing – Bob is supposed to be getting a quote

CORRESPONDENCE

Action Items:

- Braden & Kathy Fast – re: speed concerns on King St (encl)
- CATPC – Gravel workshop (encl)
- Line 19 Water Pipeline Utility re: location of their water line(encl)
- WaterWolf email – bylaw enforcement officer (encl)
- WaterWolf Catch newsletter – Board of Revision (encl)

Information Items:

- Government Relations – re: asbestos web page (encl)
- WaterWolf Mtg minutes (encl)
- SUMA Urban Voice magazine (encl)
- SAMA Annual Meeting – April 16, 2013 - Regina

NEW BUSINESS

- Lake Diefenbaker Tourism – restructuring meeting on Jan. 8<sup>th</sup> and AGM.
- Main lift station – pump failure (Yvonne/Bill to report)

ADJOURNMENT

Next Council Meeting – February 11<sup>th</sup>  
March Council Meeting – March 18<sup>th</sup>

Minutes from the January 7, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor William Nike, Councillors Colleen Hoppenreys, Betty Hatzel, Gary Dunn (electronically), Lynden Lepage, and Chief Administrative Officer Yvonne Jess.

Mayor Nike called the meeting to order at 7:00 p.m.

**Agenda**

1/2013

LEPAGE: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

2/2013

DUNN: That the minutes of the December 10, 2012 Council Meeting be accepted as presented. Carried.

**Payment of Accounts**

3/2012

HOPPENREYS: That the accounts be paid as presented. Carried.

**Reports**

Mayor Nike provided written reports on his meetings with Trent Michelman, Municipal Manager for the Town of Outlook; the Outlook & District Regional Park; an the WaterWolf Meeting on December 19<sup>th</sup>; as well as the Automated External Defibrillator (AED) presentation held on December 18<sup>th</sup> that he attended.

CAO Jess provided a written report on Vision Coverage through SUMA's Group Insurance Benefits.

CAO Jess provided a written report on the Tuft's Bay Committee Meeting that was attended by Councillor Dunn, Mayor Nike, and herself, along with Kevin and Joy Peddle on December 18<sup>th</sup>.

**Traffic Signs**

4/2013

HATZEL: That we order two speed limit signs to be placed in the vicinity of both ends of King Street, in an attempt to slow traffic down. Carried.

**Main Lift Station**

5/2013

DUNN: That we have 'pump 1' repaired in the Main Lift Station for an estimated cost of \$10,940. Carried.

Councillor Dunn left the meeting at 8:25 p.m.

**WaterWolf District Board of Revision**

6/2013

HOPPENREYS: That we join the WaterWolf District Board of Revision and that the Administrator and Deputy Mayor sign the necessary agreement. Carried.





Adjournment

7/2013 HOPPENREYS: That this meeting be adjourned at 9:12 p.m. Carried.

## CORRESPONDENCE

Braden & Kathy Fast – speed concerns on King Street  
 CATPC – gravel workshop  
 Line 19 Water Pipeline Utility – location of their water line  
 WaterWolf email – bylaw enforcement officer  
 WaterWolf newsletter  
 Government Relations – asbestos web page  
 WaterWolf Meeting Minutes  
 SUMA Urban Voice magazine  
 SAMA Annual Meeting – April 16, 2013  
 Communities in Bloom workshop

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
6268	SUMA	12/31/2012	509.15
6269	Sun West School Division	12/31/2012	11,010.80
6270	Yvonne Jess	1/15/2013	1,000.00
6271	Robert Kozak	1/15/2013	500.00
6272	Central Area Transportation	1/15/2013	200.00
6273	Central Area Transportation	1/15/2013	10.00
6274	Dellene Church Law Office Inc.	1/15/2013	889.36
6275	Concept Media	1/15/2013	1,050.00
6276	The Davidson Leader	1/15/2013	47.40
6277	Elbow Fine Foods	1/15/2013	13.36
6278	Braden Fast	1/15/2013	273.00
6279	FCM	1/15/2013	157.81
6280	MuniSoft	1/15/2013	2,808.30
6281	City of Prince Albert	1/15/2013	392.50
6282	Palliser Regional Library	1/15/2013	5,444.79
6283	Palliser Plains Co-op	1/15/2013	43.90
6284	R & J Lakeside Service Ltd.	1/15/2013	1,254.28
6285	Codey Sanden	1/15/2013	105.00
6286	Saskatchewan Research Council	1/15/2013	252.41
6287	SUMA	1/15/2013	671.42
6288	Urban Municipal Admin Assoc	1/15/2013	165.00
6289	V. of Elbow MasterCard Acct	1/15/2013	14.30
6290	Air Liquide Canada Inc.	1/23/2013	13.35
6291	Yvonne Jess	1/23/2013	196.50
6292	Lake Diefenbaker Tourism	1/23/2013	1,052.50
6293	Voided by the print process	1/23/2013	0.00
6294	Loraas Disposal Services Ltd.	1/23/2013	4,687.69
6295	SaskPower	1/23/2013	4,330.40
6296	SaskTel CPP	1/23/2013	391.57
6297	SaskWater Accounts Receivable	1/23/2013	5,441.59
6298	Village of Elbow	1/23/2013	340.61
6299	XEROX Canada Ltd.	1/23/2013	47.95
6300	William Nike	1/31/2013	198.67
6301	Wendy Davis	1/31/2013	430.00
6302	Claudia Diederich	1/31/2013	841.31
6303	Yvonne Jess	1/31/2013	2,063.39
6304	Robert Kozak	1/31/2013	1,770.59
6305	MEPP	1/31/2013	1,455.74
6306	Receiver General	1/31/2013	2,639.21




Payment #	Vendor	Date	Amount
6307	V. of E. ITF W. Caiferata	1/31/2013	40.0
6308	Janet Hundebly	1/31/2013	210.5
6309	Mark Janke	1/31/2013	374.0
6310	R & J Lakeside Service Ltd.	1/31/2013	362.4
6311	V. of Elbow MasterCard Acc't	1/31/2013	1,770.7
6312	SUMA	1/31/2013	511.1
6313	Sun West School Division	1/31/2013	4,612.4
Total:			60,595.45
Total for General:			60,595.45

Payments Printed: 46




**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending January 31, 2013

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	183.76	183.76		183.76	
Fees and Charges	1,396.81	1,396.81		1,396.81	
Utilities	2,879.40	2,879.40		2,879.40	
Grants	3,700.00	3,700.00		3,700.00	
Grants in Lieu of Taxes	1,666.71	1,666.71		1,666.71	
Land Sales - Gain	10,000.00	10,000.00		10,000.00	
<b>Total Revenues:</b>	<b>19,826.68</b>	<b>19,826.68</b>	<b>0.00</b>	<b>19,826.68</b>	<b>0.00</b>
<b>Expenditures</b>					
General Government Services	15,135.54	15,135.54		(15,135.54)	
Protective Services	1,286.02	1,286.02		(1,286.02)	
Transportation Services	5,417.93	5,417.93		(5,417.93)	
Public Health and Welfare Services	(739.00)	(739.00)		739.00	
Recreation and Cultural Services	3,339.02	3,339.02		(3,339.02)	
Utilities	23.25	23.25		(23.25)	
<b>Total Expenditures:</b>	<b>24,462.76</b>	<b>24,462.76</b>	<b>0.00</b>	<b>(24,462.76)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>(4,636.08)</b>	<b>(4,636.08)</b>	<b>0.00</b>	<b>(4,636.08)</b>	<b>0.00</b>
<b>Change in Net Assets</b>	<b>(4,636.08)</b>	<b>(4,636.08)</b>	<b>0.00</b>	<b>(4,636.08)</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>(4,636.08)</b>	<b>(4,636.08)</b>	<b>0.00</b>	<b>(4,636.08)</b>	<b>0.00</b>

**Account Balances**

	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand	17,735.09	17,735.09	401,555.12
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 407			33,587.61
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment			303,609.62
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>17,735.09</b>	<b>17,735.09</b>	<b>1,309,338.87</b>

**Municipal Taxes Receivable**

Municipal - Tax Receivable - Current	(2,582.18)	(2,582.18)	33,876.13
Municipal - Tax Received - Current			(355.43)
Municipal - Tax Receivable - Arrears	(15,483.10)	(15,483.10)	(2,402.05)
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(18,065.28)</b>	<b>(18,065.28)</b>	<b>29,758.87</b>

Certified correct and in accordance with the records

Presented to council on

February 11, 2013  
(Date)

  
Yvonne Jess, Chief Administrative Officer

  
William Nike, Mayor

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending December 31, 2012

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	5,617.25	407,978.72	374,981.11	32,997.61	8.80
Fees and Charges	(24,399.19)	166,657.81	54,440.00	112,217.81	206.13
Utilities	28,280.26	191,254.50	196,919.16	(5,664.66)	2.88-
Grants	32,627.00	123,663.60	121,030.00	2,633.60	2.18
Grants in Lieu of Taxes	3,582.83	21,220.55	19,981.64	1,238.91	6.20
Land Sales - Gain			5,000.00	(5,000.00)	100.00-
Investment Income and Commissions	639.73	13,929.36	12,014.97	1,914.39	15.93
Other Revenues	10,000.00	19,184.18	28,000.00	(8,815.82)	31.49-
<b>Total Revenues:</b>	<b>56,347.88</b>	<b>943,888.72</b>	<b>812,366.88</b>	<b>131,521.84</b>	<b>16.19</b>
<b>Expenditures</b>					
General Government Services	23,092.71	166,962.45	166,656.26	(306.19)	0.18-
Protective Services	18,151.95	47,373.89	50,398.00	3,024.11	6.00
Transportation Services	54,824.57	190,761.62	190,840.00	78.38	0.04
Environmental Health Services	10,953.88	55,046.69	67,942.75	12,896.06	18.98
Public Health and Welfare Services	(378.14)		450.00	450.00	100.00
Planning and Development Services	11,767.92	241,972.93	4,016.05	4,016.05	100.00
Recreation and Cultural Services	72,633.99	196,025.96	147,198.50	(94,774.43)	64.39-
Utilities			184,501.32	(11,524.64)	6.25-
<b>Total Expenditures:</b>	<b>191,046.88</b>	<b>898,143.54</b>	<b>812,002.88</b>	<b>(86,140.66)</b>	<b>10.61-</b>
<b>Change in Net Financial Assets</b>	<b>(134,699.00)</b>	<b>45,745.18</b>	<b>364.00</b>	<b>45,381.18</b>	<b>####.##</b>
Change in Non-Financial Assets	(100.50)	(100.50)		(100.50)	
<b>Change in Net Assets</b>	<b>(134,598.50)</b>	<b>45,845.68</b>	<b>364.00</b>	<b>45,481.68</b>	<b>####.##</b>
Transfers	128,877.91	128,877.91	100,860.00	(28,017.91)	27.78-
<b>Change in Surplus</b>	<b>(263,476.41)</b>	<b>(83,032.23)</b>	<b>(100,496.00)</b>	<b>17,463.77</b>	<b>17.38</b>
<b>Account Balances</b>					
<b>Cash</b>					
Cash - On Hand - Petty Cash			100.00		
Cash - On Hand - Float			100.00		
Cash - Bank - Demand	(48,158.99)	46,008.02	383,820.03		
Cash - Bank - Term Deposit - 406		16,000.00	16,000.00		
Cash - Bank - Term Deposit - 407		33,587.61	33,587.61		
Cash - Bank - Term Deposit - 404			303,386.52		
Cash - Bank - Term Deposit			250,000.00		
Cash - Investment	639.73	3,609.62	303,609.62		
Cash - Fast Track #3 - Secure LOC		(17,127.61)			
Cash - Fast Track #4 Savings		(32,271.94)			
Cash - MasterCard Account			1,000.00		
<b>Total Cash:</b>	<b>(47,519.26)</b>	<b>49,805.70</b>	<b>1,291,603.78</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	(17,514.67)	36,458.31	36,458.31		
Municipal - Tax Received - Current	(203.19)	(355.43)	(355.43)		
Municipal - Tax Receivable - Arrears	(10,098.33)	(31,356.29)	13,081.05		
Municipal - Allow. for Uncollected			(1,359.78)		
<b>Total Municipal Taxes Receivable:</b>	<b>(27,816.19)</b>	<b>4,746.59</b>	<b>47,824.15</b>		

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

February 11, 2013  
(Date)

  
William Nike, Mayor

Agenda for the February 11, 2013 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – January 7  
- Business rising from the minutes

FINANCIAL STATEMENTS (Dec & Jan)  
- 2012 financial breakdowns (info only)

ACCOUNTS PAYABLE

REPORTS

- Mayor
- Councillors
- CAO – SAL Engineering Mtg. Report
- Facilities Committee Mtg

DELEGATION – 7:30 p.m. – Bob Kozak re: position/salary

OLD BUSINESS

- Tuft's Bay
- Regional Lagoon - Committee report from Jerry Boulanger (encl); next Lagoon Mtg at Mistusinne Saturday, February 16<sup>th</sup> at 1 p.m.
- Community Vitality Grant
- L & R Development – Lakeridge Road/fill issues – still no response
- Speed Monitor repair
- Fire Hall Reno's – for wildland truck – waiting on pricing to make decision
- Transfer Site Fencing – Bob is supposed to be getting a quote

CORRESPONDENCE

Action Items:

- Dawn Cranston/Terry Hjelsing re: debit/credit card payment (encl)
- Great Southwest Map, Travel Guide & Website Community Feature

Information Items:

- WaterWolf Catch newsletter (encl)
- SUMA email re: application of minimum and base tax (encl)
- PARCS Newsletter re: education tax (encl)
- SaskWater re: water rate increase April 1, 2013

NEW BUSINESS

- Lagoon Usage Bylaw (encl)
- WaterWolf email re:
  - o Growth Management Plan (encl)
  - o Copy of Bylaw No. 13-02 encl
  - o Dispute Resolution (encl) – motion needed
  - o Local Amendment Provision (encl) – motion needed
- Elbow Library, extra hour of opening
- Scheller's sewer line cleanout (invoice encl)
- Community Infrastructure Improvement Fund – successful in getting grant.
- Ken and Marie Bush – building permit application (RTM, 424 Grey St)
- Summer Student grant application – motion to apply, wage, hours
- Saskatchewan Emergency Planners Association 2013 Conference (encl)
- Ride for Sight

ADJOURNMENT

Next Council Meeting – March 18<sup>th</sup>  
April Council Meeting – April 15<sup>th</sup>

Minutes from the February 11, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor William Nike (electronically), Councillors Colleen Hoppenreys, Betty Hatzel, Gary Dunn, Lynden Lepage, and Chief Administrative Officer Yvonne Jess.

Mayor Nike called the meeting to order at 7:00 p.m. and turned over the chair to Deputy Mayor Hoppenreys.

**Agenda**

8/2013 DUNN: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

9/2013 NIKE: That the minutes of the January 7, 2013 Council Meeting be accepted as presented. Carried.

**Financial Statement**

10/2013 DUNN: That the bank reconciliation and financial statement for the months of December 2012 and January 2013 be accepted as presented. Carried.

**Payment of Accounts**

11/2013 HATZEL: That the accounts be paid as presented. Carried.

**Reports**

Mayor Nike reported on doing some research into optional building materials for Tuft's Bay and a fire caddy.

Councillor Hatzel provided a written report on the SUMA Convention.

Councillor Hoppenreys reported on the Douglas & Danielson Parks Advisory Group meeting she attended January 22nd.

CAO Jess provided a written report on the meeting she and Councillor Hatzel attended at SAL Engineering's office on February 5<sup>th</sup>.

**Development Policy**

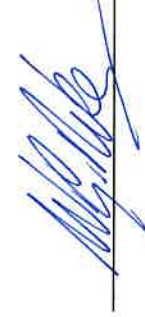
12/2013 HATZEL: That our CAO work with SAL Engineering to develop a draft development policy. Carried.

**Delegation – 7:45 p.m. – Bob Kozak**

13/2013 DUNN: That this meeting be closed to the public at 7:45 p.m. to discuss employee matters. Carried.

Bob Kozak left the meeting at 8:10 p.m.

The closed session ended at 8:30 p.m., and Council resumed their regular meeting.





Maintenance Wage

14/2013

NIKE: That we set Bob Kozak's wage at \$21/hr, for five days a week, effective February 1, 2013. Carried.

Tuft's Bay Washroom/Shower Building

15/2013

DUNN: That we prepare a tender to upgrade the existing washroom/shower facility at Tuft's Bay by adding four complete units to the existing building, using the spec's from Kevin Peddle's proposal. Carried.

16/2013

HATZEL: That the CAO make application to the Community Initiative Fund - Community Vitality Program for the proposed washroom/shower facility upgrade for the Tuft's Bay Park. Carried.

Great Southwest Community Feature

17/2013

NIKE: That we continue to participate in the Great Southwest Map, Travel Guide & Website Community Feature for \$250. Carried.

2013 Education Tax Rates

18/2013

DUNN: That the CAO send a letter to Minister Reiter expressing our concerns regarding the setting of education tax rates in relation to the new assessment numbers. Carried.

Lagoon Usage Bylaw No. 13-01

19/2013

DUNN: Read Bylaw No. 13-01 for a first time being a bylaw to provide for entering into an agreement respecting lagoon usage by others. Carried.

20/2013

HATZEL: Read Bylaw No. 13-01 for a second time. Carried.

21/2013

NIKE: That we have three consecutive readings at this same meeting. Carried Unanimously.

22/2013

HOPPENREYS: Read Bylaw No. 130-01 for a third time, hereby adopting a bylaw to provide for entering into an agreement respecting lagoon usage by others. Carried.

WaterWolf District Plan Bylaw No. 13-02

23/2013


NIKE: Read Bylaw No. 13-02 for a first time being a bylaw to adopt a District Plan pursuant to Section 102 of *The Planning and Development Act, 2007*. Carried.

WaterWolf Dispute Resolution

24/2013

NIKE: That the Council of the Village of Elbow in the Province of Saskatchewan, resolves to amend the WaterWolf Planning District Agreement by inserting the following section:  
Dispute Resolution

14. In the event that a dispute arises between two or more of the Parties, the Parties will attempt to resolve the issue by following a progressive dispute resolution process by:



- a) firstly, striking a negotiating committee, consisting of two elected officials and one staff member representing each affected municipal council, to negotiate a resolution;
  - b) secondly, hiring a professional mediator to guide discussions to resolve the dispute working with the appointed committee;
  - c) thirdly, seek non-binding arbitration from the professional mediator or a legal professional;
  - d) lastly, voluntarily refer the dispute to the Saskatchewan Municipal Board, in accordance with section 393 of *The Municipalities Act*, for a binding decision.
- Carried.

**WaterWolf Local Amendment Provision**

- 25/2013 HOPPENREYS: That the Council of the Village of Elbow in the Province of Saskatchewan, agrees that the WaterWolf Planning Agreement be amended by inserting the following section at the end thereof:  
Local Amendment Provision  
15. The Parties agree that where an amendment to the District Plan only affects one municipality, the affected municipality may adopt the amendment and the amendment shall come into force and become part of the District Plan without adoption by any other municipality.
- a) The affected municipality shall follow sections 35 – 38 of *The Planning and Development Act, 2007* when amending the District Plan.
  - b) The WaterWolf Planning Commission shall inform, in writing, to all members of the *WaterWolf Planning District Agreement* of the affected municipalities intended changes to the District Plan.
- Carried.

**Elbow Library Extra Open Hour**

- 26/2013 HATZEL: That we authorize an additional open hour for the Palliser Regional Library, Elbow Branch for 2013.
- Carried.

**Scheller Sewer Clean Out Invoice**

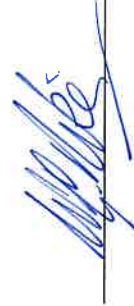
- 27/2013 LEPAGE: That as per our Sewer Clean Out Policy, we cover the charges in regards to Jeff and Hollis Schellers sewer clean out from November 29 and December 14, 2012, due to tree roots.
- Carried.

**Community Infrastructure Improvement Fund**

- 28/2013 LEPAGE: That we accept the Community Infrastructure Improvement Fund Grant for the Elbow Rink Relighting and Electrical Project and that we authorize the Deputy Mayor and the CAO to sign the funding agreement with Western Economic Diversification.
- Carried.

**Building/Development Permit**

- 29/2013 NIKE: That we approve the following Building and Development Permit based on the plan review by our Building Official.  
#1/2013 – Ken & Marie Bush – 424 Grey Street
- Carried.



**Canada Summer Jobs 2013**

30/2913

DUNN: That the CAO make application to the Canada Summer Jobs 2013 program for one summer student for the maximum time allowed, 16 weeks, at \$14/hr. Carried.

**Saskatchewan Emergency Planners Association Conference**

31/2013

DUNN: That we authorize one Councilor to attend the Saskatchewan Emergency Planners Association conference in Regina, March 18 – 21st. Carried.

**Ride for Sight Canada**

32/2013

HATZEL: That we are full support of the 'Ride for Sight' coming to Elbow during the June 22<sup>nd</sup> weekend. Carried.

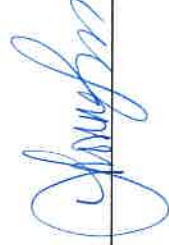
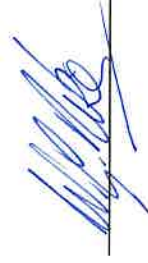
**Adjournment**

33/2013

HOPPENREYS: That this meeting be adjourned at 10:10 p.m. Carried.

