

Minutes from the January 11, 2021 regular meeting of the Council of the Village of Elbow held at the Elbow Civic Centre.

Due to the COVID-19 situation, the meeting was at the Elbow Civic Centre to allow for social distancing.

Present: Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

Agenda

1/2021 BROCHU: That the agenda be accepted as amended. Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any item on the agenda.

Minutes

2/2021 HOPPENREYS: That the minutes of the December 14, 2020 Regular Council Meeting and December 17, 2020 Special Meeting be accepted as presented. Carried.

Maintenance Report

Foreman Joe Gumulcak attended the meeting at 7:03 p.m. and reported on the fire hydrant replacement on King Street, and snow removal.

Foreman Gumulcak left the meeting at 7:21 p.m.

Financial Statements

3/2021 BROCHU: That the bank reconciliation and financial statement for the month of December 2020 be accepted as presented. Carried.

Accounts Payable

4/2021 DAMENT: That the accounts be paid as presented. Carried.

In-Camera Session

5/2021 HOPPENREYS: That Council move in-camera at 7:27 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resource matters. Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, and CAO Jess.

Council returned from the in-camera session at 8:37 p.m.

Reports

SaskWater - December
WaterWolf – January 7, 2021

Extension of Meeting

6/2021 BROCHU: That we extend the meeting past 10 p.m. for half an hour.
Carried.

SGL Traffic Safety Grant

7/2021 DAMENT: That we acknowledge receipt of the SGL Traffic Safety Grant for two
speed monitor signs and speed bumps.
Carried.

Canada Summer Jobs

8/2021 HOPPENREYS: That the CAO make application under the 2021 Canada Summer
Jobs program for two maintenance positions.
Carried.

2021 Rate Review

9/2021 STEVENSON: That we accept the 2021 rate review, with no changes from 2020.
Carried.

In-Camera Session

10/2021 HOPPENREYS: That Council move in-camera at 10:26 p.m. as per section 12 of
Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local
Authority Freedom of Information and Protection of Privacy Act* to
discuss a legal issue and grant.
Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford,
Dament, Stevenson, and CAO Jess.

Council returned from the in-camera session at 11:07 p.m.

Adjournment

11/2021 DAMENT: That this meeting be adjourned at 11:08 p.m.
Carried.

CORRESPONDENCE:

- Chad Campbell
- Gas Tax Fund
- Meridan Inspections
- River and Rail Art Trail
- SGL – Traffic Safety Grant

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
11645	Professional Piano Movers	2021-01-08	800.00
11646	FCM	2021-01-09	206.28
11647	MuniSoft	2021-01-09	4,051.50
11648	Palliser Regional Library	2021-01-09	7,277.52
11649	wrong vender	2021-01-09	0.00
11650	Urban Municipal Admin Assoc	2021-01-09	220.00
11651	Minister of Finance	2021-01-11	442.31
11652	Claudia Diederich	2021-01-15	1,000.00
11653	Joe Gumulcak	2021-01-15	1,245.00
11654	Yvonne Jess	2021-01-15	1,245.00
11655	Air Liquide Canada Inc.	2021-01-15	62.28
11656	Aon Canada Inc.- T57048C	2021-01-15	29,077.00
11657	change Payee name	2021-01-15	0.00
11658	Brownlee LLP	2021-01-15	339.02
11659	The Davidson Leader	2021-01-15	51.16
11660	Dan Hoppenreys	2021-01-15	50.00
11661	Rick Diederich	2021-01-15	50.00
11662	Blake Dorward	2021-01-15	50.00
11663	Cody Gieni	2021-01-15	50.00
11664	Joe Gumulcak	2021-01-15	50.00
11665	Flocor Inc.	2021-01-15	9,542.81
11666	Garmac Management	2021-01-15	1,941.34
11667	John Deere Financial	2021-01-15	422.01
11668	Loreburn/Elbow RC Legion	2021-01-15	200.00
11669	Meridan Inspections Ltd.	2021-01-15	1,268.82
11670	Minister of Finance	2021-01-15	357.42
11671	Peddle's Septic Service	2021-01-15	472.50
11672	R & J Lakeside Service Ltd.	2021-01-15	454.09
11673	Donna Riggall	2021-01-15	125.00
11674	SARM	2021-01-15	262.50
11675	Saskatchewan Health Authority	2021-01-15	23.00
11676	SGI	2021-01-15	129.52
11677	SUMA	2021-01-15	1,260.25
11678	WaterWolf District Planning	2021-01-15	1,828.86
11679	Loraas Disposal Services Ltd.	2021-01-19	5,440.82
11680	SaskPower	2021-01-19	4,069.36
11681	SaskTel CPP	2021-01-19	491.76
11682	SaskWater Accounts Receivable	2021-01-19	14,719.21
11683	Village of Elbow	2021-01-19	548.19
11684	Evelyn Bramble	2021-01-08	1,197.00
11685	Colleen Hoppenreys	2021-01-29	275.00
11686	Claudia Diederich	2021-01-29	1,247.22
11687	Kathryn Garmes	2021-01-29	200.00
11688	Joe Gumulcak	2021-01-29	1,620.55
11689	Yvonne Jess	2021-01-29	3,066.99
11690	Margo Maxwell	2021-01-29	500.00
11691	MEPP	2021-01-29	2,499.10
11692	Receiver General	2021-01-29	5,416.11
11693	SUMA	2021-01-29	620.36
11694	V. of E. ITF W. Cafferata	2021-01-29	80.00
Total:			106,546.86
Other Payments			
1	Collabria	2021-01-15	371.80
2	Collabria	2021-01-15	472.38
11591	Crosby Hanna & Associates	2021-01-08	105.00
Total:			949.18
Total for General:			107,496.04

Minutes from the January 25, 2021 meeting of the Council of the Village of Elbow held at the Elbow Civic Centre.

Due to the COVID-19 situation, the meeting was at the Elbow Civic Centre to allow for social distancing.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, and Chief Administrative Officer Yvonne Jess.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

Agenda

12/2021 BROCHU: That the agenda be accepted as amended. Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any item on the agenda.

2020 Year-end Financial Considerations

13/2021 BROCHU: That as the Playground Committee's mandate is complete with the final signs and sponsorship boards having been ordered, that we rename the 'Playground Fund' as the 'Community Park Reserve' to encompass the whole Community Park area. Carried.

14/2021 STEVENSON: That we transfer \$14,500 from the Village Office Maintenance/Repairs 2020 operating budget to the Village Office Reserve. Carried.

15/2021 STEVENSON: That we transfer \$4,800 from the Community Park Expenses and \$4,950 from the Orchard Expenses 2020 operating budgets to the Community Park Reserve. Carried.

Pre-Authorized Payments

16/2021 DAMENT: That we authorize the CAO to make arrangements to set up SaskPower, SaskEnergy, and SaskTel on pre-authorized payments. Carried.

Policy Review

Council reviewed their policies relating to Council: 250-11 Council Remuneration, 250-12 Council Benefits, and 250-13 Council Convention and Travel.

Council Remuneration

17/2021 HOPPENREYS: That we increase Council remuneration to \$125 per meeting, effective January 1, 2021. Carried.

18/2021 BROCHU: That we increase the Mayor's monthly honorarium to \$275. Carried.

19/2021 FORD: That we accept Policy 250-11 Council Remuneration as updated.
Carried.

In-Camera Session

20/2021 HOPPENREYS: That Council move in-camera at 7:35 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources.
Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, and CAO Jess.

Council returned from the in-camera session at 8:11 p.m.

Janitor Contracts

21/2021 BROCHU: That we change the janitor contracts from a monthly salary to a \$25 per hour rate for the Rink, Gym, Civic Centre, and Community Park, effective February 1, 2021.
Carried.

Water System Assessment

22/2021 HOPPENREYS: That we accept the 2020 Waterworks System Assessment prepared by BCL Engineering.
Carried.

Rink Vacuum

23/2021 BROCHU: That we order a new industrial quality vacuum for the rink and gym from Prairie Janitorial for \$1,005 + taxes.
Carried.

Asset Management

Council watched two videos on Asset Management and reviewed the work done to date on the Village's Asset Management Plan.

Adjournment

24/2021 FORD: That this meeting be adjourned at 9:52 p.m.
Carried.

Minutes from the February 8, 2021 regular meeting of the Council of the Village of Elbow held at the Elbow Civic Centre.

Due to the COVID-19 situation, the meeting was at the Elbow Civic Centre to allow for social distancing.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, Chief Administrative Officer Yvonne Jess, and Acting Administrator Andrea Mundreon.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

Agenda

25/2021 BROCHU: That the agenda be accepted as presented. Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any item on the agenda.

Minutes

26/2021 STEVENSON: That the minutes of the January 11, 2021 and January 25, 2021 Regular Council Meetings be accepted as presented. Carried.

Maintenance Report

A written maintenance report was presented to Council.

Fire Hydrant Markers

27/2021 DAMENT: That the Village purchase 12 fire hydrant markers from FloCor for \$26.60 each. Carried.

Delegation – 7:30 p.m. – Chad & Melanie Campbell

Chad and Melanie Campbell attended the meeting at 7:23 p.m. to discuss concerns with their property in regards to Aiktow Avenue along the east side, and the back alley.

Chad and Melanie Campbell left the meeting at 7:37 p.m.

Delegation – 8 p.m. – Nick Paulsen

Nick Paulsen, Infrastructure Committee chairperson attended the meeting at 8:07 p.m., outlining the role of that committee to make recommendations to Council.

Nick Paulsen left the meeting at 8:17 p.m.

Fire Equipment Reserve

28/2021 FORD: That we transfer the 2020 surplus from Protective Services to the Fire Equipment Reserve, which amounts to \$1,560. Carried.

Financial Statement

29/2021 BROCHU: That the bank reconciliation and financial statement for the month of January 2021 be accepted as presented. Carried.

Accounts Payable

30/2021 BROCHU: That the accounts be paid as presented. Carried.

Reports

WaterWolf – February 4, 2021

Administrator

31/2021 HOPPENREYS: That we hire Andrea Mundreon for the Administrator position at \$64,000 per year, and upon the successful completion of each of the four LGA classes, her salary will be increased by \$500 per class. Carried.

32/2021 BROCHU: That we hire Yvonne Jess as mentor for Andrea Mundreon to meet the requirements of Andrea’s conditional certificate application with the Urban Board of Examiners. Carried.

Arborfield Speed Monitor

33/2021 DAMENT: That we rescind resolution 277/2020 in regards to the purchase of the used speed monitor sign from Arborfield. Carried.

Tuft’s Bay Campground

34/2021 BROCHU: That we accept the offer from Joey and Lori Mizu for the operation and maintenance of the Tuft’s Bay Campground for the 2021-2023 seasons.

Mayor Hoppenreys requested a recorded vote

For: Ford, Stevenson, Dament, Brochu
Against: Hoppenreys

Mayor Hoppenreys declared the motion Carried.

South Saskatchewan River Watershed Stewards

35/2021 DAMENT: That we renew our membership with SSRWS for \$262.50 Carried.

2021 Board of Revision

36/2021 BROCHU: That we appoint Krismer & Associates Ltd. as our Board of Revision for 2021. Carried.

Bylaw No. 21-01 – Assessment Appeal Fee

37/2021 BROCHU: Read Bylaw No. 21-01 for a first time, being a bylaw to establish a fee to appeal assessments. Carried.

- 38/2021 DAMENT: Read Bylaw No. 21-01 for a second time. Carried.
- 39/2021 FORD: That we have three consecutive readings of Bylaw No. 21-01 at this same meeting. Carried Unanimously.
- 40/2021 STEVENSON: Read Bylaw No. 21-01 for a third and final time, hereby adopting a bylaw to establish a fee to appeal assessments. Carried.

Bylaw No. 21-02 – Code of Ethics Bylaw

- 41/2021 STEVENSON: Read Bylaw No. 21-02 for a first time, being a bylaw to establish a code of ethics for Council members. Carried.
- 42/2021 FORD: Read Bylaw No. 21-02 for a second time. Carried.
- 43/2021 BROCHU: That we have three consecutive readings of Bylaw No. 21-02 at this same meeting. Carried Unanimously.
- 44/2021 DAMENT: Read Bylaw No. 21-02 for a third and final time, hereby adopting a bylaw to establish a code of ethics for Council members. Carried.

Bylaw No. 21-03 – Public Notice Policy Bylaw

- 45/2021 HOPPENREYS: Read Bylaw No. 21-03 for a first time, being a bylaw to establish a public notice policy. Carried.
- 46/2021 BROCHU: Read Bylaw No. 21-03 for a second time. Carried.
- 47/2021 DAMENT: That we have three consecutive readings of Bylaw No. 21-03 at this same meeting. Carried Unanimously.
- 48/2021 FORD: Read Bylaw No. 21-03 for a third and final time, hereby adopting a bylaw to establish a public notice policy. Carried.

Extension of Meeting

- 49/2021 DAMENT: That we extend the meeting past 10 p.m. for half an hour. Carried.

Development/Building Permit

- 50/2021 BROCHU: That we approve the following Building and Development Permit based on the plan review by our Building Official:
#1/2021 – Tim & Lori Fox – 525 Aaro Avenue Carried.

MuniSoft

- 51/2021 HOPPENREYS: That the CAO make arrangements to set up MuniSoft software training for the new Administrator as per their quote of \$1,050. Carried.

Disposal of Records

- 52/2021 FORD: That in accordance with Bylaw No. 10-11 Records Retention and Destruction of Documents, that administration staff are hereby authorized to destroy records as listed on the December 2020 Record Disposal document. Carried.

Municipal Leadership Development Program

53/2021 HOPPENREYS: That the CAO register Councillor Stevenson for the virtual Municipal Leaders’ Roles and Responsibilities workshop as part of the MLDP. Carried.

Lot Consolidation

54/2021 DAMENT: That the Village of Elbow agrees to the consolidation of titles for Lots 13 and 14, Block 16, Plan 59MJ01824. Carried.

Adjournment

55/2021 HOPPENREYS: That this meeting be adjourned at 10:36 p.m. Carried.

CORRESPONDENCE:

- South Saskatchewan Watershed Stewards
- STARS
- Cody Gieni
- Electric Lettuce Productions
- Gas Tax Fund
- Heather Jeanneau
- SaskWater

ACCOUNTS PAYABLE:

Payment #	Vendor	Date	Amount
Computer Cheques			
11695	Air Liquide Canada Inc.	2021-02-11	65.39
11696	Evelyn Bramble	2021-02-11	787.50
11697	Central Area Transportation	2021-02-11	200.00
11698	Diefenbaker Building Supplies	2021-02-11	217.56
11699	Downie Electric	2021-02-11	198.61
11700	Keith's Tire Service	2021-02-11	500.85
11701	Master Industries Inc.	2021-02-11	177.60
11702	Meridian Inspections Ltd.	2021-02-11	1,320.46
11703	MuniSoft	2021-02-11	379.91
11704	R & J Lakeside Service Ltd.	2021-02-11	1,033.12
11705	SAMA	2021-02-11	9,409.00
11706	Codey Sanden	2021-02-11	3,640.80
11707	Saskatchewan Health Authority	2021-02-11	241.75
11708	Saskatchewan Research Council	2021-02-11	218.93
11709	South Saskatchewan River	2021-02-11	262.50
11710	Supreme Basics	2021-02-11	261.98
11711	True Family Enterprises Ltd.	2021-02-11	35.45
11712	WayLyn Signs	2021-02-11	35.91
11713	Claudia Diederich	2021-02-12	1,000.00
11714	Joe Gumulcak	2021-02-12	1,245.00
11715	Yvonne Jess	2021-02-12	1,245.00
11716	Loraas Disposal Services Ltd.	2021-02-17	4,467.62
11717	SaskPower	2021-02-17	3,724.66
11718	SaskTel CPP	2021-02-17	504.34
11719	SaskWater Accounts Receivable	2021-02-17	14,957.98
11720	Village of Elbow	2021-02-17	520.49
Total:			46,652.41
Other Payments			
1	Collabria	2021-02-11	132.93
Total:			132.93
Total for General:			46,785.34

Minutes from the February 22, 2021 regular meeting of the Council of the Village of Elbow held at the Elbow Civic Centre.

Due to the COVID-19 situation, the meeting was at the Elbow Civic Centre to allow for social distancing.

Present: Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Chief Administrative Officer Yvonne Jess, and Acting Administrator Andrea Mundreon.

Absent: Councillor Russ Stevenson

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

Agenda

56/2021 BROCHU: That the agenda be accepted as amended. Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any item on the agenda.

Minutes

57/2021 FORD: That the minutes of the February 8, 2021 Regular Council Meeting be accepted as presented. Carried.

Accounts Payable

58/2021 BROCHU: That the accounts be paid as presented. Carried.

Reports

SaskWater – January 2021
SUMA Convention – Councillors Dament and Ford

Bylaw No. 21-04 – Repealing Bylaw

59/2021 DAMENT: Read Bylaw No. 21-04 for a first time, being a bylaw to repeal outdated bylaws. Carried.

60/2021 BROCHU: Read Bylaw No. 21-04 for a second time. Carried.

61/2021 FORD: That we have three consecutive readings of Bylaw No. 21-04 at this same meeting. Carried Unanimously.

62/2021 HOPPENREYS: Read Bylaw No. 21-04 for a third and final time, hereby adopting a bylaw to repeal outdated bylaws. Carried.

Targeted Sector Support

63/2021 BROCHU: That the Council of the Village of Elbow supports the application for a Targeted Sector Support (TSS) Initiative cost-shared grant for updating the Village of Elbow 2008 Regional Water and Sewer

Feasibility Study, in partnership with the R.M. of Loreburn No. 254 and the Resort Village of Mistusinne; and

That we agree to meet legislated standards, to meet the terms and conditions of the TSS Initiative cost-shared grant, to conduct any open tendering processes and to fund the municipal share of the project as outlined in the grant application; and

That we authorize the Administrator to sign the application and submit it to the TSS Steering Committee for review. Carried.

64/2021 HOPPENREYS: The Council of the Village of Elbow supports the application for a Targeted Sector Support (TSS) Initiative cost-shared grant for Regional Emergency Measurers Operations training, in partnership with the Villages of Loreburn, Strongfield, Hawarden, Resort Village of Mistusinne, the R.M. of Loreburn No. 254, Douglas/Danielson Provincial Park; and

That we agree to meet legislated standards, to meet the terms and conditions of the TSS Initiative cost-shared grant, to conduct any open tendering processes and to fund the municipal share of the project as outlined in the grant application; and

That we authorize the Administrator to sign the application and submit it to the TSS Steering Committee for review. Carried.

