

**Minutes from the September 11, 2023, Regular Meeting of the Village of Elbow Council, held at the Harbor Golf Community Center, located at #1 Lakeside Road, Elbow, SK.**

**PRESENT:** Mayor: Colleen Hoppenreys (by phone)  
Deputy Mayor: Joanne Brochu  
Councillors: Brian Ford  
Rhett Bokitch  
Village Staff: CAO, Brandy Losie  
Public Works, James Llewellyn  
Recreation, Marnie Forsberg

**REGRETS:** Russ Stevenson

**QUORUM**

Having a quorum present, Deputy Mayor Brochu called the regular meeting to order at 1:04 pm.

**262/2023** **AGENDA**  
**BOKITCH:** THAT the amended agenda be approved. Carried

**PECUNIARY INTEREST**

No Council member has indicated a pecuniary interest at this time regarding items on the agenda.

**263/2023** **MINUTES**  
**BROCHU:** THAT the minutes of Aug 14 & Sept 8, 2023 are approved as Carried

**DELEGATIONS**

None

**FINANCIAL STATEMENTS**

**264/2023** **FORD:** THAT the Financial Statements for the month ending August 31, 2023 are approved as presented. Carried

**265/2023** **ACCOUNTS PAYABLE**  
**HOPPENREYS:** THAT the payables to August 14th be approved as presented. Carried  
(as attached)

**REPORTS**

The following reports were previously sent to council and any questions were answered by the appropriate department at the meeting:

- CAO
- Public Works
- Harbor Golf Community Center
- Recreation
- Tufts Bay Campground
- WaterWolf Planning

**OLD BUSINESS**

**266/2023** **LOT 6 BLOCK 23**  
**BOKITCH:** THAT an encroachment be registered on this property as portions of 2 buildings on the property encroach onto village property. Carried

**HARBOR GOLF COMMUNITY CENTER**

- 267/2023** FORD: THAT we renew the contract with Vipond for fire alarm monitoring for the Harbor Golf Community Center. Carried
- 268/2023** HOPPENREYS: THAT we approve the proposed HGCC rates and Fitness Centre hours changes. Carried
- 269/2023** **CATPC CONVENTION**  
BROCHU: THAT Brian Ford attend the CATPC Convention on October 10-12, 2023. Carried
- 270/2023** **CORRESPONDENCE**  
HOPPENREYS: THAT the correspondence is answered as noted. Carried
- 271/2023** **SEWAGE REGULATIONS**  
BROCHU: THAT the Village of Elbow will share the cost 50/50 for the price to repair the sidewalk that is required to be removed to repair sewer and/or water lines. Carried
- 272/2023** **NEW BUSINESS**  
**RATEPAYERS MEETING**  
FORD: THAT the Ratepayers Meet be set for Thursday, October 26<sup>th</sup>, 2023 at the Harbor Golf Community Center. Carried
- 273/2023** **SGI TRAFFIC SAFETY GRANT**  
BOKITCH: THAT we apply to the SGI Traffic Safety Grant for 4 streetlights along South Elbow Drive. Carried
- 274/2023** **WAYFINDING SIGN**  
BROCHU: THAT we order a directional arrow sign for the Library at their cost. Carried
- 275/2023** **BYLAWS & POLICIES**  
**GOLF CART BYLAW**  
BROCHU: THAT we rescind the first and second readings of Bylaw #5-2023 Golf Cart Bylaw. Carried
- 276/2023** FORD: THAT Bylaw #5-2023 is read a second time. Carried
- 277/2023** HOPPENREYS: THAT Bylaw #5-2023 is able to be read a third time at this meeting. Carried Unanimously
- 278/2023** BOKITCH: THAT Bylaw #5-2023 having been read a third time is adopted. Carried
- 279/2023** **FIRE BAN BYLAW**  
BROCHU: THAT Bylaw #6-2023 A Fire Ban Bylaw is read a first time. Carried
- 280/2023** BOKITCH: THAT Bylaw #6-2023 is read a second time. Carried
- 281/2023** FORD: THAT Bylaw #6-2023 is able to be read a third time at this meeting. Carried Unanimously
- 282/2023** HOPPENREYS: THAT Bylaw #6-2023 having been read a third time is adopted. Carried

**OFFICIAL COMMUNITY PLAN BYLAW**

**284/2023** BROCHU: THAT Bylaw #21-15 is read a second time. Carried

**285/2023** FORD: THAT Bylaw #21-15 is able to be read a third time at this meeting. Carried Unanimously

**286/2023** BOKITCH: THAT Bylaw #21-15 having been read a third time is adopted. Carried

**TRANSFER STATION POLICIES**

**287/2023** BOKITCH: THAT we approve the Elbow Transfer Station Emergency Plan. Carried

**288/2023** FORD: THAT we approve the Elbow Transfer Station Operations Manual. Carried

**IN-CAMERA**

**289/2023** BROCHU: THAT the Village of Elbow move in-camera at 4:58 p.m. as per section 54 of Bylaw No. 2-2022 Council Procedures Bylaw, and Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources. Carried