**CORRESPONDENCE**

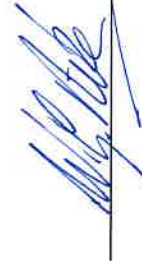
- Dawn Cranston/Terry Hjelising re: debit/credit card payment
- Great Southwest Map, Travel Guide & Website Community Feature
- WaterWolf Catch newsletter
- SUMA email re: application of minimum and base tax
- PARCS Newsletter re: education tax
- SaskWater re: water rate increase April 1, 2013



## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
6314	Betty Hatzel	2/14/2013	587.00
6315	Elbow Fine Foods	2/14/2013	14.89
6316	Yvonne Jess	2/14/2013	232.50
6317	Equinox Environmental	2/14/2013	372.85
6318	Dale Hundebly	2/14/2013	656.25
6319	Meridan Inspections Ltd.	2/14/2013	210.00
6320	Mooseworld Inc.	2/14/2013	262.50
6321	R & J Lakeside Service Ltd.	2/14/2013	953.59
6322	SAL Engineering Ltd.	2/14/2013	17,458.60
6323	Saskatchewan Research Council	2/14/2013	73.23
6324	Surbiton Plumbing & Heating	2/14/2013	630.00
6325	Trans-Care Rescue	2/14/2013	151.30
6326	XEROX Canada Ltd.	2/14/2013	30.36
6327	Claudia Diederich	2/15/2013	650.00
6328	Yvonne Jess	2/15/2013	1,000.00
6329	Robert Kozak	2/15/2013	500.00
6330	Air Liquide Canada Inc.	2/26/2013	14.32
6331	Loraas Disposal Services Ltd.	2/26/2013	4,301.67
6332	Sask Emergency Planners Assoc	2/26/2013	345.00
6333	SaskPower	2/26/2013	5,015.56
6334	SaskTel CPP	2/26/2013	389.76
6335	SaskWater Accounts Receivable	2/26/2013	9,240.94
6336	Village of Elbow	2/26/2013	287.08
6337	William Nike	2/28/2013	198.67
6338	Wendy Davis	2/28/2013	430.00
6339	Claudia Diederich	2/28/2013	567.38
6340	Yvonne Jess	2/28/2013	2,063.39
6341	Robert Kozak	2/28/2013	2,013.29
6342	MEPP	2/28/2013	1,608.16
6343	Receiver General	2/28/2013	2,947.88
6344	V. of E. ITFW. Catterata	2/28/2013	40.00
6345	Palliser Regional Library	2/28/2013	220.00
6346	SUMA	2/28/2013	510.18
6347	Sun West School Division	2/28/2013	941.12
6348	V. of Elbow MasterCard Acct	2/28/2013	399.70
Total:			55,317.17
Total for General:			55,317.17

Payments Printed: 35




Agenda for the March 18, 2013 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

WATERWOLF BYLAW PUBLIC HEARING – 7 p.m.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – February 11

- Business rising from the minutes

FINANCIAL STATEMENTS

- 2013 Audited Financial Statements (motion to accept as presented)

ACCOUNTS PAYABLE

REPORTS

- Mayor
- Councillors
  - o Hoppenreys – report on Douglas/Danielson Park Advisory Group
  - o Hoppenreys – report on MLDP – Municipal Leaders’ Roles & Resp.

OLD BUSINESS

- 2<sup>nd</sup> & 3<sup>rd</sup> read of WaterWolf Bylaw
- Tuft’s Bay – need to put together tender package for washroom reno/addition
- Regional Lagoon
- Community Vitality Grant
- L & R Development – Lakeridge Road/fill issues
- Speed Monitor repair
- Fire Hall Reno’s – for wildland truck – waiting on pricing to make decision
- Transfer Site Fencing – need to get a quote or plan for this spring/summer/fall
- SAL Engineering – drainage study

CORRESPONDENCE

Action Items:

- Bob Kozak – letter of resignation
  - South Sask River Watershed Stewards – Advisory Committee Mtg ; newsletter, membership
  - WaterWolf Board of Revision Admendment
- Information Items:
- Everett & Marlo Kearley – Parcel N/Elbow Lake View Park
  - Five Hills Health Region – info session for Councillors
  - SaskWater – Certified Operation & Maintenance fee increase
  - WaterWolf Catch newsletter
  - WaterWolf Zoning Bylaw workshop and General Meeting – March 19<sup>th</sup>
  - Policing Meeting – March 25<sup>th</sup> 7:30 p.m., Elbow Rink
  - Central Area Transportation Planning Committee AGM – April 17<sup>th</sup> 1 p.m.
  - Municipal Infrastructure Conference – April 24 & 25
  - Tourism SK Spring Workshop – April 25/26

NEW BUSINESS

- Sawyers Tree – they would be out before the end of March.
- Maintenance Position

ADJOURNMENT

Next Council Meeting – April 15<sup>th</sup>

Minutes from the March 18, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor William Nike, Councillors Colleen Hoppenreys, Gary Dunn (electronically), Lynden Lepage, and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Betty Hatzel

**Public Hearing – Bylaw No. 13-02**

Mayor Nike declared the Public Hearing open at 7 p.m. regarding the intention to pass a District Plan pursuant to Section 102 of *The Planning and Development Act, 2007*.

Having no one in attendance and having received no written submissions, Mayor Nike declared the hearing adjourned at 7:10 p.m.

**Regular Council Meeting – Call to Order**

Mayor Nike called the meeting to order at 7:10 p.m.

**Agenda**

34/2013 LEPAGE: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

35/2013 HOPPENREYS: That the minutes of the February 11, 2013 Council Meeting be accepted as presented. Carried.

**Financial Statement**

36/2013 DUNN: That the bank reconciliation and financial statement for the month of February 2013 be accepted as presented. Carried.

37/2013 HOPPENREYS: That we accept the 2012 Audited Financial Statements as presented. Carried.

**Payment of Accounts**

38/2013 LEPAGE: That the accounts be paid as presented. Carried.

**Reports**

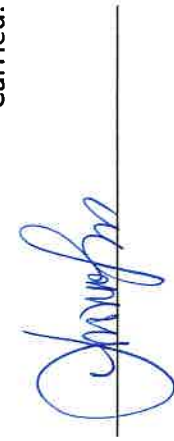
Councillor Hoppenreys provided written reports on the MLDP – Municipal Leaders’ Roles & Responsibility module she attended, and on the Douglas & Danielson Parks Advisory Group meeting she attended.

**WaterWolf District Plan Bylaw No. 13-02**

39/2013 NIKE: Read Bylaw No. 13-02 for a second time being a bylaw to adopt a District Plan pursuant to Section 102 of *The Planning and Development Act, 2007*. Carried.

40/2013 HOPPENREYS: Read Bylaw No. 13-02 for a third time, hereby adopting a bylaw to adopt a District Plan pursuant to Section 102 of *The Planning and Development Act, 2007*. Carried.





**Regional Lagoon**

41/2013

HOPPENREYS: That we agree to pursue further nonbinding fact-finding as per the proposal for continued regional lagoon discussions. Carried.

42/2013

NIKE: That we appoint Councillors Lepage and Dunn as our representatives to the Regional Lagoon Committee, and that our CAO attend the Committee meetings as well. Carried.

**SAL Engineering Drainage Study Proposal**

43/2013

NIKE: That we postpone further discussion on the SAL Engineering Drainage Study Proposal to our April Council Meeting. Carried.

**Maintenance Resignation**

44/2013

NIKE: That we accept Mr. Kozak's written letter of resignation effective March 8, 2013. Carried.

**WaterWolf District Board of Revision Agreement Amendment**

45/2013

NIKE: The Council of the Village of Elbow in the Province of Saskatchewan agrees that the WaterWolf District Board of Revision Agreement be amended as follows:

5. Composition of the Board
  - 1) Board

b) No less than six persons shall be appointed to the Board for any given year. Carried.

**Municipal Infrastructure Conference**

46/2013

DUNN: That the CAO and one Council member attend the Municipal Infrastructure Conference in Humboldt April 24 & 25th. Carried.

**Sawyer's Tree Service**

47/2013

HOPPENREYS: That we have Sawyer's Tree Service assess hazardous trees for removal and pruning and undertake the necessary work up to a maximum of \$3,000. Carried.

**Maintenance Hiring Committee**

48/2013

DUNN: That we appointed Councillors Hoppenreys, Lepage and Mayor Nike to the Maintenance Hiring Committee and give them the authority to make the decision on hiring based on the interviews they hold. Carried.

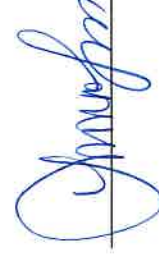
**Adjournment**

48/2013

NIKE: That this meeting be adjourned at 9:40 p.m. Carried.

**CORRESPONDENCE**

- Bob Kozak – letter of resignation
- South Sask River Watershed Stewards – Advisory Committee Mtg; newsletter
- WaterWolf Board of Revision Amendment
- Everett & Mario Kearley – Parcel N/Elbow Lake View Park

- Five Hills Health Region – info session for Councillors
- SaskWater – Certified Operation & Maintenance fee increase
- WaterWolf Catch newsletter
- WaterWolf Zoning Bylaw workshop and General Meeting – March 19<sup>th</sup>
- Policing Meeting – March 25<sup>th</sup> 7:30 p.m., Elbow Rink
- Central Area Transportation Planning Committee AGM – April 17<sup>th</sup> 1 p.m., Davidson
- Municipal Infrastructure Conference – April 24 & 25
- Tourism SK Spring Workshop – April 25/26

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
6349	Robert Kozak	3/ 8/2013	1,026.25
6350	Colleen Hoppenreys	3/15/2013	222.00
6351	Claudia Diederich	3/15/2013	650.00
6352	Yvonne Jess	3/15/2013	1,000.00
6353	Yvonne Jess	3/20/2013	248.37
6354	Gary Dunn	3/20/2013	269.07
6355	William Nike	3/20/2013	269.07
6356	Lynden Lepage	3/20/2013	248.37
6357	Colleen Hoppenreys	3/20/2013	248.37
6358	Betty Hatzel	3/20/2013	165.58
6359	Concept Media	3/20/2013	918.75
6360	Elbow Agencies Ltd.	3/20/2013	10,880.00
6361	Elbow Fine Foods	3/20/2013	27.48
6362	Dan Hoppenreys	3/20/2013	35.00
6363	Dale Hundebey	3/20/2013	1,903.13
6364	The Outlook	3/20/2013	215.46
6365	Palliser Regional Library	3/20/2013	795.27
6366	Palliser Plains Co-op	3/20/2013	16.45
6367	Prairie Mapping Services	3/20/2013	280.50
6368	R & J Lakeside Service Ltd.	3/20/2013	745.29
6369	SaskPower	3/20/2013	2,116.85
6370	Saskatchewan Research Council	3/20/2013	97.64
6371	SUMA	3/20/2013	561.64
6372	Twigg & Company	3/20/2013	5,115.00
6373	V. of Elbow MasterCard Acct	3/20/2013	18.36
6374	XEROX Canada Ltd.	3/20/2013	327.99
6375	Xylem Canada Company	3/20/2013	11,314.79
6376	Air Liquide Canada Inc.	3/22/2013	12.94
6377	Loraas Disposal Services Ltd.	3/22/2013	3,895.08
6378	SaskPower	3/22/2013	3,638.63
6379	SaskTel CPP	3/22/2013	427.83
6380	SaskWater Accounts Receivable	3/22/2013	6,346.45
6381	V. of Elbow MasterCard Acct	3/22/2013	566.24
6382	Village of Elbow	3/22/2013	240.33
6383	William Nike	3/28/2013	198.67
6384	Wendy Davis	3/28/2013	430.00
6385	Claudia Diederich	3/28/2013	848.96
6386	Yvonne Jess	3/28/2013	2,063.39
6387	AJ Lafontaine	3/28/2013	276.00
6388	Scott Scrimbitt	3/28/2013	326.89
6389	MEPP	3/28/2013	1,348.00
6390	Receiver General	3/28/2013	2,229.07
6391	V. of E. ITFW . Caiferata	3/28/2013	40.00
6392	Village of Elbow - Petty Cash	3/28/2013	37.04
6393	SUMA	3/31/2013	367.03
6394	Sun West School Division	3/31/2013	581.18
Total for General:			65,589.81

Payments Printed: 46

Bylaw No. 13-02

**A BYLAW OF THE VILLAGE OF ELBOW TO ADOPT A DISTRICT  
PLAN PURSUANT TO SECTION 102 OF THE PLANNING AND  
DEVELOPMENT ACT, 2007**

The Council of the Village of Elbow, in the Province of Saskatchewan,  
enacts as follows:

1. That *The WaterWolf Growth Management Plan* shall be adopted as the  
*District Plan* for the Village of Elbow.
2. This Bylaw may also be cited as **District Plan Bylaw No. 13-02**.
3. This Bylaw shall take effect when approved by the Minister.


Introduced and read a first time on the 11<sup>th</sup> day of February, 2013.

Read a second time this 18<sup>th</sup> day of March, 2013.

Public Hearing held on the 18<sup>th</sup> day of March, 2013.

Read a third time and adopted on the 18<sup>th</sup> day of March, 2013.



  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending February 28, 2013

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	270.29	454.05		454.05	
Fees and Charges	1,253.30	2,650.11		2,650.11	
Utilities	3,254.59	6,133.99		6,133.99	
Grants		3,700.00		3,700.00	
Grants in Lieu of Taxes	1,603.68	3,270.39		3,270.39	
Land Sales - Gain	10,000.00	20,000.00		20,000.00	
Investment Income and Commissions	311.76	311.76		311.76	
<b>Total Revenues:</b>	<b>16,693.62</b>	<b>36,520.30</b>	<b>0.00</b>	<b>36,520.30</b>	<b>0.00</b>
<b>Expenditures</b>					
General Government Services	10,165.19	25,300.73		(25,300.73)	
Protective Services	489.90	1,775.92		(1,775.92)	
Transportation Services	7,758.60	13,176.53		(13,176.53)	
Environmental Health Services	3,015.94	3,015.94		(3,015.94)	
Public Health and Welfare Services	200.00	(539.00)		539.00	
Planning and Development Services	3,067.24	3,067.24		(3,067.24)	
Recreation and Cultural Services	(2,607.05)	731.97		(731.97)	
Utilities	24,265.00	24,288.25		(24,288.25)	
<b>Total Expenditures:</b>	<b>46,354.82</b>	<b>70,817.58</b>	<b>0.00</b>	<b>(70,817.58)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>(29,661.20)</b>	<b>(34,297.28)</b>	<b>0.00</b>	<b>(34,297.28)</b>	<b>0.00</b>
<b>Change in Net Assets</b>	<b>(29,661.20)</b>	<b>(34,297.28)</b>	<b>0.00</b>	<b>(34,297.28)</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>(29,661.20)</b>	<b>(34,297.28)</b>	<b>0.00</b>	<b>(34,297.28)</b>	<b>0.00</b>

Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand	(21,842.26)	(4,107.17)	379,712.86
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 407			33,587.61
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	311.76	311.76	303,921.38
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>(21,530.50)</b>	<b>(3,795.41)</b>	<b>1,287,808.37</b>

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(2,228.18)	(4,810.36)	(4,810.36)
Municipal - Tax Receivable - Arrears	(1,382.83)	(16,865.93)	32,318.00
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(3,611.01)</b>	<b>(21,676.29)</b>	<b>26,147.86</b>

Certified correct and in accordance with the records

Presented to council on

March 18, 2013  
(Date)

  
Yvonne Jess, Chief Administrative Officer

  
William Stike, Mayor

Agenda for the April 15, 2013 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – March 18

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- Mayor
  - o CATPC Mtg – March 28<sup>th</sup>
  - o WaterWolf Mtg – March 19<sup>th</sup>
- Councillors
  - o Betty Hatzel – Basic Emergency Management Course

DELEGATION – 7:30 p.m. – Glen Amor

OLD BUSINESS

- SAL Engineering – Drainage Study
- Tuft's Bay washroom addition
- Regional Lagoon Committee
- Speed Monitor
- Fire Hall Reno's – for wildland truck
- Transfer Site Fencing
- Fire Service Agreements
- L & R Development – Lakeridge Road/fill issues

CORRESPONDENCE

Action Items:

- Sgt. Greg Todd re: Policing meeting/priorities
- RCMP re: management review – Outlook detachment
- RM of Loreburn re: Regional Fire Dept public meeting
- Jack & Marie Ectore re: culvert/drainage
- Royal Canadian Legion "Military Service Recognition Book"  
Information Items:
  - Minister of Government Relations re: education property tax mill rates
  - Minister of Government Relations re: 2013 potential education mill rates
- SUMA Urban Voice
- WaterWolf Exec. Mtg Minutes – March 19<sup>th</sup>
- WaterWolf Catch newsletter

NEW BUSINESS

- Building Permits:
  - o Brent & Dana Adams (2) – RTM/foundation; detached garage – 111 Sarah Place
  - o Braden & Kathy Fast – addition foundation – 342 King Street
  - o Titan – RTM/foundation - #1 Lakeside Villas
- Summer Student applications
- UMAAS Convention – June 5-7
- Policy on mowing privately owned but vacant lots
- Facilities Committee Report
- McLean wood pile

ADJOURNMENT

Next Council Meeting – May 13th  
Budget Meeting date(s)?

Minutes from the April 15, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor William Nike, Councillors Colleen Hoppenreys, Gary Dunn, Lynden Lepage, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Mayor Nike called the meeting to order at 7:00 p.m.

**Agenda**

49/2013 HOPPENREYS: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

50/2013 DUNN: That the minutes of the March 18, 2013 Council Meeting be accepted as presented. Carried.

**Financial Statement**

51/2013 HATZEL: That the bank reconciliation and financial statement for the month of March 2013 be accepted as presented. Carried.

**Payment of Accounts**

52/2013 DUNN: That the accounts be paid as presented. Carried.

**Reports**

Mayor Nike provided written reports on the CATPC Meeting he attended in Allan on March 28<sup>th</sup>, and on the WaterWolf Workshop and Meeting he attended along with CAO Jess in Outlook on March 19<sup>th</sup>.

Councillor Hatzel provided a written report on the Basic Emergency Management Course she attended in Regina March 18 – 20<sup>th</sup>.

**Delegation – 7:30 p.m. – Glen Amor, Fire Chief**

Fire Chief Glen Amor attended the meeting upon Council's invitation to discuss the proposal for a Regional Fire Department, and EMO planning.

**SAL Engineering Drainage Study Proposal**

53/2013 NIKE: That we acknowledge the March 15<sup>th</sup> proposal from SAL Engineering and accept it with the work to be undertaken as soon as possible. Carried.

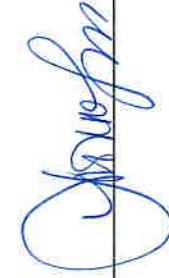
**Speed Monitor Sign Repair**

54/2013 HATZEL: That we proceed with the repair to the speed monitor sign as per the pricing from Guardian Traffic Services. Carried.

**Military Service Recognition Book**

55/2013 HOPPENREYS: That we support The Royal Canadian Legion, Saskatchewan Command by participating in the 'Military Service Recognition Book' with a \$195 ad. Carried.

  
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Building/Development Permits

56/2013

DUNN: That we approve the following Building and Development Permits based on the plan reviews by our Building Official.  
 #2/2013 – Brent & Dana Adams – 111 Sarah Place  
 #3/2013 – Brent & Dana Adams – 111 Sarah Place (garage)  
 #4/2013 – Braden & Kathy Fast – 342 King Street  
 #5/2013 – Titan - #1 – 1150 Aaro Avenue

Carried.

UMAAS Convention

57/2013

HATZEL: That the CAO attend the Urban Municipal Administrator Association of Saskatchewan Convention in Saskatoon June 4 – 7, 2013 with related expenses covered.

Carried.

Adjournment

58/2013

NIKE: That this meeting be adjourned at 9:50 p.m.

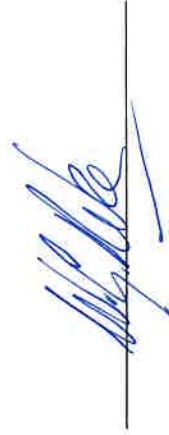
Carried.

## CORRESPONDENCE

- Sgt. Greg Todd re: Policing meeting/priorities
- RCMP re: management review – Outlook detachment
- RM of Loreburn re: Regional Fire Dept public meeting
- Jack & Marie Ectore re: culvert/drainage
- Royal Canadian Legion “Military Service Recognition Book”
- Minister of Government Relations re: education property tax mill rates
- Minister of Government Relations re: 2013 potential education mill rates
- SUMA Urban Voice
- WaterWolf Exec. Mtg Minutes – March 19<sup>th</sup>
- WaterWolf Catch newsletter

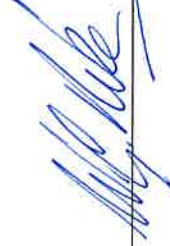
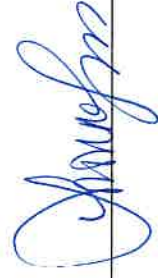
## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
6395	George Bolt	4/15/2013	100.00
6396	Claudia Diederich	4/15/2013	650.00
6397	Yvonne Jess	4/15/2013	1,000.00
6398	Scott Scrimbitt	4/15/2013	1,240.00
6399	Adventure Printing Ltd.	4/16/2013	478.50
6400	Air Liquide Canada Inc.	4/16/2013	14.32
6401	Robert L. Bramble	4/16/2013	11,223.75
6402	Coppertop Towing & Lockout	4/16/2013	194.25
6403	William Nike	4/16/2013	153.00
6404	Betty Hatzel	4/16/2013	619.50
6405	The Davidson Leader	4/16/2013	150.15
6406	Scott Scrimbitt	4/16/2013	166.90
6407	Dale Hundebey	4/16/2013	1,837.50
6408	John Deere Financial	4/16/2013	1,165.06
6409	Meridian Inspections Ltd.	4/16/2013	367.50
6410	Minister of Finance	4/16/2013	35.00
6411	MuniSoft	4/16/2013	247.50
6412	The Outlook	4/16/2013	76.63




Payment #	Vendor	Date	Amount
6413	Prairie Janitorial Supply	4/16/2013	346.18
6414	Queen's Printer Revolving Fund	4/16/2013	129.75
6415	R & J Lakeside Service Ltd.	4/16/2013	923.44
6416	S & A Excavation Ltd.	4/16/2013	4,752.30
6417	Sawyer's Trees & Landscapes	4/16/2013	3,150.00
6418	Saskatchewan Research Council	4/16/2013	230.31
6419	SUMA	4/16/2013	993.75
6420	V. of Elbow MasterCard Acct	4/16/2013	139.86
6421	XEROX Canada Ltd.	4/16/2013	38.40
6422	Sagehill Community Futures	4/17/2013	135.45
6423	Loraas Disposal Services Ltd.	4/24/2013	4,051.62
6424	SaskPower	4/24/2013	4,252.08
6425	SaskTel CPP	4/24/2013	441.03
6426	SaskWater Accounts Receivable	4/24/2013	8,568.74
6427	Village of Elbow	4/24/2013	231.22
6428	William Nike	4/30/2013	198.67
6429	Wendy Davis	4/30/2013	430.00
6430	Claudia Diederich	4/30/2013	989.73
6431	Yvonne Jess	4/30/2013	2,063.39
6432	Scott Scrimbitt	4/30/2013	1,329.16
6433	MEPP	4/30/2013	1,693.14
6434	Receiver General	4/30/2013	2,502.34
6435	V. of E. ITF W. Caferata	4/30/2013	40.00
6436	Village of Elbow - Petty Cash	4/30/2013	60.00
6437	SUMA	4/30/2013	795.67
6438	Sun West School Division	4/30/2013	928.10
Total:			59,135.89
Total for General:			59,135.89

Payments Printed: 44

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending March 31, 2013

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	276.49	730.54		730.54	
Fees and Charges	7,734.08	10,384.19		10,384.19	
Utilities	25,940.40	32,074.39		32,074.39	
Grants	8,886.20	12,586.20		12,586.20	
Grants in Lieu of Taxes	1,820.90	5,091.29		5,091.29	
Land Sales - Gain		20,000.00		20,000.00	
Investment Income and Commissions	291.31	603.07		603.07	
<b>Total Revenues:</b>	<b>44,949.38</b>	<b>81,469.68</b>	<b>0.00</b>	<b>81,469.68</b>	<b>0.00</b>
<b>Expenditures</b>					
General Government Services	23,844.12	49,144.85		(49,144.85)	
Protective Services	307.73	2,083.65		(2,083.65)	
Transportation Services	7,451.34	20,627.87		(20,627.87)	
Environmental Health Services	3,022.56	6,038.50		(6,038.50)	
Public Health and Welfare Services		(539.00)		539.00	
Planning and Development Services	(585.56)	2,481.68		(2,481.68)	
Recreation and Cultural Services	5,031.47	5,763.44		(5,763.44)	
Utilities	18,439.84	42,728.09		(42,728.09)	
<b>Total Expenditures:</b>	<b>57,511.50</b>	<b>128,329.08</b>	<b>0.00</b>	<b>(128,329.08)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>(12,562.12)</b>	<b>(46,859.40)</b>	<b>0.00</b>	<b>(46,859.40)</b>	<b>0.00</b>
<b>Change in Net Assets</b>	<b>(12,562.12)</b>	<b>(46,859.40)</b>	<b>0.00</b>	<b>(46,859.40)</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>(12,562.12)</b>	<b>(46,859.40)</b>	<b>0.00</b>	<b>(46,859.40)</b>	<b>0.00</b>

Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit	(0.03)	(0.03)	(0.03)
Cash - Bank - Demand	(24,202.12)	(28,309.29)	355,510.74
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 407			33,587.61
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	291.31	603.07	304,212.69
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>(23,910.84)</b>	<b>(27,706.25)</b>	<b>1,263,897.53</b>

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(1,827.63)	(6,637.99)	(6,637.99)
Municipal - Tax Receivable - Arrears	99.78	(16,766.15)	32,417.78
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(1,727.85)</b>	<b>(23,404.14)</b>	<b>24,420.01</b>

Certified correct and in accordance with the records

Presented to council on

April 15, 2013  
(Date)  
  
William Nike, Mayor

  
Yvonne Jess, Chief Administrative Officer

Agenda for the April 29, 2013 special meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

SARAH'S COVE LIFT STATION - flooding

INDUSTRIAL SUBDIVISION – road build – engineer or not?

