

Minutes from the May 9, 2022, Regular Meeting of the Village of Elbow Council, held at the Village of Elbow Office in Council Chambers, located at 201 Saskatchewan Street, Elbow, SK.

PRESENT: Mayor: Colleen Hoppenreys (Zoom)
 Deputy Mayor: Joanne Brochu
 Councillors: Trevor Dament, Brian Ford, Russ Stevenson
 Village Staff: CAO, Brandy Losie
 Administrative Assistant - Ranae Payne
 Public Works Foreman - James Llewellyn
 Line 19: Jocelyn Veikle, Project Manager

ABSENT: none

QUORUM

Having a quorum present, Deputy Mayor Brochu called the regular meeting to order at 7:00 pm.

AGENDA

88/2022 FORD: THAT the agenda be approved as amended. Carried.

PECUNIARY INTEREST

No Council member has indicated a pecuniary interest at this time regarding items on the agenda.

MINUTES

89/2022 DAMENT: THAT the minutes for April 11 & 19, 2022 be approved. Carried.

DELEGATIONS

none

FINANCIAL STATEMENTS

90/2022 BROCHU: THAT the Financial Statements for the month ending April 30, 2022 are approved as presented. Carried.

ACCOUNTS PAYABLE

91/2022 DAMENT: THAT the payables to May 9, 2022, be approved as presented. Carried.

REPORTS

Line 19 Multiplex Report - report was sent previously to council and any questions were addressed by Project Manager Jocelyn Veikle.

Public Works Report - report was sent previously to council and any questions were addressed by Foreman James Llewellyn.

Administration Report

none

IN-CAMERA

92/2022 BROCHU: THAT the Village of Elbow move in-camera at 7:22pm as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried.

OUT OF CAMERA

93/2022 BROCHU: THAT Council exits the in-camera session at 7:29 pm. Carried

Bylaw No. 01-22 – A Bylaw to Establish Property Tax Incentives & Penalties

94/2022 HOPPENREYS: Read Bylaw No. 01-22 for a first time, being a bylaw to establish property tax incentives and penalties. Carried.

95/2022 DAMENT: Read Bylaw No. 01-22 for a second time. Carried.

96/2022 FORD: That we have three consecutive readings of Bylaw No. 01-22 at this same meeting. Carried Unanimously.

97/2022 BROCHU: Read Bylaw No. 01-22 for a third and final time, hereby adopting a bylaw to establish property tax incentives & penalties. Carried.

Lagoon Lock

98/2022 HOPPENREYS: THAT we change the lock at the Elbow lagoon. Carried.

Culverts

99/2022 BROCHU: THAT a letter be sent to 185 Sarah Drive South re: culvert. Carried

100/2022 HOPPENREYS: THAT a letter be sent to 177 Sarah Drive South re: approach & culvert. Carried.

Authorization Letter

101/2022 BROCHU: THAT an authorization letter be sent for Prairie Cannabis to satisfy SLGA operating requirements. Carried.

Railway Crossings

102/2022 FORD: THAT a letter of complaint be sent to CP Rail regarding the Elbow Railway crossings and that we let residents know where complaints can be called in. Carried.

UMAAS Convention

103/2022 DAMENT: THAT Brandy Losie attend the Urban Municipal Administrators Convention June 7 to 10th in Saskatoon. Carried.

Munisoft Convention

104/2022 STEVENSON: THAT Ranae Payne attend the Munisoft Convention Sept 13-15 In Regina. Carried

Beer Garden Permit – Rodeo

105/2022 DAMENT: THAT permission be given to the Lakeshore Stampede Rodeo for a beer gardens as per their request. Carried.

IN-CAMERA

106/2022 BROCHU: THAT the Village of Elbow move in-camera at 9:37 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried.

OUT OF CAMERA

107/2022 BROCHU: THAT Council exits out of in-camera session at 10:25 pm. Carried.

CAO Contract

108/2022 STEVENSON: THAT we accept Brandy Losie's contract as presented. Carried.

Budget

109/2022 DAMENT: THAT we adopt the budget as presented. Carried.

Advertisement

- 110/2022** BROCHU: THAT we advertise for a part-time administrative assistant/
recreation director immediately. Carried.

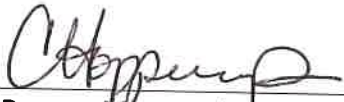
ADJOURNMENT

- 111/2022** STEVENSON: THAT this meeting be adjourned at 10:26pm Carried.