**OUT OF CAMERA**

**290/2023** HOPPENREYS: THAT Council exits out of in-camera session at 5:04 pm. Carried.

**ADJOURNMENT**

**291/2023** FORD: THAT this meeting be adjourned at 5:05 pm. Carried.

**Correspondence**  
Ron MacDonald



  
Deputy Mayor – Joanne Brochu

  
CAO – Brandy Losie

Payment #	Vendor	Date	Amount
13603	Cafferata, Wendy	08/14/2023	275.00
13604	Losie, Brandy	08/14/2023	40.00
13605	Elbow Parks & Rec	08/15/2023	3,469.00
13606	Palliser Plains Co-op	08/15/2023	147.00
13607	REV - Receiver General	08/15/2023	0.00
13608	Saskatchewan Health Authority	08/15/2023	23.00
13609	Hauberg, Cheyenne	08/28/2023	217.50
13610	Miller, Deis	08/28/2023	39.00
13611	Miller, Kandis	08/28/2023	376.31
13612	Peddle, Joy	08/28/2023	357.50
13613	Bokitch, Corrine	08/28/2023	50.00
13614	Nunweiler, Faye	08/28/2023	25.00
13615	Ringdal, Michelle	08/28/2023	25.00
13616	Tastad, Vanessa	08/28/2023	75.00
13617	Tremblay, Gaelon	08/28/2023	117.50
13618	Tyszka, Greg	08/28/2023	25.00
13619	Yuke, Dwayne	08/28/2023	25.00
13620	Losie, Brandy	08/31/2023	2,258.33
13621	Cafferata, Wendy	08/31/2023	125.00
13622	Garnes, Kathryn	08/31/2023	75.00
13623	Maxwell, Margo	08/31/2023	1,568.75
13624	V. of E. ITF W. Caferata	08/31/2023	80.00
13625	Ganes, Paul	08/31/2023	2,305.59
13626	Griffin, Connor	08/31/2023	2,590.77
13627	Joel, Karen	08/31/2023	2,784.18
13628	Ruuth, Randy	08/31/2023	159.19
13629	Llewellyn, James	08/31/2023	2,393.90
13630	Forsberg, Marnie	08/31/2023	1,795.25
13631	Miller, Kandis	08/31/2023	268.59
13632	Prairie Centre Credit Union	09/05/2023	6,768.97
13633	Hoppenreys, Colleen	09/05/2023	393.55
13634	Brochu, Joanne	09/05/2023	125.00
13635	Ford, Brian	09/05/2023	125.00
13636	Bokitch, Rhett	09/05/2023	125.00
13637	Air Liquide Canada Inc.	09/11/2023	93.61
13638	Aon Canada Inc. - T57048C	09/11/2023	399.00
13639	Brown, Kelly	09/11/2023	18.86
13640	Cypress Sales Partnership	09/11/2023	312.88
13641	Elbow Foods	09/11/2023	85.77
13642	Issued to: True Family Enterprises Ltd.		
13642	Elbow Parks & Rec	09/11/2023	795.00
13643	Joel, Karen	09/11/2023	78.25
13644	The Flag Shop #18	09/11/2023	926.33
13645	Home Hardware	09/11/2023	85.33
13646	Iron Mountain Canada Operations UL	09/11/2023	164.65
13647	Loraas Disposal North Ltd.	09/11/2023	8,201.69
13648	McCann, Grace	09/11/2023	25.00
13649	MuniCode Services Ltd.	09/11/2023	223.65
13650	MuniSoft	09/11/2023	122.45
13651	Prairie Janitorial Supply	09/11/2023	154.26
13652	R & J Lakeside Service Ltd.	09/11/2023	1,681.92

Payment #	Vendor	Date	Amount
13653	Royal Canadian Legion	09/11/2023	225.00
13654	SAL Engineering Ltd.	09/11/2023	15,713.92
13655	Saskatchewan Health Authority	09/11/2023	69.00
13656	Staples	09/11/2023	120.14
13657	Success Office Systems	09/11/2023	798.33
13658	SUMA	09/11/2023	456.40
13659	Telematik	09/11/2023	143.72
13660	Village of Elbow	09/11/2023	3,268.62
13661	Wolseley Waterworks Group	09/11/2023	103.23
13662	Wood River Controls	09/11/2023	111.00
13663	ZEE Medical Service Co.	09/11/2023	142.40
13664	Crosby Hanna & Associates	09/11/2023	191.63
13665	Tall Trenching Ltd.	09/11/2023	36,378.59
13666	Wolseley Waterworks Group	09/11/2023	331.04
Total for Computer Cheque:			100,650.55

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1	De Lage Financial Services Can	08/15/2023	382.95
1	SaskPower	08/18/2023	7,715.00
1	SaskTel Mobility	08/21/2023	92.02
1	SaskPower	08/30/2023	4,875.74
1	SaskEnergy	09/01/2023	2,205.25
1	MEPP	09/05/2023	3,114.84
1	SaskWater Accountis Receivable	09/05/2023	33,947.55
2	SaskTel	08/21/2023	421.55
2	Minister Of Finance EPT	09/05/2023	29,526.12
3	SaskTel	08/21/2023	156.59
Total for Other:			82,437.61
Total for General:			183,088.16