REGIONAL LAGOON – population projections

BUDGET DELIBERATIONS

ADJOURN

Next Council Meeting – May 13th

Next Budget Meeting – May 15<sup>th</sup>

Minutes from the April 29, 2013, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor William Nike, Councillors Colleen Hoppenreys, Gary Dunn, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Lynden Lepage

Mayor Nike called the meeting to order at 7:00 p.m. which was called to discuss the Industrial Subdivision road, Regional Lagoon, and Budget Deliberations

**Agenda**

59/2013

HOPPENREYS: That we add the Sarah's Cove Lift Station to the agenda and accept the amended agenda. Carried Unanimously.

**Sarah's Cove Lift Station**

Mayor Nike and CAO Jess updated Council on the Sarah's Cove Lift Station situation from Sunday, April 28, 2013, with the recommendation to get pricing on some remedial efforts.

**Industrial Subdivision Road Building**

60/2013

HATZEL: That we ask SAL Engineering to design Pfeffer Avenue, Venture Street, and Prospect Avenue in the Industrial Subdivision. Carried.

**2013 Capital and Operating Budget**

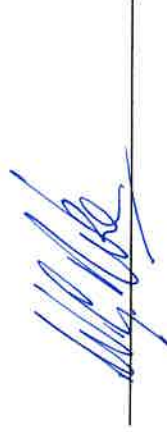
Council began their 2013 Capital and Operating Budget deliberations.

**Adjournment**

61/2013

DUNN: That this meeting be adjourned at 9:50 p.m.

Carried.



Agenda for the May 13, 2013 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – April 15, and 29

- Business rising from the minutes

FINANCIAL STATEMENTS

- investment

ACCOUNTS PAYABLE

REPORTS

- Mayor
  - o Road damages – Bill to report from mtg with Bert and Rob Hudeby
  - o Municipal Infrastructure Conference
  - o Parcel N update
- Councillors
  - o Betty - Elbow & District Museum & Historical Society Mtg
- CAO
  - o Regional Fire Department mtg; Colleen & Betty also attended

OLD BUSINESS

- Sarah's Cove Lift Station repairs
- Motion to hire Dylan Boyle – summer maintenance assistant
- Tuft's Bay:
  - o washroom
  - o general condition of the park (tables, fire pits)
  - o sign quote
- Regional Lagoon Committee
- Fire Hall Reno's – for wildland truck
- Transfer Site Fencing – will work on pricing
- Fire Service

CORRESPONDENCE

Action Items:

- Resort Village of Mistusinne re: regional lagoon
  - Elbow Service Club, Elbow Facilities Committee, Elbow Community Park Committee re: reserve fund for picnic shelter and arena reno's
  - SGI re: hail damage
  - Lionel Langlois re: re-zoning Lots 26/27, Block 2
  - Aaro Park Condos
  - Friends of the Orchard re: funds, park needs, etc.
- Information Items:
- Ministry of Justice – RCMP rates for 2013 – 8% increase (19,210.52)
  - WaterWolf Catch newsletter
  - Water Security Agency – wastewater effluent regulations
  - Ministry of Environment – Permit to Operate Sewage Lagoon renewal
  - Five Hills Health Region – new regional hospital

NEW BUSINESS

- Keith Daniluk RV Park; permit expired in 2012
- Assessment appeals (Johnson, Mitzel)
- Building Permits:
  - o Titan Developments – 560 Aaro Ave (Josh Kretsch) #6/2013
  - o Titan poolhouse and washroom/storage buildings
- 2013 Donor's Choice Campaign
- Global Payment Card
- Building garage (accessory use) before primary use
- EMO Plan

ADJOURNMENT

Minutes from the May 13, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor William Nike, Councillors Colleen Hoppenreys, Gary Dunn, Lynden Lepage, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Mayor Nike called the meeting to order at 7:00 p.m.

**Agenda**

62/2013

DUNN: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

63/2013

HATZEL: That the minutes of the April 15, 2013 Council Meeting and April 29 2013 Special Meeting be accepted as presented. Carried.

**Financial Statement**

64/2013

HOPPENREYS: That the bank reconciliation and financial statement for the month of April 2013 be accepted as presented. Carried.

65/2013

DUNN: That we invest \$150,000 in daily interest savings through Creditentia Securities. Carried.

**Payment of Accounts**

66/2013

LEPAGE: That the accounts be paid as presented. Carried.

**Reports**

Mayor Nike reported on the road damages in Sarah's Cove in regards to the hauling of dirt from Titan Developments to L & R Development, and the meeting that was held May 10<sup>th</sup> with the parties involved. Mayor Nike also provided a written report on the Municipal Infrastructure Conference he attended in Humboldt April 24-25, 2013, and on his conversation with Ev Kearley in regards to Parcel N and the development of an "Elbow Lake View Park".

Councillor Hatzel provided a written report on the Elbow & District Museum & Historical Society Meeting she attended April 17<sup>th</sup>, 2013

CAO Jess provided a written report on the Regional Fire Department Meeting that was called by the R.M. of Loreburn on April 24, 2013, that she attended along with Councillors Hatzel and Hoppenreys.

**Sarah's Cove Lift Station**

67/2013

HOPPENREYS: That the CAO make arrangements to have a floor moisture sensor installed in the Sarah's Cove Lift Station. Carried.

**Summer Student Maintenance Position**

68/2013

LEPAGE: That we hire Dylan Boyle for the Summer Student Maintenance position at a rate of \$14/hour. Carried.





**Tuft's Bay Campground**

69/2013 LEPAGE: That we spend up to \$3,000 on new picnic tables for Tuft's Bay Campground. Carried.

**Tuft's Bay Signage**

70/2013 LEPAGE: That the CAO proceed with the order for signage for the Tuft's Bay Campground as presented, for a total of \$535. Carried.

**Fire Hall Renovations**

71/2013 DUNN: That the CAO make arrangements to put a call out for tenders for the Fire Hall renovations. Carried.

**SGL Hail Damage Payout**

72/2013 DUNN: That we create a Shingling Reserve Fund and transfer the SGL hail damage payout for civic buildings to it, less a pay out of \$1,095.05 to the Museum Committee to cover their share of the re-shingling last summer. Carried.

**Aaro Park Condo's**

73/2013 NIKE: That we table further discussion on the Aaro Park Condo's drainage issue from 2012 and invite Laverne Bialowas to our June meeting. Carried.

**SAMA**

74/2013 DUNN: That we write SAMA asking for an actual physical re-inspection due to all the errors and inconsistencies discovered with the 2013 revaluation. Carried.

**Building/Development Permits**

75/2013 LEPAGE: That we approve the following Building and Development Permits based on the plan reviews by our Building Official.  
 #6/2013 – Titan Resort Developments – 560 Aaro Avenue  
 #7/2013 – Titan Resort Developments - #39 – 1150 Aaro Avenue  
 #8/2013 – Titan Resort Developments - #40 – 1150 Aaro Avenue  
 Carried.

**Annual Donor's Choice Campaign**

76/2013 HOPPENREYS: That the Village Office staff conduct the annual Donor's Choice Campaign again this year. Carried.

**Global Payment Card**

77/2013 LEPAGE: That the CAO is authorized to make arrangements for Scott Scrimbitt to get a Global Payment Card from Prairie Centre Credit Union that is tied to our 'mastercard' account with an account limit of \$1,000 for Village purchases. Carried.

78/2013

**Ride For Sight Saskatchewan**

HATZEL: That we approve the issue of a Community Event License to the Ride for Sight Saskatchewan for a function to take place in the Elbow Arena and fairgrounds in Elbow, Sask., on the following date and during the hours of: Saturday, June 22, 2013 from 2:00 p.m. – 2:00 a.m.  
Carried.

**Adjournment**

79/2013

HOPPENREYS: That this meeting be adjourned at 9:40 p.m. Carried.

**CORRESPONDENCE**

- Resort Village of Mistusinne – regional lagoon
- Elbow Service Club, Elbow Facilities Committee, Elbow Community Park Committee – reserve fund for picnic shelter and arena reno's
- SGI – hail damage
- Lionel Langlois – rezoning Lots 26/27, Block 2
- Aaro Park Condos – 2012 drainage issue
- Friends of the Orchard – funds, park needs, etc.
- Ministry of Justice – RCMP rates
- WaterWolf Catch Newsletter
- Water Security Agency – wastewater effluent regulations
- Ministry of Environment – Permit to Operate Sewage Lagoon renewal
- Five Hills Health Region – new regional hospital

**ACCOUNTS PAYABLE**

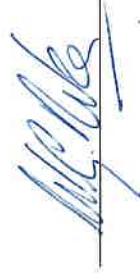
Payment #	Vendor	Date	Amount
Computer Cheques			
6439	Dylan Boyle	5/15/2013	250.00
6440	Claudia Dieckuch	5/15/2013	650.00
6441	Yvonne Jess	5/15/2013	1,000.00
6442	Scott Scribitt	5/15/2013	800.00
6443	Eunice Bradshaw	5/15/2013	100.00
6444	Art and/or Pat King	5/15/2013	100.00
6445	Donald and/or Dawn MacTavish	5/15/2013	100.00
6446	Ken Tratch	5/15/2013	100.00
6447	Robert L. Bramble	5/16/2013	561.75
6448	William Nike	5/16/2013	552.00
6449	Betty Hatzel	5/16/2013	22.50
6450	The Davidson Leader	5/16/2013	27.72
6451	Elbow Fine Foods	5/16/2013	29.09
6452	Floccor Inc.	5/16/2013	1,103.08
6453	Robert Lettis	5/16/2013	484.00
6454	Meridan Inspections Ltd.	5/16/2013	420.00
6455	MuniSoft	5/16/2013	320.33
6456	The Outlook	5/16/2013	30.56
6457	Pailser Plains Co-op	5/16/2013	127.02
6458	Preus Electric Ltd.	5/16/2013	1,916.25
6459	Rosegale Electric Ltd	5/16/2013	968.63
6460	Don Rose	5/16/2013	199.00
6461	SAMA	5/16/2013	5,987.00




Payment #	Vendor	Date	Amount
6462	Saskatchewan Command	5/16/2013	195.00
6463	SGI	5/16/2013	193.00
6464	Saskatchewan Research Council	5/16/2013	97.64
6465	SUMA	5/16/2013	176.78
6466	SaskWater Accounts Receivable	5/16/2013	1,264.45
6467	TSL Mechanical Ltd.	5/16/2013	2,415.00
6468	Urban Municipal Admin Assoc	5/16/2013	169.00
6469	V. of Elbow MasterCard Acct	5/16/2013	309.22
6470	SK Workers' Compensation Board	5/16/2013	2,453.20
6471	XEROX Canada Ltd.	5/16/2013	24.95
6472	Young's Equipment, Inc.	5/16/2013	67.95
6473	Village of Elbow	5/16/2013	200.00
6474	Bryan Cafferata	5/23/2013	675.00
6475	Village of Elbow	5/23/2013	25.00
6476	Air Liquide Canada Inc.	5/27/2013	13.86
6477	Marion Bartel	5/27/2013	11.11
6478	Five Hills Health Region	5/27/2013	90.00
6479	Voided by the print process	5/27/2013	0.00
6480	Loraas Disposal Services Ltd.	5/27/2013	4,530.05
6481	SaskPower	5/27/2013	3,459.95
6482	SaskTel CPP	5/27/2013	416.26
6483	SaskWater Accounts Receivable	5/27/2013	8,977.83
6484	issued in error - VOID	5/27/2013	0.00
6485	Village of Elbow	5/27/2013	326.90
6486	William Nike	5/31/2013	198.67
6487	Wendy Davis	5/31/2013	430.00
6488	Dylan Boyle	5/31/2013	1,337.21
6489	Claudia Diegerich	5/31/2013	919.34
6490	Yvonne Jess	5/31/2013	2,063.39
6491	Ron Savidan	5/31/2013	336.00
6492	Scott Scrimbitt	5/31/2013	1,729.16
6493	MEPP	5/31/2013	1,674.26
6494	Receiver General	5/31/2013	2,787.71
6495	Receiver General	5/31/2013	214.42
6496	V. of E. ITF W. Cafferata	5/31/2013	40.00
6497	SUMA	5/31/2013	582.40
6498	Sun West School Division	5/31/2013	576.51
	Total:		54,851.55

Total for General: 54,851.55

Payments Printed: 60




**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending April 30, 2013



	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	282.96	1,013.50		1,013.50	
Fees and Charges	1,785.81	12,170.00		12,170.00	
Utilities	17,200.24	49,818.90		49,818.90	
Grants		12,586.20		12,586.20	
Grants in Lieu of Taxes	2,013.56	7,104.85		7,104.85	
Land Sales - Gain	10,000.00	30,000.00		30,000.00	
Investment Income and Commissions	7,961.11	8,564.18		8,564.18	
<b>Total Revenues:</b>	<b>39,243.68</b>	<b>121,257.63</b>	<b>0.00</b>	<b>121,257.63</b>	<b>0.00</b>
<b>Expenditures</b>					
General Government Services	11,905.42	61,050.27		(61,050.27)	
Protective Services		2,083.65		(2,083.65)	
Transportation Services	20,909.80	41,537.67		(41,537.67)	
Environmental Health Services	6,085.29	12,123.79		(12,123.79)	
Public Health and Welfare Services	(1,800.61)	(2,339.61)		2,339.61	
Planning and Development Services	2,672.38	2,481.68		(2,481.68)	
Recreation and Cultural Services	13,652.98	8,435.82		(8,435.82)	
Utilities		56,381.07		(56,381.07)	
<b>Total Expenditures:</b>	<b>53,425.26</b>	<b>181,754.34</b>	<b>0.00</b>	<b>(181,754.34)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>(14,181.58)</b>	<b>(60,496.71)</b>	<b>0.00</b>	<b>(60,496.71)</b>	<b>0.00</b>
<b>Change in Net Assets</b>	<b>(14,181.58)</b>	<b>(60,496.71)</b>	<b>0.00</b>	<b>(60,496.71)</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>(14,181.58)</b>	<b>(60,496.71)</b>	<b>0.00</b>	<b>(60,496.71)</b>	<b>0.00</b>

Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit	0.03		
Cash - Bank - Demand	8,248.52	(20,060.77)	363,759.26
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 407			33,587.61
Cash - Bank - Term Deposit - 404			303,386.52
Cash - Bank - Term Deposit			250,000.00
Cash - Investment	330.66	933.73	304,543.35
Cash - MasterCard Account			1,000.00
<b>Total Cash:</b>	<b>8,579.21</b>	<b>(19,127.04)</b>	<b>1,272,476.74</b>

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(1,718.37)	(8,356.36)	(8,356.36)
Municipal - Tax Receivable - Arrears	(1,312.81)	(18,078.96)	31,104.97
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(3,031.18)</b>	<b>(26,435.32)</b>	<b>21,388.83</b>

Certified correct and in accordance with the records

Presented to council on

  
 Yvonne Jess, Chief Administrative Officer  
 May 13, 2013 (Date)  
  
 William Mike, Mayor

Minutes from the May 15, 2013, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor William Nike, Councillors Colleen Hoppenreys, Gary Dunn, Lynden Lepage, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Mayor Nike called the meeting to order at 7:00 p.m.

**2013 Capital and Operating Budget**

Council continued with their 2013 Capital and Operating Budget deliberations.

**Transfer Site Operator**

80/2013

HOPPENREYS: That we increase the Transfer Site Operator's wage to \$14/hr effective May 1, 2013. Carried.

**Community Bulletin Board**

81/2013

HATZEL: That the CAO make arrangements to put out a call for tenders for a community bulletin board outside of the Village Office. Carried.

**Elbow Business Group**

82/2013

LEPAGE: That we authorize expenditures up to \$2,100 for the Elbow Business Group based on their May 13, 2013 proposal. Carried.

**Dust Suppressant**

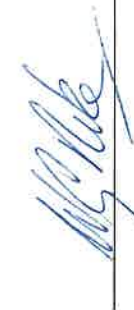
83/2013

DUNN: That the CAO is authorized to make arrangements for dust suppressant application up to an amount of \$17,000. Carried.

**Adjournment**

84/2013

HOPPENREYS: That this meeting be adjourned at 10:00 p.m. Carried.





Agenda for the June 12, 2013 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – May 13, and 15

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

- Councillor Dunn – Lake Diefenbaker Study; Jukes lagoon discussion

DELEGATION – 7:30 p.m. – Laverne Bialowas – Aaro Park Condo Corp

OLD BUSINESS

- Sarah's Cove Lift Station repairs
- SAL – Industrial Subdivision road construction
- Tuft's Bay:
  - o Washroom project - Proceed with original plans without grant?
  - o Picnic tables
  - o Signs
  - o Docks
- Fire Hall Reno's – for wildland truck
- Bulletin Board
- Transfer Site Fencing
- Fire Service Agreements
- EMO Plan

CORRESPONDENCE

Action Items:

- Keith Daniluk – discretionary use
- Loreburn School Community Council – Leader in Me program
- Elbow Art Society – request to do something with flooring on stairs
- Lakeshore Stampede and Rodeo – funding request for event
- Lorraine Ector – request to deal with poplar trees
- Art and Pat King – request to deal with spraying in adjacent fields
- Elbow Library Board – request to replace windows
- Rick Letts/L & R Development email – fill requirements

Information Items:

- Ministry of Government Relations – Revenue Sharing Grant \$72,102
- SaskTel – expansion of high speed internet
- Community Initiative Fund – Tuft's Bay Washroom project
- Brandy Losie & Steve South – operation of Tuft's Bay Campground
- Canadian Heritage – Canada Day Grant - \$1500

NEW BUSINESS

- Lakeshore Rodeo Community Event License
- Mayor's Summer School
- Building Permits:
  - o Brad Batza – 235 Minto Street (deck)
  - o Michael Stensrud – Lot 13, Block 1A (Industrial subdivision)
  - o Jeff & Hollis Scheller – 242 King Street (new basement)
  - o Bart Maki – 509 Aaro Avenue
- Method of Giving Notice to Council Members
- Vision Care Coverage
- Policy on people with two (or more) adjacent properties and wanting to build over property line or too close?
- CAO Holidays – July 29 – August 9<sup>th</sup>

BUDGET – info encl from Bill – Rod Richards/Dept of Highways re: Saskatchewan St.; grader pricing.

ADJOURNMENT

Minutes from the June 12, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor William Nike, Councillors Colleen Hoppenreys, Gary Dunn, Lynden Lepage, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Mayor Nike called the meeting to order at 7:00 p.m.

**Agenda**

85/2013

DUNN: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

86/2013

LEPAGE: That the minutes of the May 13, 2013 Council Meeting and May 15, 2013 Special Meeting be accepted as presented. Carried.

**Financial Statement**

87/2013

HATZEL: That the bank reconciliation and financial statement for the month of May 2013 be accepted as presented. Carried.

**Payment of Accounts**

88/2013

HOPPENREYS: That the accounts be paid as presented. Carried.

**Reports**

Councillor Dunn reported on the news release that \$800,000 in funding has been made available for a study on Lake Diefenbaker's water quality and pollution concerns as well as his conversation with Jukes regarding alternatives for their septic waste.

**Delegation – 7:30 p.m. – Laverne Bialowas, Aaro Park Condo Corporation**

Laverne Bialowas attended the meeting to explain and discuss the water issues from May 7, 2012 at the Aaro Park Condos.

**L & R Development**

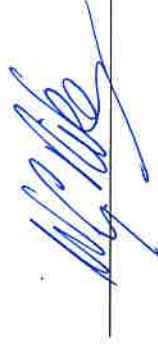
89/2013

NIKE: That under the direction of our consulting engineers we maintain our earlier position and not issue building permits within the L & R Development until all the grades/fill and drainage systems have been addressed as per the engineered plans and Service Agreement. Carried.

**Community Event Permit**

90/2013

DUNN: That we approve the issue of a Community Event License to the Lakeshore Stampede Committee for a function to take place in the Elbow Rodeo Grounds in Elbow, SK on the following dates and times: Friday, July 26, 2013 from 2 p.m. – 2 a.m.; Saturday, July 27, 2013 from 2 p.m. – 2 a.m.; and Sunday, July 28, 2013 from 12 p.m. – 12 a.m. Carried.



Mayor's Summer School

91/2013

HOPPENREYS: That Mayor Nike attend the Mayors Summer School put on by SUMA August 18 – 20, 2013. Carried.

Building/Development Permits

92/2013

LEPAGE: That we approve the following Building and Development Permits based on the plan reviews by our Building Official.  
 #9/2013 – Brad Batza – 235 Minto Street  
 #10/2013 – Michael Stensrud – 403 Prospect Avenue  
 #11/2013 – Jeff & Hollis Scheller – 242 King Street  
 Carried.

