

Minutes from the March 11, 2024 Regular Meeting of the Village of Elbow Council, held at Council Chambers, 201 Saskatchewan St, Elbow, SK.

- PRESENT:** Deputy Mayor: Joanne Brochu
 Councillors: Rhett Bokitch
 Russ Stevenson (zoom)
 CAO, Brandy Losie
 Village Staff: Public Works Foreman, James Llewellyn
- REGRETS:** Brian Ford
- 66/2024** **QUORUM**
 Having a quorum present, Deputy Mayor Brochu called the regular meeting to order at 10:01 am.
- AGENDA**
BOKITCH: THAT the amended agenda be approved. Carried
- CONFLICT OF INTEREST**
 none
- 67/2024** **MINUTES**
STEVENSON: THAT the minutes of February 12, 20th & March 8, 2024 are approved as presented. Carried
- DELEGATIONS**
 none
- 68/2024** **FINANCIAL STATEMENTS**
BROCHU: THAT the Financial Statement for the month ending February 29, 2024 is approved as presented. Carried
- 69/2024** **ACCOUNTS PAYABLE**
BOKITCH: THAT the payables to March 11, 2024 be approved as presented. (attached) Carried
- REPORTS**
 The following reports were previously sent to council and any questions were answered by the appropriate department at the meeting:
 CAO
 Public Works
 Assistant Admin
 Recreation Director
 WaterWolf Planning Inc.
- 70/2024** **FITNESS CENTRE FOBS**
STEVENSON: THAT we purchase 50 access fobs for the Harbor Golf Community Centre. Carried
- BUSINESS ARISING FROM A PREVIOUS MEETING**
- 71/2024** **RESERVES**
BROCHU: THAT having an excess in funds raised, donated and from the sale of the former library and civic centre, that the overage of \$74,000 be transferred to the Harbor Golf Community Centre reserves. Carried

CORRESPONDENCE

That the correspondence be answered as directed.

SUMASSURE AGM

72/2024

BOKITCH: THAT Brandy & Joanne both attend the SUMAssure Virtual AGM and that Brandy be the voting delegate. Carried

MUNICIPAL LEADERSHIP DEVELOPMENT PROGRAM (MLDP)

73/2024

BROCHU: THAT Council members take the MLDP virtual course on Community and Land Use Planning at a cost of \$75 per person. Carried

NEW BUSINESS

SARP MEMBERSHIP

74/2024

STEVENSON: THAT we purchase the Saskatchewan Association of Recreation Professionals membership for Marnie Forsberg. Carried

SPARKS RECREATION CONFERENCE

75/2024

STEVENSON: THAT Marnie Forsberg attends the SPARKS recreation conference in Saskatoon on May 7th & 8th, 2024. Carried

I AM RESPONDING APP

76/2024

BOKITCH: THAT we renew the I Am Responding App for the fire dept for one year. Carried

MINOR VARIANCE APPLICATION

77/2024

BOKITCH: THAT we approve the requested 10% minor variance application for 122 Lakeside Crescent. Carried

CONNECT ENERGY

78/2024

STEVENSON: THAT we switch to Connect Energy (from SaskEnergy) for a one year term starting Nov.1, 2024. Carried

MEMORIAL DONATION

79/2024

BOKITCH: THAT we waive the rental fee for the Harbor Golf Community Center for the memorial service for former Mayor Colleen Hoppenreys. Carried

BYLAW/POLICY REVIEW

SNOW REMOVAL POLICY

80/2024

BROCHU: THAT the Snow Removal Policy is approved as presented. Carried

2-2024 ZONING BYLAW AMENDMENT

81/2024

BOKITCH: THAT Bylaw #2-2024 is read a second time. Carried

82/2024

BROCHU: THAT Bylaw #2-2024 is able to be read a third time at this meeting. Carried Unanimously

83/2024

STEVENSON: THAT Bylaw #2-2024 having been read a third time, is hereby adopted. Carried

3-2024 WATER & SEWER MANAGEMENT BYLAW

84/2024

BROCHU: THAT Bylaw #3-2024 A Bylaw for Water & Sewer Management was read a first time. Carried

85/2024

STEVENSON: THAT Bylaw #3-2024 is read a second time. Carried

- 86/2024** **BOKITCH:** THAT Bylaw #3-2024 is able to be read a third time at this meeting.
Carried Unanimously
- 87/2024** **BROCHU:** THAT Bylaw #3-2024 having been read a third time, is hereby adopted.
Carried

Meeting was recessed at 11:34 am.
Meeting resumed at 11:38 am.

IN-CAMERA

- 88/2024** **BROCHU:** THAT the Village of Elbow move in-camera at 11:55 am. as per section 54 of Bylaw No. 2-2022 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss legal and human resources.
Carried

OUT OF CAMERA

- 89/2024** **BROCHU:** THAT Council exits out of in-camera session at 12:59 pm. Carried.

