

Minutes from the December 12, 2022, Regular Meeting of the Village of Elbow Council, held at the Village of Elbow Office in Council Chambers, located at 201 Saskatchewan Street, Elbow, SK.

PRESENT:

Mayor:	Colleen Hoppenreys
Deputy Mayor:	Joanne Brochu
Councillors:	Russ Stevenson Brian Ford
Village Staff:	Trevor Dament (zoom) CAO, Brandy Losie Assistant Admin, Karen Joel (zoom) Recreation Manager, Jocelyn Martens Public Works Foreman, James Llewellyn

REGRETS:

none

QUORUM

Having a quorum present, Mayor Hoppenreys called the regular meeting to order at 1:00 pm.

AGENDA

BROCHU: THAT the amended agenda be approved. Carried

339/2022

PECUNIARY INTEREST

No Council member has indicated a pecuniary interest at this time regarding items on the agenda.

MINUTES

STEVENSON: THAT the minutes of November 8 & 28, 2022 are approved as presented. Carried

340/2022

DELEGATIONS

none

FINANCIAL STATEMENTS

FORD: THAT the Financial Statements for the month ending November 30, 2022 are approved as presented. Carried

341/2022

ACCOUNTS PAYABLE

BROCHU: THAT the payables to December 12, 2022, be approved as presented. Carried

342/2022

BROCHU:

THAT the Administrator & Mayor are authorized to pay bills to facilitate year end. Carried

343/2022

HOPPENREYS:

THAT the Administrator is authorized to transfer 90 day overdue UT and AR invoices to taxes at year end if necessary. Carried

344/2022

REPORTS

The following reports were previously sent to council and any questions were answered by the appropriate department at the meeting:

CAO
Harbor Golf Community Center
Public Works
Rec Board
CATPC

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OLD BUSINESS

SEWER CAMERA WORK

345/2022 HOPPENREYS: THAT we hire McGills to camera & clean an area of the sewer system for preventative maintenance and planning. Carried

STOP SIGNS

346/2022 HOPPENREYS: THAT the topic of Putters Lane & Aaro Ave Stop Signs will not be discussed going forward until July 2023 at the earliest as per the Council Procedures Bylaw. Carried

APPRAISAL REPORT

347/2022 HOPPENREYS: THAT we acknowledge receipt of the Suncorp Appraisal report. Carried

VILLAGE INSURANCE

348/2022 HOPPENREYS: THAT the Village Insurance Values be set as noted for 2023. Carried

NEW BUSINESS

OH & S INSPECTION

349/2022 STEVENSON: THAT we remedy the items in the OH & S Inspection Report immediately. Carried

CANADA SUMMER JOBS GRANT

350/2022 HOPPENREYS: THAT we apply for a grant for hiring 2 summer students. Carried

CHRISTMAS AD

351/2022 STEVENSON: THAT we put a Christmas Ad in the Outlook Paper. Carried

SUMA CONVENTION

352/2022 BROCHU: THAT we register 3 Councillors and the Administrator for the SUMA Convention in April. Carried

MULTIPLEX OFFICE

353/2022 BROCHU: THAT furniture/chair/printer is ordered for the recreation office at the Harbor Golf Community Center. Carried

REC CENTRE FEES

354/2022 FORD: THAT the Elbow Council implement one fee structure for everyone for the use of the Harbor Golf Community Center for the Fitness Centre and Gymnasium. Defeated

BYLAWS & POLICIES

ASSET MANAGEMENT STRATEGY

355/2022 BROCHU: THAT we adopt the Village of Elbow Asset Management Strategy. Carried

CEMETERY BYLAW

356/2022 HOPPENREYS: THAT Bylaw #11-2022 A Bylaw Controlling Elbow Cemetery is read a first time. Carried

MAIL IN BALLOT BYLAW

357/2022 BROCHU: THAT Bylaw #8-2022 A Bylaw to Provide for a Mail In Ballot Bylaw is read a first time. Carried

358/2022 FORD: THAT Bylaw #8-2022 is read a second time. Carried

359/2022 STEVENSON: THAT Bylaw #8-2022 is read a third time at this meeting.

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360/2022 **DAMENT:** THAT Bylaw #8-2022 having been read a third time, is adopted. Carried Unanimously
Carried

IN-CAMERA

361/2022 **HOPPENREYS:** THAT the Village of Elbow move in-camera at 4:40 p.m.
as per section 54 of Bylaw No. 2-2022 Council Procedures Bylaw,
and Part III of *The Local Authority Freedom of Information and
Protection of Privacy Act*. Carried

That Administrator Losie left the meeting at 4:45 pm and returned at 4:56 pm.