SUMA Vision Coverage

93/2013

LEPAGE: That we add vision care coverage to our SUMA Group Benefits Plan for our regular full time employees, effective July 1, 2013  
 Carried.

CAO Holidays

94/2013

HOPPENREYS: That we approve of the CAO taking holidays from July 29 – August 9 2013. Carried.

Adjournment

95/2013

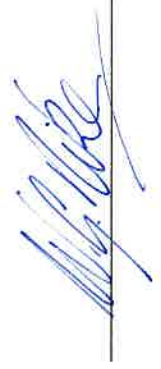
HATZEL: That this meeting be adjourned at 10:23 p.m. Carried.

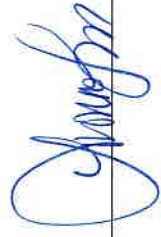
CORRESPONDENCE

- Keith Daniluk – discretionary use
- Loreburn School Community Council – Leader In Me program
- Elbow Art Society – request to do something about flooring on stairs
- Lakeshore Stampede & Rodeo – funding request
- Lorraine Ector – request to deal with poplar trees
- Art & Pat King – request to deal with spraying on adjacent fields
- Elbow Library Board – request to replace windows in Library
- Rick Letts/L & R Development email – fill requirements
- Ministry of Government Relations – Revenue Sharing Grant
- SaskTel – expansion of high speed internet
- Community Initiative Fund – Tuft's Bay Washroom project
- Brady Losie & Steven South – operation of Tuft's Bay Campground
- Canadian Heritage – Canada Day Grant \$1500

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
6499	Dylan Boyle	6/14/2013	800.00
6500	Claudia Diegenich	6/14/2013	650.00
6501	Yvonne Jess	6/14/2013	1,000.00
6502	Scott Scrimbit	6/14/2013	800.00
6503	Yvonne Jess	6/14/2013	455.95
6504	Gary Dunn	6/14/2013	413.95
6505	William Nike	6/14/2013	455.95



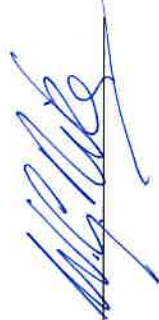


Payment #	Vendor	Date	Amount
6506	Lynden Lepage	6/14/2013	372.56
6507	Colleen Hoppenreys	6/14/2013	455.35
6508	Betty Hatzel	6/14/2013	413.95
6509	Acti-Zyme Products Ltd.	6/14/2013	1,914.50
6510	B & D Horizontal Drilling Ltd.	6/14/2013	26,832.75
6511	William Nike	6/14/2013	80.50
6512	The Davidson Leader	6/14/2013	38.85
6513	Elbow Historical Society	6/14/2013	1,095.05
6514	Yvonne Jess	6/14/2013	178.00
6515	Rod Daniluk	6/14/2013	70.00
6516	Scott Fiske	6/14/2013	35.00
6517	Ron Sisetsky	6/14/2013	35.00
6518	Rick Ector	6/14/2013	35.00
6519	Glen Amor	6/14/2013	70.00
6520	Lynden Lepage	6/14/2013	35.00
6521	Five Hillis Health Region	6/14/2013	30.00
6522	Floccor Inc.	6/14/2013	824.33
6523	Meridan Inspections Ltd.	6/14/2013	2,623.30
6524	Palliser Regional Library	6/14/2013	2,969.65
6525	Prairie Petals Greenhouse	6/14/2013	1,100.00
6526	R & J Lakeside Service Ltd.	6/14/2013	1,686.32
6527	Riverbend Co-op Ltd.	6/14/2013	1,433.31
6528	issued in error	6/14/2013	0.00
6529	Saskatchewan Research Council	6/14/2013	362.24
6530	Technical Safety Authority	6/14/2013	83.00
6531	Titan Clean Energy Projects	6/14/2013	542.85
6532	Triod Supply (N.B.) Ltd.	6/14/2013	190.22
6533	V. of Elbow MasterCard Acct	6/14/2013	861.66
6534	WayLyn Signs	6/14/2013	524.77
6535	XEROX Canada Ltd.	6/14/2013	369.63
6536	spoiled during printing	6/15/2013	0.00
6537	Alzheimer Assoc. of Sask	6/17/2013	253.00
6538	The Arthritis Society	6/17/2013	422.00
6539	Canadian Bible Society	6/17/2013	50.00
6540	CNIB	6/17/2013	175.00
6541	Canadian Cancer Society	6/17/2013	435.00
6542	Central Butte & District	6/17/2013	125.00
6543	Crohn's & Colitis Foundation	6/17/2013	115.00
6544	Canadian Cystic Fibrosis Found	6/17/2013	75.00
6545	Canadian Diabetic Association	6/17/2013	372.00
6546	Elbow Cemetery Fund	6/17/2013	150.00
6547	Elbow & District Health	6/17/2013	207.00
6548	Elbow Historical Society	6/17/2013	275.00
6549	Palliser Regional Library	6/17/2013	260.00
6550	Gideon Bible Society	6/17/2013	30.00
6551	Heart & Stroke Foundation	6/17/2013	470.00
6552	Huntington Society	6/17/2013	115.00
6553	The Kidney Foundation	6/17/2013	220.00
6554	Canadian Mental Health Assoc.	6/17/2013	215.00
6555	Multiple Sclerosis Society	6/17/2013	202.00
6556	Muscular Dystrophy Association	6/17/2013	65.00
6557	Canadian Paraplegic Assoc	6/17/2013	45.00
6558	Red Cross Society	6/17/2013	175.00
6559	The Salvation Army	6/17/2013	190.00
6560	Saskatchewan Abilities Council	6/17/2013	112.00
6561	Saskatchewan Lung Association	6/17/2013	195.00
6562	Saskatchewan Parkinson's	6/17/2013	142.00
6563	SUMA	6/17/2013	498.75
6564	Air Liquide Canada Inc.	6/22/2013	14.32
6565	Voided by the print process	6/22/2013	0.00
6566	Loraas Disposal Services Ltd.	6/22/2013	6,717.69




Payment #	Vendor	Date	Amount
6567	SaskPower	6/22/2013	2,563.30
6568	SaskTel CPP	6/22/2013	425.71
6569	SaskWater Accounts Receivable	6/22/2013	12,450.45
6570	Village of Elbow	6/22/2013	377.82
6571	William Nike	6/28/2013	198.67
6572	Wendy Davis	6/28/2013	430.00
6573	Dylan Boyle	6/28/2013	1,366.66
6574	Claudia Diegenich	6/28/2013	786.10
6575	Yvonne Jess	6/28/2013	2,063.99
6576	Ron Savidan	6/28/2013	378.00
6577	Scott Scrimbit	6/28/2013	1,729.16
6578	MEPP	6/28/2013	1,638.54
6579	Receiver General	6/28/2013	2,898.17
6580	Receiver General	6/28/2013	300.16
6581	V. of E. ITF W. Cafetera	6/28/2013	40.00
6582	Village of Elbow - Petty Cash	6/28/2013	45.00
6583	SUMA	6/30/2013	588.45
6584	Sun West School Division	6/30/2013	1,235.16
Total:			91,072.94
Total for General:			91,072.94

Payments Printed: 86




**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending May 31, 2013

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	3,407.85	4,421.35		4,421.35	
Fees and Charges	1,873.62	14,043.62		14,043.62	
Utilities	5,488.32	55,307.22		55,307.22	
Grants		12,586.20		12,586.20	
Grants in Lieu of Taxes	1,504.96	8,609.81		8,609.81	
Land Sales - Gain	10,000.00	40,000.00		40,000.00	
Investment Income and Commissions	1,287.09	9,851.27		9,851.27	
Other Revenues	23,800.36	23,800.36		23,800.36	
<b>Total Revenues:</b>	<b>47,362.20</b>	<b>168,619.83</b>	<b>0.00</b>	<b>168,619.83</b>	<b>0.00</b>
<b>Expenditures</b>					
General Government Services	18,249.76	79,300.03		(79,300.03)	
Protective Services	(125.00)	1,958.65		(1,958.65)	
Transportation Services	7,905.03	49,442.70		(49,442.70)	
Environmental Health Services	3,447.43	15,571.22		(15,571.22)	
Public Health and Welfare Services	(1,231.25)	(3,570.86)		3,570.86	
Planning and Development Services	1,892.88	2,481.68		(2,481.68)	
Recreation and Cultural Services	16,681.63	10,328.70		(10,328.70)	
Utilities		73,062.70		(73,062.70)	
<b>Total Expenditures:</b>	<b>46,820.48</b>	<b>228,574.82</b>	<b>0.00</b>	<b>(228,574.82)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>541.72</b>	<b>(59,954.99)</b>	<b>0.00</b>	<b>(59,954.99)</b>	<b>0.00</b>
<b>Change in Net Assets</b>	<b>541.72</b>	<b>(59,954.99)</b>	<b>0.00</b>	<b>(59,954.99)</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>541.72</b>	<b>(59,954.99)</b>	<b>0.00</b>	<b>(59,954.99)</b>	<b>0.00</b>

Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand	(114,030.92)	(134,091.69)	249,728.34
Cash - Bank - Term Deposit - 406			16,000.00
Cash - Bank - Term Deposit - 407	(33,587.61)	(33,587.61)	303,386.52
Cash - Bank - Term Deposit - 404			250,000.00
Cash - Bank - Term Deposit			454,853.47
Cash - Investment	150,310.12	151,243.85	1,000.00
Cash - MasterCard Account			
<b>Total Cash:</b>	<b>2,691.59</b>	<b>(16,435.45)</b>	<b>1,275,168.33</b>
<b>Municipal Taxes Receivable</b>			
Municipal - Tax Receivable - Current	(2,052.23)	(10,408.59)	(10,408.59)
Municipal - Tax Receivable - Arrears	354.77	(17,724.19)	31,459.74
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(1,697.46)</b>	<b>(28,132.78)</b>	<b>19,691.37</b>

Certified correct and in accordance with the records

Presented to council on

  
 June 12, 2013  
 (Date)  
  
 William Nike, Mayor

Yvonne Jess, Chief Administrative Officer

Minutes from the June 24, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor William Nike, Councillors Colleen Hoppenreys, Gary Dunn, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Lynden Lepage

Mayor Nike called the meeting to order at 7:00 p.m.

**Five Hills Health Region – Regional Hospital Contribution**

96/2013 HOPPENREYS: That we contribute \$13,500 to the Five Hills Health Region for the new Regional Hospital in Moose Jaw over 3 years (\$4,500/year), beginning in 2013, and that the Mayor and CAO are authorized to sign the Regional Hospital Contribution Agreement with Five Hills Health Region. Carried.

**Elbow Library Window Replacement**

97/2013 HATZEL: That based on the estimates received that the Village will contribute half of the funds to replace the windows in the Library, up to a maximum of \$3,500. Carried.

**Grader Purchase**

98/2013 HOPPENREYS: That we purchase a C86C Champion motor grader from Redhead Equipment in Saskatoon for a maximum of \$125,000 using Capital Trust Funds, with repayments back to the Village's Capital Trust Fund over 10 years. Carried.

**Saskatchewan Street (Main Street) Repairs**

99/2013 HATZEL: That we proceed with repairs to the Village's three blocks of Saskatchewan Street as per direction from Rod Richards, Department of Highways, to a maximum cost of \$50,000; transferring \$29,000 of those funds from 2012's surplus. Carried.

**2013 Capital and Operating Budget**

Council continued with the 2013 Capital and Operating Budget deliberations.

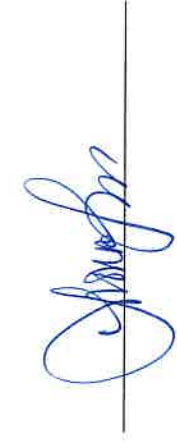
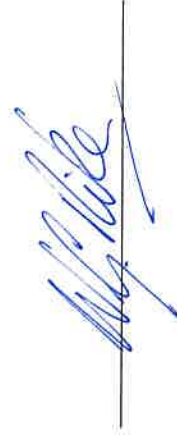
100/2013 DUNN: That we approve the Capital and Operating Budget for 2013 as prepared. Carried.

**Mill Rate**

101/2013 HATZEL: That we set the 2013 uniform mill rate at 4.22 mills. Carried.

**Mill Rate Factor Bylaw No. 13-03**

102/2013 HOPPENREYS: Read Bylaw No. 13-03 for a first time being a bylaw to establish a commercial mill rate factor. Carried.

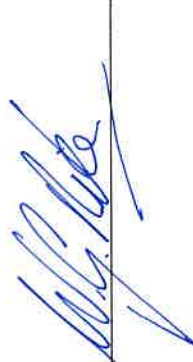


103/2013 HATZEL: Read Bylaw No. 13-03 for a second time. Carried.  
104/2013 NIKE: That we have three consecutive readings at this same meeting.  
Carried Unanimously.

105/2013 DUNN: Read Bylaw No. 13-03 for a third time, hereby adopting a bylaw to  
establish a commercial mill rate factor. Carried.

**Adjournment**

106/2013 HATZEL: That this meeting be adjourned at 9:15 p.m. Carried.

  
\_\_\_\_\_

  
\_\_\_\_\_

**A BYLAW OF THE VILLAGE OF ELBOW TO ESTABLISH A  
MILL RATE FACTOR**

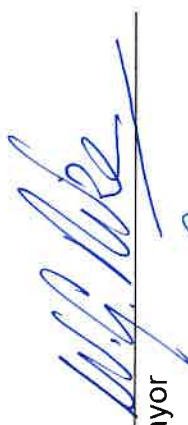
The Council of the Village of Elbow, in the Province of Saskatchewan,  
enacts as follows:

1. This bylaw shall be known as the "Mill Rate Factor Bylaw".
2. The following mill rate factor shall be applied to the uniform mill rate levied against all taxable property for municipal purposes:

<u>Classification</u>	<u>Factor</u>
-----------------------	---------------

- |                            |      |
|----------------------------|------|
| a) Commercial & Industrial | 2.25 |
|----------------------------|------|



  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator  
Section 285 The Municipalities Act

Agenda for the July 8, 2013 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

PUBLIC HEARING – KEITH DANILUK DISCRETIONARY USE PERMIT

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – June 12 and 24

- Business rising from the minutes

FINANCIAL STATEMENTS

ACCOUNTS PAYABLE

REPORTS

OLD BUSINESS

- Keith Daniluk Discretionary Use Permit (decision based on public hearing)
- Pesticide use
- Bryan Cafferata water/sewer line project
- Policy on people with two (or more) adjacent properties and wanting to build over property line or too close; Yvonne will report on info from lawyer
- Community Vitality Program (Tuft's Bay) – next intake is Oct. 1st
- Dust Suppressant
- Village Office front door
- Community Park Pond – budgeted \$2,000
- Fire Hall Reno's – for wildland truck
- Bulletin Board
- Fire Service Agreements
- EMO Plan

CORRESPONDENCE

Action Items:

- Rod Richards, Dept of Hwys email – not able to do work to Sask Street
- Meryl Joel – Saskatchewan Street beautification & property clean up
- Minister of Gov't Relations – review of tax tools
- Norma Johnson re: supporting Rider Nation Community Celebration
- Joy Peddle – Tuft's Bay Campground

Information Items:

- Thank you note from the Elbow Business Group
- SUMA Urban Voice
- PARCS Update
- WaterWolf Catch Newsletter

NEW BUSINESS

- Richardson Pioneer Rider Nation Community Celebration
- WaterWolf membership renewal
- Kathy Korbo (Lorraine Korbo's house) sewer clean out – tree roots
- Facilities Committee Minutes – June 10<sup>th</sup> meeting
- New/Old Business – speed monitor sign was fixed, but vandalized again
- Sidewalks
- Scott's 3 month review; wage consideration
- Rodent control
- Property Assessment

ADJOURNMENT

Minutes from the July 8, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor William Nike, Councillors Colleen Hoppenreys, Gary Dunn, Lynden Lepage (8:10 p.m.), Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

**Public Hearing – Discretionary Use Application**

Mayor Nike declared the Public Hearing open at 7 p.m. regarding the discretionary use application from Keith Daniluk.

Having no one in attendance and having received no written submissions, Mayor Nike declared the hearing adjourned at 7:05 p.m.

**Regular Council Meeting – Call to Order**

Mayor Nike called the meeting to order at 7:05 p.m.

**Agenda**

DUNN: That the agenda be accepted as amended and attached to these minutes. Carried.

107/2013

**Minutes**

HATZEL: That the minutes of the June 12, 2013 Council Meeting be accepted as presented. Carried.

108/2013

DUNN: That the minutes of the June 24, 2013 Special Meeting be accepted as presented. Carried.

109/2013

**Financial Statement**

HOPPENREYS: That the bank reconciliation and financial statement for the month of June 2013 be accepted as presented. Carried.

110/2013

**Payment of Accounts**

DUNN: That the accounts be paid as presented. Carried.

111/2013

**Reports**

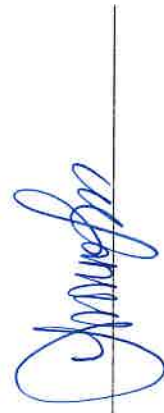
Mayor Nike reported on his conversation with the RCMP Outlook Detachment in regards to our CAO's reporting of the speed monitor vandalism.

**Discretionary Use Application – Keith Daniluk**

HOPPENREYS: That we approve the discretionary use application for temporary RV use on Lot A, Block 24, Plan 63MJ14558 for the purpose of accommodating three RV's for a temporary period until the end of 2016. Carried.

112/2013

8:10 p.m. – Councillor Lepage arrived at the meeting.



**Village Office Exterior Door**

113/2013 HATZEL: That we authorize the CAO to purchase an exterior door for the Village Office based on the best quote received. Carried.

**Sump Pump – Community Park**

114/2013 LEPAGE: That we authorize Scott Scrimbitt to purchase a 2" portable gas sump pump for use in the Community Park as well as other municipal needs. Carried.

**Richardson Pioneer Rider Nation Community Celebration**

115/2013 NIKE: That Council supports the Facility Committee's application to the Richardson Pioneer Rider Nation Community Celebration program. Carried.

**WaterWolf**

116/2013 LEPAGE: That we renew our membership with WaterWolf Planning Inc. for April 2, 2013 – March 31, 2014 for \$1,130.40 Carried.

**Korbo Sewer Clean Out Invoice**

117/2013 LEPAGE: That as per our Sewer Clean Out Policy, we cover the charges in regards to Lorraine Korbo's sewer clean out, due to tree roots. Carried.

**Sidewalk Replacement**

118/2013 HOPPENREYS: That we authorize the CAO to get a quote on sidewalk replacement. Carried.

**Maintenance Salary**

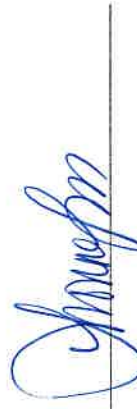
119/2013 HOPPENREYS: That following his three month review, we increase Scott Scrimbitt's wage to \$23/hr effective July 1, 2013. Carried.

**Adjournment**

120/2013 HATZEL: That this meeting be adjourned at 10:05 p.m. Carried.

**CORRESPONDENCE**

- Rod Richards, Dept. of Hwys – not able to do work on Saskatchewan St
- Meryl Joel – Saskatchewan St beautification & property cleanup
- Minister of Gov't Relations – review of tax tools
- Norma Johnson – supporting Rider Nation Community Celebration
- Joy Peddle – Tuft's Bay Campground
- Elbow Business Group – thank you
- SUMA Urban Voice
- PARCS Update
- WaterWolf Catch Newsletter

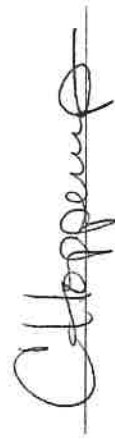
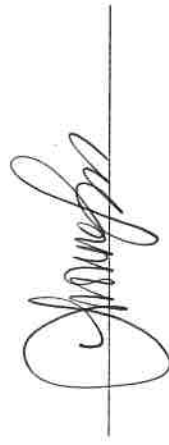
## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
6585	AlM Electric Ltd.	7/ 9/2013	11,921.5
6586	B & D Horizontal Drilling Ltd	7/ 9/2013	1,412.2
6587	Robert L. Bramble	7/ 9/2013	15,104.0
6588	BVH Consulting	7/ 9/2013	367.5
6589	C & M Motors Ltd	7/ 9/2013	21.1
6590	Elbow Fine Foods	7/ 9/2013	91.1
6591	Yvonne Jess	7/ 9/2013	65.0
6592	Rod Daniluk	7/ 9/2013	70.0
6593	Dan Hoppetireys	7/ 9/2013	35.0
6594	Ron Sisetsky	7/ 9/2013	70.0
6595	Glen Amor	7/ 9/2013	70.0
6596	Kevin Luchia	7/ 9/2013	35.0
6597	Five Hills Health Region	7/ 9/2013	60.0
6598	Kathy Korbo	7/ 9/2013	273.0
6599	Glen MacDonald	7/ 9/2013	4,360.2
6600	Meridan Inspections Ltd.	7/ 9/2013	210.0
6601	Dale Nornish	7/ 9/2013	500.0
6602	The Outlook	7/ 9/2013	101.3
6603	Paliser Plains Co-op	7/ 9/2013	249.7
6604	R & J Lakeside Service Ltd.	7/ 9/2013	1,546.9
6605	Riverbend Co-op Ltd.	7/ 9/2013	126.0
6606	Saskatchewan Research Council	7/ 9/2013	122.0
6607	SaskWater Accounts Receivable	7/ 9/2013	255.1
6608	Village of Elbow ITF R. Mitzel	7/ 9/2013	100.0
6609	V. of Elbow MasterCard Acct	7/ 9/2013	396.1
6610	Village of Elbow	7/ 9/2013	100.0
6611	Viterra	7/ 9/2013	488.2
6612	WaterWorl Planning Inc.	7/ 9/2013	1,186.9
6613	Dylan Boyle	7/15/2013	800.0
6614	Claudia Dieckrich	7/15/2013	650.0
6615	Yvonne Jess	7/15/2013	1,000.0
6616	Scott Scrimbitt	7/15/2013	641.0
6617	Maira Frankenteiger	7/15/2013	15.0
6618	Lily Hagen	7/15/2013	200.0
6619	issued in error - wrong vendor	7/16/2013	0.0
6620	Sanden Trenching	7/17/2013	10,286.7
6621	Air Liquide Canada inc.	7/19/2013	13.8
6622	Voided by the print process	7/19/2013	0.0
6623	Loraas Disposal Services Ltd.	7/19/2013	5,943.7
6624	SaskPower	7/19/2013	2,286.7
6625	SaskTel CPP	7/19/2013	422.8
6626	SaskWater Accounts Receivable	7/19/2013	12,781.1
6627	Village of Elbow	7/19/2013	685.5
6628	William Nike	7/31/2013	198.6
6629	Richard Davis	7/31/2013	430.0
6630	Dylan Boyle	7/31/2013	1,739.1
6631	Claudia Dieckrich	7/31/2013	989.7




