

Minutes from the January 8, 2024 Regular Meeting of the Village of Elbow Council, held at Council Chambers, 201 Saskatchewan St, Elbow, SK.

PRESENT: Deputy Mayor: Joanne Brochu
Councillors: Rhett Bokitch
Russ Stevenson (zoom)
Brian Ford (zoom)
Village Staff: CAO, Brandy Losie

REGRETS: none

QUORUM

Having a quorum present, Deputy Mayor Brochu called the regular meeting to order at 1:00 pm.

AGENDA

1/2024 BOKITCH: THAT the amended agenda be approved. Carried

CONFLICT OF INTEREST

none

MINUTES

3/2024 STEVENSON: THAT the minutes of Dec 11, 2023 are approved as presented. Carried

DELEGATIONS

Ron McDonald
Rob Hundebay

SEWER CLEANOUT

4/2024 BROCHU: THAT the Village will pay for the sewer cleanout invoices as per the Sewer Cleanout Policy as presented by the owner of Lots 22-24 Block 11.

FINANCIAL STATEMENTS

5/2024 FORD: THAT the Financial Statement for the month ending December 31, 2023 is approved as presented. Carried

ACCOUNTS PAYABLE

6/2024 BOKITCH: THAT the payables to January 8th, 2024 be approved as presented. (attached) Carried

REPORTS

The following reports were previously sent to council and any questions were answered by the appropriate department at the meeting:

- CAO
- Public Works
- Assistant Admin
- Facilities Committee
- Recreation

OLD BUSINESS**MUNICIPAL REVENUE SHARING DECLARATION****7/2024**

STEVENSON: THAT the Council of the Village of Elbow confirms the municipality meets the following eligibility requirements to Receive the Municipal Revenue Sharing grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

CANADA DAY**8/2024**

BROCHU: THAT the Council approve a budget of \$5000 for the Canada Day committee that does not include fireworks. Carried

VILLAGE TRUCK**9/2024**

STEVENSON: THAT the Council approve a budget of \$35,000 for the purchase of a truck for public works use. Carried

CORRESPONDENCE

That the correspondence be answered as directed.

NEW BUSINESS**SIGNING AUTHORITY****10/2024**

BROCHU: THAT Colleen Hoppenreys be removed from the Village signing authority at PCCU. Carried

LIBRARY EXTRA OPENING HOURS**11/2024**

BOKITCH: THAT the Council has agreed to pay for 1.5 extra hours of opening for the Elbow Palliser Library. Carried

SSCF TRUTH & RECONCILIATION GRANT**10/2024**

FORD: THAT we send a letter in support of & partnership with Prairie Sky Trails for the application to the SSCF Truth and Reconciliation Grant. Carried

MEMBERSHIPS**11/2024**

BOKITCH: THAT we renew the following memberships for 2024: SUMA, UMAAS, WaterWolf Planning, CTAPC and Lake Diefenbaker Tourism. Carried

TUFTS BAY**12/2024**

BROCHU: THAT we purchase a new ladder for the dock at Tufts Bay. Carried

ALARM MONITORING**13/2024**

BOKITCH: THAT we sign the contract with Vipond for the Harbor Golf Community Center alarm monitoring. Carried

LOTTERY LICENCE**14/2024**

BOKITCH: THAT the Village of Elbow will apply for a lottery license in order to host 50/50 draws at village fundraiser events. Carried

ELECTION WORKSHOP

15/2024 STEVENSON: THAT Brandy and Karen both attend the Elections Workshop in Swift Current on Tuesday, April 2nd. Carried

TUFTS BAY WATER BILL

16/2024 FORD: THAT since the contract does not state that the operators of Tufts Bay are responsible for the water bill, that a credit be given on their account and that the water be kept in the Village’s name. Carried

Recess: 3:10 -3:20 pm.