OUT OF CAMERA

362/2022 **HOPPENREYS:** THAT Council exits out of in-camera session at 5:14 pm. Carried.

BONUS

363/2022 **BROCHU:** THAT Christmas Bonuses be given to employees as noted. Carried

HUMAN RESOURCES MEET

364/2022 **BROCHU:** THAT a meet be set for January 5 2023 at 1 pm to discuss Human
Resources. Carried

MUNISOFT LICENCE

365/2022 **BROCHU:** THAT we purchase a third user licence for the Munisoft Programs. Carried

ADJOURNMENT

338/2022 **STEVENSON:** THAT this meeting be adjourned at 5:15 pm. Carried.

Correspondence

none




Mayor – Colleen Hoppenreys


CAO – Brandy Losie

 

Payment #	Vendor	Date	Amount
puter Cheque			
12966	Kathryn Garnes	2022-11-30	50.00
12967	Joel, Karen	2022-11-30	2,434.61
12968	James Llewellyn	2022-11-30	2,308.13
12969	Losie, Brandy	2022-11-30	2,008.02
12970	Margo Maxwell	2022-11-30	1,031.25
12971	Veikle, Jocelyn	2022-11-30	1,230.01
12972	V. of E. ITF W. Cafferata	2022-11-30	80.00
12973	Laduke, Robert	2022-11-30	950.00
12974	Prairie Centre Credit Union	2022-12-02	4,864.64
12975	Air Liquide Canada Inc.	2022-12-12	90.58
12976	Bramble, Evelyn	2022-12-12	845.25
12977	Hoppenreys, Colleen	2022-12-12	1,550.00
12978	Joanne Brochu	2022-12-12	1,662.41
12979	Russ Stevenson	2022-12-12	520.00
12980	Ford, Brian	2022-12-12	775.00
12981	Trevor Dament	2022-12-12	300.00
12982	Elbow Library Board	2022-12-12	2,817.06
12983	Elbow Foods	2022-12-12	60.31
	Issued to: True Family Enterprises Ltd.		
12984	Elbow Volunteer Fire Dept.	2022-12-12	1,880.00
12985	James Llewellyn	2022-12-12	116.95
12986	Veikle, Jocelyn	2022-12-12	8,627.83
12987	Fast, Braden	2022-12-12	38.80
12988	Rick Ector	2022-12-12	50.00
12989	Rick Diedenich	2022-12-12	50.00
12990	Campbell, Larry	2022-12-12	50.00
12991	Tyler Gifford	2022-12-12	500.00
12992	Campbell, Norm	2022-12-12	50.00
12993	Boyle, Jason	2022-12-12	50.00
12994	Grant McLaughlin	2022-12-12	7,000.00
12995	Hy-Grade Millwork	2022-12-12	17,535.00
12996	Iron Mountain Canada Operations UL	2022-12-12	137.02
12997	Loraas Disposal North Ltd.	2022-12-12	6,911.10
12998	M.R. App & Website Development	2022-12-12	106.56
12999	MuniCode Services Ltd.	2022-12-12	592.07
13000	MuniSoft	2022-12-12	457.80
13001	Prairie Janitorial Supply	2022-12-12	2,346.80
13002	R & J Lakeside Service Ltd.	2022-12-12	1,436.10
13003	SAL Engineering Ltd.	2022-12-12	3,141.60
13004	Saskatchewan Health Authority	2022-12-12	115.00
13005	Staples	2022-12-12	178.21
13006	SUMA	2022-12-12	456.96
13007	Suncorp Valuations	2022-12-12	2,585.52
13008	Telematik	2022-12-12	138.75
13009	Trade West Equipment	2022-12-12	29,695.01
13010	Technical Safety Authority of SK	2022-12-12	120.00
13011	Village of Elbow	2022-12-12	900.01
13012	WayLyn Signs	2022-12-12	66.57
13013	Wood River Controls	2022-12-12	111.00
13014	James Llewellyn	2022-12-15	1,045.00
13015	Losie, Brandy	2022-12-15	1,500.00