Payment #	Vendor	Date	Amount
6632	Yvonne Jess	7/31/2013	2,063.39
6633	Ron Savidan	7/31/2013	376.00
6634	Scott Scimbritt	7/31/2013	2,011.89
6635	MEPP	7/31/2013	1,777.90
6636	Receiver General	7/31/2013	3,259.75
6637	Receiver General	7/31/2013	361.66
6638	V. of E. ITF W. Cafeteria	7/31/2013	40.00
6639	Commutron Industries Ltd.	7/29/2013	198.45
6640	Budget Blinds .	7/31/2013	1,000.00
6641	SUMA	7/31/2013	728.49
6642	Sun West School Division	7/31/2013	4,054.39
	Total:		94,295.86
	Total for General:		94,295.86

Payments Printed: 58

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending June 30, 2013

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	236.59	4,657.94	389,853.86	(385,195.92)	98.81-
Fees and Charges	11,377.44	25,421.06	66,140.00	(40,718.94)	61.56-
Utilities	38,726.87	94,034.09	212,850.00	(118,815.91)	55.82-
Grants	72,102.00	84,688.20	105,708.00	(21,019.80)	19.88-
Grants in Lieu of Taxes	1,621.35	10,231.16	21,898.43	(11,667.27)	53.28-
Land Sales - Gain		40,000.00	40,000.00		
Investment Income and Commissions	398.23	10,249.50	13,585.46	(3,335.96)	24.56-
Other Revenues	(1,145.05)	22,655.31	22,655.31		
<b>Total Revenues:</b>	<b>123,317.43</b>	<b>291,937.26</b>	<b>872,691.06</b>	<b>(580,753.80)</b>	<b>66.55-</b>
<b>Expenditures</b>					
General Government Services	11,244.88	90,544.91	172,009.70	81,464.79	47.36
Protective Services	529.31	2,487.96	37,067.92	34,579.96	93.29
Transportation Services	9,813.04	59,255.74	274,285.60	215,029.86	78.40
Environmental Health Services	5,267.28	20,838.50	63,200.00	42,361.50	67.03
Public Health and Welfare Services	1,869.12	(1,701.74)	4,500.00	6,201.74	137.82
Planning and Development Services	10,170.41	2,481.68	2,481.68		
Recreation and Cultural Services	10,170.41	20,499.11	65,223.00	44,723.89	68.57
Utilities	40,673.84	113,736.54	243,622.05	129,885.51	53.31
<b>Total Expenditures:</b>	<b>79,567.88</b>	<b>308,142.70</b>	<b>862,389.95</b>	<b>554,247.25</b>	<b>64.27</b>
<b>Change in Net Financial Assets</b>	<b>43,749.55</b>	<b>(16,205.44)</b>	<b>10,301.11</b>	<b>(26,506.55)</b>	<b>257.32-</b>
<b>Change in Net Assets</b>	<b>43,749.55</b>	<b>(16,205.44)</b>	<b>10,301.11</b>	<b>(26,506.55)</b>	<b>257.32-</b>
Transfers			174,120.00	174,120.00	100.00
<b>Change in Surplus</b>	<b>43,749.55</b>	<b>(16,205.44)</b>	<b>(163,818.89)</b>	<b>147,613.45</b>	<b>90.11</b>
<b>Account Balances</b>					
<b>Cash</b>					
Cash - On Hand - Petty Cash			100.00		
Cash - On Hand - Float			100.00		
Cash - Bank - Demand	6,143.75	(127,947.94)	255,872.09		
Cash - Bank - Term Deposit - 406		(33,587.61)	16,000.00		
Cash - Bank - Term Deposit - 407			303,386.52		
Cash - Bank - Term Deposit - 404			250,000.00		
Cash - Bank - Term Deposit	398.23	151,642.08	455,251.70		
Cash - Investment			1,000.00		
Cash - MasterCard Account					
<b>Total Cash:</b>	<b>6,541.98</b>	<b>(9,893.47)</b>	<b>1,281,710.31</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	(2,454.62)	(12,863.21)	(12,863.21)		
Municipal - Tax Received - Current	(59.84)	(59.84)	(59.84)		
Municipal - Tax Receivable - Arrears	(1,335.93)	(19,060.12)	30,123.81		
Municipal - Allow. for Uncollected			(1,359.78)		
<b>Total Municipal Taxes Receivable:</b>	<b>(3,850.39)</b>	<b>(31,983.17)</b>	<b>15,840.98</b>		

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

July 8, 2013  
(Date)  
  
William Mike, Mayor

Minutes from the July 25, 2013, special meeting of the Council of the Village of Elbow held in the Village Council Chambers. The meeting was called to discuss abusive behavior, policy on zero tolerance, and Mayor Nike's resignation.

Present: Mayor William Nike, Councillors Colleen Hoppenreys, Gary Dunn, Lynden Lepage (7:30 p.m.), Betty Hatzel, Chief Administrative Officer Yvonne Jess, Admin Assistant Claudia Diederich, and Maintenance Scott Scrimbitt.

Mayor Nike called the meeting to order at 7:00 p.m.

Mayor Nike and staff outlined the abusive aggressive behavior that has taken place during the week of July 15 – 19, 2013.

7:30 p.m. – Councillor Lepage arrived at the meeting.

8 p.m. – Mayor Nike presented his resignation effective July 31, 2013 and left the meeting.

8 p.m. – Scott Scrimbitt and Claudia Diederich left the meeting.

Deputy Mayor Hoppenreys took over chairing the meeting.

**Aggressive Abusive Behavior**

121/2013

DUNN: That aggressive abusive behavior will not be tolerated towards staff and that staff post notice of this in the office, town shop and on the Village website.  
Carried.

**Mayor's Resignation**

122/2013

HOPPENREYS: That we accept with regret Bill Nike's resignation as Mayor, effective July 31, 2013.  
Carried.

**By-Election**

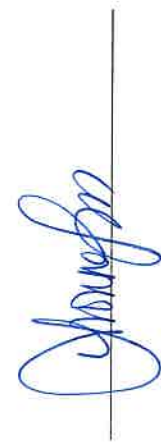
123/2013

LEPAGE: That we set September 25, 2013 for a by-election to fill the position of Mayor, with an advance poll to be held September 17, 2013 from 4 – 7 p.m.  
Carried.

**Adjournment**

124/2013

HATZEL: That this meeting be adjourned at 8:48 p.m.  
Carried.



Agenda for the August 15, 2013 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – July 8, July 25  
- Business rising from the minutes

FINANCIAL STATEMENTS & budgetary control  
ACCOUNTS PAYABLE

7:15 p.m. Delegation – Rick & Tom Jukes re: lagoon disposal agreement  
7:45 p.m. Delegation – Sgt. Todd and Cpl Gardiner

REPORTS

- Maintenance Meeting
- Speed Monitor

OLD BUSINESS

- Aggressive/Abusive behavior – zero tolerance policy
- By-election
- Sidewalk Quote
- Chemical issue
- McLean's wood pile letter
- Industrial subdivision road tenders

TO DO LIST:

- Village Office front door
- Fire Hall Reno's
- Bulletin Board
- Transfer Site Fencing
- Fire Service Agreements
- EMO Plan

CORRESPONDENCE

Action Items:

- Charlene & Gordon Poole email – spraying fields
- Terry & Bonnie Fernets – noise complaint
- Nick Paulsen – SeaCan on industrial lot
- Sask Federation of Police Officers – 2013 Crime Prevention Guide
- WaterWolf District Board of Revision Members
- Ministry of Government Relations – Daniluk farm subdivision
- Jan Cafferata – zero tolerance, office floor plan

Information Items:

- Thank you note – Five Hills Health Region re: contribution to new hospital
- WaterWolf Catch newsletter
- Facilities Committee Mtg (July 25<sup>th</sup>) minutes
- Saskatchewan Ride for Site – thank you
- SaskTel – 4G network coverage improvement
- SaskRivers draft Legacy Document
- James Simonson, WaterWolf – update email

NEW BUSINESS

- Annual Waterworks Information
- Building Permits
  - o 12/2013 – Marc Roussel – 210 King St - deck
  - o 13/2013 – Ken & Kathy Coates – 418 Minto St - deck/ramp
  - o Tim & Renee Kammer – 160 Sunset Lane
- Offer on a theodo light (transit)
- Basic Emergency Management Course
- CATPC representative
- Library Board representative
- Rink/Civic Centre rentals (forms, tables, confirmations for tentative bookings)
- WaterWolf Bylaw

ADJOURNMENT

Next Council Meeting – September 9, 2013

Minutes from the August 15, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Councillors Colleen Hoppenreys, Gary Dunn, Lynden Lepage (7:25 p.m.), Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Deputy Mayor Hoppenreys called the meeting to order at 7:04 p.m.

Agenda

125/2013

HATZEL: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

126/2013

DUNN: That the minutes of the July 8, 2013 Council Meeting and July 25, 2013 Special Meeting be accepted as presented. Carried.

Financial Statement

127/2013

DUNN: That the bank reconciliation and financial statement for the month of July 2013 be accepted as presented. Carried.

Payment of Accounts

128/2013

HATZEL: That the accounts be paid as presented. Carried.

Delegation – 7:15 p.m. – Rick and Tom Jukes, Lakeside RV Trailer Park Ltd.

Rick and Tom Jukes attended the meeting to propose a lagoon disposal agreement for their development, Lakeside RV Trailer Park Ltd.

7:25 p.m. – Councillor Lepage arrived at the meeting.

Delegation – 7:45 p.m. – RCMP

<sup>Todd</sup> Sgt. Lewis and Cpl. Gardiner attended the meeting at the request of Council to discuss what they could in regards to recent happening towards staff and council.

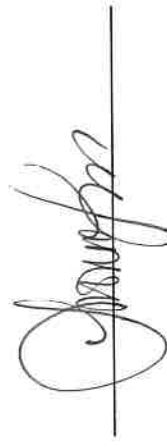
Reports

CAO Jess provided a written report on the Maintenance Committee Meeting held August 12<sup>th</sup>.

Aggressive Abusive Behavior

129/2013

DUNN: That we write a letter to the two individuals that have recently displayed aggressive abusive behavior to staff and/or council members, indicating that we have a zero tolerance policy in regards to this type of behavior towards staff and council members and that this behavior will not be tolerated or welcome. Carried.



By-Election

130/2013

HATZEL:

That due to an error at The Outlook Printers, we postpone our by-election to fill the position of Mayor, setting the election date for October 16, 2013, with advance poll set for October 9, 2013 from 7 p.m. to 7 p.m. Carried.

Sidewalk Quotes

131/2013

DUNN:

That we proceed with the sidewalk work as per the quotes received. Carried.

Industrial Subdivision Road Tenders

132/2013

DUNN:

That due to the exorbitant cost to build the road around the Industrial Subdivision, we eliminate Venture Street from the project. Motion Defeated.

132/2013

LEPAGE:

That the CAO notify each of the new property owners in the Industrial Subdivision of their share of the road building costs, should the Village decide to go ahead based on the tenders received:

Lot 6 .....	\$20,000
Lot 7 (corner lot) .....	\$25,000
Lot 8 (corner lot) .....	\$25,000
Lot 9 .....	\$20,000
Lot 10 .....	\$20,000
Lot 11 .....	\$20,000
Lot 13 .....	\$20,000
Lot 14 .....	\$20,000

Carried.

133/2013

HATZEL:

That we postpone a decision on the Industrial Subdivision road tender until our September 9, 2013 Council Meeting.

Carried.

Lot 11, Block 1A – Industrial Subdivision

134/2013

LEPAGE:

That we would approve the use of a SeaCan container on Nick Paulsen's industrial lot, Lot 11, Block 1A.

Carried.

District Board of Revision

135/2013

DUNN:

That the Village of Elbow nominate Reg Stewart of Central Butte, to the WaterWolf District Board of Revision.

Carried.

Water Rate Policy and Capital Investment Strategy

136/2013

HATZEL:

That we accept the 2012 Waterworks Rate Policy and Capital Investment Strategy Policy as presented.

Carried.

Building/Development Permits

137/2013

DUNN:

That we approve the following Building and Development Permit based on the plan review by our Building Official:

#12/2013 – Marc & Deb Roussel – 210 King Street. Carried.




138/2013

LEPAGE: That we approve the following Building and Development Permit based on the plan review by our Building Official, along with a 10% variance for their front yard set back:

#13/2013 – Ken & Kathy Coates – 418 Minto Street. Carried.

Theodo Lite

139/2013

HOPPENREYS: That we agree to sell the Theodo Lite to Martin Zdunich for \$100. Carried.

Elbow Library Board

140/2013

DUNN: That due to Mayor Nike’s resignation, we appoint Councillor Hoppenreys to the Elbow Library Board as Council’s representative Carried.

WaterWolf Planning District Bylaw

141/2013

HATZEL: Read Bylaw No. 13-04 for a first time being a bylaw to amend the WaterWolf Planning District Agreement. Carried.

142/2013

HOPPENREYS: Read Bylaw No. 13-04 for a second time. Carried.

143/2013

HATZEL: That we have three consecutive readings at this same meeting. Carried Unanimously.

144/2013

LEPAGE: Read Bylaw No. 13-04 for a third time, hereby adopting a bylaw to establish a commercial mill rate factor. Carried.

Extension of Meeting

145/2013

DUNN: That we extend the meeting past 10:00 p.m. for half an hour. Carried.

Adjournment

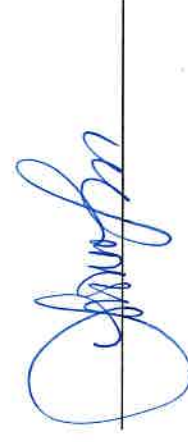
146/2013

DUNN: That this meeting be adjourned at 10:20 p.m. Carried.

CORRESPONDENCE


- Charlene & Gordon Poole email – spraying fields
- Terry & Bonnie Fernets – noise complaint
- Nick Paulsen – SeaCan on industrial lot
- Sask Federation of Police Officers – 2013 Crime Prevention Guide
- WaterWolf District Board of Revision Members
- Ministry of Government Relations – Daniuk farm subdivision
- Jan Cafferata – zero tolerance, office floor plan
- Thank you note – Five Hills Health Region re: contribution to new hospital
- WaterWolf Catch newsletter
- Facilities Committee Mtg (July 25<sup>th</sup>) minutes
- Saskatchewan Ride for Site – thank you
- SaskTel – 4G network coverage improvement
- SaskRivers draft Legacy Document
- James Simonson, WaterWolf – update email





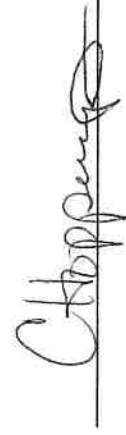
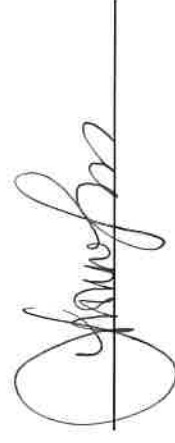
## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
6643	Claudia Diederich	8/15/2013	650.00
6644	Yvonne Jess	8/15/2013	1,000.00
6645	Scott Scrimbitt	8/15/2013	800.00
6646	Village of Elbow - Petty Cash	8/15/2013	49.62
6647	Dylan Boyle	8/16/2013	1,031.22
6648	Receiver General	8/16/2013	128.41
6649	101142236 Saskatchewan Ltd	8/20/2013	182.70
6650	Adventure Printing Ltd.	8/20/2013	526.90
6651	M.L. Whittles	8/20/2013	68.50
6652	Gerry Harris	8/20/2013	117.30
6653	Bonita Tucker	8/20/2013	97.50
6654	James Simonson	8/20/2013	61.50
6655	Robert L. Bramble	8/20/2013	755.20
6656	Elbow Wellness Clinic	8/20/2013	20.80
6657	Five Hills Health Region	8/20/2013	120.00
6658	Flocor Inc.	8/20/2013	213.17
6659	Golden West Broadcasting Ltd.	8/20/2013	26.25
6660	Guardian Traffic Services Ltd.	8/20/2013	6,204.50
6661	John Deere Financial	8/20/2013	199.38
6662	John's Ford Auto Sales Ltd.	8/20/2013	165.50
6663	Lambert Distributing Inc.	8/20/2013	171.64
6664	Loomis Express	8/20/2013	25.60
6665	Master Industries Inc.	8/20/2013	76.85
6666	Meridan Inspections Ltd.	8/20/2013	210.00
6667	Palliser Plains Co-op	8/20/2013	672.25
6668	Kevin & Joy Peddle	8/20/2013	241.22
6669	Prairie Janitorial Supply	8/20/2013	159.96
6670	Prairie Mapping Services	8/20/2013	865.58
6671	R & J Lakeside Service Ltd.	8/20/2013	1,647.17
6672	R.M. of Loreburn	8/20/2013	133.90
6673	Rosedale Electric Ltd	8/20/2013	1,695.65
6674	SAL Engineering Ltd.	8/20/2013	18,649.10
6675	Sanden Trenching	8/20/2013	21,396.00
6676	Saskatchewan Research Council	8/20/2013	385.08
6677	SUMA	8/20/2013	408.02
6678	V. of Elbow MasterCard Acct	8/20/2013	590.45
6679	XEROX Canada Ltd.	8/20/2013	46.45
6680	Martin Zdunich	8/20/2013	96.58
6681	Air Liquide Canada Inc.	8/23/2013	14.32
6682	Voided by the print process	8/23/2013	0.00
6683	Loraas Disposal Services Ltd.	8/23/2013	9,151.97
6684	SaskPower	8/23/2013	2,234.57
6685	SaskTel CPP	8/23/2013	405.12
6686	SaskWater Accounts Receivable	8/23/2013	17,650.91
6687	Village of Elbow - Petty Cash	8/23/2013	60.75
6688	Village of Elbow	8/23/2013	998.10
6689	Commutron Industries Ltd.	8/30/2013	264.60

Payment #	Vendor	Date	Amount
6690	Colleen Hoppenreys	8/30/2013	198.67
6691	Richard Davis	8/30/2013	430.00
6692	Claudia Diederich	8/30/2013	985.63
6693	Yvonne Jess	8/30/2013	2,063.39
6694	Ron Savidan	8/30/2013	378.00
6695	Scott Scrimbitt	8/30/2013	2,011.89
6696	MEPP	8/30/2013	1,773.18
6697	Receiver General	8/30/2013	3,248.64
6698	V. of E. ITFW. Cafferata	8/30/2013	40.00
6699	Village of Elbow	8/30/2013	88.70
6700	Sheila Hahn	8/31/2013	42.06
6701	Kurtis Nunweiler	8/31/2013	46.98
6702	Mike Reichert	8/31/2013	300.00
6703	SUMA	8/31/2013	664.21
6704	Sun West School Division	8/31/2013	126,854.05
Total:			229,795.69
Total for General:			229,795.69

Payments Printed: 62

**A BYLAW OF THE VILLAGE OF ELBOW TO AMEND THE WATERWOLF PLANNING DISTRICT AGREEMENT**

The Council of the Village of Elbow, in the Province of Saskatchewan, desires to amend the WaterWolf Planning District agreement by adding the following:

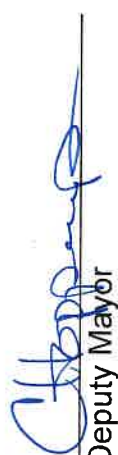
**Dispute Resolution**

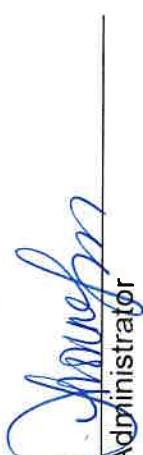
14. In the event that a dispute arises between two or more of the Parties, the Parties will attempt to resolve the issue by following a progressive dispute resolution process by:
- a) Firstly, striking a negotiating committee, consisting of two elected officials and one staff member representing each affected municipal council, to negotiate a resolution;
  - b) Secondly, hiring a professional mediator to guide discussions to resolve the dispute working with the appointed committee;
  - c) Thirdly, seek non-binding arbitration from the professional mediator or a legal professional;
  - d) Lastly, voluntarily refer the dispute to the Saskatchewan Municipal Board, in accordance with section 393 of *The Municipalities Act*, for a binding decision.

**Local Amendment Provision**

15. The Parties agree that where an amendment to the District Plan only affects one municipality, the affected municipality may adopt the amendment and the amendment shall come into force and become part of the District Plan without adoption by any other municipality.
- a) The affected municipality shall follow sections 35 – 38 of *The Planning and Development Act, 2007* when amending the District Plan.
  - b) The WaterWolf Planning Commission shall inform, in writing, all members of the *WaterWolf Planning District Agreement* of the affected municipalities intended changes to the District Plan.



  
Deputy Mayor

  
Administrator

Read a third time and adopted this  
15<sup>th</sup> day of August, 2013.