Standby Pump & Motor Replacement Study

65/2021 DAMENT: That we accept the proposal from SAL Engineering for the Water Treatment Plant Standby Pump and Motor Replacement Study for \$11,405. Carried.

DialMyCalls

66/2021 BROCHU: That the Village get set up with “DialMyCalls” for a system to contact our ratepayers in urgent/emergency situations. Carried.

Laptop

67/2021 DAMENT: That we purchase a new laptop from MuniSoft for \$1,786 which includes software, setup, and network configuration. Carried.

PCCU Signing Authority

68/2021 FORD: That signing authority be changed at Prairie Centre Credit Union effective March 1, 2021 to include Mayor Colleen Hoppenreys, Deputy Mayor Joanne Brochu, and Acting Administrator Andrea Mundreon, and that the Acting Administrator and Mayor shall sign all cheques on behalf of the municipality or in the absence of the Mayor, the Deputy Mayor as per Bylaw No. 05-12. Carried.

Collabria MasterCard

69/2021 DAMENT: That Acting Administrator Andrea Mundreon be authorized to set up a Collabria MasterCard through the Village. Carried.

Bonds

70/2021 FORD: That we acknowledge that the Certificate of Insurance from SUMAssure, effective December 31, 2020 was presented to Council. Carried.

Utility Trailer

71/2021 BROCHU: That we purchase a utility trailer from Fast Toys for Boys for \$2,399.99 + taxes. Carried.

In-Camera Session

72/2021 HOPPENREYS: That Council move in-camera at 9:22 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss a grant. Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, CAO Jess, and Acting Administrator Mundreon.

Council returned from the in-camera session at 9:50 p.m.

Line 19 Multi-Plex Committee

73/2021 DAMENT: That we transfer \$10,000 out of the ArenaPlex Reserve to a Multi-Plex Committee Operating fund GL account. Carried.

Adjournment

74/2021 HOPPENREYS: That this meeting be adjourned at 9:57 p.m. Carried.

CORRESPONDENCE:

- Harbour Inn Condo Corp
- Joey & Lori Mizu
- Strieb, Strieb, Rommelaere, Pinsonneault

ACCOUNTS PAYABLE:

Payment #	Vendor	Date	Amount
Computer Cheques			
11721	Brownlee LLP	2021-02-23	1,048.96
11722	Trevor Dament	2021-02-23	450.00
11723	Fast Toys For Boys Ltd.	2021-02-23	2,767.87
11724	Rod Daniluk	2021-02-23	50.00
11725	Scott Fiske	2021-02-23	50.00
11726	Rick Diederich	2021-02-23	50.00
11727	Russ Stevenson	2021-02-23	50.00
11728	Flocor Inc.	2021-02-23	2,044.64
11729	Ministry of Finance	2021-02-23	4,350.00
11730	MuniSoft	2021-02-23	1,165.50
11731	Prairie Janitorial Supply	2021-02-23	153.61

Payment #	Vendor	Date	Amount
11732	Supreme Basics	2021-02-23	286.28
11733	True Family Enterprises Ltd.	2021-02-23	23.28
11734	Urban Municipal Admin Assoc	2021-02-23	275.00
11735	Colleen Hoppenreys	2021-02-26	275.00
11736	Claudia Diederich	2021-02-26	1,154.12
11737	Kathryn Games	2021-02-26	181.25
11738	Joe Gumulcak	2021-02-26	1,654.35
11739	Yvonne Jess	2021-02-26	2,952.68
11740	Margo Maxwell	2021-02-26	156.25
11741	Andrea Mundrean	2021-02-26	1,527.16
11742	Fast Toys For Boys Ltd.	2021-02-26	61.05
11743	MEPP	2021-02-26	2,870.04
11744	Receiver General	2021-02-26	5,904.32
11745	SUMA	2021-02-26	632.75
11746	V. of E. ITF W. Cafferata	2021-02-26	80.00
Total:			30,214.11
Total for General:			30,214.11

Payments Printed: 26

Minutes from the March 8, 2021 regular meeting of the Council of the Village of Elbow held at the Elbow Civic Centre.

Due to the COVID-19 situation, the meeting was at the Elbow Civic Centre to allow for social distancing.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, and Acting Administrator Andrea Mundreon.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

Agenda

75/2021 Dament: That the agenda be accepted as amended. Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any item on the agenda.

Minutes

76/2021 BROCHU: That the minutes of the February 22, 2021 Council Meetings be accepted as presented. Carried.

Maintenance Report

Foreman Joe Gumulcak attended the meeting at 7:07 p.m. and reported on the following: Location of Rumble Strips, ask council to consider purchasing bulk fuel tanks, request permission to hire a temporary employee to help with Village snow removal and wind storm clean up, permission to buy soil for planters, permission to purchase serrated blade, permission to acquire 2 quotes to add lighting to the Elbow Welcome Sign. Foreman reported that Bayshore Building is trees near boat launch may have been damaged due to Beaver activity

Foreman Gumulcak left the meeting at 7:28 p.m.

77/2021 BROCHU: That the Village hire Warren Hatzel from March 9, 2021 to end of day March 23, 2021 at \$15.00 per hour to help remove snow piles by hand and clean up town from wind storms. Carried.

78/2021 FORD: That we authorize Foreman to purchase soil for planter beds. Carried.

79/2021 DAMENT: That we authorize Foreman to acquire 2 quotes for lighting on the Village to Elbow Welcome Sign. Carried.

Delegation – 7:30 p.m. – Rick Letts

Rick Letts requested that Council consider changing Parcels S, T, U and V back to the original RR zoning with potential to rezone Parcel S for Commercial Zoning and potentially Parcel V for Commercial Zoning.

Rick Letts left the Delegation table at 7:48 p.m.

Delegation – 8 p.m. – Cody Gieni

Cody Gieni attended the meeting at 8:01 p.m., asking Council to contact CP Rail to discuss a Pedestrian Railway Crossing at the end of Saskatchewan Street connecting to Elevator Road.

Cody Gieni left the meeting at 8:29 p.m.

Financial Statement

80/2021 STEVENSON: That the bank reconciliation and financial statement for the month of February 2021 be accepted as presented. Carried.

Accounts Payable

81/2021 STEVENSON: That the accounts be paid as presented. Carried.

Kearley Subdivision

82/2021 HOPPENREYS: That the Service Agreement is satisfactory to the Village of Elbow Council. Carried.

Elbow Housing Authority Board of Directors

83/2021 FORD: That we accept Wendy Cafferata, Nordis Wankel and Nick Paulsen as new members of the Elbow Housing Authority

Lot Consolidation

84/2021 HOPPENREYS: That the Village of Elbow agrees to the consolidation of titles for Lots 1 and 2, Block 5, Plan 102048892 at the buyer's cost, that that no liabilities incurred will be at the Village's cost, and that the buyer will follow direction from Crosby Hanna and Associates. Carried.

Story Trails

85/2021 DAMENT: That we accept to partner with the Palliser Regional Library to create Story Trails in the Orchard and surrounding park area. Carried.

Building Art Mural

86/2021 FORD: That when the Art Grant is approved, we apply it to a Mural on the outside East wall of 152 Saskatchewan St. Carried

In-Camera Session

87/2021 HOPPENREYS: That Council move in-camera at 9:32 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss a grant. Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, and Acting Administrator Mundreon.

Council returned from the in-camera session at 9:58 p.m.

Extension of Meeting

88/2021 DAMENT: At 9:58 p.m. that we extend the meeting past 10:00 p.m. for half an hour.

Carried.

Admin Assistant – Claudia Diederich

89/2021 FORD: That we accept, with regret, the resignation of Claudia Diederich, the Administrative Assistant effective April 2, 2021. Carried.

90/2021 BROCHU: That we place an Administrative Assistant job ad on the Village of Elbow’s Facebook Page, Website and post a copy on the Village Office Public Notice boards, inside and outside of the office with closing date of March 16, 2021 at 5:00 p.m.

Seasonal Staffing

91/2021 BROCHU: That we hire 2 seasonal employees. Carried.

Adjournment

92/2021 HOPPENREYS: That this meeting be adjourned at 10:29 p.m. Carried.

CORRESPONDENCE:

- Canadian Heritage
- Meridan Inspections
- FCC Application
- Kerny Korchinski
- Kari Hennenfent
- Fire Chief Glen Amor

Payment #	Vendor	Date	Amount
Computer Cheques			
11732	Supreme Basics	2021-02-23	286.28
11733	True Family Enterprises Ltd.	2021-02-23	23.28
11734	Urban Municipal Admin Assoc	2021-02-23	275.00
11735	Colleen Hoppenreys	2021-02-26	275.00
11736	Claudia Diederich	2021-02-26	1,154.12
11737	Kathryn Games	2021-02-26	181.25
11738	Joe Gumulcak	2021-02-26	1,654.35
11739	Yvonne Jess	2021-02-26	2,952.68
11740	Margo Maxwell	2021-02-26	156.25
11741	Andrea Mundreon	2021-02-26	1,527.16
11742	Fast Toys For Boys Ltd.	2021-02-26	61.05
11743	MEPP	2021-02-26	2,870.04
11744	Receiver General	2021-02-26	5,904.32
11745	SUMA	2021-02-26	832.75
11746	V. of E. ITF W. Cafferata	2021-02-26	80.00
11747	Adventure Printing Ltd.	2021-03-11	426.24
11748	Air Liquide Canada Inc.	2021-03-11	59.05
11749	Aon Canada Inc.- T57048C	2021-03-11	65.58
11750	Collabria	2021-03-11	1,238.47
11751	Trevor Dament	2021-03-11	130.11
11752	Emerald Custom Creallions	2021-03-11	321.00
11753	Floor Inc.	2021-03-11	348.98
11754	Lingard + Dreger	2021-03-11	6,804.50
11755	Loraas Disposal Services Ltd.	2021-03-11	4,832.57
11756	Purdator Ltd.	2021-03-11	103.72
11757	R & J Lakeside Service Ltd.	2021-03-11	366.75
11758	Should have reimbursed Joe G	2021-03-11	0.00
11759	Riverbend Co-op Ltd.	2021-03-11	46.84
11760	Saskatchewan Health Authority	2021-03-11	92.00
11761	Sheroom Industries Inc.	2021-03-11	851.99
11762	Staples	2021-03-11	154.18
11763	Supreme Basics	2021-03-11	443.87
11764	Incorrect amount VOID	2021-03-11	0.00
11765	Claudia Diederich	2021-03-15	1,020.00
11766	Joe Gumulcak	2021-03-15	1,245.00
11767	Andrea Mundreon	2021-03-15	1,245.00
11768	Village of Elbow	2021-03-15	491.65
Total:			38,121.03
Total for General:			38,121.03

Certified Correct This March 18, 2021

Mayor

Administrator

Minutes from the March 16, 2021 regular meeting of the Council of the Village of Elbow held at the Elbow Civic Centre.

Due to the COVID-19 situation, the meeting was at the Elbow Civic Centre to allow for social distancing.

Present: Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, and Acting Administrator Andrea Mundreon.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

Agenda

93/2021 DAMENT: That the agenda be accepted as amended Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any item on the agenda.

Financial Statement

94/2021 DAMENT: Motion to accept the Audited Financial Statement of 2020 as presented. Carried.

Bayshore Tenders

95/2021 BROCHU: That we reject the tenders brought forth by Billy Buckton and Jami Rommelaere. Carried.

Kearley Subdivision

96/2021 BROCHU: Motion allowing signing authority on the accepted Service Agreement to be Mayor Colleen Hoppenreys and Acting Administrator Andrea Mundreon and to submit Public Notice. Carried.

Seasonal Staff

97/2021 HOPPENREYS: That we hire a total of 2 seasonal staff at \$15.00/hour. Position 1 starting April 1, 2021 expiring end of day September 30, 2021 and Position 2 starting July 5, 2021 expiring end of day August 31, 2021 posting ending March 22, 2021. Carried.

Purchase of 2 new office landlines

98/2021 FORD: Permission to purchase 2 new phones from SaskTel and headsets. Carried.

Signing Authority

99/2021 DAMENT: Motion to have previous CAO Yvonne Jess removed from signing authority on behalf of the Village of Elbow and add Acting Administrator Andrea Mundreon to all signing authority. Carried.

In-Camera Session

100/2021 HOPPENREYS: That Council move in-camera at 7:56 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss a grant. Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, and Acting Administrator Mundreon.

Council returned from the in-camera session at 9:35 p.m.

Temporary Staffing

101/2021 STEVENSON: That we hire Brandy Losie for 2 half days a week with an hourly wage of \$30.00 and an end date to be determined. Carried.

Village Foreman – Joe Gumulcak

102/2021 DAMENT: That we accept, with regret, the resignation of Joe Gumulcak, the Village Foreman, effective March 31, 2021. Carried.

103/2021 DAMENT: That we place a Village Foreman job ad on the Village of Elbow's Facebook Page, Website, Indeed and post a copy on the Village Office Public Notice boards, inside and outside of the office with closing date of March 22, 2021 at 5:00 p.m. Carried.

Temporary Staffing

104/2021 BROCHU: That we hire Claudia Diederich for the week of April 5th to 9th, 2021 working from 9:00 a.m. to 12:00 p.m. and retaining on an as needed basis, with an end date to be determined. Carried.

Extension of Meeting

105/2021 DAMENT: That we extend the meeting past 10:03 p.m. for half an hour. Carried.

Adjournment

106/2021 HOPPENREYS: That this meeting be adjourned at 10:28 p.m. Carried.

Minutes from the March 18, 2021, special meeting of the Council for the Village of Elbow for a review of Line 19 Multiplex Committee Minutes and Human Resources regarding hiring an Administrative Assistant held at the Elbow Civic Centre.		
Present:	Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, and Acting Administrator. Representing the Line 19 Regional Multiplex Committee, Joel Perry, Jocelyn Veikle, Norm Campbell, and previous CAO Yvonne Jess were also in attendance. Due to the COVID-19 situation, the meeting was at the Elbow Civic Centre to allow for social distancing.	
	<u>Agenda</u>	
107/2021	BROCHU:	That the agenda be accepted as amended. Carried.
	<u>Pecuniary Interest</u>	
No Council member has indicated a pecuniary interest at this time regarding any item on the agenda. Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.		
	<u>In-Camera Session</u>	
108/2021	HOPPENREYS:	That Council move in-camera at 7:02 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> to discuss a grant. Carried.
In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, Acting Administrator Mundreon, and representing Line 19 Regional Multiplex Committee Yvonne Jess, Joel Perry, Jocelyn Veikle, and Norm Campbell. Councillor Brochu left 9:07 p.m. Councillor Brochu returned 9:10 p.m. Council returned from the in-camera session at 9:11 p.m.		
	<u>Human Resources</u>	
109/2021	DAMENT:	That we hire Ranae Payne as our Administrative Assistant at the rate pay of \$20.00 per hour with a \$0.50 per hour raise on June 22, 2021 and another \$0.50 per hour raise on September 22, 2021 at which time her probationary period will expire. Carried.
	<u>Line 19 Multiplex</u>	
110/2021	BROCHU:	Motion to Authorize Acting Administrator Andrea Mundreon and Mayor Colleen Hoppenreys to sign Line 19 Regional Multiplex Contracts as per changes discussed. Carried.
	<u>Adjournment</u>	
111/2021	HOPPENREYS:	That this meeting be adjourned at 9:24 p.m. Carried.

Minutes from the March 26, 2021 regular meeting of the Council of the Village of Elbow held electronically over Zoom.

Due to the COVID-19 situation, the meeting was held electronically over Zoom.

Present:

Mayor Colleen Hoppenreys (electronically), Councillors Joanne Brochu (electronically), Trevor Dament (electronically), Brian Ford (electronically), Russ Stevenson (electronically), and Acting Administrative Andrea Mundreon (electronically).

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any item on the agenda.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 5:00 p.m.

In-Camera Session

112/2021

HOPPENREYS: That Council move in-camera at 5:03 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss a grant.
Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, and Acting Administrator Mundreon.

Council returned from the in-camera session at 7:07 p.m.

Adjournment

113/2020

HOPPENREYS: That this meeting be adjourned at 7:08 p.m.
Carried.

Minutes from the March 29, 2021 regular meeting of the Council of the Village of Elbow held at the Elbow Civic Centre.

Due to the COVID-19 situation, the meeting was at the Elbow Civic Centre to allow for social distancing.

Present: Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, and Acting Administrator Andrea Mundreon.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any item on the agenda.

Agenda

114/2021	FORD:	That the agenda be accepted as amended	Carried.
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Mentorship

115/2021	BROCHU:	That we accept the resignation of Yvonne Jess as mentor for Andrea Mundreon.	Carried.
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116/2021	FORD:	That we hire Brandy Losie as mentor for Andrea Mundreon to meet the requirements of Andrea's conditional certificate application with the Urban Board of Examiners.	Carried.
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In-Camera Session

117/2021	HOPPENREYS:	That Council move in-camera at 7:08 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> to discuss a grant.	Carried.
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In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, and Acting Administrator Mundreon.
Foreman Joe Gumulcak joined In Camera at 7:44 p.m.
Foreman Joe Gumulcak left In Camera at 8:06 p.m.

Council returned from the in-camera session at 8:44 p.m.

118/2021	HOPPENREYS:	That we extend the meeting past 9:58 p.m. for half an hour.	Carried.
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Adjournment

119/2020	BROCHU:	That this meeting be adjourned at 10:16 p.m.	Carried.
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Minutes from the April 1, 2021 regular meeting of the Council of the Village of Elbow held electronically over Zoom.

Due to the COVID-19 situation, the meeting was held electronically over Zoom.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 4:15 p.m.

Present: Mayor Colleen Hoppenreys (electronically), Councillors Joanne Brochu (electronically), Trevor Dament (electronically), Brian Ford (electronically), Russ Stevenson (electronically), and Acting Administrative Andrea Mundreon (electronically).

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any item on the agenda.

Agenda

120/2021	STEVENSON:	That the agenda be accepted as amended	Carried.
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In-Camera Session

121/2021	HOPPENREYS:	That Council move in-camera at 4:17 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> to discuss a grant.	Carried.
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In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, and Acting Administrator Mundreon.

Council returned from the in-camera session at 4:57 p.m.