SUMMER RECREATION STUDENT

- 90/2024** **BROCHU:** THAT we hire Rachel Starnes as our summer recreation student for \$16/hour.
Carried

ADJOURNMENT

- 912024** **STEVENSON:** THAT this meeting be adjourned at 1:03 pm. Carried.

Correspondence

SUMAssure
Municipal Leadership Development Program
Saskatchewan Public Safety Agency
Town of Nipawin



13991	John Deere Financial	02/23/2024	1,132.98
13992	Brochu, Joanne	02/29/2024	487.60
13993	Stevenson, Russ	02/29/2024	225.00
13994	Ford, Brian	02/29/2024	225.00
13995	Bokitch, Rhett	02/29/2024	225.00
13996	Prairie Centre Credit Union	03/01/2024	4,525.55
13997	Llewellyn, James	03/15/2024	1,045.00
13998	Losie, Brandy	03/15/2024	1,530.00
13999	Air Liquide Canada Inc.	03/11/2024	96.90
14000	Aon Canada Inc.- T57048C	03/11/2024	555.44
14001	Darren Arsenault Consulting	03/11/2024	794.99
14002	ATL Group of Companies Ltd	03/11/2024	1,747.86
14003	Carlton Trail College	03/11/2024	909.30
14004	Dament, Trevor	03/11/2024	123.21
14005	Dolman, Jann	03/11/2024	887.50
14006	Elbow & District Museum	03/11/2024	250.00
14007	Elbow Foods	03/11/2024	84.97
	Issued to: True Family Enterprises Ltd.		
14008	Elbow Parks & Rec	03/11/2024	2,660.60
14009	Llewellyn, James	03/11/2024	325.67
14010	Iron Mountain Canada Operations UL	03/11/2024	188.51
14011	Jay's Transportation Group Ltd	03/11/2024	94.85
14012	Lake Diefenbaker Tourism	03/11/2024	1,050.00
14013	Loraas Disposal North Ltd.	03/11/2024	6,757.24
14014	Maxwell, Don	03/11/2024	424.77
14015	MuniCode Services Ltd.	03/11/2024	1,701.00
14016	MuniSoft	03/11/2024	120.99
14017	The Outlook	03/11/2024	193.73
14018	Prairie Janitorial Supply	03/11/2024	673.10
14019	Prairie Sky Trails Association	03/11/2024	5,000.00
14020	R & J Lakeside Service Ltd.	03/11/2024	2,968.79
14021	Saskatchewan Health Authority	03/11/2024	115.00
14022	Staples	03/11/2024	141.07
14023	Success Office Systems	03/11/2024	1,538.37
14024	SUMA	03/11/2024	695.21
14025	SaskWater Accounts Receivable	03/11/2024	409.50
14026	Teimatik	03/11/2024	143.72
14027	Village of Elbow	03/11/2024	732.55
14028	Vipond Inc.	03/11/2024	1,890.00
14029	Vollmer Welding & Repairs	03/11/2024	428.06
14030	Wood River Controls	03/11/2024	111.00
14031	Palliser Regional Library	03/11/2024	1,166.50
14032	ZEE Medical Service Co.	03/11/2024	136.85
	Total for Computer Cheque:		44,513.38

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1	SaskPower	02/15/2024	26,518.46
1	SaskWater Accounts Receivable	02/16/2024	19,711.31
1	SaskTel Mobility	02/21/2024	91.58
1	MEPP	03/01/2024	2,930.40
2	SaskPower	02/15/2024	23,144.95
2	SaskTel	02/21/2024	156.59
2	Minister Of Finance EPT	03/01/2024	1,206.83
3	SaskTel	02/21/2024	421.77
4	SaskEnergy	02/23/2024	3,355.84
5	SaskPower	02/23/2024	5,500.25
	Total for Other:		83,037.98
	Total for General:		127,551.36

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2	Elbow Hotel	02/28/2024	139.50
3	Costco	02/28/2024	79.98
4	Adobe Inc.	02/28/2024	68.80
5	Purolator Ltd.	02/28/2024	35.03
6	Zoom	02/28/2024	23.85
7	Nutrien	02/28/2024	105.45
8	Green Line	02/28/2024	1,133.98
9	Kijiji Canada Ltd	02/28/2024	63.95
10	Kijiji Canada Ltd	02/28/2024	28.30
11	Riverbend Co-op Ltd.	02/29/2024	35.49
12	Grainger Canada	02/28/2024	144.54
13	Staples	02/29/2024	70.99
14	Kenaston Collective and Boutique	02/29/2024	32.19
15	EMCO Waterworks	02/29/2024	1,208.79
16	Grainger Canada	02/29/2024	41.90
17	NAPA Auto Parts	02/29/2024	30.63
18	HP Instant Ink	02/29/2024	15.53
19	Walmart	02/29/2024	55.47
	Starline Equipment Sales Ltd.	02/29/2024	529.20
			<u>3,843.57</u>
	Total for Mastercard:		<u>3,843.57</u>
	Total for MC:		<u>3,843.57</u>