  
Administrator



Village of Elbow  
Statement of Financial Activities - Summary  
For the Period Ending July 31, 2013

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	401,030.42	405,688.36	389,853.86	15,834.50	4.06
Fees and Charges	41,150.06	68,517.12	66,140.00	2,377.12	3.59
Utilities	8,034.34	102,138.79	212,850.00	(110,711.21)	52.01-
Grants		84,688.20	105,708.00	(21,019.80)	19.88-
Grants in Lieu of Taxes	1,731.57	11,962.73	21,898.43	(9,935.70)	45.37-
Land Sales - Gain		40,000.00	40,000.00		
Investment Income and Commissions	458.23	10,707.73	13,585.46	(2,877.73)	21.18-
Other Revenues	20.80	22,676.11	22,655.31	20.80	0.09
<b>Total Revenues:</b>	<b>452,425.42</b>	<b>746,379.04</b>	<b>872,691.06</b>	<b>(126,312.02)</b>	<b>14.47-</b>
<b>Expenditures</b>					
General Government Services	14,379.66	104,824.57	172,009.70	67,185.13	39.06
Protective Services	(5,611.59)	(3,123.63)	37,067.92	40,191.55	108.43
Transportation Services	25,230.96	84,486.70	274,285.60	189,798.90	69.20
Environmental Health Services	4,631.82	25,470.32	63,200.00	37,729.68	59.70
Public Health and Welfare Services	260.00	(1,441.74)	4,500.00	5,941.74	132.04
Planning and Development Services		2,481.68	2,481.68		
Recreation and Cultural Services	9,212.65	29,591.76	65,223.00	35,631.24	54.63
Utilities	25,331.43	139,067.97	243,622.05	104,554.08	42.92
<b>Total Expenditures:</b>	<b>73,434.93</b>	<b>381,357.63</b>	<b>862,389.95</b>	<b>481,032.32</b>	<b>55.78</b>
<b>Change in Net Financial Assets</b>	<b>378,990.49</b>	<b>365,021.41</b>	<b>10,301.11</b>	<b>354,720.30</b>	<b>3443.52</b>
<b>Change in Net Assets</b>	<b>378,990.49</b>	<b>365,021.41</b>	<b>10,301.11</b>	<b>354,720.30</b>	<b>3443.52</b>
Transfers			174,120.00	174,120.00	100.00
<b>Change in Surplus</b>	<b>378,990.49</b>	<b>365,021.41</b>	<b>(163,818.89)</b>	<b>528,840.30</b>	<b>322.82</b>

**Account Balances**

	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand	(28,626.76)	(156,574.70)	227,245.33
Cash - Bank - Term Deposit - 406		(33,587.61)	16,000.00
Cash - Bank - Term Deposit - 407			303,386.52
Cash - Bank - Term Deposit - 404			250,000.00
Cash - Bank - Term Deposit	458.23	152,100.31	455,709.93
Cash - Investment			1,000.00
Cash - MasterCard Account			
<b>Total Cash:</b>	<b>(28,168.53)</b>	<b>(38,062.00)</b>	<b>1,253,541.78</b>

**Municipal Taxes Receivable**

Municipal - Tax Receivable - Current	392,588.87	379,725.66	379,725.66
Municipal - Tax Received - Current		(59.84)	(59.84)
Municipal - Tax Receivable - Arrears	(596.62)	(19,656.74)	29,527.19
Municipal - Allow. for Uncollected			(1,359.78)

**Total Municipal Taxes Receivable:**

	<b>391,992.25</b>	<b>360,009.08</b>	<b>407,833.23</b>
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Certified correct and in accordance with the records

  
Yvonne Jess, Chief Administrative Officer

Presented to council on

August 15, 2013  
(Date)  
  
Colleen Hoppenreys, Deputy Mayor

Agenda for the September 9, 2013 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – August 15  
- Business rising from the minutes

FINANCIAL STATEMENTS & budgetary control  
ACCOUNTS PAYABLE

7:15 p.m. Delegation – Dave Cross, Elbow & District Museum Board Chair – info encl

7:45 p.m. Delegation – Carol Patterson, Facilities Committee Chair – regarding the Community Vitality grant program to use for curling rink reno's

REPORTS

- Councillor Hatzel – Facilities Committee Public Meeting

OLD BUSINESS

- Aggressive/Abusive behavior – zero tolerance policy
- Harry Daniluk subdivision – discretionary use
- Industrial subdivision road tenders
- Lakeside RV Trailer Park lagoon proposal
- Basic Emergency Management Course
- Board of Revision member
- Community Vitality Grant

TO DO LIST:

- Village Office front door
- Fire Hall Reno's – for wildland truck
- Bulletin Board
- Transfer Site Fencing
- Fire Service Agreements
- EMO Plan

CORRESPONDENCE

Action Items:

- Steven Jonasson – request for proposal for Tuft's Bay area
- Frank & Maryanne Pilgrim – request for subdivision
- Rod Daniluk – storing pumper unit
- Rod & Joanne Daniluk – subdivision
- MCDP Inter-municipal conference

Information Items:

- SUMA Urban Voice
- PARCS Update
- WaterWolf Catch
- Facilities Committee Minutes – August 12<sup>th</sup> mtg

NEW BUSINESS

- Titan Service Agreement
- Ratepayer's mtg
- Citizen of the Year
- Facilities Committee
- Road/Infrastructure Committee
- Unightly property

ADJOURNMENT

Minutes from the September 9, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Councillors Colleen Hoppenreys, Gary Dunn, Lynden Lepage, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Deputy Mayor Hoppenreys called the meeting to order at 7:00 p.m.

Agenda

147/2013

DUNN: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

148/2013

LEPAGE: That the minutes of the August 15, 2013 Council Meeting be accepted as corrected. Carried.

Financial Statement

149/2013

DUNN: That the bank reconciliation and financial statement for the month of August 2013 be accepted as presented. Carried.

Payment of Accounts

150/2013

DUNN: That the accounts be paid as presented. Carried.

Delegation – 7:15 p.m. – Dave Cross, Elbow & District Museum & Historical Society

Dave Cross attended the meeting to discuss the Museum's proposal to put a Sea Can behind the museum to use for storage.

151/2013

LEPAGE: That we approve of the Elbow & District Museum & Historical Society purchase of a Sea Can to use for storage behind the museum. Carried.

Reports

Councillor Hatzel reported on the Facilities Committee Public Meeting held to discuss the proposal for renovations to the Curling Rink.

Delegation – 7:45 p.m. – Carol Patterson and Norma Johnson, Facilities Committee

Carol Patterson and Norma Johnson, from the Facilities Committee, attended the meeting to discuss the fitness facility proposal and the Community Vitality Program grant opportunity.

Zero Tolerance Policy

152/2013

HOPPENREYS: That we accept the policy on zero tolerance for aggressive abusive behavior as presented. Carried.



Harry Daniluk Subdivision Application

- 153/2013 DUNN: That we set a monetary settlement of \$432 to cover the 0.24 hectare Municipal Reserve requirement for Harry Daniluk's subdivision, and that those funds be set aside in the Dedicated Lands Account, as per legislation. Carried.
- 154/2013 LEPAGE: That we approve the discretionary use application for Harry Daniluk's subdivision, allowing a residential use. Carried.
- 155/2013 HOPPENREYS: That we recommend the approval of Harry Daniluk's subdivision application for Parcel A, Registered Plan 65MJ08157 and part of t SW 14-25-5 W3rd. Carried.

Industrial Subdivision Road

- 156/2013 DUNN: That we reject the Industrial Subdivision road tenders on the basis that the prices were too high and that the majority of Industrial lo owners were unprepared to pay their share of the cost. Carried.
- 157/2013 HOPPENREYS: That we ask the CAO to see if we can get some other prices on roa construction. Carried.

Lakeside RV Trailer Park Ltd. – Lagoon Usage

- 158/2013 LEPAGE: That we offer Lakeside RV Trailer Park Ltd., through the R.M. of Loreburn, a five year Lagoon Usage Agreement based on the following conditions:
- a minimum volume of 175,000 gallons will be charged per year at \$0.10/gallon. If the volume exceeds 175,000 gallons, the rate will increase to \$0.13/gallon for the amount over 175,000 gallons.
  - it is understood that the usage/volumes will be provided by the hauler.
  - the agreement may be renegotiated after five years.
  - if provincial regulations change in regards to lagoon operations this agreement will also be subject to change, and may even be cancelled, if the Village is no longer able to accommodate Lakeside RV Trailer Park's effluent due to provincial regulation changes. Carried.

District Board of Revision

- 159/2013 HOPPENREYS: That we repeal motion #135/2013 in regards to our nomination to the WaterWolf District Board of Revision as Reg Stewart had already been nominated by the Village of Eyebrow. Carried.

Tuft's Bay Washroom Project

- 160/2013 LEPAGE: That we authorize the CAO to proceed with a grant application through the Community Initiative Fund – Community Vitality Program for the Tuft's Bay Washroom Project. Carried.

Municipal Capacity Development Program – Inter-Municipal Conference

161/2013

HOPPENREYS: That the CAO and one other member of Council attend the MCDP Inter-Municipal Conference in Regina December 2-3, 2013.  
Carried.

Projector

162/2013

HOPPENREYS: That we authorize the purchase a projector up to \$1,000.  
Carried.

Adjournment

163/2013

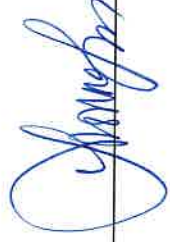
HOPPENREYS: That this meeting be adjourned at 10:02 p.m. Carried.

## CORRESPONDENCE

- Steven Jonasson – request for proposal for Tuft's Bay area
- Frank & Maryanne Pilgrim – request for subdivision
- Rod Daniluk – storing pumper unit
- Rod & Joanne Daniluk – subdivision
- MCDP Inter-municipal conference
- SUMA Urban Voice
- PARCS Update
- WaterWolf Catch
- Facilities Committee Minutes – August 12<sup>th</sup> mtg

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
6705	Yvonne Jess	9/11/2013	413.95
6706	Gary Dunn	9/11/2013	447.07
6707	William Nike	9/11/2013	264.93
6708	Lynden Lepage	9/11/2013	331.16
6709	Colleen Hoppenreys	9/11/2013	413.95
6710	Betty Hatzel	9/11/2013	413.95
6711	Elbow Fine Foods	9/11/2013	32.72
6712	Paul Ganes	9/11/2013	35.00
6713	Scott Fiske	9/11/2013	70.00
6714	Dan Hoppenreys	9/11/2013	35.00
6715	Ron Sisetsky	9/11/2013	35.00
6716	Rick Ector	9/11/2013	35.00
6717	Glen Amor	9/11/2013	70.00
6718	Floccor Inc.	9/11/2013	1,125.50
6719	Husky Oil Marketing Company	9/11/2013	16,861.29
6720	Loomis Express	9/11/2013	23.54
6721	Meridan Inspections Ltd.	9/11/2013	330.36
6722	Minister of Finance	9/11/2013	19,210.52
6723	The Outlook	9/11/2013	64.64
6724	Palliser Plains Co-op	9/11/2013	184.88
6725	Carol Patterson	9/11/2013	874.50
6726	Preus Electric Ltd.	9/11/2013	1,097.25
6727	R & J Lakeside Service Ltd.	9/11/2013	1,553.24
6728	R.M. of Loreburn	9/11/2013	75.15
6729	Rocky Mountain Phoenix	9/11/2013	1,109.90
6730	SGI	9/11/2013	986.00
6731	Saskatchewan Research Council	9/11/2013	97.64

Payment #	Vendor	Date	Amount
6732	Lloyd Tulp	9/11/2013	1,155.0
6733	V. of Elbow MasterCard Acct	9/11/2013	40.4
6734	XEROX Canada Ltd.	9/11/2013	318.3
6735	Elbow Historical Society	9/13/2013	240.0
6736	Claudia Diederich	9/13/2013	650.0
6737	Yvonne Jess	9/13/2013	1,000.0
6738	Scott Scrimbitt	9/13/2013	800.0
6739	Five Hills Health Region	9/17/2013	4,500.0
6740	Mike Reichert	9/23/2013	1,439.6
6741	Air Liquide Canada Inc.	9/25/2013	14.3
6742	Voided by the print process	9/25/2013	0.0
6743	Loraas Disposal Services Ltd.	9/25/2013	7,146.8
6744	Gerald and/or Denise Perry	9/25/2013	25.3
6745	SaskPower	9/25/2013	2,854.1
6746	SaskTel CPP	9/25/2013	389.3
6747	SaskWater Accounts Receivable	9/25/2013	13,486.9
6748	Village of Elbow	9/25/2013	661.1
6749	Colleen Hoppenreys	9/30/2013	198.6
6750	Richard Davis	9/30/2013	430.0
6751	Claudia Diederich	9/30/2013	788.6
6752	Yvonne Jess	9/30/2013	2,076.89
6753	Ron Savidan	9/30/2013	378.00
6754	Scott Scrimbitt	9/30/2013	2,011.89
6755	MEPP	9/30/2013	1,723.98
6756	Receiver General	9/30/2013	3,144.25
6757	Randy Ruuth	9/30/2013	36.00
6758	Titan Resorts Development	9/30/2013	517.17
6759	V. of E. ITF W. Cafferata	9/30/2013	40.00
6760	Village of Elbow	9/30/2013	130.00
6761	SUMA	9/30/2013	659.53
6762	Sun West School Division	9/30/2013	15,170.65
Total:			108,219.35
Total for General:			108,219.35

Payments Printed: 58




**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending August 31, 2013

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	(11,942.78)	393,745.58	389,853.86	3,891.72	1.00
Fees and Charges	3,992.65	72,530.57	66,140.00	6,390.57	9.66
Utilities	8,402.38	110,541.17	212,850.00	(102,308.83)	48.07-
Grants	8,886.20	93,574.40	105,708.00	(12,133.60)	11.48-
Grants in Lieu of Taxes	2,681.96	14,644.69	21,898.43	(7,253.74)	33.12-
Land Sales - Gain		40,000.00	40,000.00		
Investment Income and Commissions	464.88	11,172.61	13,585.46	(2,412.85)	17.76-
Other Revenues		22,655.31	22,655.31		
<b>Total Revenues:</b>	<b>12,485.29</b>	<b>758,864.33</b>	<b>872,691.06</b>	<b>(113,826.73)</b>	<b>13.04-</b>
<b>Expenditures</b>					
General Government Services	11,695.72	116,520.29	172,009.70	55,489.41	32.26
Protective Services		(3,123.63)	37,067.92	40,191.55	108.43
Transportation Services	34,548.79	119,035.49	274,285.60	155,250.11	56.60
Environmental Health Services	6,315.60	31,785.92	63,200.00	31,414.08	49.71
Public Health and Welfare Services	195.00	(1,246.74)	4,500.00	5,746.74	127.71
Planning and Development Services		2,481.68	2,481.68		
Recreation and Cultural Services	2,161.89	31,753.65	65,223.00	33,469.35	51.32
Utilities	40,215.82	179,283.79	243,622.05	64,338.26	26.41
<b>Total Expenditures:</b>	<b>95,132.82</b>	<b>476,490.45</b>	<b>862,389.95</b>	<b>385,899.50</b>	<b>44.75</b>
<b>Change in Net Financial Assets</b>	<b>(82,647.53)</b>	<b>282,373.88</b>	<b>10,301.11</b>	<b>272,072.77</b>	<b>2641.20</b>
<b>Change in Net Assets</b>	<b>(82,647.53)</b>	<b>282,373.88</b>	<b>10,301.11</b>	<b>272,072.77</b>	<b>2641.20</b>
Transfers			174,120.00	174,120.00	100.00
<b>Change in Surplus</b>	<b>(82,647.53)</b>	<b>282,373.88</b>	<b>(163,818.89)</b>	<b>446,192.77</b>	<b>272.37</b>
<b>Account Balances</b>					
<b>Cash</b>					
Cash - On Hand - Petty Cash			100.00		
Cash - On Hand - Float			100.00		
Cash - Bank - Demand	166,904.62	10,329.92	394,149.95		
Cash - Bank - Term Deposit - 406		(33,587.61)	16,000.00		
Cash - Bank - Term Deposit - 407			303,386.52		
Cash - Bank - Term Deposit - 404			250,000.00		
Cash - Bank - Term Deposit	464.88	152,565.19	456,174.81		
Cash - Investment			1,000.00		
Cash - MasterCard Account					
<b>Total Cash:</b>	<b>167,369.50</b>	<b>129,307.50</b>	<b>1,420,911.28</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current	(246,714.14)	133,011.52	133,011.52		
Municipal - Tax Received - Current		(59.84)	(59.84)		
Municipal - Tax Receivable - Arrears	(2,091.98)	(21,748.72)	27,435.21		
Municipal - Allow. for Uncollected			(1,359.78)		
<b>Total Municipal Taxes Receivable:</b>	<b>(248,806.12)</b>	<b>111,202.96</b>	<b>159,027.11</b>		

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

September 9, 2013  
(Date)

  
Colleen Hoppert, Deputy Mayor

Minutes from the September 17, 2013, special meeting of the Council of the Village Elbow held in the Village Council Chambers to discuss the Industrial Subdivision Road situation

Present:

Councillors Colleen Hoppenreys, Gary Dunn, Lynden Lepage, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Deputy Mayor Hoppenreys called the meeting to order at 7:00 p.m.

Council toured the Industrial Subdivision area, returning to the Village Office at 7:20 p.m.

Industrial Subdivision Road

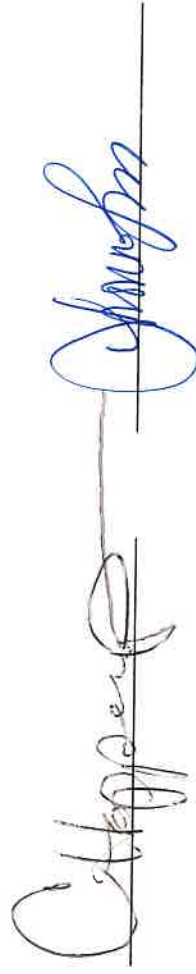
164/2013

HOPPENREYS: That we will authorize a temporary access to Lots 13 and 14, Block 1A in the Industrial Subdivision at the point of Prospect Avenue, at the property owners' expense; or if the property owners desire, the Village would authorize another mutually agreeable access point through the subdivision to gain temporary access to their lots this fall.  
Carried.

Adjournment

165/2013

DUNN: That this meeting be adjourned at 7:50 p.m. Carried.



Colleen Hoppenreys

Agenda for the October 7, 2013 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – September 9<sup>th</sup>, 17<sup>th</sup>

- Business rising from the minutes

FINANCIAL STATEMENTS & budgetary control  
ACCOUNTS PAYABLE

REPORTS

OLD BUSINESS

- Industrial subdivision road
- Unightly property
- Elbow Facilities Committee
- Ratepayer's Mtg agenda
- MCDP Inter-municipal conference
- Old water pumper unit

TO DO LIST:

- Village Office front door
- Fire Hall Reno's – for wildland truck
- Bulletin Board
- Transfer Site Fencing
- Fire Service Agreements
- EMO Plan

CORRESPONDENCE

Action Items:

- Kurtis Nunweiler email (Lot 14, Block 1A -- Industrial Subdivision)
  - Everett Kearly re: Tuft's Bay dock system
  - MADD Message Yearbook
  - SaskRivers Consulting Team
- Information Items:
- WaterWolf Catch – newsletter
  - SUMA – Municipal Recycling Bridge Funding Program
  - Minister of Parks, Culture & Sport – sanctioning professional combative sports

NEW BUSINESS

- Fire Department call out rates
- Line 19 Small Business Christmas Party – Dec. 6<sup>th</sup>; need to RSVP by Nov. 22<sup>nd</sup>
- Valley West Irrigation – access to Elbow's Lagoon
- WaterWolf Mtg October 29<sup>th</sup> in Dinsmore. Topics to include capital asset management and an update on the building code.
- Building Permit – Margaret Hundebly-Hunter; Tim Kammer
- Tax Enforcement (enclosed)
- Nathan Fiske deck encroachment
- MLDP modules
- Harbour Inn Condo Corporation – fire, utility rebate, water/sewer issues
- Water & sewer installation policy
- LDT Visitor Guide
- Office help

ADJOURNMENT

Next Council Meeting – November 11, 2013

Minutes from the October 7, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Councillors Colleen Hoppenreys, Gary Dunn, Lynden Lepage, Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Deputy Mayor Hoppenreys called the meeting to order at 7:05 p.m.

**Agenda**

166/2013

HATZEL: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

167/2013

LEPAGE: That the minutes of the September 9, 2013 regular meeting, and the September 17, 2013 special meeting be accepted as presented. Carried.

**Financial Statement**

168/2013

DUNN: That the bank reconciliation and financial statement for the month of September 2013 be accepted as presented. Carried.

**Payment of Accounts**

169/2013

DUNN: That the accounts be paid as presented. Carried.

**ArenaPlex Funds**

170/2013

DUNN: That we send a letter to the ArenaPlex Committee requesting their consideration towards financially supporting further renovations in the Rink. Carried.

**Water Pump**

171/2013

HOPPENREYS: That offer to sell the old water pump at the Fire Hall to Rod Daniluk under the condition that the Village can use it whenever there is a need. Carried.

**401 Prospect Avenue**

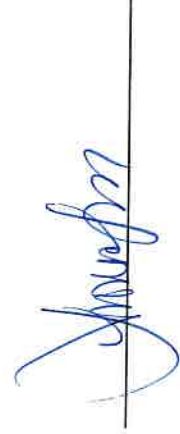
172/2013

DUNN: That the Village will agree to refund the purchase price of \$5,000 for Lot 14, Block 1A in the Industrial Subdivision, provided Kurtis Nunweiler covers the costs to transfer the property back into the Village's name. Carried.

**Canadian Heritage River**

173/2013

DUNN: That the Village of Elbow supports the designation of the South Saskatchewan and Saskatchewan River as a Canadian Heritage River and the general direction proposed within the draft Legacy Document of July, 2013. Carried.



**Volunteer Fire Fighter Honorarium**

174/2013 DUNN: That we increase the Volunteer Fire Fighter honorarium to \$50 per call out, with the Volunteer Fire Chief to receive \$75 per call out, effective November 1, 2013. Carried.

**Lagoon Authorization**

175/2013 HATZEL: That we will permit Valley West to dispose of liquid domestic sewage in the Village of Elbow Lagoon from our lagoon agreement holders only. Carried.

**Building/Development Permits**

176/2013 LEPAGE: That we approve the following Building and Development Permits based on the plan review by our Building Official:  
 #14/2013 – Margaret & David Hudeby Hunter – 219 Stanley S  
 #15/2013 – Tim & Renee Kammer – 160 Sunset Lane  
 Carried.

**Side Yard Variance**

177/2013 DUNN: That we approve a 10% side yard variance for Nathan Fiske, 126 Aberdeen Street, to build his deck up to 4.5' from the side property line. Carried.

**Tax Enforcement**

178/2013 DUNN: That we delete those properties from the List of Lands in Arrears that are less than half of the current years levy. Carried.

179/2013 LEPAGE: That we accept the List of Lands in Arrears as presented. Carried.

180/2013 HATZEL: That the Administrator be authorized to proceed under *The Tax Enforcement Act* to acquire title for the following described lands:  
 Lot 12, Block 5, Plan Q7107, Title No. 139498712  
 Lots 15 & 16, Block 2, Plan Q7107, Title No. 133293900 & 101589127  
 Lot 9, Block 19, Plan 83MJ12246, Title No. 132163589  
 Lots 11 & 12, Block 12, Plan M3311, Title No. 136695909 & 136695831  
 Carried.

**Lake Diefenbaker Tourism 2014 Visitor Guide**

181/2013 HOPPENREYS: That the Village of Elbow continue to support and purchase a one page ad in the 2014 Lake Diefenbaker Tourism Visitor Guide for \$1,050 which includes the 2014 membership fee. Carried.

**Adjournment**

182/2013 DUNN: That this meeting be adjourned at 9:33 p.m. Carried.