IN-CAMERA

17/2024 BROCHU: THAT the Village of Elbow move in-camera at 3:20 p.m. as per section 54 of Bylaw No. 2-2022 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources & strategic planning. Carried

Administrator Losie left the meeting at 3:50 pm & returned at 4:20 pm.

OUT OF CAMERA

18/2024 BOKITCH: THAT Council exits out of in-camera session at 4:20 pm. Carried.

EMPLOYEE WAGE INCREASES

19/2024 BOKITCH: THAT the wages be increased as noted. Carried

INDUSTRIAL SUBDIVISION 1B LOTS

20/2024 FORD: THAT for lots sold in the industrial subdivision by August 1st, 2024, there will be no taxes levied on that lot for 2024. Carried

ADJOURNMENT

21/2024 STEVENSON: THAT this meeting be adjourned at 4:40 pm. Carried.

Correspondence

Benita McNeil
Shantel Bristow
Shelly Haugen



Deputy Mayor – Joanne Brochu

CAO – Brandy Losie

Payment #	Vendor	Date	Amount
Computer Cheque			
13841	Brochu, Joanne	12/11/2023	90.36
13842	Staples	12/11/2023	55.15
13843	Stevenson, Russ	12/13/2023	125.00
13844	Forsberg, Marnie	12/12/2023	150.00
13845	Joel, Karen	12/12/2023	250.00
13846	Llewellyn, James	12/12/2023	250.00
13847	Losie, Brandy	12/12/2023	250.00
13848	Maxwell, Margo	12/12/2023	150.00
13849	Elbow Foods	12/13/2023	96.64
	Issued to: True Family Enterprises Ltd.		
13850	CG Industries	12/15/2023	1,869.24
13851	Saskatchewan Health Authority	12/15/2023	23.00
13852	SUMA	12/15/2023	655.01
13853	Village of Elbow	12/15/2023	722.22
13854	Elbow Library Board	12/22/2023	87.50
13855	Frazer, Erinn	12/22/2023	40.00
13856	Megaw, Kristen	12/22/2023	80.00
13857	Sask Sport	12/22/2023	425.00
13858	Sask Stock Growers	12/22/2023	125.00
13859	Cox, Sheila	12/22/2023	200.00
13860	Losie, Brandy	12/22/2023	25.00
13861	Gifford, Tyler	12/22/2023	500.00
13862	Miller, Kandis	12/22/2023	1,167.81
13863	New Leaf Construction	12/22/2023	555.00
13864	Cody Gieni Law Office	12/23/2023	83.25
13865	Cypress Sales Partnership	12/23/2023	967.19
13866	Elbow & District Museum	12/23/2023	45.00
13867	Elbow Foods	12/23/2023	34.21
	Issued to: True Family Enterprises Ltd.		
13868	Home Hardware	12/23/2023	139.50
13869	The Outlook	12/23/2023	107.10
13870	Saskatchewan Health Authority	12/23/2023	23.00
13871	Vollmer Welding & Repairs	12/23/2023	82.69
13872	Llewellyn, James	12/29/2023	2,652.41
13873	Losie, Brandy	12/29/2023	2,336.60
13874	Fiske, Scott	12/27/2023	650.00
13875	Ector, Rick	12/27/2023	100.00
13876	Diederich, Rick	12/27/2023	500.00
13877	Lepage, Lynden	12/27/2023	450.00
13878	Boyle, Ryan	12/27/2023	150.00
13879	Brown, Robert	12/27/2023	400.00
13880	Gieni, Cody	12/27/2023	150.00
13881	Gifford, Tyler	12/27/2023	975.00
13882	Llewellyn, James	12/27/2023	300.00
13883	Peddle, Jesse	12/27/2023	400.00
13884	Frazer, Scott	12/27/2023	550.00
13885	Boyle, Jason	12/27/2023	200.00
13886	Bokitch, Rhett	12/27/2023	300.00
13887	Megaw, Joe	12/27/2023	150.00
13888	Griffin, Travis	12/27/2023	100.00
13889	Talson, Brad	12/27/2023	300.00
Payment #	Vendor	Date	Amount
13890	Ector, Mike	12/27/2023	100.00
13891	Garnes, Kathryn	12/29/2023	118.75
13892	Maxwell, Margo	12/29/2023	593.75
13893	V. of E. ITF W. Cafferata	12/29/2023	80.00
13894	Forsberg, Marnie	12/29/2023	1,844.97
13895	Joel, Karen	12/29/2023	2,574.43
13896	ATS Traffic	12/28/2023	74.99
13897	B & T Polar Pork	12/28/2023	1,000.00
13898	Cafferata, Wendy	12/28/2023	300.00
13899	Staples	12/28/2023	6.09
13900	Elbow Foods	12/31/2023	30.97
	Issued to: True Family Enterprises Ltd.		
13901	R & J Lakeside Service Ltd.	12/31/2023	458.94
13902	Saskatchewan Health Authority	12/31/2023	23.00
13903	Joel, Karen	12/31/2023	1,161.57
13904	Brochu, Joanne	12/31/2023	487.60
13905	Bokitch, Rhett	12/31/2023	175.00
13906	Prairie Centre Credit Union	12/31/2023	5,145.82
13907	Loraas Disposal North Ltd.	12/31/2023	6,500.39
Total for Computer Cheque:			40,714.15