Village Foreman

122/2021	DAMANT:	That we hire James Llewellyn for the Village Foreman position with a starting wage of \$50,000 per year which will be re-evaluated 6 months from the start date.	Carried.
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123/2021	DAMANT:	That we hire Dale Norish on an as needed contract basis to train the Village Foreman, James Llewellyn.	Carried.
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Seasonal Position ending September 30, 2021

124/2021	HOPPENREYS:	That we hire Carson Brauner at \$15 per hour for the Student Seasonal Position starting June 28 th , 2021 ending August 31 st , 2021.	Carried.
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Project Manager

125/2021	BROCHU:	That we contract Jocelyn Veikle as the Project Manager as per the accepted proposal, contingent on receiving the final approval of the ICIP Grant and Signed Agreement.	Carried.
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Adjournment

126/2020	HOPPENREYS:	That this meeting be adjourned at 5:23 p.m.	Carried.
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Minutes from the April 12, 2021 regular meeting of the Council of the Village of Elbow held at the Civic Centre located at 143 Aberdeen St.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, Acting Administrator Andrea Mundrean and Mentor Brandy Losie.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

Agenda

127/2021 BROCHU: That the agenda be accepted as amended. Carried.

Pecuniary Interest

Councillor Dament indicated that he will have a conflict to declare in regards to item 11.6 regarding Cannabis Retail.

No other Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

Minutes

128/2021 BROCHU: That the minutes of the March 8, March 16, March 18, March 26, March 29 and April 1, 2021 Council Meetings be accepted as presented. Carried.

Delegation – 7:15 p.m. – Rick Letts

Rick Letts attended the meeting at 7:05 p.m. to discuss rezoning Parcels S, U, and V back to residential and keeping parcel T as commercial for future development.

Rick Letts left the meeting at 7:18 p.m.

Delegation – 7:30 p.m. – Kim Trew, Dawn MacTavish, Braden Fast

Kim Trew, Dawn MacTavish, Braden Fast attended the meeting at 7:20 p.m. to discuss the ratepayer's concerns of the Line 19 Regional Multiplex. The above-mentioned delegation, presented Council with a letter and informal petition. Kim Trew requested to be the contact person for all responses regarding the correspondence presented directly to Council.

Kim Trew, Dawn MacTavish, Braden Fast left the meeting at 7:50 p.m.

Maintenance Report

Foreman James Llewellyn attended the meeting at 7:50 p.m. Requested access to Lightship due to water main break located at the Northeast intersection of Duchess Street and Aitkow Avenue. Suggested he will have a more detailed report in May 2021 as he has only 7 days in role.

Financial Statement

129/2021 STEVENSON: That the bank reconciliation and financial statement for the month of March 2021 be accepted as presented. Carried.

Accounts Payable

130/2021 BROCHU: That the accounts be paid as presented. Carried.

Reports

Council was presented with the following reports:

- Elbow Potable Water Supply and Sanitation (WSS) - Operating – March 16, 2021
- Environmental Services Analysis FINAL Report- March 2021
- WaterWolf – February 1, March 1, April 7 and April 12, 2021
- Infrastructure Meeting - March 11

Industrial Subdivision

131/2021 BROCHU: Motion to contact SAL to discuss water and sewer services for the new Industrial Subdivision. Carried.

Building Inspector Proposals

132/2021 DAMENT: Motion to adopt the proposal from Municode for the Building Inspector contract for the Village of Elbow. Carried.

Development Officer Proposal

133/2021 BROCHU: Motion to hire Crosby Hanna and Associates to approve all Development and Building Permits for the Village of Elbow. Carried.

Lot 6 Block 23 Plan 84MJ13636

134/2021 HOPPENREYS: Motion to refer file to Crosby Hanna and Associates. Carried.

Railroad Pedestrian Crossing

135/2021 FORD: Table Railroad Pedestrian Crossing for future discussion. Council is interested in pursuing action in the future, and asks for leniency as to a specific date at this time. Carried.

Cannabis Retail

Councillor Dament declared a conflict of interest and left the meeting at 8:42 p.m.

136/2021 HOPPENREYS: Motion to pursue writing of Bylaw by Crosby Hanna and Associates to create Zoning for Cannabis Retail. Carried

Councillor Dament returned to the meeting at 8:48 p.m.

Lakeside RV Park Sign

137/2021 HOPPENREYS: Motion to allow Laurie Anderson to order and pay for a sign through the Village to be placed at the end of Saskatchewan Street showing the direction to Lakeside RV Park. Carried.

Basketball Net

138/2021 DAMENT Motion to accept Natalie Letts' donation and installation of a basketball net at the Village Orchard on the cement pad.Carried.

Lot 18-21 Block 6 Plan Q7107

139/2021 BROCHU: Motion to deny the request asking Council to lower interest amount of 1.5% to 1%.
Carried.

Councillor Stevenson left the meeting at 9:31 p.m and did not return.

Extension of Meeting

140/2021 DAMENT 9:57 p.m. That we extend the meeting past 10 p.m. for half an hour.
Carried.

Subdivision – Kearley

141/2021 BROCHU: Read Bylaw No. 21-05 for a first time, being a bylaw to amend Bylaw No. 08-04 known as the Official Community Plan. Carried.

142/2021 DAMENT: Read Bylaw No. 21-06 for a first time, being a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

143/2021 HOPPENREYS: Motion for Public Notice for Bylaws 21-05 and 21-06 to be publicized in The Outlook Newspaper once a week for two successive weeks. Carried.

Signing Authority

144/2021 HOPPENREYS: Motion to have previous Administrative Assistant Claudia Diederich removed from PCCU access on behalf of the Village of Elbow. Carried.

145/2021 FORD: Motion to have Administrative Assistant Ranae Payne added to PCCU access on behalf of the Village of Elbow Carried.

Bayshore Building

146/2021 BROCHU: That the Village contract Grant Peeling to complete the Pest Control at the Bayshore Building. Carried.

Grading

147/2021 HOPPENREYS: That we contract Steven South at \$50 per hour to complete the grading of the Village streets as well as train new Foreman James Llewellyn on operating the grader. Carried.

In-Camera Session

- 148/2021 HOPPENREYS: That Council move in-camera at 10:19 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss a grant. Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, Acting Administrator Mundreon, Mentor Brandy Losie.

Council returned from the in-camera session at 10:27 p.m.

Human Resources

- 149/2021 DAMENT: That we hire Chastan Sim as a Seasonal Maintenance Employee at \$17 per hour starting April 26, 2021 ending on September 30, 2021. Carried.

Adjournment

- 150/2021 HOPPENREYS: That this meeting be adjourned at 10:33 p.m. Carried.

CORRESPONDENCE

- Provincial Pothole & Paving
- Welcome to Elbow Program
- Debra Campbell
- Laurie Anderson
- Canadian Heritage
- Fire Chief Glen Amor
- Natalie Letts
- Peter Cho
- SaskEnergy
- 2021 Communities in Bloom
- Palliser Regional Library
- Wastewater Pumps Preventative Maintenance Program
- Joan Soggie
- Shawn Graham

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
11769	SaskWater Accounts Receivable	2021-03-26	15,118.95
11770	Yvonne Jess	2021-03-29	625.00
11771	Colleen Hoppenreys	2021-03-29	1,525.00
11772	Joanne Brochu	2021-03-29	1,250.00
11773	Russ Stevenson	2021-03-29	1,125.00
11774	Brian Ford	2021-03-29	1,250.00
11775	Trevor Dament	2021-03-29	1,250.00
11776	Andrea Mundreón	2021-03-29	875.00
11777	double payment	2021-03-29	0.00
11778	V. of E. ITF W. Caflerata	2021-03-29	80.00
11779	Warren Hatzel	2021-03-31	180.00
11780	Kathryn Garnes	2021-03-31	193.75
11781	Yvonne Jess	2021-03-31	2,486.80
11782	Claudia Diederich	2021-03-30	1,443.40
11783	Joe Gumulcak	2021-03-30	3,728.42
11784	Andrea Mundreón	2021-03-30	2,101.80
11785	RANAE PAYNE	2021-03-30	805.22
11786	Elbow Hotel	2021-03-31	484.65
11787	Kathryn Garnes	2021-03-31	12.50
11788	Joe Gumulcak	2021-03-31	100.49
11789	Margo Maxwell	2021-03-31	150.00
11790	MEPP	2021-03-31	3,186.02
11791	Receiver General	2021-03-31	6,938.57
11792	Air Liquide Canada Inc.	2021-04-13	65.39
11793	ATS Traffic	2021-04-13	7,165.42
11794	Evelyn Bramble	2021-04-13	52.50
11795	CG Industries	2021-04-13	610.78
11796	Colleen Hoppenreys	2021-04-13	33.25
11797	Russ Stevenson	2021-04-13	142.15
11798	Downie Electric	2021-04-13	118.25
11799	RANAE PAYNE	2021-04-13	278.75
11800	Rod Daniluk	2021-04-13	100.00
11801	Rick Ector	2021-04-13	50.00
11802	Glen Amor	2021-04-13	225.00
11803	Lynden Lepage	2021-04-13	50.00
11804	Trevor Dament	2021-04-13	50.00
11805	Phillip Joel	2021-04-13	50.00
11806	Blake Dorward	2021-04-13	100.00
11807	Robert Brown	2021-04-13	100.00
11808	Tyler Gifford	2021-04-13	50.00
11809	Loraas Disposal Services Ltd.	2021-04-13	4,628.86
11810	Mendan Inspections Ltd.	2021-04-13	828.61
11811	Minister of Finance	2021-04-13	30.00
11812	Minister of Finance	2021-04-13	286.40
11813	M.R. App & Website Development	2021-04-13	154.02
11814	MuniSoft	2021-04-13	2,309.62
11815	Pralirie Janitorial Supply	2021-04-13	1,160.96
Total:			70,863.97
11816	R & J Lakeside Service Ltd.	2021-04-13	477.83
11817	Saskatchewan Health Authority	2021-04-13	92.00
11818	Shred-it International ULC	2021-04-13	399.88
11819	Staples	2021-04-13	42.79
11820	Success Office Systems	2021-04-13	151.41
11821	SUMA	2021-04-13	861.97
11822	Supreme Basics	2021-04-13	201.55
11823	True Family Enterprises Ltd.	2021-04-13	138.85
11824	Duplicate payment-pd by M/C	2021-04-13	0.00
11825	Village of Elbow	2021-04-13	523.93
11826	Void during printing	2021-04-15	0.00
11827	Void during printing	2021-04-15	0.00
11828	Void during printing	2021-04-15	0.00
11829	Void during printing	2021-04-15	0.00
11830	Void during printing	2021-04-15	0.00
11831	Claudia Diederich	2021-04-15	1,171.43
11832	Andrea Mundreón	2021-04-15	1,245.00
11833	Ranae Payne	2021-04-15	1,000.00
11834	James Llewellyn	2021-04-15	1,045.00
Total:			70,863.97
Other Payments			
11719	SaskWater Accounts Receivable	2021-03-31	14,957.98
840527	Minister Of Finance EPT	2021-03-31	2,480.31
7042021	SaskPower	2021-04-07	2,392.02
7042021	Minister Of Finance EPT	2021-04-07	300.00
22032021	SaskTel CPP	2021-03-22	501.55
30032021	SaskPower	2021-03-30	1,878.44
230032021	SaskPower	2021-03-30	203.04
Total:			22,891.34
Total for General:			93,575.31

Payments Printed: 73

Certified Correct This May 10, 2021

Mayor

Administrator

Minutes from the April 19, 2021 regular meeting of the Council of the Village of Elbow held at the Civic Centre located at 143 Aberdeen St.

Present: Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson and Acting Administrator Andrea Mundreon.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 5:30 p.m.

Agenda

151/2021 BROCHU: That the agenda be accepted as amended. Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

Bylaw Review

152/2021 BROCHU: Read Bylaw No. 21-07 for a first time, being a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

153/2021 HOPPENREYS: Motion for Public Notice for Bylaw 21-07 to be publicized in The Outlook Newspaper once a week for two successive weeks. Carried.

Request for Proposal Amenddum

154/2021 DAMENT: Motion to Amend RFP 1.4.3 Submission Validity to state : Submissions will be considered valid for at least 60 days after the closing date.

In-Camera Session

155/2021 HOPPENREYS: That Council move in-camera at 6:07 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss a grant. Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, and Acting Administrator Mundreon.

Councillor Ford left meeting at 8:01 p.m.
Councillor Ford returned to the meeting at 8:04 p.m.

Council returned from the in-camera session at 8:45 p.m.

Human Resources

156/2021 DAMENT: That we continue to contract Joe Gumulcak as a Seasonal Maintenance Employee on an as needed basis at \$30 per hour. Carried.

Adjournment

157/2021 HOPPENREYS: That this meeting be adjourned at 8:53 p.m. Carried.

Minutes from the April 26, 2021 regular meeting of the Council of the Village of Elbow held at the Civic Centre located at 143 Aberdeen St.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson and Acting Administrator Andrea Mundreon.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 6:00 p.m.

Agenda

158/2021 DAMENT: That the agenda be accepted as amended. Carried.

Pecuniary Interest

Councillor Stevenson indicated that he will have a conflict to declare in regards to item 6 regarding Purchase: Village Maintenance Truck.

UMAAS Convention Registration

159/2021 HOPPENREYS: That Acting Administrator register for the UMAAS Convention. Carried.

Referendum

160/2021 BROCHU: That Acting Administrator seek advice from Brownlee LLP regarding the Petition for Referendum presented on April 19, 2021. Carried.

Purchase: Village Maintenance Truck

Councillor Stevenson declared a conflict of interest and left the meeting at 6:04 p.m.

161/2021 DAMENT: That we purchase a Village Maintenance Truck for \$4000 from Councillor Russ Stevenson.

162/2021 DAMENT: That we purchase 4 magnetic Village of Elbow decals. Carried.

Carried.

163/2021 DAMENT: That we tender the sale of the old Ford Village Maintenance truck as is, with an end date of May 5, 2021.

Carried.

Councillor Stevenson returned to the meeting at 6:13 p.m.

In-Camera Session

164/2021 HOPPENREYS: That Council move in-camera at 6:53 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss a grant. Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, and Acting Administrator Mundreon.

Council returned from the in-camera session at 9:30 p.m.

Human Resources

165/2021 DAMENT: That Acting Administrator complete the Notary Certificate at the cost of the Village. Carried.

Council Meeting Time Change

166/2021 HOPPENREYS: Motion to change all Council Meeting start times to 6:00 p.m. from 7:00 p.m. This will begin with the May 2021 Council Meeting. Carried.

Adjournment

167/2021 HOPPENREYS: That this meeting be adjourned at 9:51 p.m. Carried.

Minutes from the May 10, 2021 regular meeting of the Council of the Village of Elbow held at the Civic Centre located at 143 Aberdeen St.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, Acting Administrator Andrea Mundreon (electronically via Zoom).

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 6:00 p.m.

Agenda

168/2021 DAMENT: That the agenda be accepted as amended. Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

Minutes

169/2021 BROCHU: That the minutes of the April 12, April 19, and April 26, 2021 Council Meetings be accepted as presented. Carried.

Maintenance Report

Foreman, James Llewellyn attended the meeting at 6:08 p.m.

Reported on the following: Pest control complete at Bayshore, 5 hours of grading training completed with Dale Norish, began organizing shop and maintenance yard, request to remove old and rotted picnic tables from Tuft's Bay and purchase tools and batteries needed for all power tools.

Foreman, James Llewellyn left the meeting at 6:34 p.m.

Delegation:

Jocelyn Veikle- Line 19 Regional Multiplex Project Manager

Project Manager, Jocelyn Veikle attended the meeting at 6:35 p.m.

In-Camera Session

170/2021 HOPPENREYS: That Council move in-camera at 6:36 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss a grant. Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, Acting Administrator Mundreon (electronically via Zoom), Project Manager, Jocelyn Veikle.

Council returned from the in-camera session at 6:43 p.m.

Jocelyn Veikle left the meeting at 6:43 p.m.

Suspend Meeting

171/2021 HOPPENREYS: That we suspend the Regular Meeting at 6:45 p.m. to hold the Public Meeting of Bylaw Amendments 21-05, 21-06, 21-07. Carried.

Public Hearing – Zoning Bylaw Amendments

Mayor Hoppenreys called the Public Hearing to order at 6:45 p.m., regarding the Official Community Plan (21-05) and Zoning Bylaw (21-06 and 21-07) amendments.

There were no representatives at the meeting, and nothing was received in writing.

Mayor Hoppenreys adjourned the public hearing at 6:49 p.m.

Continue Regular Meeting

172/2021 HOPPENREYS: That we continue the Regular Meeting at 6:49 p.m. Carried.

Financial Statement

173/2021 STEVENSON: That the bank reconciliation and financial statement for the month of March 2021 be accepted as presented. Carried.

Accounts Payable

174/2021 BROCHU: That the accounts be paid as presented. Carried.

Reports

Council was presented with the following reports for informational purposes only:

- Elbow Water Report - Operating
- Environmental Services Analysis FINAL Report
- Technical Safety Authority – Civic Centre Elevator
- Inspection Services - Civic Centre Boiler

Bylaw Amendments

Bylaw No. 21-05

175/2021 STEVENSON: Read Bylaw No. 21-05 for the second time. Carried.

176/2021 FORD: That we have the third consecutive reading of Bylaw No. 21-05 at this same meeting. Carried Unanimously.

177/2021 HOPPENREYS: Read Bylaw No. 21-05 for a third and final time, hereby adopting a bylaw to amend Bylaw No. 08-04 known as the Official Community Plan. Carried.

Bylaw No. 21-06

178/2021 BROCHU: Read Bylaw No. 21-06 for the second time. Carried.

179/2021 STEVENSON: That we have the third consecutive reading of Bylaw No. 21-06 at this same meeting. Carried Unanimously.

180/2021 FORD: Read Bylaw No. 21-06 for a third and final time, hereby adopting a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

Bylaw No. 21-07

- 181/2021 HOPPENREYS: Read Bylaw No. 21-07 for the second time Carried.
- 182/2021 DAMENT: That we have the third consecutive reading of Bylaw No. 21-07 at this same meeting. Carried Unanimously.
- 183/2021 FORD: Read Bylaw No. 21-07 for a third and final time, hereby adopting a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

SaskPower Elevator Billing

- 184/2021 HOPPENREYS: Motion to disconnect power at the Elevator. Carried.

Purchase of Village Maintenance Truck

- 185/2021 DAMENT: That we rescind 161 / 2021 regarding the purchase of a Village Maintenance Truck for \$4000 from Russ Stevenson. Carried.

Grading

- 186/2021 HOPPENREYS: That we rescind 147/2021 regarding hiring Steven South at \$50 per hour to complete the grading of the Village streets as well as train new Foreman James Llewellyn on operating the grader. Carried.