## CORRESPONDENCE

- Kurtis Nunweiler email re: Lot 14, Block 1A – Industrial Subdivision
- Everett Kearly re: Tuff's Bay dock system
- MADD Message Yearbook
- SaskRivers Consulting Team
- WaterWolf Catch – newsletter
- SUMA – Municipal Recycling Bridge Funding Program
- Minister of Parks, Culture & Sport – sanctioning professional combative sports

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
6763	Craik Hardware	10/11/2013	737.3
6764	DLN Construction Ltd.	10/11/2013	1,097.2
6765	Elbow Agencies Ltd.	10/11/2013	115.0
6766	Elbow Fine Foods	10/11/2013	28.4
6767	Yvonne Jess	10/11/2013	23.9
6768	June Evans	10/11/2013	75.0
6769	Rod Daniluk	10/11/2013	70.0
6770	Paul Ganes	10/11/2013	105.0
6771	Scott Fiske	10/11/2013	140.0
6772	Dan Hoppenreys	10/11/2013	70.0
6773	Ron Sisetsky	10/11/2013	70.0
6774	Rick Ector	10/11/2013	70.0
6775	Andrew Travers	10/11/2013	70.0
6776	Glen Amor	10/11/2013	140.0
6777	Scott Scrimbitt	10/11/2013	35.0
6778	Tracy Amor	10/11/2013	35.0
6779	Janet Hundebey	10/11/2013	385.0
6780	Dale Hundebey	10/11/2013	245.0
6781	Colleen Hoppenreys	10/11/2013	35.0
6782	Mark Janke	10/11/2013	385.0
6783	Norma Johnson	10/11/2013	175.0
6784	Louise Martens	10/11/2013	350.0
6785	Betty Hatzel	10/11/2013	245.0
6786	Guardian Traffic Services Ltd.	10/11/2013	4,529.50
6787	John Deere Financial	10/11/2013	109.39
6788	Meridian Inspections Ltd.	10/11/2013	288.75
6789	The Outlook	10/11/2013	99.35
6790	Joe Parent	10/11/2013	965.57
6791	Prairie Janitorial Supply	10/11/2013	170.46
6792	R & J Lakeside Service Ltd.	10/11/2013	673.88
6793	Rent-It Store & Tool Supply	10/11/2013	1,839.00
6794	Riverbend Co-op Ltd.	10/11/2013	1,178.80
6795	Sask Sewer Services	10/11/2013	2,268.00
6796	Saskatchewan Research Council	10/11/2013	195.28
6797	SUMA	10/11/2013	312.24
6798	V. of Elbow MasterCard Acct	10/11/2013	600.09
6799	XEROX Canada Ltd.	10/11/2013	94.66
6800	Claudia Diederich	10/15/2013	650.00
6801	Yvonne Jess	10/15/2013	1,000.00
6802	Scott Scrimbitt	10/15/2013	800.00
6803	Claudia Diederich	10/17/2013	200.00
6804	Yvonne Jess	10/17/2013	250.00
6805	Voided by the print process	10/25/2013	0.00
6806	Loraas Disposal Services Ltd.	10/25/2013	6,110.51
6807	Lacie McKenzie	10/25/2013	350.00
6808	SaskPower	10/25/2013	2,571.17
6809	SaskTel CPP	10/25/2013	411.99

Payment #	Vendor	Date	Amount
6810	SaskWater Accounts Receivable	10/25/2013	13,389.04
6811	amount incorrect	10/25/2013	0.00
6812	John and/or Charlotte Chin	10/25/2013	18.97
6813	Dean Peardon	10/25/2013	225.00
6814	Village of Elbow	10/25/2013	343.31
6815	Colleen Hoppenreys	10/31/2013	198.67
6816	Richard Davis	10/31/2013	430.00
6817	Claudia Diederich	10/31/2013	894.20
6818	Yvonne Jess	10/31/2013	2,063.39
6819	Ron Savidan	10/31/2013	336.00
6820	Scott Scrimbit	10/31/2013	2,011.89
6821	MEPP	10/31/2013	1,752.28
6822	Receiver General	10/31/2013	3,198.44
6823	Randy Ruuth	10/31/2013	336.00
6824	V. of E. ITFW. Caiferata	10/31/2013	40.00
6825	SUMA	10/31/2013	650.98
6826	Sun West School Division	10/31/2013	5,052.09
<b>Total:</b>			<b>61,311.88</b>
<b>Total for General:</b>			<b>61,311.88</b>

Payments Printed: 64




**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending September 30, 2013

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	58,346.36	452,139.17	389,853.86	62,285.31	15.98
Fees and Charges	15,659.61	88,190.18	66,140.00	22,050.18	33.34
Utilities	46,893.05	157,775.95	212,850.00	(55,074.05)	25.87-
Grants	208.00	93,782.40	105,708.00	(11,925.60)	11.28-
Grants in Lieu of Taxes	1,626.63	16,271.32	21,898.43	(5,627.11)	25.70-
Land Sales - Gain		40,000.00	40,000.00		
Investment Income and Commissions	515.39	11,688.00	13,585.46	(1,897.46)	13.97-
Other Revenues		22,655.31	22,655.31		
<b>Total Revenues:</b>	<b>123,249.04</b>	<b>882,502.33</b>	<b>872,691.06</b>	<b>9,811.27</b>	<b>1.12</b>
<b>Expenditures</b>					
General Government Services	13,067.41	129,587.70	172,009.70	42,422.00	24.66
Protective Services	20,295.13	17,171.50	37,067.92	19,896.42	53.68
Transportation Services	26,776.23	145,811.72	274,285.60	128,473.88	46.84
Environmental Health Services	4,750.77	36,536.69	63,200.00	26,663.31	42.19
Public Health and Welfare Services	4,689.63	3,442.89	4,500.00	1,057.11	23.49
Planning and Development Services		2,481.68	2,481.68		
Recreation and Cultural Services	2,632.76	34,386.41	65,223.00	30,836.59	47.28
Utilities	22,784.24	202,068.03	243,622.05	41,554.02	17.06
<b>Total Expenditures:</b>	<b>94,996.17</b>	<b>571,486.62</b>	<b>862,389.95</b>	<b>290,903.33</b>	<b>33.73</b>
<b>Change in Net Financial Assets</b>	<b>28,252.87</b>	<b>311,015.71</b>	<b>10,301.11</b>	<b>300,714.60</b>	<b>2919.24</b>
<b>Change in Net Assets</b>	<b>28,252.87</b>	<b>311,015.71</b>	<b>10,301.11</b>	<b>300,714.60</b>	<b>2919.24</b>
Transfers			174,120.00	174,120.00	100.00
<b>Change in Surplus</b>	<b>28,252.87</b>	<b>311,015.71</b>	<b>(163,818.89)</b>	<b>474,834.60</b>	<b>289.85</b>


Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - On Hand For Deposit	3,268.83		
Cash - Bank - Demand	(52,623.80)	(42,293.88)	341,526.15
Cash - Bank - Term Deposit - 406		(33,587.61)	16,000.00
Cash - Bank - Term Deposit - 407			303,386.52
Cash - Bank - Term Deposit - 404			250,000.00
Cash - Bank - Term Deposit	515.39	153,080.58	456,690.20
Cash - Investment			1,000.00
Cash - MasterCard Account			
<b>Total Cash:</b>	<b>(48,839.58)</b>	<b>77,199.09</b>	<b>1,368,802.87</b>

Municipal Taxes Receivable	Current	Year to Date	Balance
Municipal - Tax Receivable - Current	(42,158.07)	92,909.06	92,909.06
Municipal - Tax Received - Current		(59.84)	(59.84)
Municipal - Tax Receivable - Arrears	(1,649.87)	(23,398.59)	25,785.34
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(43,807.94)</b>	<b>69,450.63</b>	<b>117,274.78</b>

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

October 7, 2013  
(Date)  
  
Colleen Hoppenreys, Deputy Mayor

Agenda for the November 11, 2013 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER – Deputy Mayor Colleen Hoppenreys

OATH OF OFFICE – Rob Hundebay

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – October 7<sup>th</sup>

- Business rising from the minutes

FINANCIAL STATEMENTS

- budgetary control
- unallocated cash info based on budget decisions; Lagoon, tractor, grader info

ACCOUNTS PAYABLE

REPORTS

- Councillor Hatzel: WaterWolf Mtg, BEM Course
- Maintenance Report

OLD BUSINESS

- Industrial subdivision road
- Unightly property
- ArenaPlex funds
- MCDP Inter-municipal conference
- Old water pumper unit
- Ratepayer's Mtg minutes – for council info/discussion
- Committee List
- Line 19 Small Business Christmas Party
- MLDP module in Outlook
- Road & Infrastructure Committee
- Tax Assessment
- Drainage – Scott Scrimbitt
- Utility Transfer Agreement – Johnson Subdivision

TO DO LIST:

- Village Office front door
- Fire Hall Reno's
- Bulletin Board
- Transfer Site Fencing
- Fire Service Agreements
- EMO Plan

CORRESPONDENCE

- R.M. of Loreburn re: 2014 lagoon agreements
- Resort Village of Mistusinne re: 2014 lagoon agreements
- Elbow Service Club re: Community "Light up the Town"
- Federal AED Program re: free AED for arenas
- Federation of Canadian Municipalities re: renewing membership
- Canadian Union of Postal Workers re: future of Canada Post
- Lynne Yelich re: New Building Canada Plan (funding to come in 2014)
- Elbow Agencies re: sale to Prairie Centre Financial Ltd.
- PARCS Update – October 2013
- FCM Update – Building Canada Fund

NEW BUSINESS

- Election results
- Building Permit application – Schlivert deck
- First Responder call out rates
- Harbour Inn Condo Corporation – tax refund
- SUMA Convention
- Deputy Mayor
- Signing authority
- Global Payment card

ADJOURNMENT

Minutes from the November 11, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Gary Dunn, Lynden Lepage Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Deputy Mayor Hoppenreys called the meeting to order at 7:00 p.m.

This being the first meeting following the by-election, CAO Jess administered the Oath of Office for Mayor Hundebly.

Deputy Mayor Hoppenreys turned the chair over to Mayor Hundebly.

**Agenda**

DUNN:

That the agenda be accepted as amended and attached to these minutes. Carried.

183/2013

**Minutes**

LEPAGE:

That the minutes of the October 7, 2013 regular meeting, be accepted as presented. Carried.

184/2013

HOPPENREYS:

That we amend motion 99/2013 in regards to the grader purchase by changing the repayment amounts to \$13,125. Carried.

185/2013

**Financial Statement**

HOPPENREYS:

That the bank reconciliation and financial statement for the month of October 2013 be accepted as presented. Carried.

186/2013

**Gravel**

LEPAGE:

That the CAO invoice the cost of gravel to repair a section of Aaro Avenue to Josh Kretsch and Grey Street to Ken & Marie Bush in regards to their new service connections, and invoice Sanden Trenching for the gravel placed at the north end of Sarah Drive South in regards to the water/sewer line extension project. Carried.

187/2013

**Payment of Accounts**

HATZEL:

That the accounts be paid as presented. Carried.

188/2013

**Reports**

Councillor Hatzel provided written reports on the Basic Emergency Management Course she attended September 23 and 24<sup>th</sup>, and on the WaterWolf General meeting she attended October 29<sup>th</sup>.

CAO Jess provided a written report on the Maintenance Committee Meeting held on November 6<sup>th</sup>.

**Transfer Site Fencing**

HATZEL:

That we accept the quote from Ryan Friesen and proceed with the transfer site fencing as soon as possible. Carried.

189/2013



Firehall Renovations

Councillor Lepage declared a pecuniary interest in the Firehall renovation project and left the meeting at 8:03 p.m.

190/2013

HOPPENREYS: That we accept the quotes from Moose Jaw Overhead Doors and Lepage Contracting for the Firehall renovations. Carried.

Councillor Lepage returned to the meeting at 8:12 p.m.

Municipal Leadership Development Program

191/2013

DUNN: That Mayor Hundebly and Councillor Hatzel take the 'Human Resources in the Municipal Workplace' module of the Municipal Leadership Development Program in Outlook on November 26, 2013. Carried.

Road & Infrastructure Committee

192/2013

DUNN: That we create a Road & Infrastructure Committee. Carried.

Lagoon Usage Agreements

193/2013

DUNN: That we offer the Resort Village of Mistusinne, R.M. of Loreburn (phase 1 along Lakeside Road), Harbor Golf Course, and Lakeside Marina another one year lagoon agreement with a 10% increase in rates and that the Village of Elbow will review the future of a long term lagoon agreement over the next year. Carried.

"Light Up The Town"

194/2013

LEPAGE: That the Village contributes up to \$500 towards lighting up the two trees in front of the museum, the gazebo and the tree by the Village Office to coincide with the Service Club's "Light up the Town" event. Carried.

Public Access to Defibrillator (PAD) Program

195/2013

LEPAGE: That the CAO make application under the Public Access to Defibrillator Program for an AED for the Elbow Arena. Carried.

Federation of Canadian Municipalities

196/2013

HOPPENREYS: That we renew our FCM membership for \$158.66. Carried.

Extension of Meeting

197/2013

DUNN: That we extend the meeting past 10:00 p.m. for half an hour. Carried.

Election Results

198/2013

HATZEL: That we accept the Returning Officer's Declaration of Results for the October 16<sup>th</sup> by-election. Carried.



199/2013

Building/Development Permits

HOPPENREYS: That we approve the following Building and Development Permit based on the plan review by our Building Official:  
 #16/2013 – Deb Schlivert – 251 Stanley St

Carried.

200/2013

First Responder Honorarium

Councillor’s Hoppenreys and Hatzel declared a pecuniary interest in regards to the First Responder’s honorarium, and left the meeting at 10:06 p.m.

LEPAGE: That we increase the First Responder honorarium to \$40 per call out, effective December 1, 2013.

Carried.

Councillor’s Hoppenreys and Hatzel returned to the meeting at 10:08 p.m.

Harbour Inn Condo Corporation 2013 Tax Levy

201/2013

HOPPENREYS: That as per Section 304(3) of *The Municipalities Act*, the amount of taxes levied on the assessment for each of the Harbour Inn Condo’ affected by the fire be adjusted and rebated for 2013 as follows:

	<u>Municipal</u>	<u>School</u>	<u>Total</u>
Unit 1	66.18	61.00	127.18
Unit 2	88.78	87.94	176.71
Unit 3	67.43	62.50	129.93
Unit 4	90.11	89.52	179.63
Unit 5	66.47	61.35	127.83
Unit 6	66.47	61.35	127.83
Unit 7	92.25	92.07	184.32
Unit 8	91.36	91.02	182.38
Unit 9/10	131.98	139.43	271.41
Unit 11	90.11	89.52	179.63
Unit 12	90.11	89.52	179.63
Unit 13	78.00	75.09	153.09
Unit 14	78.96	62.23	155.18
Unit 15	2.39	2.85	5.24
Unit 16	3.58	4.27	7.86
Unit 17	3.58	4.27	7.86
Unit 18/19	5.97	7.12	13.10
Unit 20	2.39	2.85	5.24
Unit 21	3.58	4.27	7.86
Unit 22	2.39	2.85	5.24
Unit 23	2.39	2.85	5.24
Unit 24	3.58	4.27	7.86
Unit 25	2.39	2.85	5.24
Unit 26	90.99	90.58	181.57
Unit 27	66.18	61.00	127.18
Unit 28	90.11	89.52	179.63
Unit 29	90.11	89.52	179.63
Unit 30	79.03	76.32	155.35
Unit 31	78.96	76.23	155.18
Unit 32	78.00	75.09	153.08
Unit 33	90.11	89.52	179.63
Unit 34	90.11	89.52	179.63

Carried.

Deputy Mayor

202/2013

HATZEL: That Councillor Lepage be appointed Deputy Mayor for the November 2013 – October 2014 period. Carried.

Signing Authority

203/2013

HOPPENREYS: That signing authority be changed at Prairie Centre Credit Union to include Mayor Robert Hundebly, Deputy Mayor Lynden Lepage, and CAO Yvonne Jess, and that the CAO and Mayor shall sign all cheques on behalf of the municipality or in the absence of the Mayor, the Deputy Mayor as per Bylaw No. 05-12. Carried.

Global Payment Card

204/2013

LEPAGE: That the CAO is authorized to make arrangements for the Mayor to get a Global Payment card from Prairie Centre Credit Union that is tied to our 'mastercard' account with an account limit of \$1,000. Carried.

Adjournment

205/2013

HATZEL: That this meeting be adjourned at 10:28 p.m. Carried.

## CORRESPONDENCE

- R.M. of Loreburn re: 2014 lagoon agreements
- Resort Village of Mistusinne re: 2014 lagoon agreements
- Elbow Service Club re: Community "Light up the Town"
- Federal AED Program re: free AED for arenas
- Federation of Canadian Municipalities re: renewing membership
- Canadian Union of Postal Workers re: future of Canada Post
- Lynne Yelich re: New Building Canada Plan
- Elbow Agencies re: sale to Prairie Centre Financial Ltd.
- PARCS Update – October 2013
- FCM Update – Building Canada Fund

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
6827	Air Liquide Canada Inc.	11/13/2013	13.86
6828	Back Home Bakery & Deli	11/13/2013	477.95
6829	Robert L. Bramble	11/13/2013	2,330.00
6830	Dellene Church Law Office Inc.	11/13/2013	120.65
6831	Colleen Hoppenreys	11/13/2013	30.00
6832	Betty Hatzel	11/13/2013	265.00
6833	Elbow Fine Foods	11/13/2013	28.17
6834	Elbow Volunteer Fire Dept.	11/13/2013	550.00
6835	Yvonne Jess	11/13/2013	88.00
6836	FCM	11/13/2013	158.66
6837	Floccor Inc.	11/13/2013	101.98
6838	Lila Guillet	11/13/2013	58.39
6839	J & S Scrimbitt Trucking	11/13/2013	1,932.00
6840	John's Ford Auto Sales Ltd.	11/13/2013	197.04
6841	Magnetsigns North	11/13/2013	471.45
6842	Meridian Inspections Ltd.	11/13/2013	517.02
6843	Municipal Leadership	11/13/2013	262.50
6844	Moose Jaw & District EMS	11/13/2013	581.65

Payment #	Vendor	Date	Amount
6845	MuniSoft	11/13/2013	90.0
6846	OHI Media Inc.	11/13/2013	660.0
6847	The Outlook	11/13/2013	40.7
6848	Palliser Plains Co-op	11/13/2013	588.0
6849	Carol Patterson	11/13/2013	181.0
6850	R & J Lakeside Service Ltd.	11/13/2013	600.0
6851	Riverbend Co-op Ltd.	11/13/2013	24.0
6852	R.M. of Loreburn	11/13/2013	100.0
6853	R.M. of Maple Bush	11/13/2013	60.0
6854	R.M. of Willner	11/13/2013	35.0
6855	Sanden Trenching	11/13/2013	32,753.4
6856	SARM	11/13/2013	294.0
6857	Saskatchewan Research Council	11/13/2013	122.0
6858	SUMA	11/13/2013	293.4
6859	SaskWater Accounts Receivable	11/13/2013	2,292.3
6860	Technical Safety Authority	11/13/2013	135.0
6861	V. of Elbow MasterCard Acct	11/13/2013	374.7
6862	Village of Elbow	11/13/2013	160.0
6863	Claudia Diederich	11/15/2013	650.0
6864	Yvonne Jess	11/15/2013	1,000.0
6865	Scott Scrimbitt	11/15/2013	800.0
6866	Air Liquide Canada Inc.	11/19/2013	14.3
6867	Voided by the print process	11/19/2013	0.0
6868	Loraas Disposal Services Ltd.	11/19/2013	6,667.3
6869	SaskPower	11/19/2013	2,316.6
6870	SaskTel CPP	11/19/2013	426.6
6871	SaskWater Accounts Receivable	11/19/2013	7,941.5
6872	Village of Elbow - Petty Cash	11/19/2013	26.5
6873	Village of Elbow	11/19/2013	564.7
6874	Robert A. Hundeby	11/29/2013	198.6
6875	Richard Davis	11/29/2013	430.0
6876	Claudia Diederich	11/29/2013	848.9
6877	Yvonne Jess	11/29/2013	2,203.9
6878	Scott Scrimbitt	11/29/2013	2,011.8
6879	MEPP	11/29/2013	1,740.1
6880	Receiver General	11/29/2013	2,866.9
6881	Randy Ruuth	11/29/2013	48.0
6882	V. of E. ITF W. Cafferata	11/29/2013	40.0
6883	V. of Elbow MasterCard Acct	11/30/2013	436.3
6884	Strongfield Angels Hall Club	11/30/2013	210.0
6885	SUMA	11/30/2013	655.98
6886	Sun West School Division	11/30/2013	6,692.67
Total:			85,780.74

Total for General: 85,780.74

Payments Printed: 60




**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending October 31, 2013

	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
Taxation	(4.68)	452,134.49	389,853.86	62,280.63	15.98
Fees and Charges	4,272.63	92,642.81	66,140.00	26,502.81	40.07
Utilities	34,834.37	193,343.43	212,850.00	(19,506.57)	9.16-
Grants	5,134.00	98,916.40	105,708.00	(6,791.60)	6.42-
Grants in Lieu of Taxes	1,359.72	17,631.04	21,898.43	(4,267.39)	19.49-
Land Sales - Gain		40,000.00	40,000.00		
Investment Income and Commissions	10,384.82	22,072.82	13,585.46	8,487.36	62.47
Other Revenues		22,655.31	22,655.31		
<b>Total Revenues:</b>	<b>55,980.86</b>	<b>939,396.30</b>	<b>872,691.06</b>	<b>66,705.24</b>	<b>7.64</b>
<b>Expenditures</b>					
General Government Services	10,281.06	139,868.76	172,009.70	32,140.94	18.69
Protective Services	2,505.39	19,676.89	37,067.92	17,391.03	46.92
Transportation Services	12,733.80	158,545.52	274,285.60	115,740.08	42.20
Environmental Health Services	4,567.99	41,104.68	63,200.00	22,095.32	34.96
Public Health and Welfare Services	(325.00)	3,117.89	4,500.00	1,382.11	30.71
Planning and Development Services		2,481.68	2,481.68		
Recreation and Cultural Services	5,374.30	39,760.71	65,223.00	25,462.29	39.04
Utilities	16,875.66	218,943.69	243,622.05	24,678.36	10.13
<b>Total Expenditures:</b>	<b>52,013.20</b>	<b>623,499.82</b>	<b>862,389.95</b>	<b>238,890.13</b>	<b>27.70</b>
<b>Change in Net Financial Assets</b>	<b>3,967.66</b>	<b>315,896.48</b>	<b>10,301.11</b>	<b>305,595.37</b>	<b>2966.63</b>
<b>Change in Net Assets</b>	<b>3,967.66</b>	<b>315,896.48</b>	<b>10,301.11</b>	<b>305,595.37</b>	<b>2966.63</b>
Transfers			174,120.00	174,120.00	100.00
<b>Change in Surplus</b>	<b>3,967.66</b>	<b>315,896.48</b>	<b>(163,818.89)</b>	<b>479,715.37</b>	<b>292.83</b>

**Account Balances**

	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100.00
Cash - On Hand - Float			100.00
Cash - Bank - Demand	111,903.75	69,609.87	453,429.90
Cash - Bank - Term Deposit - 406		(33,587.61)	16,000.00
Cash - Bank - Term Deposit - 407			303,386.52
Cash - Bank - Term Deposit - 404			250,000.00
Cash - Bank - Term Deposit	471.08	153,551.66	457,161.28
Cash - Investment			1,000.00
Cash - MasterCard Account			
<b>Total Cash:</b>	<b>112,374.83</b>	<b>189,573.92</b>	<b>1,481,177.70</b>
<b>Municipal Taxes Receivable</b>			
Municipal - Tax Receivable - Current	(11,160.05)	81,749.01	81,749.01
Municipal - Tax Received - Current		(59.84)	(59.84)
Municipal - Tax Receivable - Arrears	246.89	(23,151.70)	26,032.23
Municipal - Allow. for Uncollected			(1,359.78)
<b>Total Municipal Taxes Receivable:</b>	<b>(10,913.16)</b>	<b>58,537.47</b>	<b>106,361.62</b>

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

November 11, 2013  
(Date)

  
Robert A. Hundebly, Mayor

Minutes from the November 21, 2013, special meeting of the Council of the Village of Elbow to discuss the lagoon that was held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Gary Dunn, Betty Hatzel, a Chief Administrative Officer Yvonne Jess.