Correspondence

Jim Wilcock
Evelyn Bramble
Melissa Schellenberg
Anne Wilson
Lawrence Casey
Jim Southam
Enbridge
Landworks Civil Engineering
SEDA




Deputy Mayor – Joanne Brochu


CAO – Brandy Losie

Payment#	Vendor	Date	Amount
Computer Cheque			
12565	Receiver General	2022-05-02	5,455.45
12566	Acute First Aid Training	2022-05-09	330.00
12567	Air Liquide Canada Inc.	2022-05-09	66.27
12568	Tim Brown	2022-05-09	450.00
12569	Brownlee LLP	2022-05-09	1,135.24
12570	Grace Cabuten	2022-05-09	800.00
12571	Carlton Trail College	2022-05-09	466.20
12572	Crosby Hanna & Associates	2022-05-09	598.50
12573	Elbow Foods	2022-05-09	127.09
	Issued to: True Family Enterprises Ltd.		
12574	Brandy Losie	2022-05-09	231.00
12575	Ranae Payne	2022-05-09	354.63
12576	Jocelyn Veikle	2022-05-09	8,577.83
12577	Scott Fiske	2022-05-09	50.00
12578	Rick Ector	2022-05-09	50.00
12579	Rick Diederich	2022-05-09	50.00
12580	Glen Amor	2022-05-09	50.00
12581	Lynden Lepage	2022-05-09	50.00
12582	Russ Stevenson	2022-05-09	50.00
12583	Robert Brown	2022-05-09	50.00
12584	Tyler Gifford	2022-05-09	75.00
12585	Llewellyn, James	2022-05-09	50.00
12586	Peddle, Jesse	2022-05-09	50.00
12587	The Flag Shop #18	2022-05-09	1,743.64
12588	Flocor Inc.	2022-05-09	489.40
12589	Iron Mountain Canada Operations UL	2022-05-09	161.76
12590	LL Operations Inc.	2022-05-09	12,600.00
12591	Loraas Disposal North Ltd.	2022-05-09	5,535.57
12592	MuniCode Services Ltd.	2022-05-09	315.00
12593	MuniSoft	2022-05-09	209.93
12594	Peddle's Welding Ltd.	2022-05-09	189.00
12595	Prairie Janitorial Supply	2022-05-09	52.73
12596	Project Plumbing & Heating Ltd.	2022-05-09	327.45
12597	Purolator Ltd.	2022-05-09	63.02
12598	Queen's Printer Revolving Fund	2022-05-09	30.00
12599	Quorex Const./Village of Elbow	2022-05-09	63,122.88
12600	R & J Lakeside Service Ltd.	2022-05-09	735.36
12601	Saskatchewan Health Authority	2022-05-09	379.75
12602	Sea Hawk	2022-05-09	461.58
12603	Staples	2022-05-09	21.65
12604	Success Office Systems	2022-05-09	15.75
12605	SUMA	2022-05-09	2,995.96
12606	Supreme Basics	2022-05-09	133.17
12607	SaskWater Accounts Receivable	2022-05-09	16,617.03
12608	Village of Elbow	2022-05-09	907.56
12609	Brandy Losie	2022-05-13	1,500.00
12610	Ranae Payne	2022-05-13	800.00
12611	James Llewellyn	2022-05-13	1,045.00
12612	Quorex Construction	2022-05-09	630,597.52
Total for Computer Cheque:			760,167.92

Payment#	Vendor	Date	Amount
Other			
1	MEPP	2022-05-02	2,621.98
1	SaskEnergy	2022-05-02	1,719.32
2	Minister Of Finance EPT	2022-05-02	3,245.31
2	SaskPower	2022-05-02	2,751.06
3	Minister Of Finance EPT	2022-05-02	442.56
Total for Other:			10,780.23
Total for General:			770,948.15

**A BYLAW TO ESTABLISH PROPERTY TAX INCENTIVES
AND PENALTIES**

The Council of the Village of Elbow, in the Province of Saskatchewan, enacts as follows:

1. Due Date

Property and other taxes imposed by the Village of Elbow are deemed to be imposed on the first day of January in each year and shall be due on December 31st.

2. Penalty on Arrears of Taxes

- a) Taxes which remain unpaid after the 31st day of December of the year in which they are levied shall be subject to a penalty.
- b) The method of calculating the penalty shall be a compound rate of 2.5% per month, added on the first day of each month, applied to the total taxes and penalties that remain unpaid at the end of the month preceding the month in which the penalty is being applied.
- c) The penalty charges are to be added to and shall form part of the tax roll.

3. Incentive Program – Prompt Payment

- a) Discounts shall be allowed from the time the notice of the levy is sent until November 30th, to encourage prompt payment of the current year's taxes on property.
- b) Payment of current taxes received:
 - i) from the time the notice of the levy is sent until the end of August shall be eligible for a discount of 5% off the amount paid;
 - ii) during the month of September shall be eligible for a discount of 4% of the amount paid;
 - iii) during the month of October shall be eligible for a discount of 3% of the amount paid; and
 - iv) during the month of November shall be eligible for a discount of 2% of the amount paid.

4. Incentive Program – Prepayments

- a) Between the months of January and August, discounts shall be allowed with respect to the prepayment of the current year's taxes on property.
- b) The rate of discount relative to prepayment of taxes shall be a constant discount of 5%

5. Repeal Previous Incentive and Penalty Programs

Bylaws 20-04 is hereby repealed.

6. Coming Into Force

This Bylaw shall come into force on June 1, 2022.





Mayor



Administrator

Read a third time and adopted this 9th
day of May, 2022.



Administrator