Lake Diefenbaker Membership

- 187/2021 FORD: That we renew our 2021 Lake Diefenbaker Membership for \$200.00. Carried.
- Mayor Hoppenreys left the meeting at 8:12 p.m.
Mayor Hoppenreys returned to the meeting at 8:14 p.m.

Crime Stoppers

- 188/2021 STEVENSON: That we contribute the amount of a donation to Crime Stoppers as in previous years. Carried.

Referendum

- 189/2021 BROCHU: That we accept the report of an Insufficient Petition Referendum regarding the Line 19 Regional Multiplex supported by Brownlee LLP. Carried.

Home Pre-Inspection

- 190/2021 BROCHU: That we accept the Home Pre-Inspection provided by Patty Eddy pending the Development Officer Permit Approval and Building Permit approval. Carried.

Donor's Choice

191/2021 DAMENT: Motion to approve administration of Donor's Choice for 2021. Carried.

Building Permit Applications

192/2021 BROCHU: That we approve the following Building and Development Permit based on the plan review by our Building Official:
#01/2021 – 343 Grey Street
#02/2021 – 343 King Street
#03/2021 – 118 Aberdeen Street
Carried.

In-Camera Session

193/2021 HOPPENREYS: That Council move in-camera at 8:57 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss a grant. Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, Acting Administrator Andrea Mundreon, Project Manager Jocelyn Veikle.

Council returned from the in-camera session at 9:30 p.m.

Ultimate Recipient Agreement

194/2021 BROCHU: That upon approval of the Ultimate Recipient Agreement, Acting Administrator and or Mayor Colleen Hoppenreys and Acting Administrator Andrea Mundreon sign the agreement as received by The Village of Elbow. Carried.

Addendum

195/2021 BROCHU: That we accept Jocelyn Veikle to make Addendums to the Request For Proposal for the Line 19 Regional Multiplex when required. Carried.

Human Resources

196/2021 DAMENT: That we accept the Project Coordinator contract of Jocelyn Veikle for the Line 19 Regional Multiplex, upon the Final Approval of the ICIP Grant. Carried.

Adjournment

197/2021 HOPPENREYS: That this meeting be adjourned at 9:39 p.m. Carried.

CORRESPONDENCE

- Lake Diefenbaker Membership
- Central Butte & District Health care Foundation Board Representative
- Dust Suppressant Application
- Dust Suppressant Request
- Elbow Community Park Project

- 2021 Census
- Crime Stoppers
- Letter to Council – Multiplex Referendum
- Elbow Pickleball Club

ACCOUNTS PAYABLE

Bank Code: General - General Bank Account

Payment #	Vendor	Date	Amount
Computer Cheques			
11835	Colleen Hoppenreys	2021-04-29	275.00
11836	Chastan Sim	2021-04-29	719.23
11837	Kathryn Garies	2021-04-29	156.25
11838	Joe Gumulcak	2021-04-29	711.27
11839	Brandy Losie	2021-04-29	1,397.50
11840	Margo Maxwell	2021-04-29	131.25
11841	Andrea Mundrean	2021-04-29	2,101.60
11842	Ranae Payne	2021-04-29	996.38
11843	James Llewellyn	2021-04-29	1,641.40
11844	MEPP	2021-04-29	2,340.28
11845	Recaiver General	2021-04-29	4,326.82
11846	SUMA	2021-04-29	960.14
11847	V. of E. ITF W. Caferata	2021-04-29	80.00
11848	Void during printing	2021-04-29	0.00
11849	VOID - printed incorrectly	2021-04-29	0.00
11850	James Llewellyn	2021-04-29	200.00
11851	Acti-Zyme Products Ltd.	2021-05-13	3,011.26
11852	Air Liquide Canada Inc.	2021-05-13	63.27
11853	Evelyn Bramble	2021-05-13	210.00
11854	Collabria	2021-05-13	334.41
11855	Don Maxwell	2021-05-13	444.00
11856	Elbow Hotel	2021-05-13	80.00
11857	Elbow Foods	2021-05-13	24.26
Issued To: True Family Enterprises Ltd.			
11858	Claudia Diederich	2021-05-13	817.50
11859	Ranae Payne	2021-05-13	238.88
11860	Floor Inc.	2021-05-13	207.06
11861	Joel Florist	2021-05-13	8.33
11862	Loraes Disposal Services Ltd.	2021-05-13	5,273.45
11863	Meridan Inspections Ltd.	2021-05-13	525.00
11864	The Outlook	2021-05-13	559.65
11865	Grant Peeling	2021-05-13	976.27
11866	R & J Lakeside Service Ltd.	2021-05-13	2,881.51
11867	R & J Lakeside Service Ltd.	2021-05-13	885.14
11868	Saskatchewan Health Authority	2021-05-13	69.00
11869	Saskatchewan Health Authority	2021-05-13	103.75
11870	Staples	2021-05-13	84.99
11871	SaskWater Accounts Receivable	2021-05-13	15,324.03
11872	Technical Safety Authority	2021-05-13	85.00
11873	Village of Elbow - Petty Cash	2021-05-13	59.45
11874	Village of Elbow	2021-05-13	563.26
11875	SK Workers' Compensation Board	2021-05-13	2,757.71
11876	Westman Consulting Inc	2021-05-13	929.07
11877	Andrea Mundrean	2021-05-13	1,245.00
11878	Ranae Payne	2021-05-13	1,000.00
11879	James Llewellyn	2021-05-13	1,045.00
11880	Chastan Sim	2021-05-14	1,000.00
Total:			56,843.37
Other Payments			
20042021	SaskTel CPP	2021-04-20	671.63
20210504	SaskPower	2021-05-04	1,200.76
30042021	SaskPower	2021-04-30	2,632.06
90738889	Collabria	2021-05-11	2,464.36
Total:			6,968.81
Total for General:			63,812.18
Payments Printed: 50			

Certified Correct This May 10, 2021

Mayor

Administrator

Minutes from the June 1, 2021, extra regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson and Acting Administrator Andrea Mundreon.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 4:00 p.m.

Letter of Support-Follow the Plot

198/2021 STEVENSON: That we send a letter of support to Palliser Library regarding the Follow the Plot Story Trails. Carried.

2021 Operating and Capital Budget

Council continued their 2021 operating and capital budget deliberations.

2021 – Base Tax

199/2021 BROCHU: That we increase the Base Tax effective January 1, 2021 to \$900 which should be divided as \$820.00 to Land and \$80.00 to Improvements.

Bylaw No. 21-09 – Base Tax

200/2021 DAMENT: Read Bylaw No. 21-09 for a first time being a bylaw to provide for a base tax to be levied, effective January 1, 2021, on taxable properties in the Village of Elbow. Carried.

201/2021 STEVENSON: Read Bylaw No. 21-09 for a second time Carried.

202/2021 FORD: That we have three consecutive readings of Bylaw No. 21-09 at this same meeting. Carried Unanimously.

203/2021 HOPPENREYS: Read Bylaw No. 21-09 for a third and final time hereby adopting a bylaw to provide for a base tax to be levied, effective January 1, 2021, on taxable properties in the Village of Elbow. Carried.

Adjournment

204/2021 STEVENSON: That this meeting be adjourned at 6:38 p.m. Carried.

Minutes from the June 15, 2021 regular meeting of the Council of the Village of Elbow held at the Civic Centre located at 143 Aberdeen St.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, Acting Administrator Andrea Mundreon, Assistant Administrator Ranae Payne, Public Works Foreman James Llewellyn and Brandy Losie.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 6:00 p.m.

Agenda

205/2021 BROCHU: That the agenda be accepted as amended. Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

Maintenance Report

Foreman, James Llewellyn attended the meeting at 6:05 p.m.

Reported on the following: peace tower park, grading, culverts, tufts bay, rodeo curbstop, fire truck battery, lift station roof, hydrants, rink roof, civic centre boiler, office roof, lagoon, infrastructure committee, transfer station, training, whipper snipper, old equipment.

Delegation:

6:30 PM Park Committee – Grace McTavish, Carol Patterson & Anne Wilson.

6:56 PM Lakeside RV Park – Laurie Anderson & Tom Jukes

Financial Statement

206/2021 BROCHU: That the bank reconciliation and financial statement for the month of May 2021 be accepted as presented. Carried.

Accounts Payable

207/2021 DAMENT: That the accounts be paid as presented. Carried.

Reports

Council was presented with the following reports for informational purposes only:

- SaskWater - Lagoon
- WaterWolf – April 6 & May 3 Minutes/Member Letter
- Infrastructure Committee Report – Brian Ford

Bylaw Amendments

Bylaw No. 21-10

208/2021 BROCHU: Read Bylaw No. 21-10 A Bylaw to Amend the Official Community Plan has been read a first time. Carried.

Bylaw No. 21-06

209/2021 DAMENT: Read Bylaw No. 21-11 for A Bylaw to Amend the Zoning Bylaw has been read a first time.

Public Notice

210/2021 FORD: That Public Notice for the rezoning of Parcels S, T, U & V be given for a meeting on July 13, 2021 at 5:45 pm in Village Council Chambers.

Bylaw No.21-08

211/2021 BROCHU: That Bylaw No.21-08 A Bylaw to Cannabis, be read a first time. Carried.

212/2021 STEVENSON: That Bylaw No.21-08 is read a second time. Carried.

213/2021 FORD: That Bylaw No.21-08 be read a third time at this meeting. Carried Unanimously.

214/2021 HOPPENREYS: That Bylaw No.21-08 be adopted as read. Carried.

Lakeside RV Water Proposal

215/2021 HOPPENREYS: That we enter into a temporary agreement with Lakeside RV Park to provide a maximum of 30 gallons per minute of water with the understanding that a storage system is being put in place. Carried.

Budget Adoption

216/2021 DAMENT: That we adopt the 2021 Budget as presented. Carried.

Extension of Meeting

217/2020 BROCHU: That we extend the meeting for half an hour to 9:30 p.m. Carried.

Boat Launch Signs

218/2021 BROCHU: That we order a boat launch sign from the RM of Loreburn. Carried.

Pickleball Lock Box

219/2021 DAMENT: That a coded lock box be bought for the Elbow Pickleball Club. Carried

Gravel at Boatique

220/2021 HOPPENREYS: That the grass on the boulevard in front of the Boatique on Main Street be removed and that gravel be put down. Carried

Banners

221/2021 HOPPENREYS: That we order banners for Main Street from the Sign Guys. Carried.

Transfer Station Sign

222/2021 DAMENT: That we install a “Verbal Abuse Not Tolerated” sign at the Transfer Station. Carried.

Office Door Handle

223/2021 HOPPENREYS: That we purchase a door knob for the side office door. Carried.

Office Roof

224/2021 BROCHU: That we send out a Request for Proposals for the Village Office Roof repairs/shingles. Carried.

Alarm System for Office

225/2021 BROCHU: That we order the proposed alarm system for the Village Office. Carried.

In-Camera Session

226/2021 HOPPENREYS: That Council move in-camera at 9:37 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources and past meet minutes. Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, Acting Administrator Andrea Mundreon, Assistant Administrator Ranae Payne and Brandy Losie.

Council returned from the in-camera session at 10:18 p.m.

Human Resources

227/2021 DAMENT: That we appoint Brandy Losie as the Acting Administrator in Andrea Mundreon’s absence until we find a replacement. Carried.

Minutes

228/2021 BROCHU: That the minutes of the May 10 & June 1, 2021 Council Meetings be accepted as presented. Carried.

Adjournment

229/2021 HOPPENREYS: That this meeting be adjourned at 10:27 p.m. Carried.

CORRESPONDENCE

- Boat Launch Signs
- Elbow Elevator
- Multiplex
 - o Brian Johnson

- o Carol Patterson
- o Dan and Donna Devine
- o Dawn McTavish (2)
- o Doyle Wankel
- o Evelyn Bramble
- o Kim Trew letter to Dana Skoropad
- o Larry & Deb Campbell
- o Lee Wilm
- o Marilyn and Shirley Ector
- o Maureen Bialowas
- o Norma Johnson and 4 others
- o Percy and Jill Murray
- o Ranie Stevenson
- o Ryan Mitzel
- o Tracy Amor
- o Norma Johnson (3)
- o Bathrooms at Community Park
- o Canada Day Celebrations
- o Letter to Council – Conflict of Interest
- o Elbow Pickleball Club
- o Request for Gravel
- o Rink – gym requests
- o Swimming Lessons

ACCOUNTS PAYABLE

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: General - General Bank Account				
Computer Cheques:				
11881	2021-05-28	Colleen Hoppenreys	Mayor's Honorarium	275.00
11882	2021-05-28	Chastain Sim	May Payroll	1,388.21
11883	2021-05-28	Kathryn Garnas	Rink - 2.25 hr/Gym 3.75	150.00
11884	2021-05-28	Margo Maxwell	5.5 hrs Janitor-Civic Centre	137.50
11885	2021-05-28	Andrea Mundrean	May Payroll	2,001.60
11886	2021-05-28	Ranae Payne	May payroll	938.53
11887	2021-05-28	James Llewellyn	May Payroll	1,841.40
11888	2021-05-28	Receiver General	May remittance	5,044.32
11889	2021-06-03	V. of E. ITF W. Cafeteria	Library Maintenance	80.00
11890	2021-06-04	Canada Post	postage	772.80
11891	2021-06-04	Air Liquide Canada Inc.	cylinder rental	65.35
11892	2021-06-04	Elbow Foods	H2Ox4, rice, glbags, toiletpepe	51.48
		Issued To True Family Enterprises Ltd.		
11893	2021-06-04	Emerald Custom Creations	45351	243.44
11894	2021-06-04	Loraa's Disposal Services Ltd.	May 2021	6,086.89
11895	2021-06-04	Saskatchewan Health Authority	water sample	92.00
11896	2021-06-04	Success Office Systems	cleaning copier hard drive	333.00
11897	2021-06-04	SaskWater Accounts Receivable	April 2021	16,719.61
11898	2021-06-04	Urban Municipal Admin Assoc	2021 Conv Reg Andrea Mundrean	178.50
11899	2021-06-04	WayLyn Signs	Sign for Lakeside RV	35.91
11900	2021-06-15	Access 2000 Elevator	Architecture/Engineering fees	629.11
11901	2021-06-15	Evelyn Bramble	Gravel and haul	262.50
11902	2021-06-15	Colleen Hoppenreys	Council Remuneration	1,150.00
11903	2021-06-15	Josine Brochu	Council Remuneration	875.00
11904	2021-06-15	Russ Stevenson	Council Remuneration	875.00
11905	2021-06-15	Brian Ford	Council Remuneration	875.00
11906	2021-06-15	Trevor Dament	Council Remuneration	875.00
11907	2021-06-15	Andrea Mundrean	Council Mtg Remuneration	875.00
11908	2021-06-15	Crosby Hanna & Associates	advisory services-April 2021	1,471.64
11909	2021-06-15	Davidson Home Hardware	ball valve, soil wrenches, pol	445.91
11910	2021-06-15	Chastain Sim	Payroll Advance - June	1,000.00
11911	2021-06-15	Claudia Diederich	10.5 hrs x \$30/hr-\$315 store	319.44
11912	2021-06-15	Andrea Mundrean	Cell Phone June	1,245.00
11913	2021-06-15	Andrea Mundrean	LGA 200 Books	125.00
11914	2021-06-15	Ranae Payne	Payroll Advance	800.00
11915	2021-06-15	Jocelyn Veikle	April & May/2021 Line 19	8,577.83
11916	2021-06-15	James Llewellyn	Monthly cell use	1,045.00
11917	2021-06-15	Rod Daniluk	Fire Dept call out	50.00
11918	2021-06-15	Scott Fiske	Fire Dept call out	50.00
11919	2021-06-15	Rick Ector	Fire Dept call out	50.00
11920	2021-06-15	Glen Amor	Fire Call Out	75.00
11921	2021-06-15	Trevor Dament	Fire Department Call Out	50.00
11922	2021-06-15	Mark Stroski	Fire Dept Call Out	50.00
11923	2021-06-15	Larry Campbell	Fire Dept Call Out	50.00
11924	2021-06-15	Floor Inc.	4 x Curb Stops	717.24
11925	2021-06-15	Garmac Management	pro touch - plaques-Mangolds	88.88
Reference				
11926	2021-06-15	Gord Krimer & Associates Ltd.	Board of Revision - sec duties	54.73
11927	2021-06-15	Mendian Surveys Ltd.	Survey of Indust Subdivision	13,850.00
11928	2021-06-15	MuniCode Services Ltd.	Strongsk/Det Gar Insp #1	347.25
11929	2021-06-15	MuniSoft	EMA prorated - work server	97.13
11930	2021-06-15	Dale Norrish	Fireworks & Honorarium	6,460.00
11931	2021-06-15	Prairie Billboards Ltd	Com Pari Entrance Signs	3,330.00
11932	2021-06-15	Prairie Janitorial Supply	bags,paper towel, toilet paper	247.43
11933	2021-06-15	Purolator Ltd.	courier - FloCor-curbstops	25.62
11934	2021-06-15	Sanden Trenching	Ductless/Ball Diamondwater leak	949.05
11935	2021-06-15	SGI Canada	commercial auto pak	46.64
11936	2021-06-15	Saskatchewan Research Council	HAA water sample	218.50
11937	2021-06-15	Village of Elbow	May water/sewer/garbage	909.03
11938	2021-06-15	Young's Equipment Davidson	H3 Bulb	9.67
11939	2021-06-15	Trevor Dament	Batteries for Fire Truck	521.85
11940	2021-06-15	R & J Lakeside Service Ltd.	May Fuel, supp, Firetruck wash	370.58
11941	2021-06-16	Ranae Payne	Microwave & Office Supplies	407.02
11942	2021-06-16	Grey Street Studios	Logo Design-Line 19 Multiplex	490.00
11943	2021-06-15	Robert Wild	Refund 2021 Assessment Appeal	500.00
11944	2021-06-15	Elbow & District Wildlife Fed	2021 Boat Parade Donations	775.00
Other:				
3085	2021-05-28	MEPP		
20210601	2021-06-01	SaskEnergy	May Payroll Deduction	2,231.64
20210604	2021-06-04	Collabria	Apr 2021 Sask Energy	791.96
31052021	2021-05-31	SaskPower	May Collabria	2,038.31
			SaskPower April 2021	2,202.97
Total for Genera				95,677.98

Certified Correct This July 6, 2021

Mayor

Administrator

Minutes from the June 25, 2021, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson and Acting Administrator Brandy Losie.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:03 p.m.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any item on the agenda.

In-Camera Session

230/2021 HOPPENREYS: That Council move in-camera at 7:07 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss a human resources, petition, public notices. Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson and Acting Administrator Brandy Losie.

