

Minutes from the January 21, 2020 regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Colleen Hoppenreys , Councillors Joanne Brochu , Blake Dorward and Chief Administrative Officer Yvonne Jess.

Absent: Councillors Heidi Soggie and Cody Gieni

Having a quorum present, Mayor Hoppenreys called the Council Meeting to order at 7:00 p.m.

### **Agenda**

7/2020 BROCHU: That the agenda be accepted as amended. Carried.

### **Pecuniary Interest**

No Council member has indicated a pecuniary interest at this time regarding any items on the agenda.

### **Policy Review**

Council reviewed their policies: 250-22 Holidays, 250-80 Employee Code of Conduct, and 250-90 Drug & Alcohol Policy.

### **Policy 250-22 - Holidays**

8/2020 DORWARD: That we amend Policy 250-22 Holidays by adding in the following paragraph:  
Council will review any unused/unscheduled vacation leave annually at their October Council Meeting. Should there be a situation where an employee has more than 10 vacation days unused/unscheduled, Council will consider scheduling vacation leave for that employee so that the employee is only carrying over 5 days to the next year, and so that the Village is paying out no more than 5 vacation days at year end. Four weeks' written notice to the employee of any scheduled vacation leave will be provided. Carried.

### **2020 Rate Review**

9/2020 HOPPENREYS: That we approve the rates set for 2020, and attached to these minutes. Carried.

### **Crimestoppers**

10/2020 DORWARD: That we donate \$200 to Crimestoppers. Carried.

### **ArenaPlex Funds**

11/2020 BROCHU: That at the request of the ArenaPlex Committee, the Village put \$350,000 from the ArenaPlex Fund into a New Multi-Purpose Facility Reserve for the Village of Elbow, and that the remaining ArenaPlex funds will be managed by the Village of Elbow Council to maintain existing facilities or planning costs, including grant applications, incurred by a new build. Carried.

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**Investing in Canada Infrastructure Program (ICIP)**

12/2020 DORWARD: That the Village of Elbow make application to the ICIP for a new multi-purpose facility. Carried.

**Filing Cabinet**

13/2020 HOPPENREYS: That we authorize the purchase of a new filing cabinet for archival storage at the Village Office, up to \$900. Carried.

**Loraas Agreement**

14/2020 BROCHU: That the CAO is authorized to sign the 2020 Loraas agreements. Carried.

**SUMAssure Voting Delegate**

15/2020 HOPPENREYS: That we appoint Councillor Brochu as the SUMAssure voting delegate for their AGM. Carried.

**Bonds**

16/2020 HOPPENREYS: That we acknowledge that the Certificate of Insurance from SUMAssure, effective December 31, 2019 was presented to Council. Carried.

**Water System Assessment**

17/2020 DORWARD: That we have MPE Engineering conduct our Water System Assessment for 2020 through the WaterWolf group purchasing tender. Carried.

**Adjournment**

18/2020 HOPPENREYS: That this meeting be adjourned at 9:42 p.m. Carried.

**CORRESPONDENCE**

- Crimestoppers
  - Margo Maxwell
  - Saskatchewan Municipal Board
  - ArenaPlex Committee
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**2020 Rate Review**

**Meeting Room Rental** \$10/hr, \$25/day  
 (only available during Office hrs unless Council member present) non-profit Council Committees = no charge

**Photocopy Rates:**

.25/page  
 .30/double-sided page  
 .20/page with own paper (single sided)  
 .25/page with own paper (double sided)

Bulk Rate of 25 copies or more:  
 .20/page  
 .25/double-sided page  
 .15/page with own paper (single sided)  
 .20/page with own paper (double sided)

Colour copies - \$1.00/page  
 (community committees/local non-profits - \$0.50/page)

**Faxing Rates:**

Toll Free numbers - \$0.50  
 Sending - \$2.00 for 1<sup>st</sup> page  
 additional pages \$0.25 each  
 Receiving - \$0.50/page

**Notary Public** – \$20 for non-ratepayers

**Cemetery Lots**

Lot \$200.00 (set in '95)

**Equipment Rental Rates**

Minimum rental – 1 hr charge  
 Custom work/rentals subject to staff availability

Mowing.....\$60/lot including operator ( set in 2003)  
 - Mowing with tractor, and mower - \$150/hr (ex. acreages) (2019)  
 John Deere tractor.....\$125/hr including operator; not available without operator (2019)  
 Grading .....\$150/hr including operator & tractor (2019)  
 Skidsteer .....\$125/hr including operator (2019)  
 Gyromower .....not for rent (2003)  
 Jackhammer.....\$50/day (set in 2008)  
 Metal detector.....n/c for ratepayer use; not rented out to anyone else  
 Hotsy.....not for rent

**Civic Centre (changed 2020)**

\*RATES INCLUDE CLEAN UP DONE BY NOON THE NEXT DAY

Upstairs.....\$150/day  
 Downstairs.....\$175/day  
 • Either floor - \$15/hr up to 4 hours for mtgs, etc. after 4 hours it's a full day charge

Showers, soup & sandwich events, etc. .... \$20/hr with kitchen  
 Funerals ..... regular rates

Pre-use (decorating, set up, etc.) ..... ½ price full day

Damage Deposit – 1 full day rental

Bingo (includes light kitchen use) .....flat rate \$30/night

Seniors (includes light kitchen use) .....flat rate \$30/afternoon

**Rink (changed 2020)**

**\*RATES INCLUDE CLEAN UP DONE BY NOON THE NEXT DAY**

Ice Surface area .....\$200/day  
.....\$100/day for local non-profits

**Kitchen:**

- Full use (meals, catered events) .....\$150/day
- ½ day use .....\$50

Meeting room (meetings only/no “kitchen” use/food) .....\$15/hr

Pre-use (decorating, set up, etc.) ..... ½ price full day

Damage Deposit – 1 full day rental

**Pickleball (rate changes effective May 1<sup>st</sup>; or the beginning of the 2020 rink season)**

Civic Centre - \$20/month or \$100 for 6 month season; drop ins \$10/person/day

Rink - \$30/month or \$150 for the 6 month season; drop ins \$10/person/day

**Shuffleboard**

Civic Centre - \$20/person/month or \$100 for 6 month season; drop ins \$10/person/day