

Minutes from the November 16, 2020 regular meeting of the Council of the Village of Elbow held at the Elbow Civic Centre.

Due to the COVID-19 situation, the meeting was held at the Elbow Civic Centre to allow for social distancing.

Present: Mayor Colleen Hoppenreys, Councillors Joanne Brochu, Trevor Dament, Brian Ford, Russ Stevenson, and Chief Administrative Officer Yvonne Jess.

This being the first Council Meeting following the November 9, 2020 General Election, and with a quorum present, CAO Yvonne Jess called the Council Meeting to order at 7 p.m. and administered the Oath of Office for each Council Member.

Council submitted their completed Public Disclosure Statements.

Following this, the meeting was turned over to Mayor Hoppenreys.

### **Agenda**

250/2020 BROCHU: That the agenda be accepted as presented. Carried.

### **Pecuniary Interest**

No Council member has indicated a pecuniary interest at this time regarding any item on the agenda.

### **Minutes**

251/2020 BROCHU: That the minutes of the October 14, 2020 Regular Council Meeting and October 23, 2020 Special Meeting be accepted as presented. Carried.

### **Financial Statements**

252/2020 DAMENT: That the bank reconciliation and financial statement for the month of October 2020 be accepted as presented. Carried.

### **Accounts Payable**

253/2020 STEVENSON: That the accounts be paid as presented. Carried.

### **Reports**

WaterWolf – November 5  
CATPC  
SUMAssure

### **Building Permit**

254/2020 BROCHU: That we approve the following Building Permit based on the plan review by our Building Official.  
#18/2020 – Mark & Carol Patterson – 358 Aberdeen Street.  
Carried.

**Election Results**

255/2020 FORD: That we acknowledge receipt of the Returning Officer's Declaration of Results for the November 9, 2020 election. Carried.

**Council Round Table**

The newly elected Council held a round table discussion on their visions and ideas for the Village.

**Deputy Mayor**

256/2020 HOPPENREYS: That we appoint Joanne Brochu as Deputy Mayor. Carried.

**PCCU Signing Authority**

257/2020 DAMENT: That signing authority be changed at Prairie Centre Credit Union to include Mayor Colleen Hoppenreys, Deputy Mayor Joanne Brochu, and CAO Yvonne Jess, and that the CAO and Mayor shall sign all cheques on behalf of the municipality or in the absence of the Mayor, the Deputy Mayor as per Bylaw No. 05-12. Carried.

**Committee List**

Council updated their appointments to various committees in the Village.

**Celebrate Canada**

258/2020 FORD: That the Village makes application to Celebrate Canada for a grant towards our 2021 Canada Day activities, to include fireworks and a street dance. Carried.

**Civic Centre - Internet**

259/2020 STEVENSON: That the CAO make arrangements for SaskTel to install internet service at the Civic Centre, under the "business internet extended 25" plan for \$79.95 per month. Carried.

**In-Camera Session**

260/2020 HOPPENREYS: That Council move in-camera at 9:35 p.m. as per section 12 of Bylaw No. 16-01 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources. Carried.

In attendance for the in-camera session: Mayor Hoppenreys, Councillors Brochu, Ford, Dament, Stevenson, and CAO Jess.

Council returned from the in-camera session at 10:04 p.m.

**Extension of Meeting**

261/2020 BROCHU: That we extend the meeting past 10 p.m. for half an hour. Carried.

**Admin Assistant – Claudia Diederich**

262/2020 STEVENSON: That we offer Claudia Diederich full time employment effective immediately, and that Council reevaluate her hours at the next employee review. Carried.

**Divider Panel**

263/2020 DAMENT: That we purchase a 48” divider for use in the Village Office for \$329.99 + taxes. Carried.

**CAO – Yvonne Jess**

264/2020 HOPPENREYS: That we accept, with regret, the resignation of CAO Yvonne Jess effective February 26, 2021. Carried.

**Adjournment**

265/2020 DAMENT: That this meeting be adjourned at 10:12 p.m. Carried.

**CORRESPONDENCE:**

- South Saskatchewan River Watershed Stewards
- WaterWolf

**ACCOUNTS PAYABLE****Bank Code: General - General Bank Account**

Payment #	Vendor	Date	Amount
Computer Cheques			
11538	SUMA	2020-11-03	652.73
11539	Claudia Diederich	2020-11-13	950.00
11540	Joe Gumulcak	2020-11-13	1,245.00
11541	Yvonne Jess	2020-11-13	1,245.00
11542	Air Liquide Canada Inc.	2020-11-18	62.28
11543	Robert L. Bramble	2020-11-18	157.50
11544	Brownlee LLP	2020-11-18	888.55
11545	Blake Dorward	2020-11-18	200.00
11546	Joanne Brochu	2020-11-18	151.51
11547	Heidi Soggie	2020-11-18	200.00
11548	Cody Gieni	2020-11-18	200.00
11549	Crosby Hanna & Associates	2020-11-18	204.75
11550	Nick Forsberg	2020-11-18	981.40
11551	John Deere Financial	2020-11-18	164.67
11552	Edmund Mann	2020-11-18	1,559.25
11553	Mann Environmental	2020-11-18	2,571.00
11554	Meridan Inspections Ltd.	2020-11-18	850.50
11555	M.R. App & Website Development	2020-11-18	882.07
11556	OH! Media Inc.	2020-11-18	69.38
11557	The Outlook	2020-11-18	167.90
11558	Prairie Janitorial Supply	2020-11-18	9,440.67
11559	R & J Lakeside Service Ltd.	2020-11-18	568.02
11560	Redhead Equipment Ltd.	2020-11-18	1,093.97
11561	Saskatchewan Health Authority	2020-11-18	92.00
11562	Saskatchewan Research Council	2020-11-18	218.93
11563	Supreme Basics	2020-11-18	57.27
11564	True Family Enterprises Ltd.	2020-11-18	38.81
11565	WayLyn Signs	2020-11-18	4,195.16
11566	Loraas Disposal Services Ltd.	2020-11-23	6,636.45

Payment #	Vendor	Date	Amount
11567	SaskPower	2020-11-23	3,842.36
11568	SaskTel CPP	2020-11-23	412.43
11569	SaskWater Accounts Receivable	2020-11-23	16,323.48
11570	Village of Elbow	2020-11-23	511.36
11571	Colleen Hoppenreys	2020-11-30	250.00
11572	Claudia Diederich	2020-11-30	1,168.31
11573	Kathryn Games	2020-11-30	200.00
11574	Joe Gumulcak	2020-11-30	1,579.50
11575	Yvonne Jess	2020-11-30	3,095.35
11576	Margo Maxwell	2020-11-30	500.00
11577	MEPP	2020-11-30	2,433.70
11578	Corinne Miller	2020-11-30	45.97
11579	Receiver General	2020-11-30	3,950.76
11580	SUMA	2020-11-30	652.73
11581	V. of E. ITF W. Cafferata	2020-11-30	80.00
11582	Trevor Dament	2020-11-30	50.00
		Total:	<u>70,840.72</u>
Other Payments			
1	Collabria	2020-11-18	93.50
		Total:	<u>93.50</u>
		Total for General:	<u><u>70,934.22</u></u>