Council returned from the in-camera session at 9:20 p.m.

Zoning Bylaw Amendment Notice

231/2021 STEVENSON: That we hold a public meeting on July 13th, 2021 at 5:45 pm at Council Chambers for the Zoning & OCP amendments. Carried.

Skate Park

232/2021 BROCHU: That an agreement be drawn up for the care of the skate park equipment. Carried.

Signs

232/2021 BROCHU: That we purchase signs for the Skate Park and for Fire Bans. Carried.

WCB

233/2021 HOPPENREYS: That the Village of Elbow cover Jocelyn Viekle under their Workers Compensation Board coverage while she is the Project Manager for the Line 19 Multiplex and that her contract be decreased to reflect the cost of the coverage. Carried.

Petition for Referendum

231/2021 DAMENT: That we accept the decision by Acting Administrator Brandy Losie that the Petition for Referendum submitted June 18, 2021 is valid and that a vote will be held. Carried.

Minutes from the June 27, 2021, special meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, Acting Administrator Brandy Losie, Jocelyn Viekle, Dawn McTavish and Kim Trew.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 10:00 A.m.

Waiver of Notice

That all members of council signed the Waiver of Notice as per the Village of Elbow Council Procedures Bylaw for holding a meeting without 24 hours notice.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any item on the agenda.

Agenda

237/2021	BROCHU:	That the agenda be accepted as amended.	Carried.
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That Dawn McTavish and Kim Trew left the meeting at 10:35 a.m.

Wording of Referendum Question

238/2021	BROCHU:	That the referendum vote question be as follows: Do you support the proposed construction of the Line 19 Multi Purpose Facility? Carried Unanimously.
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Vote Date

239/2021	STEVENSON:	That the referendum vote be held on Wednesday, August 25 th , 2021 and the advance poll date be on Saturday, August 21 st , 2021, with mail in ballot deadline being August 23, 2021. Carried.
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Adjournment

240/2021	HOPPENREYS:	That this meeting be adjourned at 11:26 a.m.	Carried.
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Minutes from the July 6, 2021 regular meeting of the Council of the Village of Elbow held at the Elbow Village Office located at 201 Saskatchewan Street.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, Acting Administrator Brandy Losie, Administrative Assistant Ranae Payne and Public Works Foreman James Llewelyn.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 6:01 p.m.

Agenda

241/2021 DAMENT: That the agenda be accepted as amended. Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

Minutes

242/2021 BROCHU: That the minutes of the June 15, 25 & 27, 2021 Council Meetings be accepted as presented. Carried.

Maintenance Report

Foreman, James Llewellyn attended the meeting from 6:12 p.m. to 6:39 p.m.

Reported on the following: Peace Tower Park, grading, culverts, tufts bay, rodeo curb stop, fire truck battery, lift station roof, hydrants, rink roof, civic centre boiler, office roof, lagoon, infrastructure committee, transfer station, training, whipper snipper, old equipment.

Delegation

6:39 p.m. Ron Hudeby re: improving church sign

Church Sign Approval

243/2021 DAMENT: That the Council approves of the sign for the Bethel Church
As presented by Ron Hudeby. Carried.

Financial Statement

244/2021 BROCHU: That the bank reconciliation and financial statement for the month of June 2021 be tabled to the regular August meeting. Carried.

Accounts Payable

245/2021 DAMENT: That the accounts be paid as presented. Carried.

Reports

None

Zoning Bylaw Amendment Notice

- 247/2021 STEVENSON: That motion #231/2021 is rescinded. Carried.
- 248/2021 STEVENSON: That we hold a public meeting on July 26th, 2021 at 5:45 pm at Council Chambers for the Zoning & OCP Amendments. Carried.

Targeted Sector Support Funding

- 249/2021 HOPPENREYS: That we acknowledge the receipt of funds from the Targeted Sector Support grant for a Water Study. Carried.

Bayshore Management

- 250/2021 HOPPENREYS: That Councillor Hoppenreys and Councillor Dament will Follow up with Joey Mizu regarding the management of the Bayshore Centre for 2021. Carried.

Art Society Rent

- 251/2020 DAMENT: That we approve the request for a one time rent adjustment made by the Elbow Art Society. Carried.

Elbow Fitness Centre

- 252/2021 BROCHU: That Ranae set up an email account for the Elbow Fitness Centre. Carried.

Window at Water Plant

- 253/2021 DAMENT: That the broken window at the Water Plant be replaced. Carried.

E-Notices

- 254/2021 BROCHU: That we purchase the e-notice module for the Utility Billing from Munisoft. Carried

Canada Community Revitalization Fund

- 255/2021 HOPPENREYS: That we apply to the Canada Community Revitalization Fund for Public washrooms on Main Street. Carried.

On Call Electrician

- 256/2021 HOPPENREYS: That we approve of Rod Cafferata being the on-call electrician for the Village. Carried.

Fireworks

- 257/2021 HOPPENREYS: That we have the July 1st fireworks on July 31st. Carried.

In-Camera Session

- 258/2021 HOPPENREYS: That Council move in-camera at 8:44 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources and setting a public meeting date. Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson and Acting Administrator Brandy Losie.
Council returned from the in-camera session at 10:00 p.m.

Human Resources

- 259/2021 BROCHU: That the probationary period for Ranae Payne is extended by 3 months. Carried.
- 260/2021 BROCHU: That the probationary period for Andrea Mundreon is extended by 3 months. Carried.

Public Meeting

- 261/2021 STEVENSON: That motion #'s 237-240 are rescinded, therefore voiding the minutes of the June 27, 2021 meeting. Carried.
- 262/2021 STEVENSON: That a motion is made to host a public meeting on the wording of the question on July 14, 2021 at 9:00 a.m. in Council Chambers. Carried.

Adjournment

- 263/2021 FORD: That this meeting be adjourned at 10:09 p.m. Carried.

CORRESPONDENCE

- Angela Strand
- Deb Rousell
- RM of Loreburn fire
- Archer & King Sidewalk Days
- Elbow Art Society Rent
- Line 19 Water
- Deb Campbell

ACCOUNTS PAYABLE

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: General - General Bank Account				
Computer Cheques:				
11945	2021-06-30	Andrea Mundleon	May Payroll	1,678.03
11946	2021-06-30	Colleen Hoppenreys	Mayor's Honorarium	1,275.00
11947	2021-06-30	Chastan Sim	June Payroll	429.89
11948	2021-06-30	Kathryn Garnes	Rink - 2.75 hours	125.00
11949	2021-06-30	Brandy Losie	Mentorship	2,076.19
11950	2021-06-30	Margo Maxwell	10.5 hours	387.50
11951	2021-06-30	Ranae Payne	June payroll	771.01
11952	2021-06-30	James Llewellyn	June Payroll	1,841.40
11953	2021-06-30	V. of E. ITF W. Catterata	Library Maintenance	80.00
11954	2021-06-30	Canada Post	postage	966.00
11955	2021-06-30	Brett Doell	flowers for planters	1,000.00
11956	2021-06-30	Ranae Payne	Microwave & Office Supplies	199.73
11957	2021-06-30	Jocelyn Veikle	April & May/2021 Line 19	8,577.82
11958	2021-06-30	Glen Amor	Fire Call Out	75.00
11959	2021-06-30	MEPP	June Payroll Deduction	2,348.40
11960	2021-06-30	Receiver General	June remittance	4,594.67
11961	2021-07-06	Air Liquide Canada Inc.	cylinder rental	63.27
11962	2021-07-06	Evelyn Bramble	Gravel and haul	240.45
11963	2021-07-06	B Sharp Contracting Inc.	tree removal	6,660.00
11964	2021-07-06	Bunker Fire Ltd.	4 used cylinders	2,157.52
11965	2021-07-06	Canadian Paving Service	double chip seal rail ave	42,180.00
11966	2021-07-06	Crosby Hanna & Associates	advisory services-May	715.64
11967	2021-07-06	The Davidson Leader	grad ad	50.00
11968	2021-07-06	Loraas Disposal Services Ltd.	May 2021	5,145.45
11969	2021-07-06	Minister of Finance	2021 RCMP Levy	26,942.57
11970	2021-07-06	MuniCode Services Ltd.	gumulcak addition	967.31
11971	2021-07-06	Peddle's Septic Service	water hauling	110.00
11972	2021-07-06	R & J Lakeside Service Ltd.	May Fuel, supp, Firetruck wash	2,373.07
11973	2021-07-06	SAL Engineering Ltd.	sidewalk project	3,708.99
11974	2021-07-06	Saskatchewan Health Authority	water sample	115.00
11975	2021-07-06	SUMA	Harassment workshop	47.25
11976	2021-07-06	SaskWater Accounts Receivable	May 2021	21,132.08
11977	2021-07-06	Loraas Disposal Services Ltd.	Construction bins - Dec	995.46
11978	2021-07-06	Rent-It Store & Tool Supply	chain sharpening	89.91
11979	2021-07-06	Success Office Systems	service agreement	336.85
11980	2021-07-06	Robert Wild	appeal fee refund	500.00
Other:				
1	2021-06-24	The Sign Guys	deposit on banners	1,000.00
Total for General:				141,956.46

Certified Correct this August 9, 2021

Mayor - Colleen Hoppenreys

Acting Administrator - Brandy Losie

Minutes from the July 14, 2021 extra meeting of the Council of the Village of Elbow held at the Elbow Village Office located at 201 Saskatchewan Street.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, Acting Administrator Brandy Losie and Administrative Assistant Ranae Payne.

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 9:02 a.m.

Agenda

264/2021 BROCHU: That the agenda be accepted as amended. Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

Referendum Question Discussion

Open discussion was had with attending ratepayers regarding the wording of the question and the vote in general.

Bylaw #21-10

265/2021 DAMENT: That Bylaw #21-10 A Bylaw to Provide for a Vote on a Question is read a first time. Carried.

266/2021 STEVENSON: That Bylaw #21-10 is read a second time. Carried.

267/2021 BROCHU: That Bylaw #21-10 is able to have the 3rd reading at this meeting. Carried Unanimously.

268/2021 FORD: That Bylaw #21-10 having been read a third time is passed. Carried.

In-Camera Session

269/2021 HOPPENREYS: That Council move in-camera at 9:56 a.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources. Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson and Acting Administrator Brandy Losie.

Council returned from the in-camera session at 10:28 a.m.

Adjournment

270/2021 HOPPENREYS: That this meeting be adjourned at 10:33 a.m. Carried.

Certified Correct this August 9, 2021

Mayor - Colleen Hoppenreys

Acting Administrator - Brandy Losie

Minutes from the July 26, 2021 public hearing of the Council of the Village of Elbow held at the Elbow Village Office located at 201 Saskatchewan Street.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, Acting Administrator Brandy Losie, Administrative Assistant Ranae Payne and Tim Fox.

Having a quorum present, Mayor Hoppenreys called the meeting to order at 5:46 pm

Agenda

271/2021 BROCHU: That the agenda be accepted as amended. Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

Mayor Colleen Hoppenreys called the Public hearing for Bylaw 21-08, Bylaw 21-11 and Bylaw 21-12 to Order.

Public Hearing

RE: Bylaw #21-08

- Amend Bylaw #08-05, known as the Zoning Bylaw.

INTENT

The proposed bylaw will:

- Add a definition and supporting regulations for cannabis retail stores.
Permit cannabis retail stores as a discretionary use within the C1-Commercial District

RE: Bylaw #21-11

Official Community Plan amendment is intended to:

- Rezone Block U Plan 101966418, Block V Plan 101966418 and Block S Plan 88MJ16836 from PR-Parks and Recreation District to RR-Resort Residential District, as shown within the bold dashed line on Map 'A' of this notice.
- Rezone Block T, Plan 89MJ12722 from PR-Parks and Recreation District to C2-Highway Commercial District, as shown within the bold dashed line on Map 'A' of this notice.

RE: Bylaw #21-12

- Re-designate Block U Plan 101966418 and Block S Plan 88MJ16836 from RECREATIONAL to EXISTING RESIDENTIAL, as shown within the bold dashed line on Map 'A' of this notice.
- Re-designate Block T, Plan 89MJ12722 from RECREATIONAL to HIGHWAY COMMERCIAL, as shown within.

272/2021 HOPPENREYS: That we call the public hearings for Bylaw 21-08, 21-11 and Bylaw 21-12 to a close at 5:51 p.m. Carried.

273/2021 HOPPENREYS: That we move into regular meeting of Council at 6:00 p.m. Carried.

274/2021 HOPPENREYS: That motion #212/2021 is hereby rescinded. Carried.

275/2021 FORD: That motion #213/2021 is hereby rescinded. Carried.

276/2021 HOPPENREYS: That motion #214/2021 is hereby rescinded. Carried.

Bylaw #21-08

277/2021 BROCHU: That Bylaw #21-08 is read a second time. Carried.

278/2021 STEVENSON: That Bylaw #21-08 is read a third time at this meeting.
Carried Unanimously.

279/2021 DAMENT: That Bylaw #21-08 having been read a third time is passes.
Carried.

Bylaw #21-11

280/2021 FORD: That Bylaw #21-11 is read a second time. Carried.

281/2021 BROCHU: That Bylaw #21-11 is read a third time at this meeting.
Carried Unanimously.

282/2021 STEVENSON: That Bylaw #21-11 having been read a third time is passes.
Carried.

Bylaw #21-12

283/2021 FORD: That Bylaw #21-12 is read a second time. Carried.

284/2021 BROCHU: That Bylaw #21-12 is read a third time at this meeting.
Unanimously Carried.

285/2021 STEVENSON: That Bylaw #21-12 having been read a third time is passes.
Carried.

Rodeo Committee Liquor Permission Letter

286/2021 STEVENSON: That a letter of permission is given to the Elbow Rodeo Committee to host a beer gardens at the Elbow Rodeo Grounds on August 14, 2021 from 2:00 p.m. until 2:00 a.m. and on August 15, 2021 from 12:00 p.m. until 12:00 a.m. Carried.

Ratepayer's Meeting

287/2021 BROCHU: That a Ratepayers Meeting be set for August 12, 2021 at 7:00 p.m. at the Elbow Civic Centre. Carried.

In-Camera Session

288/2021 HOPPENREYS: That Council move in-camera at 7:17 p.m. as per section 12 of the Bylaw #16-01 Council Procedures Bylaw, and Part III of the *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss Human Resources. Carried.

In attendance for the in-camera session: Mayor Colleen Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, Acting Administrator Brandy Losie and Tim Fox.

Council returned from the in-camera session at 7:37 p.m.

Signing Authority

289/2021 DAMENT: That Andrea Mundreon be removed from the signing authority for the Village of Elbow effective immediately. Carried.

290/2021 BROCHU: That Tim Fox is added to the signing authority for the Village of Elbow effective immediately. Carried.

Administrator Contract

291/2021 STEVENSON: That we accept the Administrator contract with Tim Fox as presented.

Adjournment

292/2021 HOPPENREYS That this meeting be adjourned at 7:39 p.m. Carried.

Certified Correct this August 9, 2021

Mayor - Colleen Hoppenreys

Acting Administrator - Brandy Losie

Special Council Meeting of the Village of Elbow held July 29, 2021 at the Elbow Village Office located at 201 Saskatchewan Street.

Present: Mayor Colleen Hoppenreys, Councilor's Brian Ford, Russ Stevenson, Administrator Tim Fox, Assistant Administrator Brandy Losie and Administrative Assistant Ranae Payne.

Absent: Councilors Joanne Brochu and Trevor Dament

Having a quorum present, Mayor Hoppenreys called the meeting to order at 11:40 am

Agenda

293/2021 STEVENSON: That the agenda be accepted. Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

294/2021 FORD: That Village of Elbow enter into a lease agreement with Saskatchewan Aquatic Adventures Ltd. to lease an area in Tufts Bay Campground to operate an inflatable water park for 2021-23 and authorize the Mayor and Acting Administrator to execute the agreement.

Carried Unanimously.

Adjournment

295/2021 HOPPENREYS: That this meeting be adjourned at 12:00 noon. Carried.

Certified Correct this August 9, 2021

Mayor - Colleen Hoppenreys

Administrator - Tim Fox

Minutes from the August 9, 2021 regular meeting of the Council of the Village of Elbow held at the Village of Elbow Office located at 201 Saskatchewan Street.

Present:

Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, Acting CAO, Tim Fox, Assistant CAO, Brandy Losie, Administrative Assistant Ranae Payne and Public Works Foreman James Llewellyn

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 6:00 p.m.

Agenda

296/2021

BROCHU: That the agenda be accepted as amended.

Carried

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

Minutes

297/2021

BROCHU: That the minutes of the July ,6, 14, 26 & 29, 2021 Council Meetings be accepted as presented.

Carried

Maintenance Report

Foreman James Llewellyn presented his report.

Reported on the following: summer staff, lagoon rip rap needs, Village Office roof repairs that are of concern, gravel, culverts, Bay Shore facility

Delegation

6:45 pm Joey and Lori Mizu- RE: Tufts Bay Campground

In-Camera Session

298/2021

FORD: That Council move in-camera at 6:45 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss lease contract matters

Carried

In attendance for the in-camera session:

Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson and Acting CAO, Tim Fox, Assistant CAO, Brandy Losie, Administrative Assistant Ranae Payne and Public Works Foreman James Llewellyn.
Tufts Bat Campground - Lori and Joey Mizu

299/2021

DAMENT: That Council move out of in-camera at 7:15 pm

Lori and Joey Mizu left the meeting at 7:20 pm

Financial Statement

300/2021

DAMENT: That the bank reconciliation and financial statement for the month of June and July, 2021 be accepted as presented.

Carried

Accounts Payable

301/2021

STEVENSON: That the accounts attached and forming a part of these minutes be paid as presented.

Carried.

Reports

Council was presented with the following reports for informational purposes:

- Sask. Water - Lagoon
- WaterWolf - June 7 & July 6, 2021 Minutes/Member Letter
- WSA - Waterworks Compliance Inspection July 21, 2021
- Line 19 Regional Group Emergency Response plan (update)
- Westside Irrigation Project Information
- Appraisal update report of the Village of Elbow - Suncorp Valuations

Bylaw Amendments

None

Old Business

- Email consent form was presented for review with no concerns noted.
- Pedestrian Railway Crossing update was presented and no further action will be taken at this time.
- Gravel - Council has requested administration to being back more information to the next meeting.
- Tracy Amor - email responses

Correspondence

Braden and Kathy Fast - Vehicle Access by Cemetery to the Beach
Elbow Bench Sponsor - Leonard Punter
Fire Protection Concerns - Marc Roussel
Dog Complaint
Traffic sign Concern - Dave and Heather Jeanneau
Tufts Bay Road Traffic Signs to Slow Traffic - Karen Maki
Liquor License Approval Request - Joey and Lori Mizu
Request for Sponsorship - Mistusinne Charity Golf Committee
Lloyd and Jill Boutilier - tax refund request

Mistusinne Charity Golf Tournament

302/2021

FORD: That the Village of Elbow donate to the Mistusinne Charity Golf Tournament \$250.00.