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13016	Joel, Karen	2022-12-13	200.00
13017	James Llewellyn	2022-12-13	200.00
13018	Losie, Brandy	2022-12-13	200.00
13019	Margo Maxwell	2022-12-13	100.00
13020	Veikle, Jocelyn	2022-12-13	100.00
13021	Hoppenreys, Colleen	2022-12-16	1,425.00
13022	Joanne Brochu	2022-12-16	685.40
13023	Russ Stevenson	2022-12-16	700.00
13024	Ford, Brian	2022-12-16	650.00
13025	Trevor Dament	2022-12-16	375.00
13026	John Deere Financial	2022-12-16	356.37
13027	Kota Graphics & Design Inc.	2022-12-16	12,600.73
13028	McGill's Industrial Service	2022-12-16	9,691.03
13029	MuniSoft	2022-12-16	2,200.00
13030	Prairie Janitorial Supply	2022-12-16	186.86
13031	PNG Prairie Newspaper Group	2022-12-16	103.32
13032	Project Plumbing & Heating Ltd.	2022-12-16	710.72
13033	Quorex Construction	2022-12-16	672,975.88
13034	Saskatchewan Health Authority	2022-12-16	23.00
13035	WaterWolf District Planning	2022-12-16	1,892.73
13036	Elbow Foods	2022-12-19	13.06
	Issued to: True Family Enterprises Ltd.		
13037	Veikle, Jocelyn	2022-12-19	259.44
13038	MuniSoft	2022-12-19	82.02
13039	SAL Engineering Ltd.	2022-12-19	5,567.08
13040	Saskatchewan Health Authority	2022-12-19	46.00
13041	SUMA	2022-12-19	835.94
13042	Kathryn Garnes	2022-12-30	100.00
13043	Joel, Karen	2022-12-30	2,584.59
13044	James Llewellyn	2022-12-30	2,308.13
13045	Losie, Brandy	2022-12-30	2,008.02
13046	Margo Maxwell	2022-12-30	581.25
13047	Veikle, Jocelyn	2022-12-30	1,206.97
13048	V. of E. ITF W. Caferata	2022-12-30	80.00
13049	Air Liquide Canada Inc.	2022-12-31	93.61
13050	Bramble, Evelyn	2022-12-31	2,205.00
13051	Brownlee LLP	2022-12-31	1,468.14
13052	Cafferata, Wendy	2022-12-31	175.00
13053	Hoppenreys, Colleen	2022-12-31	30.00
13054	Crosby Hanna & Associates	2022-12-31	483.00
13055	Diefenbaker Building Supplies	2022-12-31	810.30
13056	Elbow Foods	2022-12-31	5.54
	Issued to: True Family Enterprises Ltd.		
13057	Joel, Karen	2022-12-31	248.80
13058	James Llewellyn	2022-12-31	369.96
13059	Veikle, Jocelyn	2022-12-31	8,577.83
13060	Rick Diederich	2022-12-31	50.00
13061	Lynden Lepage	2022-12-31	50.00
13062	Tyler Gifford	2022-12-31	50.00
13063	Llewellyn, James	2022-12-31	50.00
13064	Peddle, Jesse	2022-12-31	50.00
13065	Frazer, Scott	2022-12-31	50.00
13066	Insurguard Security	2022-12-31	3,496.50
13067	Iron Mountain Canada Operations UL	2022-12-31	137.82

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Payment #	Vendor	Date	Amount
13068	Loraas Disposal North Ltd.	2022-12-31	6,650.67
13069	MuniSoft	2022-12-31	242.00
13070	Norrish, Dale	2022-12-31	670.40
13071	Prairie Centre Credit Union	2022-12-31	5,309.24
13072	Prairie Janitorial Supply	2022-12-31	153.01
13073	Project Plumbing & Heating Ltd.	2022-12-31	760.35
13074	Quorex Construction	2022-12-31	11,160.03
13075	R & J Lakeside Service Ltd.	2022-12-31	1,148.81
13076	Sanden Trenching	2022-12-31	4,856.25
13077	Saskatchewan Health Authority	2022-12-31	46.00
13078	Village of Elbow	2022-12-31	767.82
Total for Computer Cheque:			882,781.55
Transfer			
1	Just Volleyball Ltd.	2022-11-30	7,702.80
1	SaskWater Accounts Receivable	2022-12-12	19,916.06
Total for E-Transfer:			27,618.86
if			
1	SaskPower	2022-11-14	1,396.78
1	De Lage Financial Services Can	2022-11-15	382.95
1	SaskTel CPP	2022-11-21	4,100.65
1	SaskPower	2022-11-30	4,102.70
1	SaskEnergy	2022-12-02	1,552.72
1	MEPP	2022-12-02	2,767.38
1	SaskWater Accounts Receivable	2022-12-02	22,069.87
1	SaskTel CPP	2022-12-17	520.41
1	SaskEnergy	2022-12-30	3,277.67
1	SaskPower	2022-12-30	5,030.53
1	MEPP	2022-12-31	3,007.82
2	Minister Of Finance EPT	2022-12-02	6,385.48
2	SaskTel CPP	2022-12-21	270.85
2	Minister Of Finance EPT	2022-12-31	18,716.98
Total for Other:			73,582.79
Total for General:			983,983.20

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