Absent:

Councillor Lynden Lepage

Mayor Hundebly called the meeting to order at 7:00 p.m.

Delegation – 7:30 p.m. – Lynne Saas, Mayor Resort Village of Mistusininne

Mayor Saas attended the meeting to discuss the lagoon, history of Elbow and Mistusininne's relationship in regards to the lagoon, and the ongoing regional lagoon discussions.

SaskWater Regional Lagoon Proposal

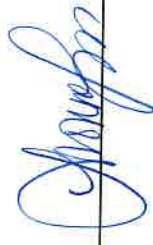
206/2013

DUNN: That we send a letter to SaskWater asking them to release the updated report with the new data. Carried.

Adjournment

207/2013

HOPPENREYS: That this meeting be adjourned at 9:00 p.m. Carried.



Agenda for the December 9, 2013 regular meeting of the Council of the Village of Elbow to be held at 7:00 p.m. at the Elbow Village Office.

CALL TO ORDER

APPROVAL (or amendment) OF AGENDA

APPROVAL (or amendment) OF MINUTES – November 11<sup>th</sup>, November 21<sup>st</sup>

- Business rising from the minutes

FINANCIAL STATEMENTS

- budgetary control

ACCOUNTS PAYABLE

REPORTS

- Maintenance re: sand issue at new dock system in Tuft's Bay
- Councillor Hatzel – MLDP Module
- Councillor Lepage – MCDP Conference
- Councillor Hoppenreys – RCMP Mtg
- Mayor Hundebay – MLDP Module + MCDP Conference
- CAO Jess – Lagoon/SaskWater

OLD BUSINESS

- Lagoon
  - Industrial subdivision road
  - Lights for Shop/Firehall
  - Unightly property
  - Old water pumper unit
  - Nathan Fiske Deck
  - Lagoon Debentures
  - SUMA Convention
- TO DO LIST:
- Village Office front door
  - Fire Hall Reno's
  - Bulletin Board
  - Transfer Site Fencing
  - Fire Service Agreements
  - Lagoon Usage Agreements
  - EMO Plan
  - ArenaPlex funds

CORRESPONDENCE

Action Items:

- Gerald Fiske re: HICC tax rebate
- Ed Niska re: HICC tax rebate
- Ev & Marlo Kearley re: Elbow Lookout Park
- Palliser Regional Library re: extra hrs funding
- WaterWolf re: group purchase program
- Communities Initiative Fund re: Tuft's Bay washroom grant
- Dwayne Sisetsky re: removal of truck
- Sask Environment re: Garth subdivision
- RCMP re: municipal bylaw enforcement
- WaterWolf Catch Newsletter – asset management
- Urban Voice Magazine

NEW BUSINESS

- Canada Day Grant application
- Summer Student Grant application
- 2014 Southern Saskatchewan Vacation Guide ad
- MLDP modules
- Curbside garbage/recycle cart cost vs. charges
- Construction bin rental charge; deposit for contractors
- Accounts receivable – charge interest?
- Policy on snow removal
- Holiday payouts
- Christmas Bonuses
- Employee Evaluations/Salaries

ADJOURNMENT

Minutes from the December 9, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Gary Dunn (electronically), Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Absent:

Councillor Lynden Lepage

Mayor Hundebly called the meeting to order at 7:00 p.m.

**Agenda**

208/2013

HATZEL:

That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

209/2013

HOPPENREYS:

That the minutes of the November 11, 2013 regular meeting, and November 21, 2013 special meeting be accepted as presented. Carried.

**Financial Statement**

210/2013

HATZEL:

That the bank reconciliation and financial statement for the month of November 2013 be accepted as presented. Carried.

**Outstanding Invoices at Year End**

211/2013

HOPPENREYS:

That the CAO is authorized to transfer any outstanding utility arrears, and where applicable any outstanding general invoices, to taxes at year end. Carried.

**Saskatchewan Street Reserve Fund**

212/2013

HUNDEBY:

That we set up a Saskatchewan Street Reserve Fund and transfer to it the \$50,000 as budgeted, at year end. Carried.

Councillor Dunn joined the meeting at 7:15 p.m. (electronically)

**Payment of Accounts**

213/2013

DUNN:

That the accounts be paid as presented. Carried.

214/2013

HATZEL:

That the CAO is authorized to pay any invoices, with the Mayor's approval, that come in after the December Council Meeting to facilitate year end. Carried.

**Reports**

Mayor Hundebly reported on the issue with sand/sediment at the new dock system in Tuft's Bay.

Councillor Hatzel provided a written report on the MLDP Module "Human Resources in the Municipal Workplace" that she attended November 26, 2013.



Councillor Lepage had provided a written report on the MCDP Inter-Municipal Conference he attended December 2 & 3, 2013.

Councillor Hoppenreys provided a written report on the RCMP Meeting she attended on October 29, 2013.

Mayor Hudeby provided written report on the MLDP Module "Human Resources in the Municipal Workplace" he attended November 26<sup>th</sup> and the MCDP Inter-Municipal Conference he attended December 2 & 3, 2013.

CAO Jess provided a written report on her November 27<sup>th</sup> and December 5<sup>th</sup> meeting with SaskWater in regards to the regional lagoon project.

Industrial Road Construction

215/2013

DUNN: That we accept the quote from Robert L. Bramble for the road construction of Prospect Avenue, Venture Street, and Pfeffer Avenue for \$100,000 + taxes on the condition that the clause "an additional work will be priced by the hour" is removed. Carried.

Town Shop/Firehall Lighting

216/2013

DUNN: That we proceed with the quote from Downie Electric to replace lights in the Town Shop/Firehall for \$3,801.72. Carried.

Nuisance Bylaw – Order To Remedy

217/2013

DUNN: That we issue an Order To Remedy to 110 Aberdeen Street requesting that he remove his two junked vehicles immediately. Motion Defeated.

218/2013

DUNN: That Council hereby declares the land located at 110 Aberdeen Street, Lot 24, Block 4, Plan Q7107 to be a nuisance under Section 12 of Bylaw No. 05-10, the Nuisance Abatement Bylaw, for the following reason:

- Storage of vehicles in an inoperable or abandoned condition
- Storage of vehicles without valid license plates attached
- Storage of a vehicle that is a partly wrecked condition

That the Designated Officer is hereby authorized to issue an order to the occupant of the said property requiring them to undertake the following work:

- Removal of both trucks

Remedial action noted above is to be completed no later than April 26, 2014. Failure to comply with the Order, the municipality is authorized to proceed to undertake action to remedy the contravention and recover the costs.

AND

That Council hereby declares the land located at 118 Aberdeen Street, Lot 21, Block 4, Plan Q7107 to be a nuisance under Section 12 of Bylaw No. 05-10, the Nuisance Abatement Bylaw, for the following reason:

- Storage of a vehicle in an inoperable or abandoned condition
- Storage of a vehicle without valid license plates attached

That the Designated Officer is hereby authorized to issue an order to the occupant of the said property requiring them to undertake the following work:

- Removal of truck

Remedial action noted above is to be completed no later than April 26, 2014. Failure to comply with the Order, the municipality is authorized to proceed to undertake action to remedy the contravention and recover the costs.

AND

That Council hereby declares the land located at 358 Minto Street Lot 17, Block 10, Plan M3311 to be a nuisance under Section 12 of Bylaw No. 05-10, the Nuisance Abatement Bylaw, for the following reason:

- Storage of a vehicle in an inoperable, abandoned, and dismantled condition

That the Designated Officer is hereby authorized to issue an order to the occupant of the said property requiring them to undertake the following work:

- Removal of truck cab

Remedial action noted above is to be completed no later than April 26, 2014. Failure to comply with the Order, the municipality is authorized to proceed to undertake action to remedy the contravention and recover the costs.

AND

That Council hereby declares the land located at 303 Minto Street Lots 1 & 2, Block 9, Plan M3311 to be a nuisance under Section 12 of Bylaw No. 05-10, the Nuisance Abatement Bylaw, for the following reason:

- Storage of vehicles in an inoperable or abandoned condition
- Storage of vehicles without valid license plates attached

That the Designated Officer is hereby authorized to issue an order to the occupant of the said property requiring them to undertake the following work:

- Removal of both vehicles

Remedial action noted above is to be completed no later than April 26, 2014. Failure to comply with the Order, the municipality is authorized to proceed to undertake action to remedy the contravention and recover the costs.

AND

That Council hereby declares the land located at 250 Aberdeen Street, Lots 10 & 11, Block 4, Plan Q7107 to be a nuisance under Section 12 of Bylaw No. 05-10, the Nuisance Abatement Bylaw, for the following reason:

- Storage of a vehicle in an inoperable or abandoned condition
- Storage of a vehicle without valid license plates attached

That the Designated Officer is hereby authorized to issue an order to the occupant of the said property requiring them to undertake the following work:

- Removal of car



Remedial action noted above is to be completed no later than April 26, 2014. Failure to comply with the Order, the municipality is authorized to proceed to undertake action to remedy the contravention and recover the costs. Carried.

219/2013

HUNDEBY:

That Council hereby declares the land located at 327 Stanley Street Lots 3-5, Block 12, Plan M3311 to be a nuisance under Section 11 Bylaw No. 05-10, the Nuisance Abatement Bylaw, for the following reason:

- Overgrown trees encroaching into the back alley
- That the Designated Officer is hereby authorized to issue an order to the occupant of the said property requiring them to undertake the following work:
- Trim back/prune growth along back alley to the power pole
- Remedial action noted above is to be completed no later than January 10, 2014. Failure to comply with the Order, the municipality is authorized to proceed to undertake action to remedy the contravention and recover the costs. Carried.

**Water Pump**

220/2013

HOPPENREYS:

That we agree to sell the old water pump at the Fire Hall to Rod Daniluk for \$75 under the condition that the Village can use it whenever there is a need. Carried.

**Zoning Bylaw – Written Order**

221/2013

HUNDEBY:

That due to a side yard setback contravention, the Development Officer issue a written order to 126 Aberdeen Street to have the contravention rectified by April 26, 2014. Carried.

**Village Office Door**

222/2013

HOPPENREYS:

That we proceed to have Lepage Contracting stain and install the new Village Office door including the aluminum cladding around the door opening for a price of \$1,302.00. Carried.

**Harbour Inn Condo Corporation 2013 Tax Levy**

223/2013

HATZEL:

That upon further review of the Harbour Inn Condo fire tax situation, we maintain the decision made by Council (motion 201/2013) at the November 11, 2013 Council Meeting. Carried.

**Tuft's Bay Road and 'Elbow Lookout Park'**

224/2013

HUNDEBY:

That we table further discussion on the proposal from Everett and Marlo Kearley until our January 13, 2014 meeting and invite them to attend. Carried.

**Palliser Regional Library, Elbow Branch**

225/2013

HOPPENREYS:

That we send a letter of confirmation to Palliser Regional Library that the Village of Elbow will cover the Elbow Branch's additional 4.25 open hours they are short in levy funding, with the funds to come from the Elbow Library Board. Carried.

Canada Day Grant

226/2013 DUNN: That we apply to Canadian Heritage, Celebrate Canada for fundir towards our Canada Day Fireworks. Carried.

Summer Student Grant

227/2013 DUNN: That the CAO make application to the Canada Summer Jobs 2014 program for one summer student for the maximum time allowed 16 weeks, at \$14/hr. Carried.

Southern Saskatchewan Vacation Guide

228/2013 HUNDEBY: That we purchase a half page in the Southern Saskatchewan Vacation Guide for \$1000. Carried.

Interest Charges

229/2013 HOPPENREYS: That effective January 1, 2014 we begin to charge 1% interest on overdue accounts.  Carried.

Holiday Payouts

230/2013 DUNN: That the CAO is authorized to pay out holidays at year end as per policy. Carried.

Christmas Bonuses

231/2013 DUNN: That Christmas bonuses be given to the CAO, Foreman, and Admir Assistant at the same rates as in 2012. Carried.


Closed Session


232/2013 HUNDEBY: That this meeting be closed to the public at 9:15 p.m. to discuss employee matters. Carried.

CAO Jess left the meeting at 9:15 p.m.

The closed session ended at 9:40 p.m., CAO Jess returned, and Council resumed their regular meeting.

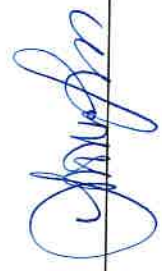
Annual Employee Evaluations

233/2013 HOPPENREYS: That following our annual employee evaluations, we increase staff salaries/wages effective January 1, 2014 as follows: Scott Scrimbitt increase of \$660/year; Claudia Diederich increase of \$0.46/hour; Yvonne Jess increase of \$2,350/year; as well as increasing the Library Janitor contract to \$50/month and the Transfer Site Operator's contract to \$14.50/~~month~~.  
 Carried.

Councillor Dunn left the meeting at 9:50 p.m. (electronically) 

Adjournment

234/2013 HOPPENREYS: That this meeting be adjourned at 9:55 p.m. Carried.

## CORRESPONDENCE

- Gerald Fiske re: HICC tax rebate
- Ed Niska re: HICC tax rebate
- Ev & Marlo Kearley re: Elbow Lookout Park
- Palliser Regional Library re: extra hrs funding
- WaterWolf re: group purchase program
- Communities Initiative Fund re: Tuft's Bay washroom grant
- Dwayne Sisetsky re: removal of truck
- Sask Environment re: Garth subdivision
- RCMP re: municipal bylaw enforcement
- WaterWolf Catch Newsletter – asset management
- Urban Voice Magazine

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amou
Computer Cheques			
6887	Yvonne Jess	12/10/2013	496.7
6888	Gary Dunn	12/10/2013	513.3
6889	Lynden Lepage	12/10/2013	331.1
6890	Colleen Hoppenreys	12/10/2013	496.7
6891	Betty Hatzel	12/10/2013	496.7
6892	Robert A. Hundeby	12/10/2013	248.3
6893	Robert L. Bramble	12/12/2013	18,879.0
6894	Lynden Lepage	12/12/2013	450.0
6895	Colleen Hoppenreys	12/12/2013	215.0
6896	Betty Hatzel	12/12/2013	178.0
6897	Robert A. Hundeby	12/12/2013	593.0
6898	Craik Hardware	12/12/2013	804.7
6899	Elbow Library Board	12/12/2013	3,500.0
6900	Elbow Fine Foods	12/12/2013	15.9
6901	Loreburn Hutterian Brethren	12/12/2013	3,710.0
6902	Lepage Contracting Ltd.	12/12/2013	1,500.3
6903	Millar's Waste Mgmt Disposal	12/12/2013	641.6
6904	Palliser Plains Co-op	12/12/2013	30.8
6905	Prairie Janitorial Supply	12/12/2013	388.2
6906	Queen's Printer Revolving Fund	12/12/2013	173.2
6907	R & J Lakeside Service Ltd.	12/12/2013	725.1
6908	Rosedale Electric Ltd	12/12/2013	1,363.32
6909	SAL Engineering Ltd.	12/12/2013	2,899.09
6910	Saskatchewan Research Council	12/12/2013	570.14
6911	SUMA	12/12/2013	374.01
6912	Town of Davidson	12/12/2013	2,350.00
6913	V. of Elbow MasterCard Acct	12/12/2013	628.60
6914	Village of Elbow	12/12/2013	30.00
6915	XEROX Canada Ltd.	12/12/2013	440.64
6916	ZEE Medical Service Co.	12/12/2013	131.68
6917	Claudia Diederich	12/13/2013	650.00
6918	Yvonne Jess	12/13/2013	1,000.00
6919	Scott Scrimbitt	12/13/2013	800.00
6920	Air Liquide Canada Inc.	12/17/2013	13.86
6921	Joe Fafard	12/17/2013	2,000.00
6922	Loraas Disposal Services Ltd.	12/17/2013	5,626.32
6923	Municipal Leadership	12/17/2013	262.50
6924	SaskPower	12/17/2013	3,140.59
6925	SaskTel CPP	12/17/2013	356.10
6926	SUMA	12/17/2013	315.00
6927	SaskWater Accounts Receivable	12/17/2013	5,943.34
6928	U-Win Custom Trucking	12/17/2013	2,035.00
6929	V. of Elbow MasterCard Acct	12/17/2013	487.50

Payment #	Vendor	Date	Amount
6930	Village of Elbow	12/17/2013	382.
6931	Claudia Diederich	12/23/2013	300.
6932	Yvonne Jess	12/23/2013	400.
6933	Scott Scrimbitt	12/23/2013	200.
6934	Robert A. Hundeby	12/31/2013	198.6
6935	Richard Davis	12/31/2013	430.0
6936	Claudia Diederich	12/31/2013	840.0
6937	Yvonne Jess	12/31/2013	3,601.0
6938	Scott Scrimbitt	12/31/2013	2,590.8
6939	MEPP	12/31/2013	1,737.8
6940	Receiver General	12/31/2013	3,670.7
6941	V. of E. ITFW. Cafferata	12/31/2013	40.0
6942	Elbow Fine Foods	12/31/2013	35.4
6943	Scott Scrimbitt	12/31/2013	160.0
6944	Janet Hundeby	12/31/2013	70.0
6945	Dale Hundeby	12/31/2013	145.0
6946	Colleen Hoppenreys	12/31/2013	35.0
6947	Mark Janke	12/31/2013	180.0
6948	Norma Johnson	12/31/2013	35.0
6949	Louise Martens	12/31/2013	70.0
6950	Betty Hatzel	12/31/2013	35.0
6951	Meridan Inspections Ltd.	12/31/2013	210.0
6952	The Outlook	12/31/2013	48.5
6953	Codey Sanden	12/31/2013	840.0
6954	Yamaha Piano Centre	12/31/2013	30.8
6955	Darwin Moore	12/31/2013	179.6
6956	Dan Sorensen	12/31/2013	179.6
6957	Harry Daniluk	12/31/2013	40.0
6958	Five Hills Health Region	12/31/2013	30.0
6959	SUMA	12/31/2013	634.04
6960	Sun West School Division	12/31/2013	15,554.35
		Total:	98,710.19

Total for General: 98,710.19

Payments Printed: 74

**Village of Elbow**  
**Statement of Financial Activities - Summary**  
For the Period Ending November 30, 2013

Revenues	Current	Year To Date	Budget	Variance	%
Taxation	48.70	452,183.19	389,853.86	62,329.33	15.99
Fees and Charges	(4,366.06)	89,111.75	66,140.00	22,971.75	34.73
Utilities	3,028.02	196,371.45	212,850.00	(16,478.55)	7.74-
Grants		98,916.40	105,708.00	(6,791.60)	6.42-
Grants in Lieu of Taxes	3,312.00	20,943.04	21,898.43	(955.39)	4.36-
Land Sales - Gain		40,000.00	40,000.00		
Investment Income and Commissions	475.73	22,548.55	13,585.46	8,963.09	65.98
Other Revenues		22,655.31	22,655.31		
<b>Total Revenues:</b>	<b>2,498.39</b>	<b>942,729.69</b>	<b>872,691.06</b>	<b>70,038.63</b>	<b>8.03</b>
<b>Expenditures</b>					
General Government Services	11,657.34	151,526.10	172,009.70	20,483.60	11.91
Protective Services	1,148.26	20,825.15	37,067.92	16,242.77	43.82
Transportation Services	9,387.59	167,933.11	274,285.60	106,314.71	38.76
Environmental Health Services	6,234.44	45,400.18	63,200.00	17,799.82	28.16
Public Health and Welfare Services	492.40	3,610.29	4,500.00	889.71	19.77
Planning and Development Services		2,481.68	2,481.68		
Recreation and Cultural Services	2,354.23	42,114.94	65,223.00	23,108.06	35.43
Utilities	(29,911.04)	189,032.65	243,622.05	54,589.40	22.41
<b>Total Expenditures:</b>	<b>1,363.22</b>	<b>622,924.10</b>	<b>862,389.95</b>	<b>239,428.07</b>	<b>27.76</b>
<b>Change in Net Financial Assets</b>	<b>1,135.17</b>	<b>319,805.59</b>	<b>10,301.11</b>	<b>309,466.70</b>	<b>3004.21</b>
<b>Change in Net Assets</b>	<b>1,135.17</b>	<b>319,805.59</b>	<b>10,301.11</b>	<b>309,466.70</b>	<b>3004.21</b>
Transfers	62,854.50	62,854.50	174,120.00	111,265.50	63.90
<b>Change in Surplus</b>	<b>(61,719.33)</b>	<b>256,951.09</b>	<b>(163,818.89)</b>	<b>420,732.20</b>	<b>256.83</b>
<b>Account Balances</b>					
Cash					
Cash - On Hand - Petty Cash			100.00		
Cash - On Hand - Float			100.00		
Cash - On Hand For Deposit	2,839.50	2,839.50	2,839.50		
Cash - Bank - Demand	22,748.78	92,358.65	476,178.68		
Cash - Bank - Term Deposit - 406			16,000.00		
Cash - Bank - Term Deposit - 407				303,386.52	
Cash - Bank - Term Deposit - 404				250,000.00	
Cash - Bank - Term Deposit				457,637.01	
Cash - Investment	475.73	154,027.39			
Cash - MasterCard Account				1,000.00	
<b>Total Cash:</b>	<b>26,064.01</b>	<b>215,637.93</b>	<b>1,507,241.71</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Current				67,933.42	
Municipal - Tax Received - Current	(13,815.59)	67,933.42			
Municipal - Tax Receivable - Arrears		(59.84)			
Municipal - Allow. for Uncollected	298.59	(22,853.11)			
<b>Total Municipal Taxes Receivable:</b>	<b>(13,517.00)</b>	<b>45,020.47</b>		<b>92,844.62</b>	

Certified correct and in accordance with the records

Presented to council on

  
Yvonne Jess, Chief Administrative Officer

December 9, 2013  
(Date)  
  
Robert A. Hundebj, Mayor