Carried.

Extension of Meeting

303/2020

BROCHU: That we extend the meeting for half an hour to 9:30 pm

Carried.

New Business

Elevator Repairs

Skate Park Equipment - Use agreement

Rodeo Grounds Use - Brian presented

Office Shingle Tender - Direction to find out pricing

Ratepayers Meeting - Agenda approved

Tufts Bay Lease Agreement - RE: Sask Aquatic Adventure public use compensation
Contract/Temporary Maintenance Employee - James Llewellyn presented
Legion renting fees - Trevor presented



Elevator Repairs

304/2021

DAMENT: That we approve 2021 Blue Bronna Painting Ltd.'s Quote to supply equipment, material and labour for restoration of Old Pool Elevator roof at a cost of \$50,442.00 plus taxes.

Carried

Liquor License Approval

305/2021

BROCHU: That the Village approve the request by Joey and Lori Mizu to have a liquor license from 5:00pm to 12:00am on August 21, 2021 at Tufts Bay Campground.

Carried

Liquor License Approval

306/2021

FORD: That the Village approve the request by Christy Boot to have a liquor license from 6:00pm to 2:00am on August 21, 2021 at the Bayshore facility at Tufts Bay

Carried

Tufts Bay Campground Lease Agreement Operation and Maintenance Agreement

307/2021

BROCHU: That the Village of Elbow agree to share the annual Rental share of Regina Beach Aquatic Adventures Ltd. as follows for 2021:
As per section 3 (e) of the lease agreement between Regina Aquatic Adventures Ltd.

"For the inflatable water park location Tufts bay:
(a) Annual rental calculated as 5% of gross revenue due and payable according to the following schedule:

On or before September 1st,.....

\$2,000.00

On or before December 31st, 5% of gross revenue over and above \$4,000.00 for the operating season ended October 31st.

(b) Subsequent operating seasons' rental may vary due to increases or decrease in each operating season's gross revenue. Payments will be due on August 1st September 1st and December 31st of each year."

Joey and Lori Mizu 3% of gross revenue and Village of Elbow 2% of the gross revenue and The Village of Elbow will still have to negotiate the cost sharing agreement for 2022 and 2023

Carried

Adjournment

308/2021

HOPPENREYS:

That this meeting be adjourned at 10:30 pm

Carried



Cheryl Hoppenreys
Mayor - Cheryl Hoppenreys Acting CAO Tim Fox

Payment #	Date	Vendor Name	Reference	Payment Amount
12075	2021-08-10	Brandy Losie	postage community planning	
12076	2021-08-10	Ranae Payne	office supplies	15.31
12077	2021-08-10	Jocelyn Veikle	July/2021 Line 19	607.25
12078	2021-08-10	Flocor Inc.	gaskets, control	8,677.82
12079	2021-08-10	Kayla Haines	Multiplex pledge forms	208.63
12080	2021-08-10	Home Hardware	shop supplies	85.72
12081	2021-08-10	Insurguard Security	office alarm system	440.60
12082	2021-08-10	Jay's Transportation Group Ltd	freight	299.70
12083	2021-08-10	Kandis Miller		65.11
12084	2021-08-10	Kota Graphics & Design Inc.	multiplex logo design	430.00
12085	2021-08-10	Loraas Disposal Services Ltd.	currently raised sign	241.98
12086	2021-08-10	Minister of Finance	Transfer Site - Jul	5,689.36
12087	2021-08-10	MuniCode Services Ltd.	portable billing - 2nd qtr	266.40
12088	2021-08-10	MuniSoft	fox insp #1	618.14
12089	2021-08-10	The Outlook	utility,tax,assess,receipts	775.89
12090	2021-08-10	Peddle's Septic Service	graduation ad	766.82
12091	2021-08-10	Prairie Janitorial Supply	orchard portapotties July 15	329.00
12092	2021-08-10	Rock Prpich	bags,paper towel, toilet paper	41.02
12093	2021-08-10	Receiver General	civic centre damage deposit re	175.00
12094	2021-08-10	RM of Loreburn	July remittance	5,070.06
12095	2021-08-10	Randy Ruuth	boater sign	28.42
12096	2021-08-10	Saskatchewan Health Authority	water overcharge refund	2,559.79
12097	2021-08-10	Success Office Systems	water sample	310.75
12098	2021-08-10	SUMA	shipping - toner	15.75
12099	2021-08-10	Suncorp Valuations	ballots	1,018.00
12100	2021-08-10	Supreme Basics	2021 property appraisal	1,238.90
12101	2021-08-10	SaskWater Accounts Receivable	Office Supplies	568.90
12102	2021-08-10	Village of Elbow	Jun 2021	25,271.30
12103	2021-08-10	wrong payee	June water/sewer/garbage	2,353.25
Other:				0.00
1	2021-08-09	MEPP	July Payroll Deduction	
1	2021-07-02	SaskEnergy	June 2021 Sask Energy	2,083.80
1	2021-07-21	SaskTel CPP	June 2021 Sasktel	441.31
1	2021-07-13	Collabria	May Collobria	524.10
1	2021-06-01	Minister Of Finance EPT	EPT - May	531.98
1	2021-06-25	SaskPower	SaskPower May 2021	2,265.18
2	2021-06-21	SaskTel CPP	May 2021 Sasktel	2,279.32
2	2021-07-30	SaskPower	SaskPower June 2021	518.54
2	2021-08-09	Minister Of Finance EPT	EPT July 2021	2,020.06
			Total for General	25,563.78
				122,284.30

Special Council Meeting of the Village of Elbow held August 23rd, 2021 at the Elbow Civic Centre 143 Aberdeen Street.

Present:

Mayor Colleen Hoppenreys, Councilor's Brian Ford, Russ Stevenson, Joanne Brochu, Trevor Dament and Acting CAO Tim Fox.

Having a quorum present, Mayor Hoppenreys called the meeting to order at 6:15 am

Agenda

309/2021 Dament: That the agenda for August 23rd, 2021 be accepted. Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

NEW BUSINESS

RE: Bylaw 21-13 Council of the Village of Elbow intends to adopt a bylaw under *The Planning and Development Act, 2007* to amend Bylaw No. 08-05, known as the Zoning Bylaw.

310/2021

Brochu: That Council give 1st reading to Bylaw 21-13 being a bylaw to amend Bylaw 08-5, known as the Zoning Bylaw.

PUBLIC HEARING

311/2021

Stevenson: That Council set public hearing for Bylaw 21-13 being a bylaw to amend Bylaw 08-5, known as the Zoning Bylaw for September 13th, 2021 at 6:30 pm.

Adjournment

312/2021

HOPPENREYS: That this meeting be adjourned at 6:20 pm. Carried.

Mayor - Colleen Hoppenreys Acting CAO - Tim Fox

Special Council Meeting of the Village of Elbow held Sept 9, 2021 at the Elbow Village Office located at 201 Saskatchewan Street.

Present:

Mayor Colleen Hoppenreys, Councilor's Brian Ford, Russ Stevenson, Joanne Brochu, Trevor Dament, Acting CAO Tim Fox and Assistant CAO Brandy Losie

Having a quorum present, Mayor Hoppenreys called the meeting to order at 10:00 am

Agenda

313/2021

Dament: That the September 9th, 2021 agenda as presented be accepted. Carried

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

Line 19 Multi-Purpose Facility

314/2021

Brochu : That the Village of Elbow Acknowledge the referendum vote on the Line 19 Multi Purpose Facility "do you support the proposed construction of the Line 19 Multi Purpose Facility" with the following results:

yes – 244

no – 121

Carried

315/2021

Hoppenreys : That the Village of Elbow Council authorize CAO Tim Fox, Jocelyn Veikle Project Manager for the Line 19 Multi-Purpose Facility Project and Council to enter into contract negotiations on behalf of the Village of Elbow with Quorex Construction Services Ltd. of Saskatoon, Saskatchewan, (Accepted RFP amount \$5,508,955.00) the top-ranked respondent on the Line 19 Multi-Purpose Facility RFP, subject to Council approval of the final agreement.

316/2021

Dament: That the Village of Elbow Council in accordance with Section 136 (6) of *The Municipalities Act* moves that they will not accept a petition on the same or a similar subject as

"Do you support the proposed construction of the Line 19 Multi Purpose Facility" within (3) three years of the date of the Line 19 Multi Purpose Facility building vote -- September 8, 2021 -- being the earliest Council will accept a petition as is September 9, 2024.

Carried.

317/2021

Ford: The Village of Elbow Council moves that if we are in receipt of repeat correspondence in any form and that we deem this matter dealt with and furthermore that Council will not review this same manner again unless significant new information is brought forward for consideration.

Carried

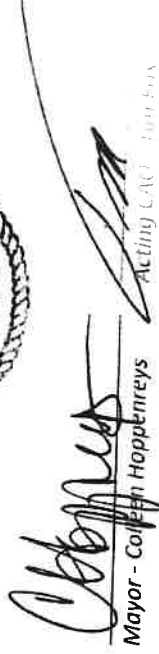
Adjournment

318/2021

HOPPENREYS: That this meeting be adjourned at 11:00 noon

Carried




Mayor - Colleen Hoppenreys
Acting CAO - Tim Fox

Minutes from the September 13, 2021, regular meeting of the Village of Elbow Council, held at the Village of Elbow Office, in Council Chambers, located at 201 Saskatchewan Street.

Present:

Mayor: Colleen Hoppenreys
Dep. Mayor: Joanne Brochu
Councillors: Trevor Dament, Brian Ford, and Russ Stevenson
Village Staff: Acting CAO: Tim Fox, Assistant CAO: Brandy Losie, Administrative Assistant: Ranae Payne, and Public Works Foreman: James Llewellyn

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 pm.

Public Hearing

Mayor Hoppenreys called the Public Hearing to order at 7:01 pm.

INTENT

The proposed bylaw will:

Add a definition and supporting regulations for cannabis retail stores.

Permit cannabis retail stores as a discretionary use within the C2-Commercial District

RE: Bylaw 21-13 Council of the Village of Elbow intends to adopt a bylaw under *The Planning and Development Act, 2007* to amend Bylaw No. 08-05, known as the Zoning Bylaw.

Amend Bylaw #08-05, known as the Zoning Bylaw.

SECTION 4 – GENERAL REGULATIONS is amended by deleting section 4.19, subsection (1) in its entirety and replacing it with the following new regulation:

Cannabis retail stores shall only be permitted as a principal use in a standalone building. Cannabis retail stores must follow all regulations and restrictions as set out by the Province of Saskatchewan and SLGA.

Section 5.4.9 (3) Discretionary Uses is amended by adding the following new discretionary use:

“h) cannabis retail stores”

There was no one in person or any correspondence received that was for or against.

Adjournment

HOPPENREYS: That the public hearing for Bylaw 21-13 be adjourned at 7:05 pm.

Agenda

319/2021

FORD: That the agenda for the September 13th, 2021, regular Village of Elbow Council meeting be approved as presented.

Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

Minutes

320/2021

BROCHU: That the following Village of Elbow Council Meetings be approved as presented:

- August 9, 2021, August 23, 2021, and September 9, 2021

Carried.

RE: Bylaw 21-13 Council of the Village of Elbow intends to adopt a bylaw under *The Planning and Development Act, 2007* to amend Bylaw No. 08-05, known as the Zoning Bylaw.

321-2021 BROCHU: That Council give 2nd reading to Bylaw 21-13 being a bylaw to amend Bylaw 08-5, known as the Zoning Bylaw. Carried.

322-2021 DAMENT: That Council give 3RD reading to Bylaw 21-13 being a bylaw to amend Bylaw 08-5, known as the Zoning Bylaw. Carried.

Financial Statement

323/2021 BROCHU: That the bank reconciliation and financial statement for the month of August 2021 be approved as presented. Carried.

Accounts Payable

324/2021 FORD: That the accounts attached and forming a part of these minutes be approved as presented. Carried.

Public Works Report

Public Works Foreman James Llewellyn presented his report

Acting Chief Administrative Officer Report

Tim Fox Acting CAO presented his Admin report

325/2021 BROCHU: That Public Works Foreman - James Llewellyn Public Works Report and Tim Fox Acting Chief Administrator Officer Admin report be received for information. Carried.

Bylaw 21-14 A bylaw to provide for short term borrowing.

326/2021 DAMENT: That Bylaw 21-14, a bylaw to provide for short term borrowing is read a first time. Carried Unanimously.

327/2021 STEVENSON: That Bylaw #21-14 a bylaw to provide for short term borrowing is read a second time. Carried Unanimously.

328/2021 BROCHU: That Bylaw #21-10 a bylaw to provide for short term borrowing can have the third reading at this meeting. Carried Unanimously.

329/2021 FORD: That Bylaw #21-14 a bylaw to provide for short term borrowing is read a third time. Carried Unanimously.

Saskatchewan Housing Authority Board Nomination

330/2021 BROCHU: That the Village of Elbow approve the nomination of Todd Ector to the Elbow Housing Authority in the community of Elbow. Carried.

Tax abatement approval re: Bylaw 03-03

331/2021 STEVENSON: That the Village of Elbow as per Bylaw 03-03 approve the applicable abatement of current property taxes for the following

Mugs Coffee Shop 5-6 07 Q7107	\$413.24
Peddle, Jesse & Jessica (aka Archer & King) 17,18 03 Q7107	\$810.18
Electric Lettuce 7 1A 92MJ07429	\$4212.24
Gall, Joanna & Dieter (aka Captain Cooley's)	\$676.78

Carried.

Request for Proposal of Auditor and Appointment of Auditor for 2021 Fiscal year

332/2021 BROCHU: That the Village of Elbow accept the Request for Proposal auditor from Dudley & Company LLP, Regina, SK and appoint Dudley & Company LLP as the Village of Elbow 2021 Auditor. Carried.

Village of Elbow Insurance Coverage values

333/2021 DAMENT: The Village of Elbow approve insurance coverage values for Buildings and Contents and Mobile Equipment as presented. Carried.

Correspondence

- Saskatchewan community Planning Bylaw 21-11 & 21-12
- Elbow and District Wildlife Federation Sept 7 mtg
- Donna Swedberg Village Traffic Calming measures
- Jeremie Bourgeois Perterson Bay subdivision
- Dana Skoropad MLA
- Housing Authority Board Nomination
- Adele Perry – Memorial Cross approval
- Gas Tax Fund Summary
- Elbow Property request – to purchase

Extension of Meeting

334/2020 BROCHU: That we extend the meeting for half an hour to 10:30 pm. Carried.

In-Camera Session

335/2021 HOPPENREYS: That THE Village of Elbow move in-camera at 9:50 pm As per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act to discuss human resources Matters.* Carried.

336/2021 BROCHU: That Council exits out of in-camera at 10:25 pm. Carried.

337/2021 DAMENT: That the Village of Elbow accept the resignation of Andrea Mundrean as acting Administrator of the Village of Elbow effective immediately. Carried.

Adjournment

338/2021 FORD: That this meeting be adjourned at 10:30 pm. Carried.



Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: General - General Bank Account				
Computer Cheques:				
12104	2021-08-09	James Llewellyn	fire call out july 1,3,12	200.00
12105	2021-08-09	Rod Daniluk	Fire Dept call out	250.00
12106	2021-08-09	Scott Fiske	Fire Dept call out	150.00
12107	2021-08-09	Rick Ector	Fire Dept call out	50.00
12108	2021-08-09	Glen Amor	Fire Call Out	600.00
12109	2021-08-09	Lynden Lepage	Fire Dept Call Out	100.00
12110	2021-08-09	Trevor Dament	Fire Department Call Out	150.00
12111	2021-08-09	Phillip Joel	Fire Dept call out	100.00
12112	2021-08-09	Blake Dorward	Fire Dept Call Out	100.00
12113	2021-08-09	Ryan Boyle	Fire Dept Call Out	200.00
12114	2021-08-09	Russ Stevenson	Fire Dept Call Out	250.00
12115	2021-08-09	Mark Stronski	Fire Dept Call Out	150.00
12116	2021-08-09	Larry Campbell	Fire Dept Call Out	200.00
12117	2021-08-09	Tyler Gifford	Fire Dept Call Out	200.00
12118	2021-08-13	Carson Brauner	Aug Advance	1,000.00
12119	2021-08-13	Chastan Sim	Payroll Adv Aug	1,000.00
12120	2021-08-13	Ranae Payne	Payroll Advance August6	800.00
12121	2021-08-13	James Llewellyn	Payroll Adv/Cell Use Aug	1,045.00
12122	2021-08-20	Mistusine Charity Golf	donation	250.00
12123	2021-08-30	Tim Fox	CAO Contract August	4,800.00
12124	2021-08-30	Carson Brauner	August Payroll	834.08
12125	2021-08-30	Chastan Sim	August Payroll	977.55
12126	2021-08-30	Kathryn Gernes	Rink - 3.25 hours	243.75
12127	2021-08-30	Brandy Losie	August Payroll	2,005.37
12128	2021-08-30	Margo Maxwell	6 hours	331.25
12129	2021-08-30	Ranae Payne	August payroll	1,032.34
12130	2021-08-30	James Llewellyn	August Payroll	1,485.85
12131	2021-08-30	V. of E. ITF W. Cafferata	Library Maintenance	80.00
12132	2021-09-10	Void during printing		0.00
12133	2021-09-10	Receiver General	August remittance	5,291.64
12134	2021-09-13	Adventure Printing Ltd.	minute paper	83.25
12135	2021-09-13	Air Liquide Canada Inc.	cylinder rental	65.39
12136	2021-09-13	ATS Traffic	40km/truck route signs	1,444.16
12137	2021-09-13	Blue Bronna Painting Ltd.	elevator metal roof	57,100.62
12138	2021-09-13	Brownlee LLP	Advice	363.68
12139	2021-09-13	Cafferata Electrical Contract	tufts bay electrical work	1,381.95
12140	2021-09-13	Colleen Hoppenreys	Council Remuneration	1,575.00
12141	2021-09-13	Joanne Brochu	Council Remuneration	1,250.00
12142	2021-09-13	Russ Stevenson	Council Remuneration	1,250.00
12143	2021-09-13	Brian Ford	Council Remuneration	1,250.00
12144	2021-09-13	Trevor Dament	Council Remuneration	1,250.00
12145	2021-09-13	DataSafe Recovery Services Ltd	emo plan license/manual	694.48
12146	2021-09-13	The Davidson Leader	vote ad	105.00
12147	2021-09-13	Elbow Foods	water/pop/waste bags	153.28
		Issued To: True Family Enterprises Ltd		
12148	2021-09-13	Carson Brauner	correct aug pay	204.80