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1	Minister Of Finance EPT	12/12/2023	4,734.33
1	SaskWater Accounts Receivable	12/15/2023	19,960.26
1	SaskTel Mobility	12/20/2023	91.58
1	Elbow Volunteer Fire Dept.	12/20/2023	50.00
1	SaskEnergy	12/29/2023	2,012.39
1	SaskPower	12/29/2023	5,073.75
1	Minister Of Finance EPT	12/22/2023	12.01
1	SaskPower	12/28/2023	3,617.98
1	SaskPower	12/31/2023	23,144.96
1	MEPP	12/31/2023	3,350.54
1	Minister Of Finance EPT	12/31/2023	22,007.37
2	SaskTel	12/20/2023	421.80
3	SaskTel	12/20/2023	156.59
	Total for Other:		<u>84,633.56</u>
	Total for General:		<u><u>125,347.71</u></u>

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2	Amazon	12/04/2023	134.30
3	HP Instant Ink	12/08/2023	15.53
4	Adobe Inc.	12/14/2023	68.80
4	Zoom	12/03/2023	23.85
5	Shutterfly Photos	12/20/2023	35.62
6	Costco	12/21/2023	35.99
7	Canada Post	12/21/2023	24.54
	Total for Mastercard:		<u>338.63</u>
	Total for MC:		<u><u>338.63</u></u>

13908	Air Liquide Canada Inc.	01/08/2024	99.11
13909	Aon Canada Inc.- T57048C	01/08/2024	58,498.00
13910	Elbow Foods	01/08/2024	7.63
	Issued to: True Family Enterprises Ltd.		
13911	FCM	01/08/2024	243.17
13912	Iron Mountain Canada Operations UL	01/08/2024	192.27
13913	MuniSoft	01/08/2024	4,881.78
13914	Palliser Regional Library	01/08/2024	7,875.40
13915	Saskatchewan Health Authority	01/08/2024	23.00
13916	Sask Public Safety Agency	01/08/2024	716.10
13917	Staples	01/08/2024	185.79
13918	SUMA	01/08/2024	1,344.12
13919	Sask Volunteer Fire Assoc	01/08/2024	300.00
13920	Telematik	01/08/2024	143.72
13921	Urban Municipal Admin Assoc	01/08/2024	250.00
13922	WaterWolf District Planning	01/08/2024	1,288.98
13923	Wood River Controls	01/08/2024	111.00
	Total for Computer Cheque:		<u>76,160.07</u>
	Total for General:		<u><u>76,160.07</u></u>