Payment #	Date	Vendor Name	Reference	Payment Amount
12149	2021-09-13	Chastian Sim	correct aug pay	225.14
12150	2021-09-13	Brandy Losie	vote adv-reg poll work	730.00
12151	2021-09-13	Ranae Payne	office supplies	970.14
12152	2021-09-13	Jocelyn Veikle	Aug 21 Line 19	8,577.83
12153	2021-09-13	James Llewellyn	correct aug pay	355.55
12154	2021-09-13	Fiaman Fitness	deposit on equipment	1,880.00
12155	2021-09-13	Home Hardware	nvet tool/battery	34.94
12156	2021-09-13	John Deere Financial	antiweld	1,596.32
12157	2021-09-13	Loraas Disposal Services Ltd.	Construction bins - July	7,147.53
12158	2021-09-13	March's Fire Safety	annual maint & certification	298.31
12159	2021-09-13	Minister of Finance	PPE Shipping (Fire Dept)	23.17
12160	2021-09-13	M.R. App & Website Development	website renewal cert	113.05
12161	2021-09-13	MuniCode Services Ltd.	riis inps/plan review	840.00
12162	2021-09-13	MuniSoft	2 power backups	386.40
12163	2021-09-13	The Outlook	public notices	107.84
12164	2021-09-13	Peddle's Septic Service	water hauling, septic pump	469.00
12165	2021-09-13	R & J Lakeside Service Ltd.	Jul Fuel, supp, Firetruck	3,186.31
12166	2021-09-13	duplicate payment		0.00
12167	2021-09-13	Saskatchewan Health Authority	water sample	92.00
12168	2021-09-13	SPI Health & Safety Inc.	3 sets fire boots	1,474.77
12169	2021-09-13	Saskatchewan Research Council	water sample	218.93
12170	2021-09-13	SUMA	Group Insurance aug	531.99
12171	2021-09-13	Supreme Basics	master lock door key safe	77.69
12172	2021-09-13	SaskWater Accounts Receivable	July 2021	30,065.41
12173	2021-09-13	Village of Elbow	Aug water/sewer/garbage	158.13
12174	2021-09-13	WayLyn Signs	joe fafard tower sign	93.24
12175	2021-09-15	Ranae Payne	Payroll Advance Sept	1,295.00
12176	2021-09-15	James Llewellyn	Payroll Adv/Cell Use Sept	1,045.00
Other:				
1	2021-09-10	MEPP		
1	2021-09-02	SaskEnergy	Aug Payroll Deduction	1,817.40
1	2021-09-10	VOID - wrong account	July 2021 Sask Energy	237.40
1	2021-08-02	SaskEnergy		0.00
1	2021-08-23	SaskTel CPP	July 2021 Sask Energy	262.11
1	2021-08-16	De Lage Financial Services Can	July 2021 Sasktel	520.32
1	2021-08-31	Collabria	08162021	382.95
2	2021-08-30	SaskPower	Jun/Jul #1 Collabria	590.71
2	2021-08-31	Collabria	SaskPower July 2021	1,963.08
2	2021-09-10	VOID - wrong account	deposit on isc account	522.20
2	2021-09-10	Minister Of Finance EPT	EPT AUG 2021	0.00
3	2021-08-31	Collabria	July Collabria	96,469.96
Total for General:				257,094.03

Minutes from the October 12, 2021, regular meeting of the Village of Elbow Council, held at the Village of Elbow Office, in Council Chambers, located at 201 Saskatchewan Street.

Present:

Mayor: Colleen Hoppenreys
 Dep. Mayor: Joanne Brochu
 Councillors: Trevor Dament, Brian Ford, and Russ Stevenson
 Village Staff: Acting CAO: Tim Fox, Assistant CAO: Brandy Losie, Administrative Assistant: Ranae Payne, and Public Works Foreman: James Llewellyn

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 6:33 pm.

Agenda

339/2021	FORD: That the agenda be approved as amended.	Carried.
Delegation Glen Amor Elbow Fire Chief attended the meeting to talk about the Elbow Fire Department.		

Public Hearing

Mayor Hoppenreys called the Public Hearing to order at 6:45 pm

PUBLIC HEARING

Call and open the Public Hearing to Order 6:45 pm

DISCRETIONARY NOTICE – 356 Saskatchewan Street [Lot 9220, Block 11, Plan M3311]

Notice is hereby given, pursuant to Section 55 of *The Planning and Development Act, 2007* that the Village Council of Elbow has received an application to develop a Cannabis Retail Store on Lots 9-18, Block 11, Plan M3311. Receipt of this notice means that you are an assessed owner of property within 75 meters of the boundary of the proposed site.

Cannabis Retail Stores are a discretionary use in the C2 - Commercial District under the Village of Elbow Zoning Bylaw No. 21-13

Council will hold a public hearing on Oct 11, 2021 at 7:00 at the Village office located at 201 Saskatchewan Street to hear any person or group that wants to comment on the proposed discretionary use application. Council will also consider written comments received at the hearing or delivered to the undersigned at the Village office before the hearing.

Those opposed 0

Those In Favour 0

There was no one in person or any correspondence received that was for or against.

Adjournment

Mayor Hoppenreys declared that the public hearing for 356 Saskatchewan Street [Lot 9220, Block 11, Plan M3311] development permit be adjourned at 7:05 pm.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

Minutes

CAF
Bo

340/2021

BROCHU: That the minutes from September 13, 2021 be approved.

Carried

Lagoon Repairs

341/2021

BROCHU: That the Lagoon repairs be taken out of Lagoon Reserves

Carried

Financial Statements

342/2021

BROCHU: That the bank reconciliation and financial statement for the month of September 2021 be approved as presented.

Carried

Accounts Payable

343/2021

STEVENSON: That the accounts attached and forming a part of these minutes be approved as presented.

Carried

Public Works Report

Public Works Foreman James Llewellyn presented his report

Acting Chief Administrative Officer Report

Tim Fox Acting CAO presented his Admin report

344/2021

HOPPENREYS: That Public Works Foreman - James Llewellyn Public Works Report and Tim Fox Acting Chief Administrator Officer Admin report be received for information.

Carried.

Bylaw 21-15 A bylaw to adopt the Village of Elbow Official Community Plan.

345/2021

STEVENSON: That Bylaw 21-14, a bylaw to adopt the Village of Elbow Official Community plan be read a first time.

Carried Unanimously.

Bylaw 21-16 A bylaw to adopt The Village of Elbow Zoning Bylaw.

346/2021

BROCHU: That Bylaw 21-14, a bylaw to adopt the Village of Elbow Zoning is read a first time.

Carried Unanimously.

Contract with Quorex

347/2021

DAMENT: That the Village of Elbow accepts the CCDC14 2013 Design Build Stipulated Price Contract for work described as Line 19 Multi Purpose Facility from Quorex Construction Services Ltd.

Carried.

Village Maps

348/2021

FORD: That the Village of Elbow purchase new maps from Crosby Hanna.

Carried.

SUMA Convention 2022

349/2021

HOPPENREYS: That the Village of Elbow book 5 rooms for the 2022 SUMA Convention in Regina.

Carried.

Lightship Works

350/2021

BROCHU: The Village of Elbow renew their membership for 2022 with Lightship Works

Carried.

Correspondence

- Kim Trew, street drainage
- Elbow Shuffleboard, request to start
- Water Security Agency, tufts bay
- SaskPower, maintenance work
- Multicultural Council of Sask, municipal proclamation
- Palliser Regional Library, fall meet
- Central Area Trans. Committee, AGM
- RM of Loreburn, 2nd lakeside rv access road
- WaterWolf Planning, AGM
- SaskWater, September report
- Susan Fabbro, property complaint
- Ministry of Government Relations, adopt WaterWolf District

Extension of Meeting

351/2020 BROCHU: That we extend the meeting for half an hour to 10:30 pm Carried.

In-Camera Session

352/2021

HOPPENREYS: That the Village of Elbow move in-camera at 10:00 pm As per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act to discuss human resources matters.*

Carried.

353/2021

BROCHU: That Council exits out of in-camera session at 11:00 pm.

Carried.

354/2021

DAMENT: That James Llewelyn be given a raise retroactive to October 1, 2021.

Carried.

Adjournment

355/2021

STEVENSON: That this meeting be adjourned at 11:05 pm

Carried.




Mayor - Colleen Hoppenreys Acting CAO - Brandy Losie



Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: General - General Bank Account				
Computer Cheques				
12177	2021-09-13	Kathryn Ganes	sept advance	100.00
12178	2021-09-30	Tim Fox	sept cao contract	6,000.00
12179	2021-09-30	Kathryn Ganes	sept maintenance less advance	137.50
12180	2021-09-30	Brandy Losie	September Payroll	2,047.56
12181	2021-09-30	Margo Maxwell	September maintenance	387.50
12182	2021-09-30	Ranae Payne	September payroll	1,019.22
12183	2021-09-30	James Llewellyn	September payroll	1,841.40
12184	2021-09-30	V of E ITF W. Cafferata	Library Maintenance	80.00
12185	2021-09-30	Brett Travers	September payroll	226.42
12186	2021-09-30	Randy Ruuth	September payroll	428.84
12187	2021-10-05	SGI Canada	auto pak policy	133.56
12188	2021-10-06	MEPP	Sep Payroll Deduction	1,745.40
12189	2021-10-06	Receiver General	September remittance	2,831.34
12190	2021-10-07	SGI	maint truck plate renewal 2021	1,045.32
12191	2021-10-07	Canada Post	10 rolls of stamps	968.00
12192	2021-10-12	Air Liquide Canada Inc	cylinder rental	63.27
12193	2021-10-12	Amaris Contracting	shingles on lift station	1,490.28
12194	2021-10-12	Evelyn Bramble	Gravel riprap skidsteer	14,929.43
12195	2021-10-12	Brownlee LLP	Advice	3,565.90
12196	2021-10-12	Tim Fox	supplies for staff	159.90
12197	2021-10-12	Crosby Hanna & Associates	advisory services-July/Aug	1,501.50
12198	2021-10-12	Downie Electric	Tuft's electrical work	2,411.60
12199	2021-10-12	Elbow Foods	battery/cereal/cream/cleaning	77.11
12200	2021-10-12	Claudia Diederich	4.75 hrs x \$30/hr	142.50
12201	2021-10-12	Ranae Payne	office supplies	1,140.77
12202	2021-10-12	Jocelyn Veikle	Sept'21 Line 19 Project Mgmt	8,577.83
12203	2021-10-12	James Llewellyn	fire calls	100.00
12204	2021-10-12	Scott Fiske	Fire Dept call out	50.00
12205	2021-10-12	Rick Ector	Fire Dept call out	50.00
12206	2021-10-12	Glen Amor	Fire Call Out	150.00
12207	2021-10-12	Lynden Lepage	Fire Dept Call Out	50.00
12208	2021-10-12	Trevor Dament	Fire Dept Meet Loreburn	50.00
12209	2021-10-12	Russ Stevenson	Fire Dept Call Out	100.00
12210	2021-10-12	Robert Brown	Fire Dept Call Out	50.00
12211	2021-10-12	Floccor Inc	wrench, reader pad, section	513.64
12212	2021-10-12	Kal Tire	passenger tire changeover	33.30
12213	2021-10-12	Local Government Administratio	admin ad	210.00
12214	2021-10-12	Loraas Disposal Services Ltd	Construction bins - sept	4,382.30
12215	2021-10-12	Minister of Finance	portable billing - 3rd qtr	266.40
12216	2021-10-12	M.R. App & Website Development	web hosting	410.03
12217	2021-10-12	MuniCode Services Ltd	fox deck plan review/insp	1,359.31
12218	2021-10-12	The Outlook	public notices	107.84
12219	2021-10-12	Peddle's Septic Service	water hauling, septic pump	203.00
12220	2021-10-12	Prairie Janitorial Supply	garbage bags	136.46
12221	2021-10-12	Purolator Ltd	courier - Floccor	83.02
12222	2021-10-12	R & J Lakeside Service Ltd	sep Fuel, supplies	591.17
12223	2021-10-12	Redhead Equipment Ltd	filters - oil, fuel, air etc	2,180.84
12224	2021-10-12	Royal Canadian Legion	Military Service Recognition	205.00
12225	2021-10-12	SARM	admin ad	262.50
12226	2021-10-12	Saskatchewan Health Authority	water sample	195.75
12227	2021-10-12	The Sign Guys	balance on banners	1,183.23
12228	2021-10-12	SPI Health & Safety Inc	3 boots	615.95
12229	2021-10-12	Success Office Systems	service agreement	503.13
12230	2021-10-12	SUMA	admin ad	846.99
12231	2021-10-12	SaskWater Accounts Receivable	Aug 2021	27,782.07
12232	2021-10-12	Village of Elbow	sep water/sewer/garbage	1,026.44
Other				
1	2021-09-22	SaskTel CPP	AUG 2021 Sasktel	552.46
1	2021-10-01	SaskPower	SaskPower Sept 2021	2,465.50
1	2021-10-06	Minister Of Finance EPT	EPT SEP 2021	18,408.49
2	2021-10-04	SaskEnergy	Sept 2021 Sask Energy	244.44

Minutes from the October 18, 2021, special meeting of the Village of Elbow Council, held at the Village of Elbow Office, in Council Chambers, located at 201 Saskatchewan Street.

Present:

Mayor: Colleen Hoppenreys
 Dep. Mayor: Joanne Brochu
 Councillors: Trevor Dament, Brian Ford, and Russ Stevenson
 Village Staff: Acting Administrator: Brandy Losie

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 4:09 pm.

Agenda

356/2021

BROCHU: That the agenda be approved.

Carried

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

Administrator interview via Zoom 4:15 to 5 p.m.

In-Camera Session

357/2021

HOPPENREYS: That the Village of Elbow move in-camera at 5:05 pm as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act to discuss human resources matters.*

Carried.

358/2021

BROCHU: That Council came out of the in-camera session at 6:04 p.m.

Carried.

CAO Resignation

359/2021

BROCHU: That the Village of Elbow accept, with regret, the resignation of Tim Fox, as Acting CAO, effective Friday, October 22, 2021.

Carried.

Signing Authority

360/2021

BROCHU: That the Village of Elbow remove Tim Fox from the signing authority with the Prairie Centre Credit Union.

Carried.

361/2021

DAMENT: That the Village of Elbow add Brandy Losie to the signing authority with the Prairie Centre Credit Union.

362/2021

DAMENT: That the Village of Elbow remove Tim Fox as a designated signor for the deposit account between the Village of Elbow, Quorex Construction and the Royal Bank of Canada.

Carried

363/2021

FORD: That the Village of Elbow add Brandy Losie as a designated signor for the deposit account between the Village of Elbow, Quorex Construction and the Royal Bank of Canada.

Carried

Offer of Employment

364/2021

HOPPENREYS: That an offer of employment be made to Jason Minvielle as discussed by Council.

Carried

Printer

365/2021

BROCHU: That we purchase a new receipt printer.

Carried

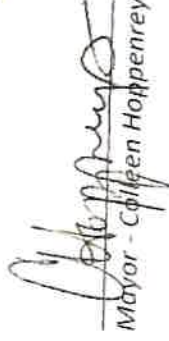
Adjournment

366/2021

FORD: That this meeting be adjourned at 6:20 pm

Carried




Mayor - Colleen Hoppenreys


Acting CAO Brandy Losie


Mayor


Acting CAO



Minutes from the November 8, 2021, regular meeting of the Village of Elbow Council, held at the Village of Elbow Office, in Council Chambers, located at 201 Saskatchewan Street.

Present:

Mayor: Colleen Hoppenreys
 Councillors: Trevor Dament, Brian Ford, Russ Stevenson
 Village Staff: Acting CAO: Brandy Losie and Jason Minvielle, Administrative Assistant: Ranae Payne, and Public Works Foreman: James Llewellyn

Absent:

Deputy Mayor: Joanne Brochu

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 6:00 pm.

Agenda

367/2021

STEVENSON: That the agenda be approved as amended. Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

Minutes

368/2021

FORD: That the minutes from October 12 & 18, 2021 be approved. Carried.

Financial Statements

369/2021

DAMENT: That the bank reconciliation and financial statement for the month of October 2021 be approved as presented. Carried.

Accounts Payable

370/2021

STEVENSON: That the accounts attached and forming a part of these minutes be approved as presented. Carried.

Line 19 Multiplex Report

Project Manager Jocelyn Viekle presented her report.

Public Works Report

Public Works Foreman James Llewellyn presented his report

CATPC

Brian Ford presented his report from the Central Area Transportation Committee meeting in Davidson.

Administration Report

Brandy Losie, Jason Minvielle & Ranae Payne presented their report on activities since November 1, 2021.

WaterWolf AGM

Colleen Hoppenreys presented her report from the WaterWolf Planning AGM in Elbow.

RM Meet

Russ Stevenson and Brandy Losie reported on their meeting with the RM regarding a second road access to the Lakeside RV Development.

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- 371/2021 HOPPENREYS: That all of the presented reports are accepted. Carried.
- Business Arising from Last Meeting**
- Draft Water Study**
- 372/2021 HOPPENREYS: That as per the meeting with SAL and the Village's comments, we request a final draft of the water study to be completed. Carried.
- Elbow Wildlife Equipment**
- 373/2021 HOPPENREYS: That the Village of Elbow offer to purchase the Elbow Wildlife organizations cooking equipment for the fish fry up to a maximum of \$3000.00. Carried.
- Highway 11 Emergency Response Agreement**
- 374/2021 STEVENSON: That the Fire Chief sign the MOU for the Highway 11 Emergency Response. Carried.
- Annual Public Disclosure Statements**
- 375/2021 HOPPENREYS: That all council sign the annual disclosure statements. Carried.
- Donor's Choice**
- 376/2021 HOPPENREYS: That Ranae Payne handle the Donor's Choice for 2021. Carried.
- Celebrate Canada**
- 377/2021 FORD: That the Administrator apply for the Celebrate Canada funding. Carried.
- Tree Canada Grant**
- 378/2021 FORD: That the Administrator apply for the Tree Canada Grant for the Multiplex landscaping if applicable. Carried.
- Acting Administrator**
- 379/2021 HOPPENREYS: That the Village of Elbow hire Jason Minvielle as the new acting administrator as per the previously signed offer of employment. Carried.
- Interim CAO**
- 380/2021 HOPPENREYS: That Brandy Losie stay on as Acting CAO until December 31, 2021 and then return to mentoring the new acting administrator until such time as he is a qualified administrator (minimum 1 year). Carried.
- Facilities Use**
- 381/2021 HOPPENREYS: That credits been given for Shuffleboard as per M. Joel request. Carried
- Winter Banners**
- 382/2021 HOPPENREYS: That a \$1000.00 deposit be paid to Sign Guys for winter banners. Carried
- Shredding**
- 383/2021 DAMENT: That the village hire Iron Mountain for shredding. Carried

Extension of Meeting

384/2021 STEVENSON: That we extend the meeting for half an hour to 10:00 pm. Carried.

Tuft's Bay Electrical

385/2021 DAMENT: That the village HIRE Cafferata Electrical to install the Phase 3 pedestals as soon as possible. Carried

In-Camera Session

386/2021 HOPPENREYS: That the Village of Elbow move in-camera at 10:15 pm as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act to discuss human resources matters.* Carried.

387/2021 HOPPENREYS: That Council exits out of in-camera session at 10:50 pm. Carried.

First Aid Training

388/2021 HOPPENREYS: That Ranae Payne and James Llewellyn complete First Aid training with Acute First Aid in Davidson. Carried

Munisoft Training

389/2021 FORD: That Jason Minvielle and Ranae Payne obtain Munisoft training. Carried

Adjournment

390/2021 FORD: That this meeting be adjourned at 10:52 pm Carried.



Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: General - General Bank Account				
Computer Cheques				
12233	2021-10-12	Kathryn Games	Oct Advance	100.00
12234	2021-10-12	Ranae Payne	Payroll Advance Oct	800.00
12235	2021-10-12	James Llewellyn	Payroll Adv/Cell Use Oct	1,045.00
12236	2021-10-14	Joanne Brochu	sept 21 meet supper	172.33
12237	2021-10-14	Brett Travers	Oct Payroll Advance	500.00
12238	2021-10-26	should not have paid		0.00
12239	2021-10-28	Brett Travers	Oct Payroll	1,457.47
12240	2021-10-28	Kathryn Games	oct maintenance less advance	50.00
12241	2021-10-28	Brandy Losie	October Payroll	2,565.82
12242	2021-10-28	Margo Maxwell	october maintenance	206.25
12243	2021-10-28	Ranae Payne	october payroll	1,302.45
12244	2021-10-28	Randy Ruuth	October payroll	218.61
12245	2021-10-28	James Llewellyn	October Payroll	2,297.30
12246	2021-10-28	V of E ITF W. Calferata	Library Maintenance	80.00
12247	2021-11-06	Receiver General	October remittance	4,240.03
12248	2021-11-08	Access 2000	batterybackup/servicecall	729.28
12249	2021-11-08	Adventure Printing Ltd	envelopes	1,033.41
12250	2021-11-08	Brownlee LLP	Advice	2,110.67
12251	2021-11-08	CG Industries	Water Plant electrical	2,478.32
12252	2021-11-08	Tim Fox	CAO Oct1-17	2,800.00
12253	2021-11-08	Crosby Hanna & Associates	advisory services-Sept	588.00
12254	2021-11-08	Diefenbaker Building Supplies	shingles on office	9,093.64
12255	2021-11-08	Don Maxwell	Fire Hall Cabinet	1,383.14
12256	2021-11-08	Elbow Foods	creamer/cleaners.h20.pop	134.47
		Issued To: True Family Enterprises Ltd.		
12257	2021-11-08	Elbow Parks & Rec Board	Sask Lotteries Grant	3,469.00
12258	2021-11-08	Ranae Payne	office supplies	258.08
12259	2021-11-08	Jocelyn Vaikla	Oct/21 Line 19 Project Mgmt	8,722.73
12260	2021-11-08	Loraas Disposal Services Ltd.	Construction bins - oct	5,259.09
12261	2021-11-08	Mann Environmental	sewer line flushing	4,462.50
12262	2021-11-08	MESA Mechanical	civic centre boiler repairs	4,211.99
12263	2021-11-08	MuniCode Services Ltd.	n/s garage review/insp	18,049.45
12264	2021-11-08	Peddle's Septic Service	bayshore septic	93.00
12265	2021-11-08	Redhead Equipment Ltd.	fluid,bolts,hose	1,523.52
12266	2021-11-08	Saskatchewan Housing Corp.	Elbow Housing Auth deficit	453.97
12267	2021-11-08	Saskatchewan Health Authority	lagoon sample	288.75
12268	2021-11-08	Slaples	paper, ink	903.98
12269	2021-11-08	SUMA	Group Insurance oct	294.51
12270	2021-11-08	SaskWater Accounts Receivable	Sept 2021	19,900.45
12271	2021-11-08	Village of Elbow	oct water/sewer/garbage	746.58
Other				
1	2021-11-01	SaskPower	SaskPower Oct 2021	2,340.87
1	2021-11-06	MEPP	Oct Payroll Deduction	2,140.80
1	2021-10-20	SaskTel CPP	SEP 2021 SaskTel	542.32
2	2021-11-06	Minister Of Finance EPI	EPI Oct 2021	9,107.51
Payment #	Date	Vendor Name	Reference	Payment Amount
2	2021-11-01	SaskEnergy	Oct 2021 Sask Energy	250.67
Total for General				118,423.96



Colleen Happenreys
 Mayor - Colleen Happenreys Acting CAO - Brandy Losie

Minutes from the December 13, 2021, regular meeting of the Village of Elbow Council, held at the Village of Elbow Civic Centre, located at 143 Aberdeen Street.

Present:

Mayor: Colleen Hoppenreys
 Deputy Mayor: Joanne Brochu
 Councillors: Trevor Dament, Russ Stevenson
 Village Staff: Acting CAO: Brandy Losie and Jason Minvielle, Administrative Assistant: Ranae Payne, and Public Works Foreman: James Llewellyn
 Line 19: Jocelyn Veikle, Project Manager

Absent:

Councillor: Brian Ford

Having a quorum present, Mayor Hoppenreys called the regular meeting to order at 6:01 pm.

That we suspend the regular meeting and open the Public Hearing for Bylaw #21-
 17 WaterWolf Official Community Plan adoption.

That no submissions were received for or against.

That Mayor Hoppenreys declares the Public Hearing closed at 6:08 p.m.

That we return to the regular meeting at 6:09 p.m.

Agenda

391/2021

DAMENT: That the agenda be approved as amended.

Carried.

Pecuniary Interest

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

Minutes

392/2021

DAMENT: That the minutes from December 13, 2021 be approved.

Carried.

Financial Statements

393/2021

DAMENT: That the bank reconciliation and financial statement for the month of December 2021 be approved as presented.

Carried.

Accounts Payable

394/2021

DAMENT: That the Acting CAO is authorized to pay any invoices with the Mayor's approval, that come in after the December Council meeting to Facilitate year end.

Carried.

Line 19 Multiplex Report

Project Manager Jocelyn Veikle presented her report.

395/2021

BROCHU: That the village purchase bleachers for the Line 10 Multiplex facility at a cost of \$29,729.73 + PST & GST.

Carried.

Public Works Report

Public Works Foreman James Llewellyn presented his report



Administration Report

Brandy Losie, Jason Minvielle & Ranae Payne presented their report.

Truck Tender

396/2021

DAMENT: That the village accept the high bid of \$700 for the village's surplus 1979 Ford F100. Carried.

Waste & Recycling Charges

397/2021

BROCHU: That the village update the costs associated with waste and recycling bins to reflect the actual cost more accurately to the village based on Loraas Disposal's 2022 rate sheet. Carried.

398/2021

SUMAssure Insurance Renewal

HOPPENREYS: That the village renew its insurance policy with SUMAssure at the new annual premium of \$35,811 Carried.

399/2021

Line 19 Hydrant

DAMENT: That the village purchase a fire hydrant for the Line 19 Multiplex site as per Brunner's quotation in the amount of \$16,200. Carried.

SAL Water Study

400/2021

DAMENT: That the village accept the SAL Water Study Draft Report. Carried.

Fire Chief Resignation

401/2021

STEVENSON: That the village accept the resignation of Fire Chief Amor. Carried.

Municipal Revenue Sharing Grant Eligibility Declaration

402/2021

DAMENT: That the village declare its eligibility for the Municipal Revenue Sharing Grant.

Municipal Revenue Sharing Grant – Declaration of Eligibility Carried.

The Council of the Village of Elbow confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant :

- Submission of the (2021) Audited Financial Statement to the Ministry of Government Relations;
- Submission of the (2021) Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Acting Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Tax Enforcement

403/2021

DAMENT: That the village initiate tax enforcement proceedings for properties

listed as being in arrears on the village tax roll. Carried.

404/2021 DAMENT: That the village remove the first two properties listed as being in arrears on the village tax roll. Carried.

405/2021 DAMENT: That the village advertise the revised list of properties. Carried.

In-Camera Session

406/2021 HOPPENREYS: That the Village of Elbow move in-camera at 9:22 pm as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act to discuss human resources matters.* Carried.

407/2021 HOPPENREYS: That Council exits out of in-camera session at 10:04 pm. Carried.

Adjournment

408/2021 HOPPENREYS: That this meeting be adjourned at 10:20 pm. Carried.

Report Date 2022-01-06 2:58 PM Village of Elbow
List of Accounts for Approval As of 2022-01-06
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Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: General - General Bank Account

Computer Cheques

12272	2021-11-15	Kathryn Gaines	Nov Advance	100.00
12273	2021-11-15	Minvielle, Jason	nov mid month advance	1,500.00
12274	2021-11-15	Ranae Payne	Payroll Advance Nov	800.00
12275	2021-11-15	James Llewellyn	Payroll Adv/Ceil Use Nov	1,045.00
12276	2021-11-18	Philip Joel	fire dept supplies	2,520.38
12277	2021-11-18	Quorex Construction	progress payment #1	228,871.99
12278	2021-11-24	Spoiled During Printing		0.00
12279	2021-11-24	Receiver General	Interest on Account	240.53
12280	2021-11-30	Quorex Const /Village of Elbow	holdback oct 2021 invoice	22,910.10
12281	2021-11-30	Kathryn Gaines	nov maintenance less advance	81.25
12282	2021-11-30	Brandy Losie	november Payroll	2,071.66
12283	2021-11-30	Margo Maxwell	november maintenance	281.25
12284	2021-11-30	Minvielle, Jason	November Payroll	2,991.07
12285	2021-11-30	Ranae Payne	november payroll	1,370.85
12286	2021-11-30	James Llewellyn	November Payroll	2,297.30
12287	2021-11-30	V of E ITF W/ Cafferata	Library Maintenance	60.00
12288	2021-12-02	Receiver General	November remittance	5,240.36
12289	2021-12-02	Val Willis	Refund on UT Overpayment	359.87
12290	2021-12-10	Dan Hoppenreys	Fire Dept call out	50.00
12291	2021-12-10	Trevor Dament	Fire Department Call Out	100.00
12292	2021-12-10	Corinne Miller	refund tax overpayment	45.97
12293	2021-12-14	Air Liquide Canada Inc	cylinder rental	131.66
12294	2021-12-14	Colleen Hoppenreys	Council Remuneration	1,505.00
12295	2021-12-14	Joanne Brochu	Council Remuneration	575.00
12296	2021-12-14	Russ Stevenson	Council Remuneration	650.00
12297	2021-12-14	Brian Ford	Council Remuneration	650.00
12298	2021-12-14	Trevor Dament	Council Remuneration	600.00
12299	2021-12-14	Crosby Hanna & Associates	advisory services-Oct	346.50
12300	2021-12-14	Diefenbaker Building Supplies	parts wiring, fluids,gloves	1,406.92
12301	2021-12-14	Elbow Foods	cookies chips,betteries,coffee	43.73
		Issued To: True Family Enterprises Ltd		
12302	2021-12-14	Minvielle, Jason	Nov & Dec council meetings	250.00
12303	2021-12-14	Ranae Payne	xmas, led lights,safety glasse	985.36
12304	2021-12-14	Jocelyn Veikle	Nov Line 19 Project Mgmt	8,577.83
12305	2021-12-14	Kota Graphics & Design Inc	ictp signage	172.05

12306	2021-12-14	Lake Diefenbaker Tourism	2021 membership	1,050.00
12307	2021-12-14	Loraas Disposal Services Ltd	nov 2021	6,138.71
12308	2021-12-14	Lumsden Area Electrical Serv	lagoon valve repair	5,450.10
12309	2021-12-14	March's Fire Safety	test basement extinguisher	52.07
12310	2021-12-14	MuniCode Services Ltd.	haulta #2 house review/insp	841.80
12311	2021-12-14	James Nielson	44 yds 7/8" gravel	1,386.00
12312	2021-12-14	The Outlook	public notice	76.44
12313	2021-12-14	Quorex Const/Village of Elbow	#2 Holdback	54,917.62
12314	2021-12-14	Quorex Construction	progress payment #2	548,627.06
12315	2021-12-14	R & J Lakeside Service Ltd.	Sept Fuel, supplies	1,794.43
12316	2021-12-14	Redhead Equipment Ltd.	oil	15.44
12317	2021-12-14	Rent-It Store & Tool Supply	carpet cleaning	60.48
12318	2021-12-14	SAL Engineering Ltd.	water study project #1	14,303.29
12319	2021-12-14	Sanden Trenching	stanley st curbstop	999.00
12320	2021-12-14	Saskatchewan Health Authority	water sample	69.00
12321	2021-12-14	SPI Health & Safety Inc	fire truck testing	1,290.33
12322	2021-12-14	Staples	assistants printer	914.88
12323	2021-12-14	SUMA	Group Insurance nov	412.20
12324	2021-12-14	SaskWater Account's Receivable	Oct 2021	18,757.22
12325	2021-12-14	ULINE CANADA CORP	reflective tape	202.61
12326	2021-12-14	Village of Elbow	nov water/sewer/garbage	718.22
12327	2021-12-14	WaterWolf District Planning	Lightship license fees	555.00
12328	2021-12-14	ZEE Medical Service Co	first aid items	220.53
12329	2021-12-14	Minvielle, Jason	December Payroll Advance	1,500.00
12330	2021-12-14	Ranae Payne	Payroll Advance Dec	800.00
12331	2021-12-14	James Llewellyn	Payroll Adv/Cell Use Dec	1,045.00
12332	2021-12-28	Joanne Brochu	Staff Christmas	75.54
12333	2021-12-28	Built Environments Canada	Asbestos testing	733.95
12334	2021-12-28	Elbow Foods	TP creamer	31.67
12335	2021-12-28	Issued To: True Family Enterprises Ltd		
12336	2021-12-28	Jason Minvielle	Queen pic shipping	17.00
12338	2021-12-28	Grace McTavish	Good neighbour lunch	20.00
12337	2021-12-28	MuniCode Services Ltd.	Whitehead #2 review/insp	570.94
12338	2021-12-28	MuniSoft	Bank rec software	1,164.39
12339	2021-12-28	MuniSoft	Bank rec software	1,164.39
12340	2021-12-28	The Outlook	Christmas ad	100.80
12341	2021-12-28	Redhead Equipment Ltd	Grader servicing	2,265.67
12342	2021-12-28	Staples	Office Supplies	475.95
12343	2021-12-28	Success Office Systems	service agreement	395.74
12344	2021-12-28	SUMA	Group Insurance December	796.26
12345	2021-12-28	SaskWater Account's Receivable	Nov 2021	17,389.95
12346	2021-12-30	The Davidson Leader	xmas ad	72.16
12347	2021-12-30	Kathryn Garnes	dec maintenance	162.50
12348	2021-12-30	Brandy Losie	december Payroll	1,360.56
12349	2021-12-30	Margo Maxwell	december maintenance	256.25
12350	2021-12-30	Jason Minvielle	december Payroll	1,521.71
12351	2021-12-30	Ranae Payne	december payroll	930.17
12352	2021-12-30	James Llewellyn	december Payroll	2,297.30
12353	2021-12-30	V of E ITF W Cafferata	Library Maintenance	80.00
12354	2021-12-31	Air Liquide Canada Inc.	Carbon dioxide-monthly fee	68.48
12355	2021-12-31	Elbow Foods	Cups and coffee	19.71
12356	2021-12-31	Issued To: True Family Enterprises Ltd.		
12357	2021-12-31	Jocelyn Veikle	Nov Line 19 Project Mgmt	8,577.83
12358	2021-12-31	Receiver General	December remittance	3,453.51
12359	2021-12-31	Minister of Finance	probable billing - Oct-Dec	357.42
12360	2021-12-31	MuniCode Services Ltd	Kerekes Plan review insp	396.38
12361	2021-12-31	Quorex Const/Village of Elbow	#2 Holdback	51,668.21
12362	2021-12-31	Quorex Construction	progress payment #2	516,165.37

12361

2021-12-31 R & J Lakeside Service Ltd

Dec Fuel, supplies

980.71

Other

Report Date

2022-01-06 2:58 PM

Village of Elbow

List of Accounts for Approval

As of 2022-01-06

Batch: 2021-00203 to 2021-00242

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Payment #	Date	Vendor Name	Reference	Payment Amount
1	2021-12-31	Minister Of Finance EPT	EPT Dec 2021	17,614.46
1	2021-12-30	SaskPower	SaskPower Dec 2021	2,413.35
1	2021-12-31	SaskEnergy	Dec 2021 Sask Energy	1,605.29
1	2021-12-21	SaskTel CPP	NOV 2021 Sasktel	542.45
1	2021-12-10	SaskEnergy	civic centre/link 11/16	176.81
1	2021-11-29	SaskPower	SaskPower Nov 2021	2,197.78
1	2021-12-02	Minister Of Finance EPT	EPT Nov 2021	6,081.15
1	2021-11-21	The Sign Guys	Balance of Winter Banners	642.80
1	2021-11-19	SaskTel CPP	OCT 2021 Sasktel	541.27
1	2021-11-10	The Sign Guys	Deposit on Winter Banners	1,000.00
1	2021-11-15	De Lage Financial Services Can	11152021	362.95
1	2021-11-29	SaskEnergy	Nov 2021 Sask Energy	248.29
1	2021-12-02	MEPP	Nov Payroll Deduction	2,988.64
1	2021-12-31	MEPP	Dec Payroll Deduction	2,481.10
Total for General				1,604,440.23


Mayor - Colleen Hoppenreys


Acting CAO - Brandy Losie



